



## **Park Township**

From the Desk of Howard Fink,

Township Manager

4/3/2020

Hi Everyone. Hope you are doing well. Please stay healthy. I look forward to when we are able to begin seeing each other again in person.

### **Water Utility**

The water utility contract is complete. We are now working on transition and implementation, which is a great deal of work in its own right. We will be sending out our next round of Utility Bills this month and the last one in July. Following that, the next bill will come from Holland BPW. I will be working with our communications consultant on a mailing to all affected customers, if necessary. I will also be following up with Holland BPW and Holland Charter Township to make sure that any implementation / continued collaboration is moving forward.

### **Roads**

I am hopeful to have a list of roads that will be paved next week. The Covid-19 pandemic slowed that project quite a bit.

### **Parks**

With consultation from Daniele and Ryan, we have closed a number of parks. I continue to stress to staff that we need to evaluate all decisions with the community in mind rather than impacts to individuals. Some will be upset, as with the recent dog park closure, but it is the right thing to do.

**Cooper Van Wieren**

As of now, you should have received your board packet for next week. Cooper Van Wieren is on the agenda. The contractor has requested to begin working, and while I have said to them it is NOT a critical project, they need to decide on their own if they wish to continue with construction or not. A substantial change order is on the agenda to remove the taxiways, and use the material for the base of the parking lot and pathways. Also, the cost of full removal of the runway is included later in the spring. Given the amount of work the contractor is providing, we received great pricing. It's difficult to analyze each increase and subsequent decrease, as there are many. Matt Levandowski will be on the meeting to answer any questions on the figures. I have also included his memo explaining each item.

### **Airport**

I am moving forward with delisting the airport. We have sent notice to the pilots and interested parties on our timeline. I have also provided notice to the current airport manager that their contract will not be renewed at the end of the month. I have brought on a new airport manager who is independent of the last few years to hopefully ease the conflict of closing the airport. His contract will begin on May 1<sup>st</sup>.

Next week, I will be drafting letters to the private hangar owners indicating their contracts will not be renewed and that they need to make alternative accommodations and determine if they will be removing their hangar or abandoning it.

### **Coronavirus**

I continue to monitor the Coronavirus situation. Our employees are doing an amazing job of continuing operations from home and coming into the office minimally. As leaders, we need to continue modeling social distancing to our best abilities.

### **Spring Leaf Brush Cleanup**

Given the situation, I have canceled the April dates for residents to bring leaves and brush to Chips. We will evaluate the May dates closer to that time period.