



PARK TOWNSHIP

REGULAR BOARD MEETING

March 9, 2017

ART 1. CALL TO ORDER

Supervisor Jerry Hunsburger called to order the regular meeting of the Park Township Board held on March 9, 2017 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Jerry Hunsburger, Clerk Skip Keeter, Treasurer Jan Steggerda, Trustees George Jacob, Jim Gerard and Denise Nestel and Manager Howard Fink and Attorney Dan Martin.

ART 2. INVOCATION - Gerard

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)
Hunsburger stated we will add agenda item 16 Trees on 160th Ave.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to approve the agenda as amended. (7-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: February 9, 2017
- b Financial Report
- c Building / Zoning / Code Compliance Report
- d Payment of Bills
- e Blessing of the Bikes

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Keeter to approve the consent agenda. (7-0)

ART 6. PROCLAMATION IN HONOR OF VIVIAN E. JOHNSON

Keeter read the proclamation in honor of the late Mrs. Johnson.

ART 7. PUBLIC SAFETY REPORT

- a Fire Department – Chief Gamby gave an update on the activities of the Fire Department for the month of February.
- b Sheriff's Office- Sergeant VanderPloeg gave an update on the activities of the Sheriff's office for the month of February.

ART 8. PUBLIC COMMENT
Hunsburger opened the public comment period.

4 spoke at the public comment period.

Hunsburger closed the public comment period.

ART 9. PUBLIC HEARING

- a. FY 2017-2018 Budget
Hunsburger opened the Public Hearing

For: none

Against: none

Hunsburger closed the Public Hearing

- b. Grant Application for Winstrom Park

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Jacob and supported by Steggerda hold a public hearing regarding the grant application for Winstrom Park. (7-0)

Hunsburger opened the Public Hearing

For: Dan Bennett, Shirley McClear, Shirley Starman

Against:

Hunsburger closed the Public Hearing

ART 10. DISCUSSION TOPICS

- a. Centennial Landing collaboration ideas with Ottawa County Parks and Recreation
The Board discussed the concept of the Centennial Landing plan. The Board expressed their interest in the conceptual plan and directed the Manager to draft a letter to Ottawa County to that effect.
- b. Winstrom Park and Keppel Forest Engineering Request for Proposal
Fink recommended both projects should go out for bid soon and a recommendation will be made to the Board. The Board agreed to the recommendations of the Manager.

The bid will go out on the State bidding website called the Mitten. Notification will also go out to prominent engineers in the area.

- c. Wendt Park Planning and Design Request for Proposal
Fink stated this RFP will be for design and will go out for bid. Final contract approval will come back to the Board. The Board authorized the Manager to proceed with this RFP
- d. Staff and Attorney Follow-Up on Fence Replacement at 2608 & 2706 152nd Ave.
Hunsburger gave a brief background on the fence replacement. The Board agreed to move ahead with the replacement as recommended by Manager Fink and Attorney Martin.

ART 11. STAFF AND COMMITTEE REPORTS

- a. FY 2017-2017 Budget Amendments (Resolution 2017-5)
Fink explained the amendments as presented.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Keeter to accept the amendments as presented. (7-0)

Roll Call Vote:

Yes: Deleeuw, Nestel, Gerard, Jacob, Steggerda, Keeter & Hunsburger
No: none

- b. FY 2017-2018 Budget (Resolution No. 2017-3; Adoption of FY 2017-2018 General Appropriations Act)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to accept the budget as presented. (7-0)

Roll Call Vote:

Yes: Jacob, Steggerda, Gerard, Nestel, DeLeeuw, Keeter and Hunsburger
No: none

- c. FY 2017-2018 Fee/Rate Schedule (Resolution No. 2017-6)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Keeter to accept the Fee/Rate Schedule as recommended by the Manager. (7-0)

- d. Resolution on Grant Application – Winstrom Park (Resolution No. 2017-4)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Nestel to accept the Winstrom Park grant application Resolution No. 2017-4. (7-0)

- e. Timberline Acres West Phase 5 & 6 Preliminary Plat Approval
Planner Janice Johnson explained the plat approvals.

MOTION MADE; MOTION SUPPORTED; MOTION AMENDED; MOTION CARRIED: A motion was made by Nestel and supported by Keeter to accept the Planning Commission recommendation of the tentative preliminary plat approval for Timberline Acres West Phase 5 pursuant to Section 18-61 of the Park Township Code of Ordinances. (7-0)

Steggerda asked to have a revised site plan, signed and dated given to the Board for their review as soon as it is available/approved by the Planning Commission.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Keeter to accept the Planning Commission recommendation that pursuant to Sections 18-150 and 18-151, having made the findings that:

1. There are such special circumstances or conditions affecting the property in question such that strict application of the block length requirement of Section 18-87 of the Code of Ordinances would clearly be impracticable or unreasonable;
2. Granting the requested variance from the maximum block length of 1,000 feet will not be detrimental to the public welfare of injurious to other property in the area in which the subdivision is situated;
3. the variance will not violate the provisions of the Land Division Act, as the state law does not impose a maximum block length; and
4. the variance will not have the effect of nullifying the interest and purpose of Chapter 18 of the Code or Ordinances or the Master Plan,

grant the variance from Section 18-87 of the Code of Ordinances, which requires a maximum block length of 1,000 feet, and grant tentative approval of the preliminary plat for Timberline Acres West Phase 6 pursuant to Section 18-61 of the Park Township Code of Ordinances. (7-0)

- f. Resolution of Intent Regarding Provision of Public Transit Service to Park Township (Resolution No. 2017-2)
Hunsburger outlined the resolution of intent to move forward with the pilot program.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Jacob to approve Resolution 2017-2, Resolution of Intent regarding Provision of Public Transit Service to Park Township. (7-0)

- g. Local Road Repaving Schedule/Bid for Subdivision Roads
Fink reviewed the millage dollars available for road repaving and the bids associated with the schedule.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to accept the primary and secondary bids as recommended by the Manager. (7-0)

The Park Township Board reserves the right to deny any and all bids.

- h. Lakeshore Housing Alliance Contribution Request
Fink explained the request.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Keeter to approve the Lakeshore Housing Alliance Contribution request of \$500. (7-0)

ART 12. MANAGER'S REPORT

Fink gave an update of the Manager's office.

ART 13. PUBLIC COMMENT PERIOD

Hunsburger opened the public comment period.

0 people spoke at the public comment period.

Hunsburger closed the public comment period.

- ART 14. CLOSED SESSION: Pursuant to MCL 15.268 (d) to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Gerard to go into closed session pursuant to MCL 15.268 (d) to consider the purchase or lease of real property. (7-0)

Roll Call:

Yes: DeLeeuw, Nestel, Steggerda, Jacob, Steggerda, Keeter and Hunsburger

No: none

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to move back into open session. (7-0)

ART 15. POSSIBLE ACTION: on Matters as Discussed in Closed Session
Hunsburger asked if any Board members wanted to bring a motion to the floor based on Closed Session discussion.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to instruct the Manager to move forward with the acquisition of property discussed in Closed Session. (7-0)

Roll Call:

Yes: DeLeeuw, Jacob, Nestel, Steggerda, Gerard, Keeter and Hunsburger

No: none

ART 16. TREES ON 160TH AVENUE
MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Jacob and supported by Gerard to approve the bids regarding trees on 160th as part of the project. (7-0)

ART 17. BOARD COMMENTS AND COMMITTEE REPORTS
The Board reviewed meetings they attended throughout the month of February.

ART 18. ADJOURN
MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Gerard to adjourn at 9:17. (7-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens

Recording Secretary