



PARK TOWNSHIP

REGULAR BOARD MEETING

OCTOBER 22, 2020

- ART 1. CALL TO ORDER  
Supervisor Hunsburger called to order the regular meeting of the Park Township Board held on October 22, 2020 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424 and via ZOOM.
- Present were Supervisor Gerald Hunsburger, Clerk Skip Keeter, Treasurer Steggerda and Trustees Jim Gerard, George Jacob (via ZOOM), Denise Nestel (Via ZOOM) and Steve Spoelhof and Manager Howard Fink. Township Attorney Dan Martin also attended via ZOOM.
- ART 2. INVOCATION - Steggerda
- ART 3. PLEDGE OF ALLEGIANCE
- ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)
- MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Spoelhof and supported by Steggerda to approve the agenda as presented. (7-0)
- ART 5. APPROVAL OF CONSENT AGENDA
- a Approval of Minutes: September 10, 2020
  - b Payment of Bills
- MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Gerard to approve the consent agenda. (7-0)
- ART 6. PUBLIC COMMENT (6:32pm)
- Hunsburger opened the public comment period:  
1 person spoke at the public comment period.  
Hunsburger closed the public comment period.
- ART 7. DEPARTMENT REPORTS
- a Fire Department – Chief Gamby spoke on the happenings of the fire department over the month of September.

- b Sheriff's Office- no questions were asked of Sgt. VanderPloeg regarding the report he presented on activity during the month of September.
- c Park Township Public Airport – no questions were asked regarding the airport
- d Ottawa County Fair – no questions were asked regarding the fair
- e Finance – no questions were asked from the Board regarding finance
- f Building and Zoning – no questions from the Board were asked regarding building and zoning
- g Recreation – no questions were asked regarding recreation

ART 8.

ACTION ITEMS

- a. Tree Preservation Ordinance  
Planner Greg Ransford (Fresh Coast Planning) gave an overview of the Zoning Text Amendment Ordinance-Section 38-518 - Tree Preservation Ordinance put together by a committee of the Planning Commission.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Spoelhof to approve Zoning Text Amendment Ordinance 38-518 - Tree Preservation Ordinance as presented by the Planning Commission. (7-0)

Yes: Spoelhof, Gerard, Steggerda, Nestel, Jacob, Keeter, Hunsburger  
No: none

- b. Approval of Proposed Land Division Within a Recorded Plat  
Fink introduced the item.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Gerard and supported by Steggerda to authorize the Township Assessor to approve the request for land division of parcel 70-15-25-459-026 within a recorded plat. (7-0)

- c. Manager's Evaluation

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Spoelhof and supported by Gerard to accept the Manager's evaluation as proposed by the Manager's Evaluation Committee and authorize a 4.0% raise to \$132,600 beginning on April 1, 2021. (6-1 Nestel)

- d. Outdoor Discovery Center Contract

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Steggerda to approve the Outdoor Discovery Center Contracts as presented. (7-0)

- e. Designated Assessor Contract

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Steggerda and supported by Keeter to approve the Designated Assessor Contract as presented. (7-0)

ART 9. DISCUSSION ITEMS

- a. Update/Discussion of Status and Process for Potential License Ordinance

The Board discussed the item the Planning Commission has been drafting for their review.

- b. Allowed Uses at the 152<sup>nd</sup> Ave./Ottawa Beach Rd Property

Hunsburger reiterated the Board's decisions regarding the property. The Manager was directed to write a letter to the Chair of the Chamber asking for a written response to the request of the Park Township Board of Trustees informing us of what they are plan to do with their property on the corner of 152<sup>nd</sup> Ave and Ottawa Beach Road.

Jacob, Nestel and Martin left the meeting at 7:43(ZOOM malfunction).

- c. Transit Options/Update

Hunsburger stated the contract was just forwarded to Fink at 5:30 this afternoon. Keeter will forward the document to the remainder of the Board. The item will be on the November meeting agenda.

Jacob and Martin returned to the meeting at 7:45pm.

ART 10. MANAGER'S REPORT

The Manager reported on the items he and staff have been working on through the month of September.

ART 11. PUBLIC COMMENT (7:53pm)

Hunsburger opened the public comment period:  
1 spoke at the public comment period via ZOOM.  
Hunsburger closed the public comment period.

ART 12. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

The Board discussed the meetings they attended throughout the month of September.

ART 13. ADJOURN

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Gerard to adjourn at 7:57pm. (7-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens  
Recording Secretary