



PARK TOWNSHIP

REGULAR BOARD MEETING

December 9, 2021 - Draft

ART 1. CALL TO ORDER

Supervisor Gerard called to order the regular meeting of the Park Township Board held on December 9, 2021 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424 in person and via ZOOM (meeting ID 84150784594).

Present were Supervisor Jim Gerard, Clerk Skip Keeter, and Trustees Jeff Hoekstra, Loran Serne and Steve Spoelhof. Also attending were Manager Howard Fink and Legal Counsel Dan Martin.

Absent with notice: Treasurer Jan Steggerda and Trustee Terry DeHaan

ART 2. INVOCATION - Spoelhof

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

Gerard asked to add item 10a Manager Review to the agenda.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Spoelhof to approve the agenda as amended. (4-1 Hoekstra)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: November 6, 2021 Special Meeting and November 11, 2021 Regular Meeting
- b Payment of Bills

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Serne to approve the consent agenda as amended with correction to the November 11, 2021 minutes. (5-0)

ART 6. PUBLIC COMMENT (6:34pm)

Gerard opened the public comment period:  
1 person spoke at the public comment period.  
Gerard closed the public comment period.

ART 7. DEPARTMENT REPORTS

- a. Fire Department- no questions were asked of the Fire Department
- b. Sheriff's Office – no questions were asked of the Sheriff's Office.
- c. Finance – no questions were asked of the Finance Department
- d. Building and Zoning – no questions were asked of the Building and Zoning department
- e. Recreation – no questions were asked of the Recreation Department

ART 8. PRESENTATIONS

- a. Pedal Holland – Mieka Weiss  
Weiss gave a brief presentation about high traffic biking areas and takeaways from their bike/pedestrian traffic study.

ART 9. ACTION ITEMS

- a. Budget Amendment Resolution

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Spoelhof and supported by Keeter to approve the budget amendment resolution as recommended by the Finance Director. (5-0)

- b. Banking Depositories

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Hoekstra to approve the banking depositories as recommended by the Finance Director. (5-0)

- c. Eldean's Request for Golf Carts

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Hoekstra to postpone the item until the January meeting. (5-0)

- d. Zoning Map Amendment Request – Fairway Enterprises Inc.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Hoekstra to deny the Zoning Map Amendment request from Fairway Enterprises following the recommendation of the Planning Commission. (4-1 Hoekstra)

Roll Call:

Yes: Serne, Spoelhof, Gerard, Keeter

No: Hoekstra

- e. SCBA Replacement

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Spoelhof and supported by DeHaan to approve the purchase proposal of SCBA equipment for the Fire Department from Phoenix Outfitters for \$228,143.36. (5-0)

- f. Naming the South Side Kayak Park

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Serne to name the south side kayak park South Shore Landing. (5-0)

ART 10. DISCUSSION ITEMS AND POSSIBLE ACTION

- a. Manager Evaluation  
Gerard discussed the evaluation and recommendations of the Evaluation Committee.

ART 11. MANAGER'S REPORT

The Manager reviewed the items he has been working on throughout the month of November.

ART 12. PUBLIC COMMENT (7:53pm)

Gerard opened the public comment period:  
1 person spoke at the public comment period.  
Gerard closed the public comment period.

ART 12. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

- a. Ottawa County Fair Board – Serne
- b. West Michigan Regional Airport – Keeter
- c. Macatawa Area Coordinating Counsel - Gerard
- d. Zoning Board of Appeals - Serne
- e. Planning Commission – DeHaan
- f. MAX Transportation - Steggerda
- g. MACC Community Enhancement Program - Spoelhof

ART 14. ANNOUNCEMENTS

ART 15. REMINDER DATES

- a. January 13, 2021 – Regular Board Meeting

ART 16. ADJOURN

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Hoekstra to adjourn at 8:06pm. (5-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens  
Recording Secretary