



PARK TOWNSHIP

REGULAR BOARD MEETING

November 11, 2021

ART 1. CALL TO ORDER

Supervisor Gerard called to order the regular meeting of the Park Township Board held on November 11, 2021 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424 in person and via ZOOM (meeting ID 84150784594).

Present were Supervisor Jim Gerard, Clerk Skip Keeter, Treasurer Jan Steggerda and Trustees Terry DeHaan, Jeff Hoekstra, Loran Serne and Steve Spoelhof. Also attending were Manager Howard Fink and Legal Counsel Dan Martin.

ART 2. INVOCATION - Steggerda

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

Gerard asked to remove the approval of the minutes as the minutes were approved at the meeting on November 6, 2021. He also asked to remove item 9a Eldean's Request for Golf Carts and replace it with Review of RFP to Financial Audit and remove item 9d Short-Term Rental Legislation and replace it with name Managerial Review Committee.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by DeHaan and supported by Serne to approve the agenda as amended. (7-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a ~~Approval of Minutes: October October 19, 2021 Special meeting~~
- b Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Keeter to approve the consent agenda as amended. (7-0)

ART 6. PUBLIC COMMENT (6:34pm)

Gerard opened the public comment period:
0 person spoke at the public comment period.

Gerard closed the public comment period.

ART 7. DEPARTMENT REPORTS

- a. Fire Department- no questions were asked of the Fire Department
- b. Sheriff's Office – no questions were asked of the Sheriff's Office.
- c. Finance – no questions were asked of the Finance Department
- d. Building and Zoning – no questions were asked of the Building and Zoning department
- e. Recreation – no questions were asked of the Recreation Department

ART 8. PRESENTATIONS

- a. Aquatic Center Update – Steve Sisson

Sisson (Park township Representative to the Holland Aquatic Center), gave a brief presentation regarding the renovations at the HAC and answered questions from the Board.

- b. Results of Phase 2 – Airport Public Participation Process

Chris Khorey, McKenna and Associates, reviewed the results of Phase II with the Board and fielded questions. Phase III will begin in the spring.

ART 9. ACTION ITEMS

- ~~a. Eidean's Request for Golf Carts~~ Review of RFP to Financial Audit

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Keeter to approve the RFP from Vredeveld Haefner for Financial Audit services for FY2022 – FY2026. (7-0)

- b. Health Insurance-Opt Out of Public Act 152

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Keeter to accept the Manager's recommendation and approve the Resolution to opt out of Public Act 152. (7-0)

- c. Cooper Van Wieren Winter Hours

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by DeHaan to close the parking lot at Cooper Van Wieren off Perry Street from December 1 to March 1. (7-0)

- ~~d. Short Term Rental Legislation~~ Name Managerial Review Committee

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Keeter to name Gerard, Keeter and Spoelhof to the Managerial Review Committee. (7-0)

Gerard gave a timeline for the Board to have their individual review of the Manager done and submitted to the Committee.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Keeter to request each member of the Board of Trustees sit with the Manager and conduct an in person review by November 29 or December 3 at the latest. (6-1 Hoekstra)

e. Perry Street Speed Study Approval

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by DeHaan to approve the speed study conducted by the Ottawa County Road Commission and approve the recommendation of a speed limit change to 35-mph. (7-0)

f. Naming the South Side Kayak Park

MOTION MADE; MOTION SUPPORTED; MOTION WITHDRAWN: A motion was made by Keeter and supported by Steggerda to name the south side kayak park South Shore Landing.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Keeter to ask the parks team to choose three (3) names from the submitted list and place the question in our digital newsletter to ask residents their preference of a name for the south side kayak park and boat launch. (7-0)

g. 2022 Meeting Schedule

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Keeter to approve the 2022 meeting schedule as presented. (6-0)

ART 10. DISCUSSION ITEMS AND POSSIBLE ACTION

a. none

ART 11. MANAGER'S REPORT

The Manager reviewed the items he has been working on throughout the month of October.

ART 12. PUBLIC COMMENT (7:56pm)

Gerard opened the public comment period:
0 person spoke at the public comment period.
Gerard closed the public comment period.

ART 12. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

- a. Ottawa County Fair Board – Serne
- b. West Michigan Regional Airport – Keeter
- c. Macatawa Area Coordinating Counsel - Gerard
- d. Zoning Board of Appeals - Serne
- e. Planning Commission – DeHaan

- f. MAX Transportation - Steggerda
- g. MACC Community Enhancement Program - Spoelhof

ART 14. ANNOUNCEMENTS

ART 15. REMINDER DATES

- a. December 9, 2021 – Regular Board Meeting

ART 16. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Serne to adjourn at 8:07pm. (7-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens

Recording Secretary