



PARK TOWNSHIP

REGULAR BOARD MEETING

March 8, 2018

ART 1. CALL TO ORDER

Supervisor Hunsburger called to order the regular meeting of the Park Township Board held on March 8, 2018 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Gerald Hunsburger, Clerk Skip Keeter, Treasurer Jan Steggerda and Trustees Dan DeLeeuw, Jim Gerard, George Jacob and Denise Nestel and Manager Howard Fink and Attorney Dan Martin.

ART 2. INVOCATION - Gerard

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Keeter to approve the agenda as amended. (7-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: February 8, 2018
- b Payment of Bills
- c Blessing of the Bikes

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to approve the consent agenda. (7-0)

ART 6. PUBLIC COMMENT

Hunsburger opened the public comment period:
5 people spoke at the public comment period.
Hunsburger closed the public comment period.

ART 7. DEPARTMENT REPORTS

- a Fire Department – no questions were asked of Chief Gamby
- b Sheriff's Office- no questions were asked of Sgt. VanderPloeg

- c Park Township Public Airport – no questions were asked of Doug Formsma
- d Ottawa County Fairgrounds – no questions were asked of
- e Finance – no questions were asked from the Board regarding finance
- f Building and Zoning – no questions from the Board were asked regarding building and zoning
- g Recreation – no questions were asked of the Recreation Director

ART. 8 PRESENTATION

- a. Project Clarity: Presentation by Dan Callam and Travis Williams, Macatawa Greenway/Outdoor Discovery Center
Williams and Callam gave an overview of the progress of the greenway and projects they are focused on monitoring.

ART 9. PUBLIC HEARING

- a. FY 2018-2019 Budget
Hunsburger opened the 2018-19 Budget public hearing
Fink answered questions regarding the budget as posed by the Board and residents.
For: none
Against: none
Hunsburger closed the 2018-19 Budget public hearing.
- b. Land & Water Conservation Fund Grant for Wendt Park
Hunsburger opened the Land & Water Conservation Fund Grant public hearing for Wendt Park.
Fink explained the project to the Board.
For: none
Against: none
Hunsburger closed the Land & Water Conservation Fund Grant public hearing for Wendt Park.
- c. Michigan Natural Resources Trust Fund Grant Application for Wendt Park
Hunsburger opened the Michigan Natural Resources Trust Fund grant public hearing for Wendt Park.
For: none
Against: none
Hunsburger closed the Michigan Natural Resources Trust Fund grant public hearing for Wendt Park.

ART 10. ACTION ITEMS

- a. FY 2017-2018 Budget Amendments (Resolution No. 2018-03)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by and supported by to approve the FY 2017-18 Budget Amendments (Resolution No. 2018-3) as presented. (7-0)
- b. FY 2018-2019 Budget (Resolution No. 2018-04; Adoption of FY 2018-2019 General Appropriations Act)
Fink gave some highlights of the Budget.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Steggerda to approve the FY 2018-19 Budget (Resolution No. 2018-04; adopt 2108-19 General Appropriations Act) as presented. (7-0)

- c. FY 2018-2019 Fee/Rate Schedule (Resolution No. 2018-05)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Keeter to approve the 2018-19 Fee/Rate Schedule (Resolution 2018-05) as presented. (7-0)

- d. Salary Schedule for FY 2018/2019 (Resolution No. 2018-06)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Nestel to approve the 2018-19 Salary Schedule (Resolution No. 2018-06) as presented. (6-0) Jacob stepped out of the room

- e. Resolution on Grant Application for Wendt Park - Land and Water Conservation Fund (Resolution No. 2018-07)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Gerard to approve the Resolution on submitting a grant application through the MI DNR Land and Water Conservation Fund (Resolution No. 2018-07). (7-0)

- f. Resolution on Grant Application for Wendt Park - Michigan Natural Resources Trust Fund (Resolution No. 2018-08)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Nestel to approve submission of the Michigan Natural Trust Fund grant application for Wendt Park (Resolution No. 2018-08). (7-0)

- g. Engineering Contract for 168th and 160th Bike Paths
Fink stated through talks with our engineer the bid will go out together for both 168th and 160th bike paths. There is a cost savings involved with the joint contract. The construction contracts will come before the Board at a later date.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to approve the engineering contract for 168th and 160th bike paths in the amount of \$51,000. (7-0)

- h. Chips Container Contract for Fall and Spring Leaf Pickup
Fink stated the changes in the contract regarding additional days and the ability to bring additional types of materials.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Keeter to approve Chips Container contract for fall and spring leaf pickup as written. (7-0)

i. Zoning Ordinance Text Amendments (Ordinance No. 2018-1 to amend Sections 38-36, 38-66(1), 38-103, 38-107, 38-108, 38-214(7), 38-276(3), 38-306(3), 38-336, 38-23, 38-483(E), 38-483(H), 38-452, 38-500(A), 38-506(3), 38-507)

j. **MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Nestel and supported by Keeter to approve the Zoning Ordinance Text Amendments (Ordinance No. 2018-1 to amend Sections 38-36, 38-66(1), 38-103, 38-107, 38-108, 38-214(7), 38-276(3), 38-306(3), 38-336, 38-23, 38-483(E), 38-483(H), 38-452, 38-500(A), 38-506(3), 38-507) as presented. (7-0)

k. Timberline Acres West Phase 5 Final Plat Approval

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Jacob to approve Timberline Acres West Phase 5 Final Plat Approval. (7-0)

l. Local Road Repaving Schedule/Bid for Subdivision Roads
Fink explained the repaving schedule. Fink stated we are testing a new process of fiber matting micro surfacing. The Township will try fiber matting on one road and traditional methods on a similar road in a similar area.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Nestel to approve the Local Road Repaving Schedule/Bid for Subdivision Roads. (7-0)

l. Consider Banner for Pump House Museum
The Pump House would like a banner on one light pole and will keep it up for a few years while the exhibit is run.

The Board agreed to postpone this item indefinitely.

ART. 11 DISCUSSION ITEMS

a. March 22, 2018 Board Work Session
Fink stated the strategic plan will be a focus on the Board Work Session on March 22.

ART. 12 MANAGER'S REPORT

Fink gave an update of the items he is working on currently.

ART. 13 PUBLIC COMMENT

Hunsburger opened the public comment period:
1 person spoke at the public comment period.
Hunsburger closed the public comment period.

ART. 14 CLOSED SESSION – Pursuant to Section 8(d) of the Open Meetings Act to consider the purchase or lease of real property up to the time an options to purchase or lease that real property is obtained.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Keeter to move into

closed session for to consider the purchase or lease of real property.
(7-0)

Roll Call:

Yes: DeLeeuw, Nestel, Gerard, Hunsburger, Keeter, Steggerda and
Jacob

No: none

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A
motion was made by Keeter and supported by Gerard to move back
into open session. (7-0)

ART. 15 POSSIBLE ACTION: ON MATTERS DISCUSSED IN CLOSED SESSION

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion
was made by Keeter and supported by Gerard to direct Township legal
counsel to pursue a cease and desist lawsuit against a property owner located
to the west side of the south side boat ramp. (7-0)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion
was made by Nestel and supported by Keeter to direct the Manager to pursue
a grant for the acquisition of property east of the south side boat ramp for the
amount of \$900,000. (7-0)

ART. 16 BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS
Board members reviewed the committee meetings they attended.

ART. 17 ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion
was made by Nestel and supported by Keeter to adjourn at 9:40pm. (7-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens
Recording Secretary