



PARK TOWNSHIP

REGULAR BOARD MEETING

SEPTEMBER 10, 2020

ART 1. CALL TO ORDER

Supervisor Hunsburger called to order the regular meeting of the Park Township Board held on September 10, 2020 at 6:36 p.m. via ZOOM at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Gerald Hunsburger, Clerk Skip Keeter, Treasurer Steggerda and Trustees George Jacob, Jim Gerard, Denise Nestel and Steve Spoelhof and Counsel Dan Martin and Manager Howard Fink.

ART 2. INVOCATION - Spoelhof

ART 3. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Jacob and supported by Spoelhof to approve the agenda. (7-0)

ART 4. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: August 13 Regular Board Meeting and August 17 Special Meeting
- b Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to approve the consent agenda. (7-0)

ART 5. PUBLIC COMMENT (6:40pm)

Hunsburger opened the public comment period:

1 person spoke at the public comment period.

Hunsburger closed the public comment period. (6:43pm)

ART 6. DEPARTMENT REPORTS

- a Fire Department – no questions were asked regarding the fire department over the month of August.
- b Sheriff's Office- no questions were asked of the Sheriff's Office Sgt. Bennett, regarding the report presented to the Board on activity during the month of August.

- c Park Township Public Airport – no questions were asked regarding the airport
- d Ottawa County Fair – no questions were asked regarding the fair
- e Finance – no questions were asked from the Board regarding finance
- f Building and Zoning – no questions from the Board were asked regarding building and zoning
- g Recreation – no questions were asked regarding recreation

ART 7. PRESENTATION

- a. Audit Presentation for 2019-2020 Fiscal Year
Matt Sinnema from Kiekover, Scholma & Shumaker gave the findings of the audit.

ART 8. ACTION ITEMS:

- a. Accept the 2019-2020 Fiscal Year Audit

Steggerda asked for advice on keeping a percent of fund balance policy. Sinnema stated it is up to the Board but he does not discourage it.

Hunsburger thanked Finance Director VanderSchaaf and Manager Fink for a job well done.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Nestel to accept the 2019-2020 fiscal year audit as presented. (7-0)

- b. Resolution to Set the Millage Rates and Approve the L4029 Report
Hunsburger introduced the item that taxpayers will see on the December tax bill.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Jacob to accept the L-4029 and set the millage rates as presented and recommended by the Manager. (7-0)

Roll Call Vote:

Yes: Steggerda, Nestel, Gerard, Spoelhof, Jacob, Keeter and Hunsburger

No: none

ART 9. DISCUSSION ITEMS

- a. Licensing Ordinance
Fink presented the information regarding a possible ordinance. A licensing ordinance is not zoning so the issue of "grandfather" status is not part of the licensing ordinance.

Martin said the Township may look at an amusement business, farmer's markets and sexually oriented businesses being part of a licensing ordinance.

Fee variances can be created through the ordinance if the Township would prefer. Licensing would be on the business not on the land. The Board would have to appoint a Hearing Officer to hear complaints.

The Board discussed the idea of a licensing ordinance. Hunsburger asked Fink to keep the public involved. Fink received consensus on keeping farmer's markets in the conversation.

ART 10. MANAGER'S REPORT

The Manager reported on the items he and staff have been working on through the month of August including update on Wendt Park improvements, a gate at the pier on the property of the State Park including other safety features in coordination with the MDNR. He also stated the Planning Commission will be implementing a strategic plan.

The Gate keeper at the State Park will be the staff at the State Park and in the off season it will be the Sheriff's Office or our Fire Department. There may be a few weeks that evening fisherman will not be able to access the pier. There will be no ticketing at this time but civil infractions are something that has been considered.

ART 11. PUBLIC COMMENT (7:49pm)

Hunsburger opened the public comment period:

0 person spoke at the public comment period.

Hunsburger closed the public comment period. (7:49pm)

ART 12. BOARD COMMENTS AND AGENCY REPORTS

Board members reported on committee meetings they attend.

ART 13. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Keeter to adjourn the meeting at 8:02pm. (7-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens

Recording Secretary