



PARK TOWNSHIP

REGULAR BOARD MEETING

MAY 13, 2021 - approved

**ART 1. CALL TO ORDER**

Supervisor Jim Gerard called to order the regular meeting of the Park Township Board held on May 13, 2021 at 6:30 p.m. at the Park Township Office, 52-152<sup>nd</sup> Ave., Holland, MI 49424 in person and via ZOOM.

Present were Supervisor Jim Gerard, Clerk Skip Keeter, Treasurer Steggerda and Trustees Terry DeHaan (via ZOOM), Jeff Hoekstra, Steve Spoelhof and Loran Serne and Manager Howard Fink and Legal Counsel Dan Martin.

**ART 2. INVOCATION – Keeter**

**ART 3. PLEDGE OF ALLEGIANCE**

**ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)**

Hoekstra asked to add item 10b. Reseeding of runway  
Gerard asked to add item 9i. Ruling on Napier Lawsuit

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Spoelhof and supported by Serne to approve the agenda as amended. (7-0)

**ART 5. APPROVAL OF CONSENT AGENDA**

- a Approval of Minutes: April 8, 2021 Regular Meeting  
April 12, 2021 Special Board Meeting  
April 29, 2021 Special Meeting  
April 29, 2021 Questions & Answers Forum
- b Payment of Bills

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Hoekstra to approve the consent agenda as presented. (7-0)

**ART 6. PUBLIC COMMENT (6:37pm)**

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Hoekstra to allow property owners to speak on the 160<sup>th</sup> Bike Path issue when we get to item 9f. (7-0)

Gerard opened the public comment period:  
2 people spoke at the public comment period.  
Gerard closed the public comment period.

**ART 7. DEPARTMENT REPORTS**

- a. Fire Department
- b. Sheriff's Office
- c. Ottawa County Fairgrounds
- d. Finance
- e. Building and Zoning
- f. Recreation

**ART 8. PRESENTATION**

- a. Joe Lampen: Michigan's Edge Mountain Bike Association  
Muskegon, Ottawa, Allegan and Oceana counties are covered within the association. He explained what role the MEMBA plays within the community.

The Board asked questions regarding the MEMBA working with Park Township at Cooper Van-Wieren Nature Trail.

**ART 9. ACTION ITEMS**

- a. Decisions & Roles on the Airport Public Participatory Process  
Gerard asked the Board how involved they want to be in the process.

The Board decided the direction they have given to the Manager in this process has had positive results so far. They agreed a booth needs to be on the south side of the township. The Manager should give weekly progress reports in his Manager's report.

Chris Khorey (McKenna) gave a brief update and presentation of the beginning look of the website. The Board agreed it was going in the right direction

- b. VA Enterprises Fireworks Display Permit

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Steggerda to approve the permit as presented by VA Enterprises Fireworks for the 4<sup>th</sup> of July display. (7-0)

- c. Timberline Woods-Final Preliminary Plat Approval & Tree Preservation  
The developer informed the Board regarding the tree preservation plan for Timberline Woods.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by DeHaan and supported by Spoelhof to approve the Timberline Woods-Final Preliminary Plat and Tree Preservation plan. (7-0)

d. New Township Website

Fink recommended using Revize as the Township website developer.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Spoelhof and supported by Keeter to approve the new website design as presented by Revize for \$5634 and \$1800 annually for at least 4 years. (7-0)

e. Wendt Park Sidewalk Change Order

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by DeHaan and supported by Steggerda to approve the change order as requested for the additional sidewalk at Wendt Park. (6-1 Hoekstra)

f. 160<sup>th</sup> Ave Bike Path Drainage

Fink stated the area will be reanalyzed by an independent firm. Ken Bosma – Prein & Newhof, gave a history of the project and briefed the board on a memo he sent to the Manager. He also gave an overview of what he proposes to relieve the situation.

Steve and Lisa Turkstra spoke about the issues they are experiencing on their property and their thoughts about how to resolve the problem.

Mr. DeVries – Gold Barn Blueberry Farm owner-recapped the problems they are experiencing.

Joe Bush – Ottawa County Water Resources Commissioner-recommended having another firm like Fishbeck review the project.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Steggerda and supported by Serne to approve hiring an independent engineering firm to look at the issues around the newly constructed bike path on 160<sup>th</sup> Ave. by the Manager and the Water Resources Commissioner. (7-0)

The Board asked the Manager to direct the engineer to look at the entire segment on 160<sup>th</sup>. Also, the engineer needs to speak with the homeowner about what they are experiencing. The Board does not want the engineer directed to a possible solution and needs to be thorough and research the situation.

Commissioner Bush stated the timeline may be around 3 months to get something back from an engineering firm. The homeowners understood and are alright with the timeline.

- g. South Side Kayak Dock Installation  
Fink reviewed with the Board where the installation stands at this time.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Spoelhof and supported by Steggerda to approve a 40'X5' dock at the South Side Boat Launch. (7-0)

- h. No Wake Zone  
Gerard reviewed the current zone and his desire to ask EGLE to continue the no wake zone. He would like to make it permanent, not based on the high water table.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Serne to request a permanent extension of the no-wake zone on Lake Macatawa from Saunders to 168<sup>th</sup> Ave. (6-1 Steggerda)

- i. Court Ruling on Napier Lawsuit  
Martin spoke to the topic and informed the Board of the court ruling. The judge mentioned the township could collect attorney fees with the motion that will be filed. The cost to file the motion would be approximately \$500.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Hoekstra and supported by DeHaan to authorize the Township Attorney to pursue the motion to recover the attorney fees in the Napier lawsuit. (6-1 Steggerda)

**ART 10. DISCUSSION ITEMS**

- a. Recognition of Jay VanWieren re: Township wide bike path system  
Spoelhof stated the reason the Board wanted to recognize Mr. VanWieren and would like to see a celebration of his vision. The Board would like to see a historic plaque at a major intersection of the system.
- b. Reseeding of Former Airport Runway  
The Board discussed their thoughts surrounding the reseeding of the former airport runway especially as it relates to the Michigan West Coast Chamber parcel.

**ART 11. MANAGER'S REPORT**

**ART 12. PUBLIC COMMENT (9pm)**

Gerard opened the public comment period:  
1 person spoke at the public comment period.  
Gerard closed the public comment period.

**ART 13. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS**

- a. MAX Transit Report
- b. West Michigan Regional Airport

**ART 14. ANNOUNCEMENTS**

- a. National Police Officer Week

**ART 15. REMINDER DATES**

- a. June 10, 2021 – next regular Board of Trustees meeting @ 6:30pm
- b. June 28, 2021 – Board strategic planning session @ 5:30pm

**ART 16. ADJOURN**

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Spoelhof and supported by Keeter to adjourn at 10:01pm. (7-0)

Respectfully Submitted by Clerk Skip Keeter  
Daniele Dykens  
Recording Secretary