



PARK TOWNSHIP

REGULAR BOARD MEETING
August 12, 2021 - DRAFT

ART 1. CALL TO ORDER

Supervisor Gerard called to order the regular meeting of the Park Township Board held on August 12, 2021 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424 in person and via ZOOM (meeting ID 84150784594).

Present were Supervisor Jim Gerard, Clerk Skip Keeter, Treasurer Steggerda and Trustees Jeff Hoekstra, Loran Serne and Steve Spoelhof and Manager Howard Fink and Legal Counsel Dan Martin.

Absent with notice – Trustee Terry DeHaan

ART 2. INVOCATION - Steggerda

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

Supervisor Gerard asked to add the Wyoming Water Treatment Plant improvement and funding to the agenda.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Keeter to approve the addition of the agenda item of Wyoming Water Treatment Improvement and Funding to the agenda, Item 9g. (5-1 Hoekstra)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Hoekstra and supported by Keeter to approve the agenda as amended. (6-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: July 8, 2021 Regular Board Meeting
- b Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to approve the consent agenda. (6-0)

ART 6. PUBLIC COMMENT (6:40pm)

Gerard opened the public comment period:
3 people spoke at the public comment period.
Gerard closed the public comment period.

ART 7. DEPARTMENT REPORTS

- a. Fire Department- no questions were asked of the Fire Department
- b. Sheriff's Office – no questions were asked of the Sheriff's Office
- c. Finance – no questions were asked of the Finance Department
- d. Building and Zoning – no questions were asked of the Building and Zoning department
- e. Recreation – no questions were asked of the Recreation Department

ART 8. PRESENTATIONS

- a. Proclamation: West Ottawa Women's Tennis Team: Kamryn Dumas and Megan Blake

Supervisor Gerard presented the proclamation to the tennis team of Kamryn Dumas and Megan Blake from West Ottawa in recognition of their State Championship at 4 doubles.

- b. McKenna Presentation on Phase 1 results: Ideas Refinement Workshop

Chris Khorey, McKenna and Associates, presented a recap of Phase 1 of the Airport Vision process. He also informed the Board on what was next.

- c. Fair Board Update: Fair Week

Laura Cramer, Ottawa County Fair Association Treasurer, presented the numbers and highlights from Fair Week.

ART 9. ACTION ITEMS

- a. Proposed Millage Rates

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Steggerda to set the date of September 9, 2021 for the Truth in Taxation hearing. (6-0)

Roll Call:

Yes: Hoekstra, Spoelhof, Serne, Steggerda, Keeter, Gerard

No: none

- b. Honoring and Naming Park Township's Bike Path System after former Supervisor Jay VanWieren

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Hoekstra and supported by Steggerda to approve the sign design and naming of the path after former Supervisor Jay VanWieren. (6-0)

- c. Review and Accept a Bid for Reconstruction of the 168th and Perry Street Retaining Wall

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Spoelhof to accept the bid for reconstruction of 168th Street and Perry Street Retaining Wall to Site Work Solutions Inc for \$110,450.00. (6-0)

Fink and Gerard will work on the Purchasing Policy to clarify what needs to come before the Board even if the item is approved in the budget.

Fink will also include engineering fees in proposals that comes before the Board in the future.

- d. South Side Kayak Park Dock
Gerard explained the Board approved 2 different size docks. He is bringing it back for clarification.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Hoekstra to approve a 6 X 80 ft dock. (6-0)

The Board discussed allowing mooring on the east side of the dock and into the cove.

Fink stated a bubbler will be installed at the site.

The Board would like the Manager to work with legal counsel to assure the property on shore is not damaged.

- e. Appeal from Doug Flamboe to the BOT on a FOIA Request
Keeter and Martin addressed the appeal. Martin stated the Board could repeal or uphold the denial from the clerk's office

The Board asked questions of Mr. Martin regarding the process.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Spoelhof to uphold the denial of the FOIA by the Clerk. (4-2)

Roll Call:

Yes: Spoelhof, Steggerda, Keeter, Gerard

No: Hoekstra, Serne

- f. Resolutions: Consumer's Energy Authorization for Change in Standard Lighting Contract

Fink stated the street lights need to be moved at a property looking to make some changes through the ZBA. This authorization is allowing those

changes. It will result in slightly lower costs. Another contract is procedural in the Timberline Woods Subdivision and were already approved through the board when they approved the site plan.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Hoekstra to approve the Consumer's Energy Authorization for Change in Standard Lighting Contract #1, #2 & #3. (6-0)

- g. Wyoming Water Treatment Infrastructure Improvements and Refunding The Ottawa County Road Commission will be refunding a bond issue approved in 2000, saving approximately \$200,000. The new request for infrastructure improvements was reviewed by Pat Staskiewicz, Public Utilities Director-Ottawa County Road Commission. The rate impact to the end user is approximately \$.04.

Staskiewicz reviewed the resolution and the bonding process in detail to the Board due to its late addition to the agenda.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to adopt Resolution 2021-9 authorizing execution of a contract pledging full faith and credit and taxing power of the township and notice of right to petition for referendum upon the contract regarding the infrastructure improvements at the Wyoming Water Treatment Plant. (6-0)

Roll Call:

Yes: Spoelhof, Hoekstra, Serne, Steggerda, Keeter, Gerard
No: none

ART 10. DISCUSSION ITEMS AND POSSIBLE ACTION

- a. Licensing Ordinance – The Board chose not to pursue this item.
- b. Fire and Medical Rescue (including water rescue)
Gerard reviewed the topic.

The Board agreed that a review our water safety needs is in order with the Coast Guard vacating the building on Ottawa Beach Road. They directed the Manager and Fire Chief to procure numbers and investigate the possibility of Park Township's ability to supply water rescue services to the area.

The Manager and Fire Chief were also directed to work with Ottawa County to possibly collaborate with the Ottawa County Sheriff's Office to share the responsibility of providing water rescue services coverage in the area.

The Manager and Fire Chief were directed to analyze the E-Unit millage for the purpose of contracting with the County to help provide water rescue services.

The Board would like to review a Fire millage and explore this option in a separate work session.

ART 11. MANAGER'S REPORT

Staff and legal counsel have been researching the noise level at Beechwood Church on Sunday nights. A letter was sent earlier in the week but our ordinances are limited regarding noise.

Ottogan Drain District project is moving forward. The Township will have an assessment on that project. Manager Fink will send out the figures in the next few days if they are available.

He stated the Board's Strategic Plan is back from the county and Fink will work on putting the final document together.

Fink is working on getting the meetings online for community access. The Board requested the meetings be available by the October Board meeting.

Fink is reviewing the crossroad at 168th and Perry Street as the staff has been receiving resident reports of the dangers around the intersection.

Fink stated the gate at Cooper-VanWieren is moving along.

During the No Wake hearing with EGLE, there was some incorrect information provided regarding the process. Fink is working with EGLE and our residents on providing clarification.

ART 12. PUBLIC COMMENT (9:09pm)

Gerard opened the public comment period:
2 people spoke at the public comment period.
Gerard closed the public comment period.

ART 12. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

- a. Ottawa County Fair Board - Hoekstra
- b. West Michigan Regional Airport – Keeter
- c. Macatawa Area Coordinating Counsel - Gerard
- d. Zoning Board of Appeals - Serne
- e. Planning Commission – DeHaan
- f. MAX Transportation - Steggerda
- g. MACC Community Enhancement Program - Spoelhof

ART 14. ANNOUNCEMENTS

ART 15. REMINDER DATES

- a. September 9, 2021 – Regular Board Meeting

ART 16. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to adjourn at 9:24pm. (6-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens
Recording Secretary