

# PARK TOWNSHIP

Ottawa County

## LAND DIVISION APPLICATION

Approval of a division of land is required before it is sold when a new parcel is less than 40 acres and not just a property line adjustment [§102(e&f)].

This form is designed to comply with applicable local zoning, land division ordinances and of the Michigan Land Division Act (formerly the Subdivision Control Act P.A.288 of 1967, as amended (particularly by P.A. 591 of 1996) 560.101.et.seq.) It does not purport, however, to meet all issues that a local unit may want to address.

You **MUST** answer all questions and include all attachments or this will be returned to you. Bring or mail to:

**Park Township Assessor's Office**  
**52 S. 152nd Ave.**  
**Holland MI 49424**

**1. LOCATION** of Parent Parcel to be divided:

Parent Parcel Number:

Address:

Attach a copy of the Legal description of the Parent Parcel.

**2. PROPERTY OWNER** Information:

Name:

Phone:

Address:

City, State, Zip:

**3. APPLICANT** Information: (if different than the property owner)

Contact Person's Name:

Business Name:

Phone:

Address:

City, State, Zip:

Who should be notified of approval or denial of this application?

(Property Owner,  
Applicant or Both)

**4. PROPOSAL:** Describe the division(s) being proposed:

Number of New Parcels:

Intended Use (residential, commercial, etc.)

The division of the parcel provides access to an existing public road by:

(check one)

Each new division has frontage on an existing road name.

A new public road, proposed road name: (road name cannot duplicate an existing public road)

A new private road or easement, proposed road name:

A recorded easement (driveway).

**5. Attach** a legal description of the proposed new road, easement or shared driveway.

**6. Attach** a legal description for each new proposed new parcel.

## 7. FUTURE DIVISIONS

How many are allowed but not included in this application?

How many are being transferred from the Parent Parcel to another parcel?

Identify the other parcel [see Section 109(2) of the Act.]

Make sure your deed includes both statements as required in Section 109(3) and 109(4) of the Act]. If a roadway maintenance agreement is required, provide a copy of that Agreement.

## 8. DEVELOPMENT SITE LIMITS. Check each that represents a condition that exists:

A part of the parent parcel: (check each one that applies)

is in a DNR-designated critical sand dune area.

is riparian or littoral (it is a river or lake front parcel).

is affected by a Lake Michigan High Risk Erosion setback.

includes a wetland.

includes a beach.

is within a flood plain.

includes slopes more than twenty-five percent (a 1:4 pitch or 14° angle) or steeper.

is on muck soils or soils known to have severe limitations of on-site sewage systems.

is known or suspected to have an abandoned well, underground storage tank or contaminated soils.

## 9. ATTACHMENTS

A survey, sealed by a professional surveyor at a scale of \_\_\_\_\_, of the proposed division(s) of Parent Parcel; **OR**

A map/drawing at a scale of \_\_\_\_\_, of proposed division(s) of the Parent Parcel.

### The survey or map must show:

- boundaries as of March 31, 1997, **and**
- all previous divisions made after March 31, 1997, (indicate when made or none), **and**
- the proposed division(s), **and**
- dimensions of the proposed divisions, **and**
- existing and proposed road/easement right-of-way, **and**
- easements for public utilities from each parcel to existing public utility facilities, **and**
- any existing improvements (buildings, wells, septic systems, driveways, etc.)
- any of the features checked in question number 8.

## 10. Attach indication of approval, or permit from County Road Commission or MDOT, for each proposed new road, easement or shared driveway.

Attach a copy of any transferred division rights [§109(4) of the Act] of the Parent Parcel.

## 11. IMPROVEMENTS: Describe any existing improvements (buildings, well, septic, etc.) that are on the Parent Parcel or indicate NONE (attach extra sheets if needed):

12. **AFFIDAVIT** and permission for municipal, county and state officials to enter the property for inspections:

I agree the statements made above are true, and if found not to be true this Application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this Parent Parcel division. Further, I agree to give permission for officials of the municipality, county and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify that the information on the Application is correct at a time mutually agreed with the applicant. Finally, I understand this is only a parcel division that conveys only certain rights under the applicable local land division ordinance, the local zoning ordinance, and the State Land Division Act (formerly the Subdivision Control Act. P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996). MCL 560.101, et.seq.), and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights.

Finally, even if this division is approved, I understand zoning, local ordinances and State Acts change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.

Property Owner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE:**

Reviewer's action:

Approved: <input type="checkbox"/>	Conditions, if any: _____
_____	
Denied: <input type="checkbox"/>	Reason(s) (cite §): _____
_____	
Zoning Official's Signature & date: _____	

Approved: <input type="checkbox"/>	Conditions, if any: _____
_____	
Denied: <input type="checkbox"/>	Reason(s) (cite §): _____
_____	
Assessor's Signature & date: _____	