



PARK TOWNSHIP

STRATEGIC PLANNING SESSION

June 28, 2021

1. CALL TO ORDER

Supervisor Gerard called to order the Strategic Planning meeting of the Park Township Board held on June 28, 2021 at 5:30 p.m. at the Park Township Office, 52-152<sup>nd</sup> Ave. Holland, MI 49424 and via Zoom virtual meeting platform (Meeting ID #88337956970).

Present were Supervisor Jim Gerard, Clerk Skip Keeter, Treasurer Jan Steggerda and Trustees Terry DeHaan, Jeff Hoekstra, Steve Spoelhof and Loran Serne. Also attending were Manager Howard Fink and Attorney Dan Martin

2. INVOCATION - Fink

3. PLEDGE OF ALLEGIANCE

4. AGENDA APPROVAL

a. Amendments or Deletions to the Agenda

**Motion made, supported and carried: Motion made by Keeter and supported by DeHaan to add transfer of FOIA response to the Agenda. (7-0)**

5. CONSENT AGENDA

a. Approval of Special Meeting Minutes – June 17, 2021

**Motion made, supported and carried: Motion made by Steggerda and supported by Keeter to approve the June 17, 2021 Special Board Meeting minutes. (7-0)**

6. PUBLIC COMMENT

Gerard opened the public comment period (5:35pm)  
1 person spoke at the public comment period  
Gerard closed the public comment period. (5:40pm)

## 7. STRATEGIC PLANNING

Supervisor Gerard opened the session by introducing Ottawa County Administrator, Al Vanderberg who facilitated the planning session with the following elements:

- a. Icebreaker
- b. SWOT
- c. Brain Dump
- d. Ranking

In addition, Mr. Vanderberg led the Board through a Disney Storyboard exercise on future fire safety needs.

## 8. ACTION ITEM

- a. Transfer of FOIA Response

Clerk Keeter and Attorney Martin explained the need to transfer the FOIA request from the Manager, who is the Township FOIA Administrator to the Clerk's Office.

**Motion made, supported and carried: Motion made by Steggerda and supported by Hoekstra to transfer a FOIA request received on June 24, 2021, from Douglas Flamboe to the Clerk's Office. (7-0)**

## 9. PUBLIC COMMENT

Gerard opened the public comment period  
1 person spoke at the public comment period  
Gerard closed the public comment period

## 10. BOARD COMMENTS

Board members thanked County Administrator Vanderberg for leading an excellent planning session.

## 11. ADJOURNMENT

**Motion made, supported and carried: Motion made by Keeter and supported by Steggerda to adjourn at 8:10pm. (7-0)**

Respectfully Submitted by Clerk Skip Keeter