



PARK TOWNSHIP

REGULAR BOARD MEETING

July 12, 2018

ART 1. CALL TO ORDER

Supervisor Hunsburger called to order the regular meeting of the Park Township Board held on July 12, 2018 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Gerald Hunsburger, Clerk Skip Keeter, Treasurer Jan Steggerda and Trustees Jim Gerard, George Jacob, Denise Nestel and Steve Spoelhof and Manager Howard Fink and Attorney Dan Martin.

ART 2. INVOCATION - Jacob

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)
Keeter asked to move item 9d up to 9a.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to approve the agenda as amended. (7-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: June 14 Regular Meeting, June 25 and July 2 Special Board Meetings
- b Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Keeter to approve the consent agenda. (7-0)

ART 6. PUBLIC COMMENT (6:32pm)

Hunsburger opened the public comment period:
0 people spoke at the public comment period.
Hunsburger closed the public comment period.

ART 7. DEPARTMENT REPORTS

- a Fire Department – Chief Gamby gave a short presentation on items the fire department purchased with the board approved budget appropriations.
- b Sheriff's Office- no questions were asked of Sgt. VanderPloeg
- c Park Township Public Airport – no questions were asked regarding the airport of Doug Formsma
- d Ottawa County Fairgrounds – no questions were asked regarding the fair
- e Finance – no questions were asked from the Board regarding finance
- f Building and Zoning – no questions from the Board were asked regarding building and zoning
- g Recreation – no questions from the Board were asked regarding recreation

ART 8.

ACTION ITEMS

- a. Election Equipment Maintenance Contract
Ottawa County Clerk Justin Roebuck presented information to the Board regarding the need for the maintenance contract.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to approve the election equipment maintenance contract with Ottawa County as presented. (7-0)

- b. Bike Path Maintenance Bids: 168th Avenue and Quincy Street

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Spoelhof to approve the low bid of Kurt DeJonge Excavating at \$245,300 for repairs to the bike path system on 168th Avenue and Quincy Street. (7-0)

- c. Recommendation for Zoning Text Amendment Ordinance
Fink stated many of the changes are clarifying in nature.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Jacob and supported by Keeter to approve the zoning text amendment to section 38-6 as presented. (7-0)

- d. Consumer's Energy street light contract and resolution
Fink stated the reason for the contract and resolution.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Jacob to approve the Consumer's Energy street light contract and resolution. (7-0)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Keeter to authorize the Manager to sign lighting contracts for developments that have already been through the planning commission and approved by the Board. (7-0)

- e. Board Appointments to Committees
Spoelhof has agreed to serve on the Manager Evaluation Committee and the Ottawa County Fair liaison.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Keeter to approve the committee assignments of Ottawa County Fair Board liaison and Manager Evaluation Committee for Spoelhof. (7-0)

ART. 9 DISCUSSION ITEMS

a. 160th Pathway Project

Fink explained the project which would complete the north side pathway system.

Both options the Board is considering will not require easements from property owners. The Board discussed drainage and the legal requirements the Township has regarding the plan.

Fink will research a possible easement with the property owner, concrete option and a crushed limestone option for the path.

ART. 10 MANAGER'S REPORT

Fink will be asking Prein and Newhof for an engineering proposal on the rapid flashing beacons on Ottawa Beach Rd.

The Township will begin improvements in Cooper Van Wieren Park in the near future.

Fink discussed the open position of Code Enforcement Officer. He will be advertising for the position soon which will hold office hours one day per week during the summer and possibly less during the remainder of the year.

Fink stated we will be sharing some water infrastructure repairs with Laketown Township and the Holland BPW on the south side.

NHP process is going well and the Planning Commission will begin the Historic Cottages on Ottawa Beach Road beginning with stakeholders next week.

ART. 11 PUBLIC COMMENT (8:02pm)

Hunsburger opened the public comment period:

0 spoke at the public comment period.

Hunsburger closed the public comment period.

ART. 12 CLOSED SESSION

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to enter into closed session pursuant to Section 15.268(d) of the Open Meetings Act to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained. (6-0-Jacob left the room)

Roll Call Vote:

Yes: Spoelhof, Nestel, Gerard, Hunsburger, Keeter, and Steggerda

No: none

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Jacob and supported by Steggerda to return to open session. (7-0)

ART. 13 POSSIBLE ACTION REGARDING CLOSED SESSION

No action was taken in open session regarding discussion in closed session.

Fink discussed with the Board, circumstances regarding the hangar previously occupied by Brian Fredrick.

Hunsburger asked Fink to send the 4 charges of the Airport Vision Committee to the Board. He also asked the Clerk to make the minutes of the Airport Vision Committee available on the website.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Keeter to add Article 16 – Ottawa Aviation repair/lease proposal. (5-2 Nestel, Steggerda)

ART. 16 OTTAWA AVIATION HANGAR REPAIR/LEASE PROPOSAL

The Board discussed the proposal at length.

MOTION MADE; MOTION SUPPORTED; MOTION DEFEATED: A motion was made by Gerard and supported by Steggerda to allow Ottawa Aviation to purchase the Fredrick hangar, make the repairs needed and in return, give Ottawa Aviation 24 months of land lease using the standard lease language to recuperate their costs and after 24 months Ottawa Aviation will return the hangar to Park Township. (3-4 Spoelhof, Nestel, Gerard, Jacob)

ART. 14 BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

Board members reviewed the committee meetings they attended.

ART. 15 ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Nestel to adjourn at 9:43pm. (7-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens
Recording Secretary