



Park Township

From the Desk of Howard Fink,

Township Manager

10/1/2021

Hi Everyone. Attached is this week's management report. As always, please let me know if there is anything I have missed.

Planning Commission Consultant

Our planning consultant, Fresh Coast, has resigned. Due to staffing / labor shortages, they no longer have capacity for Park Township. My first priority today and next week will be to formulate a game plan to move forward. I will be having multiple discussions with those who work most closely with our planning team prior to any final recommendations.

STR

I have begun implementing our initial plan to engage the P.C. in this conversation. I sent out an email earlier today. I will be meeting with each P.C. member to provide training on a spreadsheet developed internally to assist in analyzing the STR data. In addition, we will go over our initial plan laid out to begin this dialogue.

Jay Van Wieren Sign Dedication

Last night's dedication was well attended. Thank you for your support on this project. Thank you to our staff / parks team for assisting in getting this project implemented; great job maintenance on a nice sign and mount.

168th and Perry

Construction continues on 168th and Perry. There have been no construction setbacks that I am aware of. I will be working on the resolution early next week regarding the 168th and Perry intersection.

Runway Seeding

I walked the site again regarding the runway seeding. We have sent an email to the contractor indicating we would settle for a 25% seeding effectiveness, which would net a savings of approximately ~\$11,000. I will keep everyone posted on the contractor's response.

160th Drainage

I will be working with Clair Schwartz on finalizing costs and design for a project to resolve the drainage issues on 160th. I hope to have more firm estimates for our board meeting in October (if possible).

Truck Committee

Our fire truck committee met on Wednesday night. I'm very impressed with that group's collective knowledge. We are finalizing truck specs and will shortly move toward putting out our design for bid. Great job Chief and Truck Committee.

FEMA Flood Plain Ordinance

The recent FEMA Flood Plain ordinance will likely need to be re-voted on. I will be working with Julie Lovelace to determine what was missed previously and rectify our ordinance language.

Maintenance / Parks Items

Our maintenance team continues to do a great job keeping our parks and facilities in tip-top shape.

South Side: We will be discussing the native landscaping with ODC and how to proceed. Thus far, the results of the native landscaping are underwhelming.

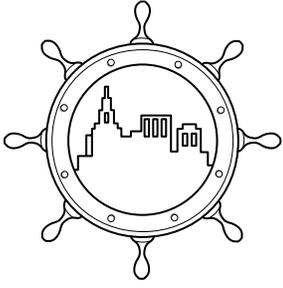
South Side Electric: Preliminary reports to run service from the road to the dock range between \$8 and \$12,000. These preliminary estimates are from High Point and Haveman Electric. I will talk with Mr. Gerard before proceeding, but anticipate we will move forward with more detailed quotes.

Cooper Van Wieren: I spoke with the owner today. He assured me gate installation would begin on Monday.

Community Center: Fisher Door & Hardware will be installing new doors, hardware, etc. at the Community Center Tuesday.

Drug Policy

Staff met with a representative from Holland Medi Center regarding potential changes and updates in our drug policy, both for the fire department and overall township policy. I will also discuss these suggestions with Dan, as we recently updated our Township's policy. Any changes to the policy will come in front of the board for approval. Thank you, Daniele and Hillary, for facilitating.



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October 1, 2021

Re: Termination of Agreement for Contract Services

Dear Supervisor Gerard:

Due to the current labor shortage, we are unable to continue to provide planning and zoning services to Park Township. As a result, this letter serves to terminate our Agreement for Contract Services pursuant to Article 4, Section 4.2 therein.

As outlined in Article 4, Section 4.2 of the Agreement for Contract Services, our service to Park Township will conclude at the end of the day on October 30, 2021. It was a pleasure serving Park Township and we wish you all the best in the future.

If you have any questions, please feel free to contact me anytime.

Very Truly Yours,



Gregory L. Ransford
Principal