

SPECIAL BOARD MEETING
May 23, 2019

1. CALL ORDER

Supervisor Hunsburger called to order the special meeting of the Park Township Board held on May 23, 2019 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424

Present were Supervisor Gerald Hunsburger, Clerk Skip Keeter, Treasurer Jan Steggerda and Trustees Jim Gerard, George Jacob, Denise Nestel and Steve Spoelhof. Also attending, Manager Howard Fink.

2. INVOCATION – Steggerda

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: a motion was made by Keeter and supported by Gerard to approve the agenda as presented (7-0)

5. APPROVAL OF CONSENT AGENDA

- a. Approval of Minutes: May 9, 2019 regular board meeting

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Jacob and supported by Nestel to approve the consent agenda (7-0)

6. PUBLIC COMMENT (6:40)

Hunsburger opened the public comment period
Two people spoke at the public comment period
Hunsburger closed the public comment period.

7. ACTION ITEMS

- a. The Reserve on Lake Macatawa Board of Trustees Report (includes conditions of approval). The Board reviewed the final report of The Reserve on Lake Macatawa and discussed conditions the Board added at its April meeting.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and seconded by Spoelhof to approve the final report as presented. (6-1)

Roll call vote

Yes: Gerard, Jacob, Spoelhof, Steggerda, Keeter & Hunsburger

No: Nestel

- b. Michigan DNR Trust Fund South Shore Drive Acquisition Grant Agreement
Manager Fink explained the process of completing the final agreement and appraisals and transmitting them electronically to MIDNR. In view of the purchase agreement, Fink suggested he could request that the DNR Fast Track the request. The board directed Fink to request an extension of the purchase agreement with the seller.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:

A motion was made by Spoelhof and supported by Keeter to approve the resolution supporting the South Shore Drive Acquisition Grant Agreement. (7-0)

Roll call vote:

Yes: Steggerda, Spoelhof, Nestel, Jacob, Gerard, Keeter & Hunsburger

No: None

8. DISCUSSION ITEMS

a. Blight, code enforcement and property maintenance

Manager Fink explained to the Board that Code Enforcement Officer, Paul Moerland, is our primary contact with the public in response to complaints, although his primary job is general property code compliance. He issues tickets based on Township ordinances, which sometimes fall short of needs. Fink feels that some of our ordinances need to be stronger and referred the Board to the International Property Maintenance Code. Fink feels we need to review ordinances pertaining to back yard grass, items for sale in front yards (including firewood), damaged fences, and tree limbs down. The Board agreed to direct the Manager to review ordinances and enforcement in like communities around us (similar sized townships and cities). Fink will report back at a future Board meeting.

b. Building access for elected officials

Hunsburger led a discussion on the need for trustees, other than the officers, to have access to the building outside of regular business hours in response to an inquiry by a Trustee. The Board agreed that there is no need for after-hours access to the general office area by Board members who do not have offices in the building.

c. Water rate study update

Manager Fink reported the study, commissioned by the Board, is almost complete and he is in discussions with the Holland BPW and Holland Charter Township. He anticipates reporting back to the Board in June.

9. MANAGERS REPORT

Manager Fink mentioned the fish study being conducted in Lake Macatawa by students at Hope College. Fink suggested he would like the Board to consider participating in the cost of the study up to a maximum of \$4,000.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED. A motion was made by Nestel and supported by Gerard to fund one third of the cost of the Hope College Fish Study, up to a maximum of \$4,000. (7-0)

10. PUBLIC COMMENT

Hunsburger opened the second public comment period (8:50)

Three people spoke

Hunsburger closed the public comment period

11. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

Trustee Spoelhof apologized in advance for not being able to attend the June meeting.

12. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Gerard to adjourn at 9:05 p.m.