



PARK TOWNSHIP

REGULAR BOARD MEETING
September 9, 2021 - ~~Draft~~ Approved

ART 1. CALL TO ORDER

Supervisor Gerard called to order the regular meeting of the Park Township Board held on September 9, 2021 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424 in person and via ZOOM (meeting ID 84150784594).

Present were Supervisor Jim Gerard, Clerk Skip Keeter, Treasurer Jan Steggerda and Trustees Terry DeHaan, Jeff Hoekstra, Loran Serne and Steve Spoelhof, and Manager Howard Fink and Legal Counsel Dan Martin.

ART 2. INVOCATION - DeHaan

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

MOTION MADE; NOT SUPPORTED: A motion was made by Hoekstra and was not supported to add to the agenda a discussion regarding the August 31 possible OMA violation by having 4 Board members present at a public forum regarding the former airport.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Spoelhof to approve the agenda as presented. (6-1 Hoekstra)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: August 12, 2021 Regular Board Meeting
- b Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by DeHaan and supported by Steggerda to approve the consent agenda. (7-0)

ART 6. PUBLIC COMMENT (6:34pm)

Gerard opened the public comment period:

2 people spoke at the public comment period.
Gerard closed the public comment period.

ART 7. DEPARTMENT REPORTS

- a. Fire Department- no questions were asked of the Fire Department
- b. Sheriff's Office – no questions were asked of the Sheriff's Office
- c. Finance – no questions were asked of the Finance Department
- d. Building and Zoning – no questions were asked of the Building and Zoning department
- e. Recreation – no questions were asked of the Recreation Department

ART 8. PRESENTATIONS

- a. Ottagon Drain District Project

Water Resources Commissioner Bush gave a brief update on the intercounty Ottagon drain repairs.

John Tempest – Driesenga and Associates, spoke about the project in more detail. He stated they should see substantial completion of the project by the end of December.

Holland City and Laketown Township paid their assessment in full without passing an assessment to the residents. Park Township has the largest portion of the project and historically the Water Resources Commissioner's Office has split our assessments between residents and the Township. The assessment will be placed on the winter taxes.

The base assessment charged to the homeowner is around \$500 and it can be spread over 10 years.

- b. Audit Presentation for 2020-2021 Fiscal Year

Matt Sinnema is a partner with Kiekoover, Scholma and Schumaker and is in charge of the audit for Park Township. He stated the books and records are in great shape and everything is in order.

ART 9. PUBLIC HEARING

Truth in Taxation

Gerard opened the public hearing
0 spoke at the public hearing
Gerard closed the public hearing.

ART 10. ACTION ITEMS

- a. Accept the 2020-20201 Fiscal Year Audit

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion

was made by Keeter and supported by Steggerda to accept the 2020-20201 fiscal year audit. (7-0)

b. Resolution to Set the Millage Rates and Approve the L-4029 Millage Report

The Manager briefly explained the L-4029 and informed the Board tax rates are declining for Park Township residents.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Spoelhof to set the millage rates and approve the L-4029 millage report. (7-0)

c. 168th Avenue & Perry Street Resolution for Improvements

Steggerda asked the Board for their support in approving a resolution to ask for more to be done regarding safety at the intersection of 168th and Perry Street.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Serne to ask the manager to draft a resolution to request that the Ottawa County Road Commission place additional safety measures including a four way stop at the intersection of 168th Avenue and Perry Street. (7-0)

The Board agreed to request the Resolution to the Ottawa County Road Commission include placing a 4-way stop at the intersection first and other secondary improvements including a lighted stop ahead sign both on the east and west side of Perry Street.

d. Noise Ordinance

The Manager explained the changes included in the proposed ordinance.

MOTION TO AMEND MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Hoekstra and supported by Steggerda to approve an amendment to the Noise Ordinance Motion to remove taking out the times of both those components and add "it" instead of "generally", and add "such that any reasonable person would" as recommended by legal counsel. (7-0)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Keeter to approve the Noise Ordinance as amended. (7-0)

The Board was concerned about events like the Fair, wedding venues and Camp Geneva violating the noise ordinance proposed.

e. Fund Balance Policy

Steggerda discussed the policy and stated our Finance Director and auditor are in support of the policy. The Finance Director would be in charge of implementing the policy.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Hoekstra to approve the fund balance policy as presented. (7-0)

f. Flood Plain Ordinance Change

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Spoelhof to approve the Flood Plain Ordinance changes as presented (7-0)

g. Building Inspector Allotted Hours

Gerard stated the building department is extremely busy and increasing the Building Inspector hours will help ease the busyness. This may qualify the Inspector to receive benefits.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Spoelhof to approve the increased hours for the Building Inspector to more than 30 hours per week at his discretion due to increased demand. (6-0-1 Serne)

ART 10. DISCUSSION ITEMS AND POSSIBLE ACTION

a. Trustee Hoekstra's consideration for reprimand of Manager Fink

MOTION MADE; MOTION SUPPORTED; MOTION FAILED: A motion was made by Hoekstra and supported by Serne to issue a formal verbal reprimand of Manager Howard Fink for failing to keep the Board informed. (1-6 Serne, Spoelhof, Steggerda, DeHaan, Keeter, Gerard)

Roll Call:

Yes: Hoekstra

No: Serne, Spoelhof, Steggerda, DeHaan, Keeter, Gerard

b. Strategic Plan

The Board agreed to use the Strategic Plan presented for 18 months and include updates monthly on the agenda.

c. Naming Policy

The Board agreed it is a great work in progress and can be revisited at a later date.

The Board took a 5 minute break.

ART 11. MANAGER'S REPORT

The Manager discussed the items he and staff have been working on for the month of August including some conversations with the Planning Commission Chair, reviewing the water rescue piece of public safety in Park Township, water safety at the Holland State Park and the gate at Cooper-VanWieren Park.

Other items regarding refunding, August WO Performing Arts Center permitting and inspecting process, and South Side Boat Dock were questions or comments posed by Board members.

ART 12. PUBLIC COMMENT (8:59pm)

Gerard opened the public comment period:
2 people spoke at the public comment period.
Gerard closed the public comment period.

ART 12. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

- a. Ottawa County Fair Board – Hoekstra
Hoekstra reported he had not attended the Fair Board meeting and also spoke of OMA issues he has in regard to the Board and the community meeting held on August 31.
- b. West Michigan Regional Airport – Keeter: nothing to report due to no meeting. Keeter addressed Hoekstra's OMA issues.
- c. Macatawa Area Coordinating Counsel – Gerard: Gerard asked Martin to give a brief overview of the OMA.
- d. Zoning Board of Appeals – Serne: nothing due to Labor Day.
- e. Planning Commission – DeHaan: no report but he will include it next time. DeHaan addressed the OMA issues also.
- f. MAX Transportation – Steggerda: Steggerda submitted written reports and also addressed the OMA issues.
- g. MACC Community Enhancement Program – Spoelhof: Spoelhof had nothing to report and addressed the OMA issue.

ART 14. ANNOUNCEMENTS

ART 15. REMINDER DATES

- a. September 30, 2021 – Work Session
- b. October 14, 2021 – Regular Board Meeting

ART 16. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Serne and supported by Keeter to adjourn at 9:40pm. (7-0)

Respectfully Submitted by Clerk Skip Keeter
Daniele Dykens
Recording Secretary