



Park Township

From the Desk of Howard Fink,

Township Manager

1/3/2020

Hi Everyone. Attached are the pertinent updates. With the shortened week, much of the time spent was getting out the agenda and updating the Parks and Recreation Master Plan. I will be working on the Parks and Recreation Master Plan potentially this weekend and into early next week.

Parks

The big item this week has been working on and drafting the Parks and Recreation Master Plan update. I hope to have a draft available for distribution early next week.

Lake Michigan Erosion

We have been in contact with the Home adjacent to the one that was demolished. Chad and I are attempting to work with the homeowner to ensure that whatever decision she makes, she is well informed of the process. So far, she has chosen not to do anything, but is currently investigating removing half of the structure and adding a second floor addition at a later date.

Website

Still working on nailing down a contractor for our website re-design. I have been reviewing a proposal from Revize, and working through if this is the best vendor for Park Township. I will keep everyone posted on the progress.

Assessor / Pay Increase for Assistant Assessor

You may be aware that our Assessor has been awaiting word on a Liver transplant. That has recently been scheduled for January 13. Al and I have been working with the insurance company to ensure that his long term disability claim has been filed and processed accordingly.

With respect to Al being absent, our Assistant Assessor, Jonetta will take over in his place. I will be increasing her salary by \$2,000 per month as compensation for the increased work load and responsibility that will come with Al being absent. Even if he works a bit from home, Jonetta will be fielding the resident calls and dealing with the higher level assessing issues in Al's absence. She will also be overseeing March Board of Review. We will monitor staffing levels and if there is a need to get additional help, we will do so. Please let me know if you have any questions on this issue. We will be increasing Jonetta's salary beginning on the 13th of January. The \$2,000 per month breaks down roughly what Jonetta's increase would be if she was being paid similarly to Al Nykamp.

Water Utility

We are now reviewing new contract language proposed by Holland BPW. I will keep everyone updated on our progress. This project continues to move forward. Please let me know if you have any detailed questions.

Development at the old Harrington School Property

As I have mentioned in the past, we should look at drainage review for properties that are split through the land division act or via an underlying plat. The property at the old Harrington School is a perfect example of a large development that is legally permitted to move forward without any drainage or infrastructure review.

I am now working with Holland BPW on how best to serve the area with water and prevent the main off 32nd street from being tapped multiple times. My firm position is that the Township will not pay for any additional infrastructure that would ultimately benefit private development / builders. Unfortunately, if this development had gone through the Planning Commission, they would have been required to comply with the infrastructure requests of Holland BPW water. If you are interested in how this occurred and or the details, please let me know and I can explain.