



PARK TOWNSHIP

REGULAR BOARD MEETING

October 14, 2021

ART 1. CALL TO ORDER

Supervisor Gerard called to order the regular meeting of the Park Township Board held on October 14, 2021 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424 in person and via ZOOM (meeting ID 84150784594).

Present were Supervisor Jim Gerard, Clerk Skip Keeter, Treasurer Steggerda and Trustees Jeff Hoekstra, Terry DeHaan, Loran Serne and Steve Spoelhof and Manager Howard Fink and Legal Counsel Dan Martin.

Absent with notice – Trustee Jeff Hoekstra

ART 2. INVOCATION – ~~Steggerda~~-Keeter

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Steggerda to approve the agenda as presented. (6-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: September 30, 2021 Board Work Session
- b Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to approve the consent agenda. (6-0)

ART 6. PUBLIC COMMENT (6:32pm)

Gerard opened the public comment period:
1 person spoke at the public comment period.
Gerard closed the public comment period.

ART 7. DEPARTMENT REPORTS

- a. Fire Department- no questions were asked of the Fire Department

- b. Sheriff's Office – Sgt. Rotman gave a brief report of activity for the month of September. He also explained the E-Unit responsibilities on both the north and south side of Park Township.
- c. Finance – no questions were asked of the Finance Department
- d. Building and Zoning – no questions were asked of the Building and Zoning department
- e. Recreation – no questions were asked of the Recreation Department

ART 8. PRESENTATIONS

- a. American Rescue Plan Act of 2021

Finance Director VanderSchaaf gave the Board an update on Township ARPA funds and possible opportunities of uses by the Board.

- b. Strategic Plan Update

Gerard stated it will be a monthly update at the Board meetings.

ART 9. ACTION ITEMS

- a. 160th Ave. Drainage Issues

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Keeter to approve Fishbeck contract as it stands. (6-0)

- b. FEMA Floodplain Ordinance

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by DeHaan and supported by Steggerda to approve the updated FEMA Floodplain Ordinance as recommended by the Planning Commission. (6-0)

- c. Zoning Text Amendment Ordinance – Accessory Buildings

DeHaan – Planning Commission liaison gave an overview of the ordinance.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by DeHaan to approve the Zoning Text Amendment Ordinance – Accessory Buildings as recommended by the Planning Commission. (6-0)

- d. Zoning Text Amendment Ordinance – Home Occupations
Gerard explained the Board approved 2 different size docks. He is bringing it back for clarification.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and DeHaan to approve the Zoning Text Amendment Ordinance – Home Occupations as recommended by the Planning Commission. (6-0)

- e. Resolution of 168th Ave. and Perry St. Traffic Safety

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Spoelhof to approve the Resolution for 168th Ave. and Perry St. Traffic Safety as amended by the Manager and add highly consider the use of rapid flashing lights in the stop sign. (6-0)

Roll Call:

Yes: DeHaan, Serne, Spoelhof, Steggerda, Keeter, Gerard

No: none

f. Resolution Requesting One-Way Traffic Flow on West End of Waukazoo Dr.

Gerard requested residents be able to speak regarding this resolution.

Gerard opened public comment period regarding the issue (7:35pm)

1 person spoke regarding the issue

Gerard closed the public comment period regarding the issue.

MOTION MADE; MOTION SUPPORTED; MOTION FAILED: A motion was made by Keeter and supported by Spoelhof to commission a formal safety study of the location not to exceed \$8000 out of the General Fund and return with some suggestions for solutions with costs associated. (3-3 Serne, Steggerda, Gerard)

Yes: DeHaan, Spoelhof, Keeter

No: Serne, Steggerda, Gerard

The Board requested the Manager research the options with costs including extending the bike path on the south side of Ottawa Beach Rd. to the crosswalk, one-way, side walk, a curb or other viable options. A report and recommendation will be presented at the December meeting.

g. Resolution to Seek Funds from MACC for 152nd Ave Bike Path from Quincy to Ransom

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Serne and supported by Steggerda to approve the resolution to seek funds from MACC for 152nd Ave. bike path from Quincy to Ransom. (6-0)

ART 10. DISCUSSION ITEMS AND POSSIBLE ACTION

a. Board Orientation Meeting

The Board agreed to have their Board orientation meeting the week of April 25, 2022

b. Social Media Policy

The Board agreed ask the Manager to develop a social media policy to bring back to the Board.

c. Auditor RFP

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by DeHaan to send out an RFP for auditing services. (6-0)

ART 11. MANAGER'S REPORT

The Manager reviewed the items he has been working on throughout the month of September.

ART 12. PUBLIC COMMENT (8:31pm)

Gerard opened the public comment period:
1 person spoke at the public comment period.
Gerard closed the public comment period.

ART 12. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

- a. Ottawa County Fair Board – Hoekstra resigned from the Fair board – Serne offered to replace him.
- b. West Michigan Regional Airport – Keeter
- c. Macatawa Area Coordinating Counsel - Gerard
- d. Zoning Board of Appeals - Serne
- e. Planning Commission – DeHaan
- f. MAX Transportation - Steggerda
- g. MACC Community Enhancement Program - Spoelhof

ART 14. ANNOUNCEMENTS

ART 15. REMINDER DATES

- a. November 11, 2021 – Regular Board Meeting

ART 16. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Spoelhof to adjourn at 8:49pm. (6-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens
Recording Secretary