



PARK TOWNSHIP

REGULAR BOARD MEETING

AUGUST 13, 2020

ART 1. CALL TO ORDER

Supervisor Hunsburger called to order the regular meeting of the Park Township Board held on August 13, 2020 at 6:36 p.m. via ZOOM at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Gerald Hunsburger, Clerk Skip Keeter, Treasurer Steggerda and Trustees George Jacob, Jim Gerard, Denise Nestel and Steve Spoelhof and Manager Howard Fink.

ART 2. INVOCATION - Hunsburger

ART 3. PLEDGE OF ALLEGIANCE – n/a

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

Supervisor Hunsburger requested two items be added to the Agenda.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Gerard to approve the agenda as amended. (7-0)

8f – fair board waive annual fee

8g – approval of leadership training and amend budget to approve.

ART 5. APPROVAL OF CONSENT AGENDA

a Approval of Minutes: July 9 Regular Board Meeting

b Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Jacob and supported by Steggerda to approve the consent agenda. (6-0)

ART 6. PUBLIC COMMENT (6:35pm)

Hunsburger opened the public comment period:

1 person spoke at the public comment period.

Hunsburger closed the public comment period.

ART 7.

DEPARTMENT REPORTS

- a Fire Department – no questions were asked regarding the fire department over the month of July.
- b Sheriff's Office- no questions were asked of the Sheriff's Office Sgt. Bennett, regarding the report presented to the Board on activity during the month of July.
- c Park Township Public Airport – no questions were asked regarding the airport
- d Ottawa County Fair – no questions were asked regarding the fair
- e Finance – no questions were asked from the Board regarding finance
- f Building and Zoning – no questions from the Board were asked regarding building and zoning
- g Recreation – no questions were asked regarding recreation

ART 8.

ACTION ITEMS:

- a. Zoning Text and Map Amendment Ordinance for Ottawa Beach Overlay District/NHP
Planner Greg Ransford updated the Board on items 8a and 8b and the recommendations from the Planning Commission. Because each area is unique on their own, the areas warranted their own overlay into the Master Plan.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Steggerda to approve the zoning text and map amendment ordinance for Ottawa Beach Overlay District/NHP. (7-0)

Roll Call:

Yes: Gerard, Jacob, Nestel, Steggerda, Spoelhof, Keeter, Hunsburger

No: none

- b. Consider Draft Language and Authorized Distribution for North Beach Master Plan Amendment (Ottawa Beach Area)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Jacob to accept the changes as presented by the Planning Commission and authorize the distribution of the amendment to the North Beach area (Ottawa Beach) to the public including other jurisdictions to review/comment. (7-0)

- c. Airport Hangars
Fink included Building Inspector Chad Warden in the conversation regarding demolition of the hangars. Fink recommended demolition of the Block and Pole Hangars and leaving the Gronberg hangar at this time due to its possible use and structural integrity. The bids for demolition were sent to the Board this afternoon.

The Board discussed possible uses of the Gronberg hangar and the quotes associated with each hangar.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Jacob to demolish the Block

Hangar and Pole Hangar leaving the concrete floors and allow the Manager and Building Inspector to negotiate with the two bidders for a good price. (7-0)

d. Authorization to File Suit for Defamation of Title Against James Norbert Napier

Attorney Martin addressed the Board regarding this issue. Martin stated it is his legal opinion that the Board should pursue the case further.

The Board discussed the situation. They are concerned about Mr. Napier placing signs in the office and confronting the public on the property asking them to leave his property.

Fink stated the papers Mr. Napier posted at the airport will be removed again tomorrow.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Spoelhof to authorize filing a suit for defamation of title from Mr. James Norbert Napier and seek legal costs to be reimbursed by Mr. Napier. (7-0)

Roll Call:

Yes: Hunsburger, Gerard, Jacob, Nestel, Steggerda, Spoelhof, Keeter

No: none

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Spoelhof to pursue an injunction to preclude Mr. James Norbert Napier from coming onto the Township Airport property 1269 Ottawa Beach Road or Park Township Office 52-152nd Ave. both in Holland, MI 49424. (7-0)

e. Bike Path Crack Sealing

With the recommendation of the Board, Fink will discuss the crack sealing best practices and determine if waiting until spring would be more effective.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Gerard to authorize Prein and Newhof to oversee the crack sealing of the bike paths as presented for a not to exceed cost of \$34,562.50 with sealing to be done this year. (6-1 Jacob)

f. Ottawa County Fair Board Waive Annual Fee

MOTION MADE; MOTION SUPPORTED, MOTION CARRIED:

A motion was made by Nestel and supported by Gerard to grant a waiver of the annual fees of the Ottawa County Fair Board and to review financial reports to demonstrate the need prior to waiving the fee. (7-0)

- g. Approval of Leadership Training and Amend Budget to Approve.
Fink stated the value he has received through the Leadership program has been rewarding and would like an appropriation to send Deputy Clerk Dykens and Maintenance Director Ryan Bromley through the program.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:

A motion was made by Keeter and supported by Jacob to approve the appropriation to send the Deputy Clerk and Maintenance Director to leadership training and amend the budget accordingly at a cost of \$17,000. (7-0)

ART 9.

DISCUSSION ITEMS

- a. Conversation on Impacts and/or Ordinance Violations from Holland Water Sports and One Adventure Company
Hunsburger introduced the item.

Hunsburger opened the public comment period. (8:20pm)

9 people spoke at the public comment period

Hunsburger closed the public comment period (9:00pm)

The Board discussed the situation at the Ottawa Beach Drive location regarding parking spots in relation to boats available for rent.

Mr. Ward – owner of Holland Water Sports stated he will be putting up a fence on the east side of the property and a picnic table for his clients to use.

Board directed staff to draft an ordinance to address the situation. Fink stated he will meet with legal counsel and the zoning administrator and will come to the next Board meeting with information on a path forward to a solution.

- b. MAX Transportation Options and Possible Action
Fink stated he will send the proposal from Dean Transportation on Friday morning (8/14)

Elisa Hoekwater, Executive Director of Maxx Transit, discussed the extension of the current contract for 90 days to give the Township time to decide on a path forward. She gave the Board some options to move forward using MAXX Transit services.

The Board discussed at length other options the Township can pursue.

Fink recommended entering into discussion with MAXX Transit regarding a contract that would be a better fit for the Township.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Jacob to allow Gerard and Fink to begin to negotiations with MAXX Transit to find a viable solution for public transportation in Park Township. (7-0)

1) First Amendment to Transportation Services Agreement

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Gerard to approve the contract as proposed extending the contract with MAXX Transit 90 days. (7-0)

- c. DNR Virtual Public Meeting on August 20 – State Park Management Planning
The Board agreed this would be a good opportunity to give input on parking, the boat launch and other safety issues.

ART 10. MANAGER'S REPORT
The Manager reported on the items he and staff have been working on through the month of July.

ART 11. PUBLIC COMMENT (9:51pm)
Hunsburger opened the public comment period:
1 person spoke at the public comment period.
Hunsburger closed the public comment period.

ART 12. CLOSED SESSION: pursuant to section 15.268(a) of the open meetings act to consider the dismissal, suspension or disciplining of, or hear complaints or charges brought against, or to consider a periodic personnel evaluation of a public officer, employee, staff member or individual agent, if the named person requests a closed hearing

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Gerard to move into closed session pursuant to section 15.268(a) of the open meetings act to consider the dismissal, suspension or disciplining of, or hear complaints or charges brought against, or to consider a periodic personnel evaluation of a public officer, employee, staff member or individual agent, if the named person requests a closed hearing. (7-0)

Roll Call:

Yes: Gerard, Jacob, Nestel, Spoelhof, Steggerda, Keeter, Hunsburger

No: none

The Closed Session ended at 10:22pm. The former meeting had been abandoned by Zoom so the Board was not able to reconvene the meeting within the noticed ZOOM platform. The Board agreed to meet Monday, August 17, 2020 at 9am to complete the meeting. Fink stated he would notice the meeting for the 17th as required by the Open Meetings Act

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens

Recording Secretary