



## Park Township

From the Desk of Howard Fink,

Township Manager

9/17/2021

Hi Everyone. Attached is this week's management report. As always, please let me know if there is anything I have missed.

### **Fire and Medical Rescue**

The Chief and I have begun our analysis and planning around fire and medical rescue as is spelled out in the Strategic Plan for the upcoming year. We had a meeting yesterday with the Sheriff, Undersheriff and Deputy in charge of the Marine Division. The Sheriff is concerned with the liability and legal issues associated with a boat partnership. We are going to continue discussing, but the Chief and I will also be discussing what additional options are available. One concern the Sheriff voiced is the efficacy of their boats in water rescue, in that they are not capable of getting close to the pier, shore, etc. They suggested we look at Jet Skis or a Quad Ski concept that Oakland County has been deploying. The Chief and I will be meeting regularly on this topic and the other strategic plan items; including a full time Chief position, millage, etc.

### **Wendt Park**

Wendt Park improvements are wrapping up. We had our final punch list / walkthrough today. I will be getting a final financial report to the board on this project. Also, years ago the volleyball court was removed from Wendt Park. The location was not conducive to sand volleyball, as there were a lot of trees around the space. The maintenance team did a great job finding an alternative location near the baseball diamond. The new courts look great, albeit still some additional work needs to be done. Nets are not up, but will be shortly.

### **Gate at Cooper Van Wieren**

Electrical has been installed at Cooper Van Wieren. The contractor should be on site next week to begin fabricating the gate. I will keep everyone posted on progress.

### **West Ottawa Performing Arts Center**

Recent indications are that GDK and West Ottawa will be using the State for inspection of the performing arts center. Our fees are higher than the States for this project. If for some reason they decide to change course, I will keep you informed.

### **Right to Farm Act**

The Zoning Administrator has reviewed a Right to Farm Act affidavit and request for a zoning / building permit for an alleged farming building submitted by Mr. Jeff Ward. The Zoning staff denied the application / request. If board members receive any inquiries or correspondence, please direct those to me. Normally, we do not report on these types of denials, but I wanted to do so in case Mr. Ward reaches out to any board members. In this instance, please direct correspondence to myself or have Mr. Ward contact his legal counsel.

### **Eldean Marina**

Eldean Marina has requested use of Golf Carts in the Marina and Mac Park general area. The Sheriff has emailed that he is not in support of this request. We also would need to contact Allegan County Sheriff, as the area straddles the two counties. Is this an item the board wishes to address? The decision is the Township's (but the county board of commissioners can veto our approval). The Sheriff is responsible for safety and enforcement. I will discuss this topic with Mr. Gerard on Monday.

### **STR**

I continue to work with our consultant on getting data in a proper format for the Planning Commission. I will be continuing these efforts with the Planning Commission.

## **Jay Van Wieren Sign Dedication**

I am working on getting a sign dedication ceremony organized and signs installed for the Jay Van Wieren Bike Path dedication. I will be sending out details early next week.

## **168<sup>th</sup> and Perry**

Construction has begun on 168<sup>th</sup> and Perry. I will be visiting the site periodically and monitoring progress to ensure a smooth project. Digging began yesterday. There was a lot of utilities in that small little triangle area. The contractor had to hand dig most of the section to avoid cutting any lines, despite Miss Dig markings.

## **Path Way Crack Sealing**

You may be unaware, but the second half of pathway crack sealing has yet to begin. I have informed Ken Bosma that needs to be expedited. We are waiting on a liability insurance policy to the Township. I have informed Ken that needs to happen soon.

## **Subdivision Paving**

Paving is ongoing in the Township. For the most part, there have been no major issues reported. I will be attempting to assist a resident who has a scheduling issue whereas he is moving on the same day the road is supposed to be re-paved. I am sure some type of alternative arrangement can be identified.

## **Bay Meadows**

Last year, Ken Bosma and I presented to Bay Meadows association board the creation of a drainage district for their subdivision. They have moved forward with a petition to the Drain office.

## **Presentations**

Next month, I am presenting to Rotary on township issues. I would like to reiterate, that as part of my position, I feel it is appropriate to be available for community meetings, discussions, etc. As a board member, if there is a homeowner's association meeting or group you wish me to present to: on Township business, I am happy to do so. As we all know, its hard to get good communication to the community on what is happening in

their local government. Attending association meetings is a great way to do so. If you have any suggestions, please let me know.

### **Staff Training**

Ryan has completed, and Daniele is near completion, of the Leadership training we sent them to. I really value this program. One item I will be working on in the next few months is identifying ways to train our own employees using the materials that Daniele, Ryan and I worked with in our classes. It's not realistic to send every employee to this training, but I will be working on an internal training program to attempt to create a leadership culture in our building.

### **Online Meetings / Website**

I am working on getting the meetings posted online. This should be completed by the October board meeting, if not sooner. We are also working on getting the new website up and running. I will be taking a more direct lead on this in the next few weeks.

### **McKenna Meetings**

We held a McKenna Meeting last Saturday. Three people showed up. It was a nice discussion, but limited attendance. There was no one that participated in the first zoom meeting.

### **Work Session**

We have our work session in a few weeks. The full presentation from Fishbeck will be included in the packet.