Park Township Parks and Recreation Plan 2015

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FINAL DRAFT COPY FOR REVIEW NOVEMBER 2014

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Parks and Recreation Plan

1 Introduction

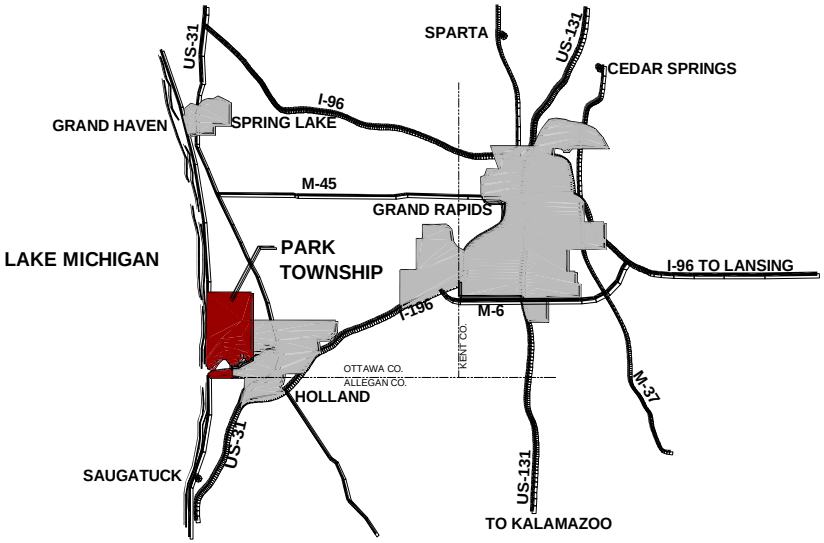
The 2015 Park Township Parks and Recreation Plan is a guide for the future development of recreation opportunities for the residents and visitors of the Township. The plan addresses current recreation issues and identifies future needs of the community and the means for meeting those needs over the up-coming five-year period. In addition, the plan serves as an educational tool to acquaint local officials and residents of the need for a sound and balanced recreation program.

Park Township regularly updates the Plan both to reflect the changed needs and goals of the community and to meet the Michigan Department of Natural Resources requirements for qualifying for Federal and State funding assistance. These funds are used for land acquisition and facility development and improvements to new and existing parklands.

2 Community Description

Park Township, established in 1915, is located in the extreme southwestern corner of Ottawa County, immediately west and northwest of the City of Holland. The Township's western boundary is formed by Lake Michigan, with Holland Charter Township and Holland City to the east, Port Sheldon Township to the north and Laketown Township to the south. The Township consists of approximately 20 square miles divided by Lake Macatawa, with over 90% lying north of the lake. Park Township's current population is 17,802. There is a significant seasonal population in Park Township in the summer months due to the proximity to Lake Michigan.

Within a larger context, Ottawa County is situated in an area that is generally referred to as " West Central Michigan." This area contains the principal cities of Muskegon, Grand Rapids, and Holland. The following Location Map indicates the relationship of Park Township to neighboring communities.



LOCATION MAP

HISTORY

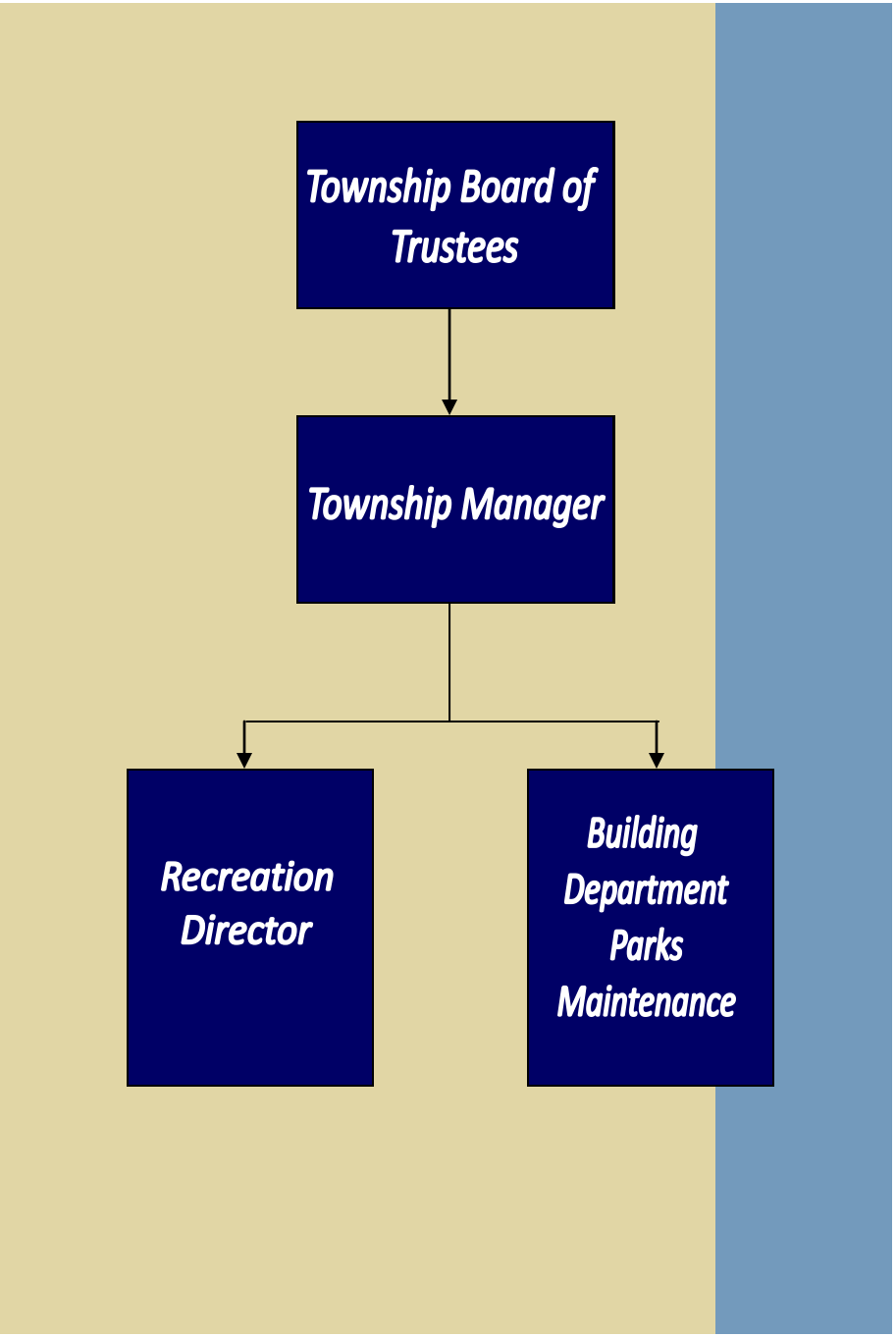
Dutch immigrants settled on the western shore of Lake Michigan with dreams of economic and religious freedoms. These strengths of this heritage were nurtured by a community commitment to quality, thrift and independence. The area's economy has a diverse supportive base allowing the service, retail, technology and industrial sectors.

POPULATION

The population is 17,802 per the 2010 census. There are 6,926 housing units at an average density of 359.3 per square mile (138.7/km²). The racial makeup of the township is 93.55% White, 0.45% African American, 0.18% Native American, 2.14% Asian, 0.02% Pacific Islander, 2.18% from other races, and 1.48% from two or more races. Hispanic or Latino of any race were 5.46% of the population.

In the township the population was spread out with 30.9% under the age of 18, 6.4% from 18 to 24, 30.4% from 25 to 44, 24.6% from 45 to 64, and 7.7% who were 65 years of age or older. The median age was 35 years. For every 100 females there were 100.2 males. For every 100 females age 18 and over, there were 98.7 males.

The median income for a household in the township is $65,328, and the median income for a family is $72,647. Males had a median income of $51,124 versus $31,486 for females. The per capita income for the township was $28,777. About 1.4% of families and 2.6% of the population were below the poverty line, including 2.6% of those under age 18 and 0.6% of those age 65 or over.



3 Administrative Structure

The Park Township Parks and Recreation Department is headed by a Recreation Director and a Building Services Director. Both department heads are appointed by and report to the Township Manager. The Recreation Director is responsible for development and implementation of recreational programs. The Building Services Director is responsible for the upkeep and maintenance of the Park and Recreation Facilities within the Township. The two Directors work cooperatively to enhance the quality of life for the residents and visitors of Park Township.

The Recreation Director is responsible for providing input, direction and a budget to the Township Board, via the Township Manager for the development and maintenance of the community's recreational facilities. The Recreation Director shall then carry out the expenditures approved by the Board. The director is also responsible for the maintenance of the Township Parks and Recreation Plan according to the requirements of the Michigan Department of Natural Resources.

Paid and volunteer staff are responsible for scheduling, management and organization of league games, tournaments and other recreation programs. Work includes the management, coordination, and organization of tennis, fitness, open basketball, youth and adult soccer, karate, yoga, pickleball, table tennis, gymnastics, art, nature and aviation programs, and additional special events that may occur throughout the year.

The Recreation Director's position follows these guidelines:

The position has professional, recreational, administrative parameters dealing with the planning and direction of a Township-wide recreation program. Work involves the responsibility for planning, promoting and organizing a comprehensive recreation service for the community. Examples of work might include development of programs to meet the needs and desires of the people being served; recruitment, employment and supervision of full-time and part-time personnel for the programs; studying the effectiveness of the programs and services, as well as the local conditions and needs affecting recreation; recommending short- and long-range plans to meet community needs for adequate recreation space, programs, and personnel; directing and accounting for the expenditure of departmental funds, as well as preparing and justifying the budget proposals; recommending short- and long-range plans to meet community needs for adequate recreation space, programs, and personnel; recommending the necessary fees; communicating with and relating to the public; and establishing working relationships with the media and with adjoining units of government for cooperative ventures.

The Building Services Director follows these guidelines:

Responsible for the overall direction and management of the Building Department which include both the Inspections Division and the Buildings and Grounds Division. *Buildings and Grounds:* Directs the building and grounds maintenance staff, including maintenance of all park facilities, township properties and the bike path system. There are three full time maintenance employees that are supplemented by seasonal and part timer employees.

BUDGET

The 2014-15 budget for the Parks and Recreation Department is comprised of two millages: The Park and Recreation Millage and the Bike Path Millage. The millages are accounted for in separate funds within the overall Township budget. The Park and Recreation Millage expenditures total $570,000. The Bike Path Millage expenditures total $540,000.

Tot Time expenses include salaries and benefits, supplies, and program materials. Most of the expenses for the program are in salaries.

The Recreation Department revenue is over $589,800 whiles the expenses are $570,000 including salaries, benefits, supplies, program materials, purchased services, printing and publication, travel, utilities, maintenance, and conferences. Purchased Services are the largest expenses.

Parks Department expenses include wages, benefits, vehicle gas and oil, professional services fees, mileage, printing and publication, utilities, repair and maintenance, equipment, and building improvements. Wages and benefits are the largest expense group, followed by repair and maintenance.

Bike Path Millage generates $384,000 per year. The Bike Path Millage allows Park Township to do general maintenance and repairs to the Bike Path System throughout the Township. The Bike Path Millage expenditures total $540,000.

A copy of the 2014-2015 budget follows.

Parks and Recreation Revenues FY: 2014-2015	
Recreation Revenues	
Parks Millage	$460,500
Recreation Fees	$81,350
Tot Time Enrollment	$30,000
Building Rentals	$18,000
Total	$589,850
Bike Path Revenues	
Bike Path Millage	$368,400
State Grants & Interest	$16,000
Total	$384,400

Parks and Recreation Expenditures FY: 2014-2015	
Recreation Expenditures	
Tot Time	$26,680
Recreation Department	$184,100
Parks Department	$274,450
Miscellaneous	$85,000
Total	$570,230
Bike Path Expenses	
Bike Path	$540,000
Total	$540,000

PARK/RECREATION FUND

Fund 208 - PARK/RECREATION FUND

GL NUMBER	DESCRIPTION	2012-2013 Actual	2013-2014 Budget	2013-2014 Estimated	2014-2015 New Budget Proposal
REVENUES					
208-000-403.000	Current Taxes	441,008	450,240	451,403	460,500
208-000-408.000	Forestry	15,593	-	-	-
208-000-607.000	Recreation Fees	79,571	86,500	87,445	81,350
208-000-608.000	Tot Time Enrollments	24,937	32,000	25,000	30,000
208-000-664.000	Interest	422	400	300	-
208-000-667.000	Building Rentals	18,930	18,000	18,235	18,000
208-000-671.000	Miscellaneous Income	280	-	937	-
208-000-671.663	Tot Time Misc Revenue	111	120	151	-
208-000-673.000	Sale of Fixed Assets	11,000	-	-	-
208-000-675.000	Contributions/Donations	2,075	1,900	553	-
Total Dept		593,927	589,160	584,024	589,850
TOTAL REVENUES		**593,927**	**589,160**	**584,024**	**589,850**

GL NUMBER	DESCRIPTION	2012-2013 Actual	2013-2014 Budget	2013-2014 Estimated	2014-2015 New Budget Proposal
EXPENDITURES					
Dept 663-CHILD CARE - TOT TIME					
208-663-702.000	Salaries	20,838	25,000	20,500	21,000
208-663-715.000	Social Security WH	1,291	1,550	1,200	1,300
208-663-715.002	Medicare EE	302	400	225	300
208-663-717.000	Hospitalization Insurance	-	125	125	350
208-663-719.000	FRINGE BEN - RETIREMENT PLAN	153	400	200	200
208-663-720.000	FRINGE BEN - Other Benefits	-	-	-	50
208-663-727.000	Supplies	144	375	100	150
208-663-728.000	Postage	-	50	30	30
208-663-730.000	Program Materials	1,080	1,250	1,100	1,000
208-663-803.000	Purchased Services	547	600	600	600
208-663-850.000	Telephone	1,385	1,400	275	300
208-663-920.000	Light & Power	-	600	600	600
208-663-922.000	Heat	-	600	600	600
208-663-971.000	Equipment	571	-	300	200
Total Dept 663-CHILD CARE - TOT TIME		26,310	32,350	25,855	26,680

GL NUMBER	DESCRIPTION	2012-2013 Actual	2013-2014 Budget	2013-2014 Estimated	2014-2015 New Budget Proposal
Dept 751-RECREATION DEPARTMENT					
208-751-702.000	SALARIES	47,865	45,930	44,183	26,700
208-751-706.000	Rec Program	17,823	-	216	-
208-751-715.000	Social Security WH	3,928	3,150	3,150	1,650
208-751-715.002	Medicare EE	928	900	917	400
208-751-717.000	FRNG BEN - HOSPITALIZATION INS	12,306	8,000	9,000	5,400
208-751-719.000	FRINGE BEN - RETIREMENT PLAN	6,244	5,150	5,090	4,400
208-751-720.000	FRNG BEN - OTHER EMPLOYEE BENS	1,466	1,275	1,024	650
208-751-727.000	Supplies	874	2,000	2,000	2,000
208-751-728.000	Postage	254	100	45	200
208-751-730.000	Program Materials	14,950	16,250	15,200	14,750
208-751-750.000	DUES & SUBSCRIPTIONS	180	300	300	300
208-751-803.000	Purchased Services	57,776	74,250	74,250	74,500
208-751-803.001	Purchased Services - Summer Concerts	-	-	-	4,000
208-751-850.000	Telephone	600	600	411	500
208-751-860.000	Mileage	508	600	474	650
208-751-900.000	Printing & Pub	7,897	7,750	7,750	7,500
208-751-920.000	RECREATION - LIGHT & POWER	-	-	-	-
208-751-930.000	Repairs & Maintenance	397	500	450	500
208-751-956.000	Conferences	447	500	200	1,000
208-751-971.000	Equipment	159	2,500	2,000	39,000
Total Dept 751-REC DEPARTMENT		174,603	169,755	166,660	184,100

GL NUMBER	DESCRIPTION	2012-2013 Actual	2013-2014 Budget	2013-2014 Estimated	2014-2015 New Budget Proposal
Dept 756 - PARKS					
208-756-702.000	Salaries	68,539	92,780	91,400	81,550
208-756-715.000	Social Security WH	4,235	6,100	5,667	5,050
208-756-715.002	Medicare EE	990	1,450	1,325	1,200
208-756-716.000	Unemployment	5,068	5,000	5,000	3,000
208-756-717.000	FRNG BEN - HOSPITALIZATION INS	15,593	17,100	18,884	18,400
208-756-719.000	FRINGE BEN - RETIREMENT PLAN	5,136	12,250	12,248	8,250
208-756-720.000	FRNG BEN - OTHER EMPLOYEE BENS	1,551	3,575	2,159	1,900
208-756-727.000	Supplies	5,917	2,500	2,500	5,000
208-756-728.000	Postage	52	100	50	100
208-756-729.000	GAS & OIL-VEHICLES	6,506	6,500	6,500	7,000
208-756-801.000	Professional Serv	6,669	12,000	11,495	10,000
208-756-829.000	UNIFORMS	-	500	500	500
208-756-850.000	Telephone	1,050	800	800	1,200
208-756-860.000	Mileage	34	50	50	300
208-756-900.000	Print & Pub	187	250	100	250
208-756-920.000	Light & Power	10,867	10,000	10,000	10,000
208-756-921.000	Water & Sewer	20,591	16,000	16,000	20,000
208-756-922.000	Heat	2,534	2,700	2,200	2,200
208-756-930.000	Repair & Maint	26,513	70,000	46,000	50,000
208-756-956.000	Meeting & Seminars	716	500	200	500
208-756-971.000	Equipment	33,266	16,500	16,500	8,050
208-756-973.000	Land Improvements	24,075	-	-	40,000
Total Dept 756 - PARKS		240,092	276,655	249,578	274,450

GL NUMBER	DESCRIPTION	2012-2013 Actual	2013-2014 Budget	2013-2014 Estimated	2014-2015 New Budget Proposal
Dept 966-MISCELANEOUS					
208-966-965.008	Reforestation	16,333	20,000	20,000	10,000
208-966-990.000	Adm Fees	66,000	69,000	69,000	75,000
Total Dept 966-MISCELANEOUS		82,333	89,000	89,000	85,000
TOTAL Expenditures		**523,338**	**567,760**	**531,093**	**570,230**

FUND RECAP 208: PARKS AND RECREATION				
TOTAL REVENUES	593,927	589,160	584,024	589,850
TOTAL EXPENDITURES	523,338	567,760	531,093	570,230
NET OF REVENUES & EXPENDITURES	70,589	21,400	52,931	19,620

GL NUMBER	DESCRIPTION	2012-2013 Actual	2013-2014 Budget	2013-2014 Estimated	2014-2015 New Budget Proposal

BIKE PATH FUND

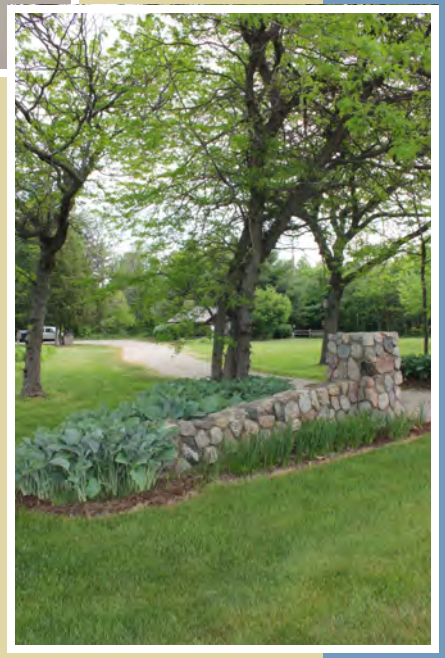
Fund 211 - BIKE PATH FUND

Revenues

211-000-403.000	Current Taxes	353,087	360,100	361,119	368,400
211-000-539.001	State Grants - Metro Authority	13,764	13,000	13,643	13,000
211-000-664.000	Interest	4,309	3,400	3,100	3,000
Total Dept		371,160	376,500	377,862	384,400
TOTAL Revenues		**371,160**	**376,500**	**377,862**	**384,400**

GL NUMBER	DESCRIPTION	2012-2013 Actual	2013-2014 Budget	2013-2014 Estimated	2014-2015 New Budget Proposal
Expenditures					
Dept 755-Bike Path					
211-755-702.000	Salaries	41,216	49,000	49,000	52,950
211-755-715.000	Social Security WH	2,546	3,150	3,038	3,300
211-755-715.002	Medicare EE	595	775	711	800
211-755-716.000	Unemployment	1,296	9,500	9,500	3,000
211-755-717.000	FRNG BEN - HOSPITALIZATION INS	16,012	15,600	16,872	18,100
211-755-719.000	FRINGE BEN - RETIREMENT PLAN	2,944	6,500	6,566	5,750
211-755-720.000	FRNG BEN - OTHER EMPLOYEE BENS	1,643	2,200	1,592	1,650
211-755-727.000	Supplies	2,547	1,000	300	1,000
211-755-728.000	Postage	13	200	-	-
211-755-729.000	Gas & Oil	4,924	4,000	4,000	3,750
211-755-801.000	Professional Fees	50,652	15,000	7,593	10,000
211-755-829.000	Uniforms	-	500	500	500
211-755-900.000	Printing & Pub	114	-	-	-
211-755-850.000	Telephone	385	500	500	500
211-755-930.000	Repair & Maint	7,042	25,000	22,000	25,000
211-755-971.000	Equipment	4,015	9,100	9,000	5,400
211-755-975.000	Construction	319,479	25,000	-	350,000
211-755-990.000	Adm Fees	53,000	56,000	56,000	59,000
Total Dept 751-Bike Path		508,423	223,025	187,172	540,700
TOTAL Expenditures		**508,423**	**223,025**	**187,172**	**540,700**

FUND RECAP 211: BIKE PATH				
TOTAL REVENUES	371,160	376,500	377,862	384,400
TOTAL EXPENDITURES	508,423	223,025	187,172	540,700
NET OF REVENUES & EXPENDITURES	(137,263)	153,475	190,690	(156,300)



4 Recreation Inventory

In order to determine the recreational needs for Park Township, an analysis of the existing facilities was undertaken. The intent of the analysis is to provide a clear evaluation of the strengths and weaknesses of the existing recreational opportunities the Township has to offer its citizens. The inventory is based on information provided by Township staff and site inspections carried out by M. C. Smith and Associates as part of the planning process.

There are thirteen (13) Township parks and seven (7) public schools that have existing recreational facilities on over 390 acres of recreational land. The Township parks can be classified as follows: one mini-park, three neighborhood parks, three community parks, four natural resource areas, and two special use parks. This classification is adapted from "Park, Recreation, Open Space and Greenway Guidelines," J. D. Mertes and J. R. Hall, 1995, as recommended by the Michigan Department of Natural Resources. The various public, quasi-public and private recreation facilities are described in the following section.

An Existing Recreation Facilities Map at the end of this section illustrates the location of public park/recreation areas within the Township, and an Existing Recreation Facilities Matrix provides a summary of the facilities provided at each site. An Accessibility Assessment is also provided at the end of this section.

MINI-PARKS

Mini-parks are specialized facilities that serve a concentrated or limited population or specific group such as tots or senior citizens. The service area of a mini-park is less than a ¼ mile radius and the park size is typically less than 1 acre. There is currently one park that fits this description.

Chief Waukazoo Park - A small corner park approximately ½ acre in size located in the midst of a residential area in Waukazoo Woods with mature canopy trees and benches. This park serves as a public open space for local residents. No parking facilities are available and no further development is planned at this time.

Ashwood Reserve – An extension of Fallenleaf Lane, this township owned street right of way in a residential neighborhood provides access to Lakes Macatawa and Michigan.

Road Ends - Access to the water resources of Park Township should be enjoyed by all of our residents and every effort should be taken to encourage water access. This, of course, acknowledges that these efforts must be balances with the protection of the interests of the neighbors. Unregulated public access that ignores the public encroachment onto private property can not be ignored and the Township must take the required steps to protect the neighbors. Enforcement of existing ordinances is inherent in this process, along with the potential for physical barriers and enhanced landscaping. Any township owned and maintained road end park must function well and look excellent in the process. The public and the neighbors should expect nothing less.

NEIGHBORHOOD PARKS

A neighborhood park is the basic unit of the park system and typically serves a residential area of ¼ to ½ mile distance. A size of 5-10 acres is considered optimal for this type of park. The focus is on informal active and passive recreational activities, such as field games, court games, playground equipment, skating and picnicking. Currently there are three neighborhood parks, as described below.

Virginia Park - Maatman Center - Small Township park complex, located north of Virginia Place and west of 160th Avenue, one block south of South Shore Drive. This site is approximately 6 acres and includes paved parking, four tennis courts, softball/soccer field, basketball hoops, tot lot play areas, community center building and picnic facilities. The community center has kitchen and other facilities and may be rented for recreation programs and community meetings. The park property also includes a triangular area of natural woodland, which is currently undeveloped. This park is located in a residential neighborhood and is the primary Township Park facility on the south side of Lake Macatawa.

Wendt Park - Wendt Park covers approximately 17 acres near the central eastern border of the Township, on James Street. Facilities include a softball field, soccer field, two parking areas, picnic tables and grills, fitness trail, four tennis courts with tennis wall, basketball court, sand volleyball, play areas and three shelters, one with bathroom facilities. This park serves both the local neighborhood and the wider community due to its use for various programmed sports activities.

Ransom Street Park - Ransom Street Park covers approximately 20 acres between Estate Drive and 168th Avenue on the south side of Ransom Street. This park includes paved parking, basketball court, group picnic shelter, play area, disc golf, pick-up softball field and nature trails for hiking, biking and cross-country skiing. Due to its range of facilities, this park also supports residents from beyond the immediate rural residential neighborhood in which it is located.

COMMUNITY PARKS

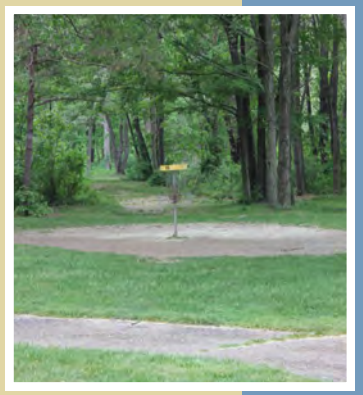
Community-wide parks serve a broader purpose than neighborhood parks and provide a range of facilities and areas capable of supporting structured and unstructured community participation. These areas are typically between 30 and 50 acres in size and serve two or more neighborhoods and ½ to 3 mile distance. Facilities may include wooded or natural areas, picnic shelters and grills, bike or hiking trails and other semi-active and passive uses for large groups of people. They may also contain specialized recreational facilities such as swimming pools, community centers and lighted ball diamonds. Community Parks should be serviced by arterial or connector streets and should be easily accessible from throughout their service area by interconnecting trails.

In the following paragraphs, descriptions will be given of the recreational opportunities at the parks.

Northside Community Center/Fairgrounds - A 39 acre site located off Ottawa Beach Road across from the Park Township Airport. Twenty acres of land is currently leased to the Ottawa County Fair Board. Nine acres have not been developed and the remaining land is home to a large community center building and outdoor recreation facilities. The building is used for numerous indoor activities including roller-skating, crafts, basketball, golf, pickleball, instructional programs and Scouts. The grounds have two lighted tennis courts, softball field, shuffleboard, picnic area, tot lot, shelter with grills, basketball half court, horseshoe pits, and nature trails. Bathroom facilities are located within the community building. A dog park was developed at the site in 2005, while a skate park was developed in 2009. Renovations were made to the community center building in 2009 including new doors and windows, floor and stage renovations and the installation of a drinking fountain.

Winstrom Park - A 50-acre partially wooded parcel located north of Ottawa Beach Road with access off 160th Avenue and Perry Street. The park currently contains softball fields, soccer fields, an open play area, a tot lot, bike path, two parking lots, two tennis courts, two basketball court and volleyball/badminton, several picnic tables and bathroom facilities.

Cooper-Van Wieren Park - A 66-acre parcel north of the Park Township Airport between the undeveloped east end of Perry Street and 152nd Avenue. This park is largely undeveloped, with a looped nature trail.



NATURAL RESOURCE AREAS

Natural resource areas are lands set aside for preservation of significant natural resources, landscapes and open space. These sites are typically unsuitable for development but offer natural resource potential and can support recreational activities at a level that preserves the integrity of the natural resource. The location and size of these parks are largely governed by availability.

Winstrom Preserve - A 22-acre parcel containing a wetland area immediately adjacent to Winstrom Park. Development of this park has been partially funded by a MNRTF Grant (TF89-245). The scope items included in this grant project were a bike path connection from Ottawa Beach Road, shade shelter with tabloids and maps, nature trail, observation deck and tower, boardwalk and perimeter fencing. These items have been well used and are currently in fair condition given their age.

Stu Visser Trails - Approximately 37-acres of Township owned and leased land located along 2600 linear feet of Pine Creek between Ottawa Beach Road and Lakewood Boulevard. The land is predominantly wetland, supporting a wide variety of plant and bird species. This park includes nature trails, boardwalks, picnic tables, educational displays, fishing access, wetland observation and a small pond connecting with the live stream. Pine Creek Trail was developed with the use of a MNR Trust Fund Grant (TF00-113) in 2002. The scope items included in the grant project were 22 parking spaces, 3550 LF of trail, 2 pond overlook decks, 4 creek overlook decks, 984 LF of boardwalk, erosion control measures and landscaping, all of which are in good condition. This is a valuable and popular addition to the Township's park system serving not only Park Township residents but also the wider community.

Albert C. Keppel Forest Preserve - A natural area consisting of 40 acres of hardwoods and pines. Parking, a log cabin, benches and picnic tables are located on the site at the intersection of Lakewood Boulevard and 168th Avenue. Natural marked trails are used for running, cross-country skiing and nature study.

SPECIAL USE PARKS

Due to Park Township's tourist industry, several special-use parks have developed. Special-use parks are park areas that have specialized or single-purpose activities such as golf courses, nature centers, boat launches, arenas, outdoor theaters or stadiums. Two Special Use parks are listed below.

South-Side Boat Ramp - A small Township-owned launching site for small pleasure craft located on the southern shore of Lake Macatawa, approximately 3,000 feet west of the Township/City border. Limited paved parking facilities are available. A Michigan Natural Resources Trust Fund Grant was awarded in 1989 (TF89-241) for the purchase of adjacent property. This grant offer was turned down when the property was priced much higher than the expected asking price.

South-side Lake Access - A small 20' wide township-owned parcel of land with a picnic table. This area of land is located between 1793 and 1803 South Shore Drive along the southern shore of Lake Macatawa.

TRAILS

Trails are described as multipurpose trails that emphasize safe travel for pedestrians and bicyclists to and from parks and around the community. The focus is on transportation as well as recreation. In addition to the many trails contained within the parks listed above, the Township has an extensive bike path system.

Township Bike Path – Park Township currently has a system of 53 miles of bicycle paths located along many Township streets connecting the various population centers with each other, with bordering communities, and with recreation centers and parks. The bicycle paths are predominantly separated from roadways by a green buffer and are shared with pedestrians. Refer to the Existing Recreation Facilities Map at the end of this section for bike path routes.

Brookside Bicycle Park - A parcel of land, adjacent to the bike path route across from Winstrom Park, with a small creek and bog area left mostly natural. A few benches and picnic tables are provided; no parking facilities are available on site. This facility acts as a rest stop along the bike path on Ottawa Beach Road.

PARK TOWNSHIP PROPERTIES LEASED TO PRIVATE ENTERPRISES

Park Township Airport - The Airport facilities are currently being leased and operated by Ottawa Aviation, Inc. and will expire in 2034. Some instruction is given through this organization. Facilities are used by hobby clubs for remote models, helicopter and airplane rides. Future development might occur in the long-range goals of the park's progress. The area consists of approximately 70 acres. A certain portion of the northern section of this property contains some wet areas and natural wildlife habitat. Future plans include the evolution of the airport into an "airpark" with improved public recreational interests.

Ottawa County Fairgrounds - The Fairgrounds are located along Ottawa Beach Road adjacent to the North Shore Community Grounds. The Township has leased 20 acres to the Ottawa County Fair Board since 1961. The current lease expires in 2020. The grounds contain several buildings including livestock barns, a racetrack with covered grandstand, concession, and display buildings.

The fairgrounds are somewhat semi-private in nature, since use for non-fair related activities is limited and rental fees are imposed. There is a resident manager on site.

Various activities take place on this facility besides the County Fair, these include the following:

Scout Fest	Girl Scout Campout
R.V. Rallies	Tulip Time Parking and Camping
Church Services	Company, Family and Church Picnics
Custom Car Show	Antique Car Collectors Convention
Tractor Pull	Circus
Harness Racing	Flea Markets

Projected attendance for the events is approximately 250,000 for the current year. Most of these activities involve Township facilities on the same parcel. The Township also makes use of the Fairground facilities during the semi-annual Township Leaf Pick-up Days.

REGIONAL FACILITIES WITHIN PARK TOWNSHIP

An inventory was taken of the facilities that are in operation within Park Township but operated by other entities, including Federal, State, and County lands. The following is a short description of regional parks and recreation facilities within Park Township.

Federal Owned

Holland Harbor Lighthouse/North & South Pier (Coast Guard/U.S. Army Corps of Engineers**)** – Also known as Big Red, the lighthouse is located on the South Pier on Lake Michigan at the mouth of Lake Macatawa and currently provides fishing access to Lake Michigan.

State Owned

Holland State Park (State of Michigan – State Park) – Located within Park Township, this park is the busiest state park in Michigan with over 1.9 million visitors. This Regional State Park of 142 acres is located in a wooded dune area at the northwestern end of Lake Macatawa along the shore of Lake Michigan. Holland State Park contains 2 camping areas with 342 campsites, ¼ mile of sand beach, fishing access, bathhouse, shelter, picnic area, playground, concession facilities, and an open area along Lake Macatawa. The park is staff-supported and has one of the highest visitor attendance of all the state parks in Michigan.

Public Launching Site at Ottawa Beach Road (Department of Natural Resources) - Fee-paid launching site for small pleasure craft along the northern shore of Lake Macatawa. Limited parking is also available. The site is approximately 3 acres in area.

County Owned

Riley Hiking and Cross-County Ski Trails (Ottawa County) - This property is considered a community wide park located within Park Township. Hiking and cross-country ski trails are located on the perimeter of a 300-acre landfill site, bordered by Riley and James Streets and 160th and 168th Avenues. There is limited parking and access to this site. There are four marked trails: two beginners, one intermediate and one advanced. The area and trails are used in the winter for hiking and cross-country skiing, and in the summer months for hiking, nature studies, field trips, and mountain biking.

Mt. Pisgah - A Dune Protection Project was undertaken and the trail stairways and overlook decks allow easy access to the top of the dune and reduces erosion caused by foot traffic.

Tunnel Park (Ottawa County) - The park is considered a community wide park located within Park Township. A County park of 22 acres located on Lake Michigan in a wooded dune area. Tunnel Park contains picnic areas with 2 shelters, 770-foot sand beach, bathhouse, a dune-top boardwalk, baseball diamond, playground, sand volleyball and a man-made tunnel constructed through a dune leading from the parking and play areas to the beach.

James Street Water Access (Ottawa County) - The park is considered a community wide park within Park Township. Public swimming and sunbathing beach, at the end of James Street on Lake Michigan. No other facilities are available.

Riley Street Water Access - The park is considered a community wide park within Park Township. Public swimming and sunbathing beach, at the end of Riley Street on Lake Michigan.

Park 12 **-** Historic Ottawa Beach Parks, previously known as "Park 12", consists of 12 park parcels that were deeded for park purposes in 1886 when the West Michigan Park Association (WMPA) was first platted. These twelve parcels of land include 750' of Lake Michigan beach plus beautiful wooded dunes interspersed between the historic cottages of the WMPA and the two units of the Holland State Park in addition to the 2400' of Lake Macatawa shoreline.

SCHOOL FACILITIES

There are seven (7) schools that provide facilities and program opportunities for recreation and a natural area. These schools are listed below. All of the public schools provide play equipment and several have ball fields, open play fields and play areas. It should be noted that all of the school structures have multi-use gymnasiums that provide space for many types of organized programs.

Lakeshore Elementary - School grounds containing approximately 25 acres in a residential area. The school has two ball fields, play areas, two basketball courts and an all-purpose field.

Lakewood Elementary School - School grounds containing 11.6 acres in a residential area. The school has two ball fields, an all-purpose field, one and one-half basketball courts, tetherball and a playground.

Waukazoo Elementary School **-** School grounds containing 17.86 acres in a residential setting. The sports facility has two ball fields, two playgrounds, tetherball apparatus, 2 basketball courts, and one small and one regulation soccer field.

Woodside Elementary School - Facility containing 10 acres in a residential area. The school grounds contain two ball fields, one basketball court, an all-purpose field and a playground.

Great Lakes Elementary - School shares a 173 acre complex with the West Ottawa High Schools. The Great Lakes school itself has a hard surface play area, two playgrounds, a soccer field, and a large all-purpose field.

West Ottawa High Schools – The North and South High Schools share a 145 acre complex with the Great Lakes Elementary School. The High Schools collectively have two softball fields, sixteen tennis courts, five soccer fields, a football field, shot-put area, two practice fields, six basketball courts, a running track and a large all-purpose field. The complex also has a range of indoor recreation facilities including basketball courts and a swimming pool. A bike path runs around the entire site.

PRIVATE RECREATIONAL FACILITIES

Parks and Campgrounds

Kiwanis Camp - A 33-acre natural area with a meeting hall, including kitchen facilities and restrooms. The site contains a parking area, several natural trails, and a gazebo with drinking fountain bordering the bike path. There is limited public use.

Geneva Camp and Retreat Center - A private church camp consisting of 55 acres which includes 2 camp facilities housing 36 cabins, retreat center, recreation center, chapel, meeting facilities, 3 staff houses, an outdoor swimming pool, basketball court, 2 athletic fields, 3.2 acre lake and a swimming beach along Lake Michigan.

Oak Grove Resort - A full-facility campground with 135 camping sites, two cabins, whirlpool, swimming pool, store, basketball, and video arcade.

Calvinist Church Campgrounds - A 70-acre campground on Ransom Street maintained by the Christian Reformed Church.

Additional private campgrounds - A 20-acre parcel owned by Trinity Church of Holland; 14 acres on 160th Avenue owned by Teen Challenge, Inc., a non-profit organization.

MARINA FACILITIES (All located along Lake Macatawa)

Yacht Basin Marina - 375 slips, limited public dockage, rack storage, and heated storage, private dinner club and swimming pool, boat supplies store, gas dock, hoist facilities and some repair on premises.

Parkside Marina - 86 slips, limited public dockage and storage, hoist facilities, and private restrooms.

Anchorage Marina - 189 slips, limited public dockage and storage, private dining facility, party store, private club with swimming pool, docks, hoist facility and boat repairs.

Eldean's Shipyard - 278 slips, limited public storage and dockage, public dining facility and store, gas docks, hoist, swimming pool, playground, and restrooms.

Macatawa Bay Yacht Club - Private yacht club with no public facilities, dining area, swimming pool, and 83 wet and 102 dry spaces.

Numerous other small marinas, repair locations, and charter services are available within the Township.

MISCELLANEOUS PRIVATE FACILITIES

Holland Archery Club - Wooded archery range located adjacent to the former Ottawa County landfill site. The range is open to non-members on a fee basis.

Beechwood-by-the-Bay - 80-acre parcel owned by the Beechwood Reformed Church. This facility contains a church, two storage barns and a wetland with a natural wildlife habitat area.

Our Lady of the Lake - Parcel of land owned by the Catholic Church, containing a ball field.

REGIONAL RECREATION FACILITIES

Due to the location of the Township close to Lake Michigan and other natural resources and the City of Holland, there are a wide range of regional recreational facilities available to Park Township residents within close proximity.

Pigeon Lake Public Access (MDNR) - Lakeshore Drive, Port Sheldon Township, 5 acres. Facilities include a hard-surface ramp and 63 parking spaces.

Pigeon Creek Park (Ottawa County Parks) – 282 acres located in Olive Township. This park consists of inland dunes, mature deciduous forest, pine plantations and bottom land forests along the River. The facilities include over 10 miles of hiking, biking and equestrian and cross-country skiing trails, a small sledding hill, picnic area, group camping area, boardwalks, and lodge building with restrooms, concessions and ski rentals.

Kirk Park (Ottawa County Parks) – 68 acres located on Lake Michigan in Grand Haven Township. The park is primarily undeveloped consisting of shoreline dunes, mature deciduous forest, pine plantations and varying topography. Facilities include 1,350 feet of beach, picnic areas with grills, playground equipment, lodge, nature trails and lake overlook deck, restrooms and parking.

Hemlock Crossings/Pine Bend (Ottawa County Parks) – 239 acres of woods and wetlands along the Pigeon River in Port Sheldon Township just west of US 31 on West Olive Road. A pedestrian bridge and numerous overlooks offer scenic views of the river corridor, wetlands, natural springs and woods. Facilities include two small picnic shelters, a kayak/canoe launch, over a mile of paved trail and over 6 miles of trails for hiking and cross country skiing. Pine Bend is a secondary access on the west end of the property that offers parking and a trailhead.

Boys and Girls Club offers outside and inside sports activities and homework assistance.

DeGraaf Nature Center (City of Holland) - offers paved trails and nature classes.

VanRaalte Farms (City of Holland) - public walking/hiking trails and sledding hills.

Smallenburg Park (City of Holland) -offers an outdoor rink for ice skating and hockey.

Evergreen Commons Senior Center offers an indoor pool, arts and crafts classes, music, etc., and adult daycare.

The Edge offers indoor ice hockey leagues, skating lessons, and open ice skating.

Golf Courses - a number of golf courses in the vicinity offer from 9 to 27 holes including Macatawa Legends.

Grand Roller Rink offers reserved and open roller skating and blading.

Gymnastics (two facilities) offer dance, tumbling tots, and gymnastics.

Holland Area Arts Center offers Friday Family Nights, art exhibits, dance and music recitals.

Karate (four facilities) offers all martial arts.

Soccer Stop offers two full-sized and one small indoor fields and two medium outdoor fields for league play and soccer lessons.

In addition, the three public school districts (West Ottawa, Holland and Zeeland) and Hope College offer numerous playing fields, tot lots and playgrounds, tennis courts, indoor pools, racquetball and handball courts, and gymnasiums.

PARK TOWNSHIP RECREATION PROGRAMS

Fee Programs

Throughout the year, Park Township and Holland Charter Township, in conjunction with West Ottawa Public Schools and Port Sheldon Township, offer various recreational fee programs. Annual attendance is over 1,500 for the Recreation programs. These include the following:

Dance	Nature Classes
Boys and Girls T-Ball	Youth and Adult Tennis
Boating	Gymnastics
Beach Volleyball	Tumbling Tots
Boys Baseball	Adult Softball Leagues
Basketball	Boys and Girls Softball
Karate	Kids Triathlon
Soccer - All Ages	Golf
Aviation	Pickleball
Art	Zumba
Conditioning	Computer Skills
Pilates	Skateboarding

Activities are held at various locations throughout the township. The philosophy of the fee-based program is to provide enrichment-type activities for both young and old when interest is shown or requests are made.

Programs are operated on a affordable fee-basis, average and are coordinated by local instructors. Fall and winter activities, such as laser tag, bowling and basketball tournaments, volleyball, karate, and art programs are also held. The programs are basically self-supporting. The Township does support the budget with a small amount allocated from the general fund.

Non-Fee Programs

Several activities take place in the Community Center. Participants may choose from basketball, volleyball, golf, karate, gymnastics, pickleball, dances and tumbling tots. The building is also used as a meeting place for Scouts, and is available for group use Friday and Saturday evenings. The South Side Community Building is also available for group rental. The Riley, Keppel, Ransom and Winstrom Preserve ski trails are open during the winter months for non-structured skiing.

Tot Time

Tot Time, run by the Park Township, is an FIA-licensed center which annually offers preschoolers an affordable curriculum tailored to their needs. Emphasis is placed on socialization and the development of fine and gross motor skills.

Initiated in 1975, Tot Time offered three two-day sessions for Park Township four-year-olds. Restructured in 1982 the program now offers a two-day session for 3-1/2 year olds, one two-day session for 4-year olds, and one three-day session for 4-1/2 year olds. Tot Time enrolled only Park Township residents prior to 1981 but has since offered the program to residents of surrounding townships.

PARK TOWNSHIP ACCESSIBILITY ASSESSMENT

PARK	RANK	DESCRIPTION OF FACILITIES	RECOMMENDED IMPROVEMENTS
Brookside Bike Park	2	No parking, no paved walkways, and no access to benches.	Create a trailhead with paved parking.
Chief Waukazoo Park	1	No Paved walkways are provided	It is intended that this site shall be left in its natural state.
Cooper-Van Wieren Park	1	Natural trails and undeveloped open space	Future improvements should include paved parking and a paved trail through the site.
Keppel Forest Preserve	2	Natural trails with gravel parking lot.	Provide barrier free parking and paved pathway to shelter. Provide accessible portable toilet on site.
Northside Community Center	2	Community Center building is currently inaccessible. Informal parking facilities do not include any designated B.F. spaces, portable toilet is not accessible and a number of the parks facilities do not have connecting accessible routes. Playground is accessible.	The Community Center is a designated historic building and renovation in lines with ADA guidelines is not practical. Replacement of the building is desirable in the long-term. In the short-term, connecting walkways should be provided to all of the parks facilities and Barrier Free portable toilet installed on site.
Stu Visser Trails	5	This is a new facility designed to meet ADA guidelines. Handicap parking facilities, trails and fishing access are provided at this site.	Provide access to barrier free picnic tables.
Ransom Street	3	Paved parking with designated barrier-free spaces, accessible picnic shelter and paved path system. Play area is surfaced with woodchips, which do not meet ADA guidelines, and portable toilet meets ADA guidelines but is not accessible in its current location.	Some minor improvements would bring this park's facilities in line with ADA guidelines: install barrier-free surfacing under play equipment, provide paved area around shelter grills and position the accessible portable toilet on a paved area.
Southside Boat Launch	2	Currently the facilities on this site generally need improving to meet ADA guidelines.	Paved handicap parking space and improved accessibility to the boat dock with the addition of a 6' access ramp.

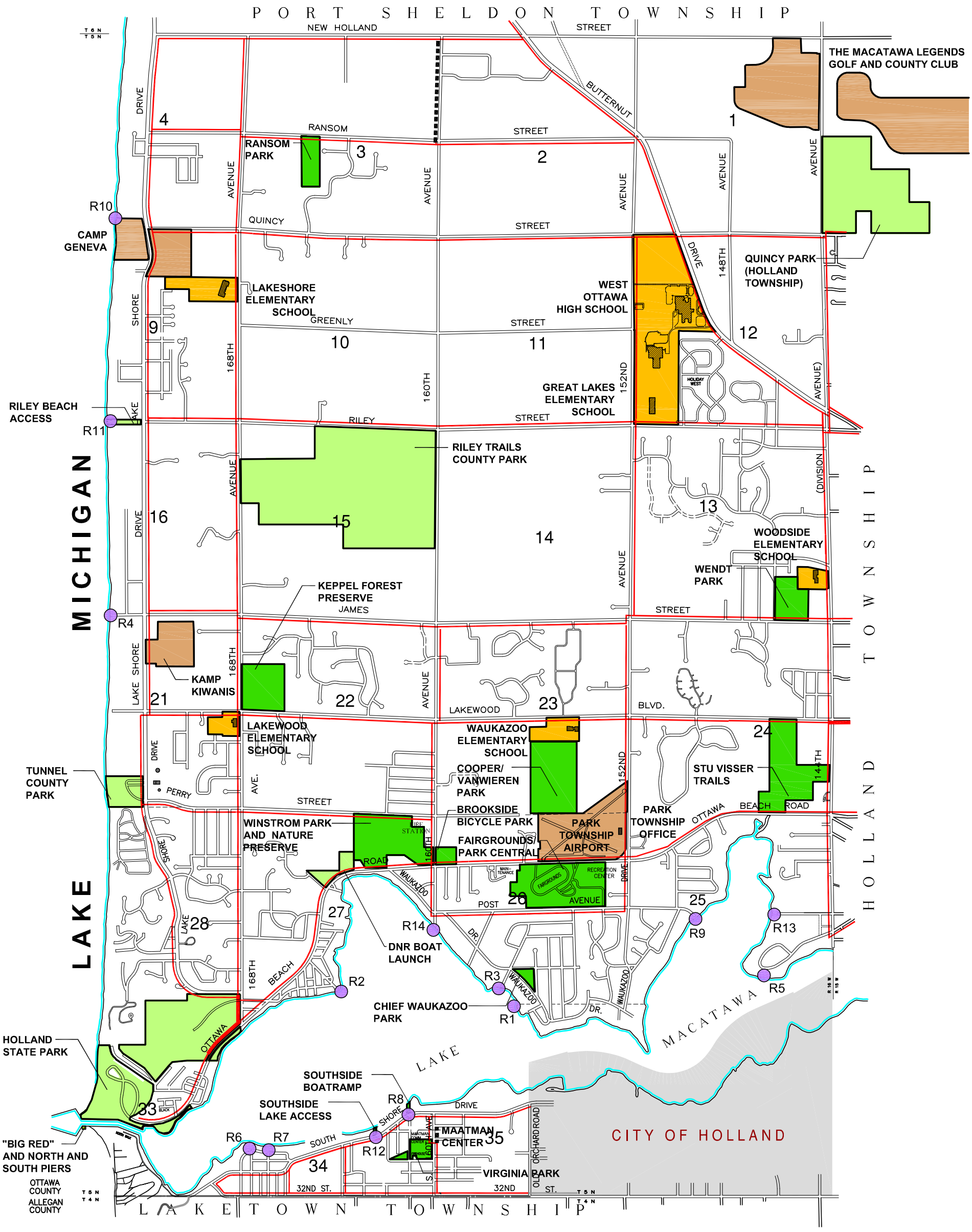
PARK TOWNSHIP ACCESSIBILITY ASSESSMENT

Southside Lake Access	1	Property is currently unimproved.	Future improvements should include the addition of a paved walkway from the street right of way to the water's edge with an accessible picnic table and bench near the water.
Virginia Park/Maatman Center	5	This park has been redesigned with accessible amenities. There are barrier free parking spaces, paved walkways throughout the park to all of the amenities. There are currently woodchips under the playground which are not ADA accessible.	Improvements should include adding barrier free picnic tables under the shelter and upgrading the surface under the playground to make that area ADA accessible.
Wendt Fitness Park	3	Currently the park has insufficient designated barrier-free parking and a number of the facilities, such as bleacher areas do not meet ADA guidelines. The play structure has a ramped access. Tennis courts are fully accessible.	Future improvements should ensure that all of the parks facilities are fully accessible.
Winstrom Park	3	Accessible parking, paths, bleacher areas and restroom facilities. Ballfields, soccer fields and play ground at west end of park are not accessible.	A new handicap-accessible play area and picnic shelter and are planned improvements for this park. Connecting pathways and accessible spectator areas and drinking fountain should be added at the ballfields.
Winstrom Preserve	3	Combination of hard-surfaced and natural trails	As improvements are made they should be done in accordance with ADA guidelines.

The ranking system used is as follows:

1 = none of the facilities/park areas meet accessibility guidelines
2 = some of the facilities/park areas meet accessibility guidelines
3 = most of the facilities/park areas meet accessibility guidelines
4 = the entire park meets accessibility guidelines
5 = the entire park was developed/renovated using the principals of universal design.

The recommended improvements are scheduled to be completed during the renovation of each specific park as outlined in the Action Program of this document.



LEGEND

- EXISTING SIDEWALK
- EXISTING SIDEWALK - CITY OF HOLLAND
- ROAD END PARK
  - R1. ASHWOOD
  - R2. CHIPPEWA POINT
  - R3. DYKEN
  - R4. JAMES
  - R5. LAKESIDE
  - R6. 10 LAKEWAY
  - R7. LAKEWAY
  - R8. LAUNCH RAMP
  - R9. POST AVE
  - R10. QUINCY
  - R11. RILEY
  - R12. SOUTH SHORE
  - R13. WISTERIA
  - R14. 160TH
- PARK TOWNSHIP FACILITY
- OTHER PUBLIC FACILITY
- SCHOOL PROPERTY
- QUASI-PUBLIC FACILITY

BASE MAPPING PROVIDED BY:
Prein&Newhof
Holland Michigan
JANUARY 2005

0' 625' 1250' 2500' 5000'
SCALE IN FEET

EXISTING RECREATION FACILITIES
PARK TOWNSHIP
OTTAWA COUNTY, MICHIGAN

M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP, INC.
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PARK TOWNSHIP
2015 RECREATION FACILITIES

		Active																			Amenities														Trails			
	Acres	Parking	Basketball (Outdoor)	Basketball (Indoor)	Lacrosse	Tennis Courts	Little League	Playground Equipment	Open Play Field	Baseball	Softball	Football	Track	Soccer	Volleyball/Badminton	Scenic Walkway Trail	Swimming Pool (Indoor)	Horseshoes	Shuffle Board	Disc Golf	Public Restrooms	Concession/Main. Building	Picnic Shleter	Class & Public Meeting Rm	Gymnasium/Weight Room	Multi-Purpose Room	Theater/Auditorium	Bleachers	Benches	Picnic Tables	Grills	Community Center	River/Lake Frontage	Boat Launch	Designated Bike Route	Exercise Trail	Natural Area	Cross-Country Ski Trails
COMMUNITY WIDE PARKS																																						
Northside Com. Center/Fairgrounds	68.26		1	1		3	1	1			1				1			1	1				1	1			1					1						
Winstrom Park	50.00		2			2		1	1		2			2	1																							
NEIGHBORHOOD PARKS																																						
Virginia Park/Maatman Center	6.64		1			4		2	1	1				1									1	1								1						
Wendt Park	23.74		1			4		1			1			1	1				1				3															
Ransom Street Park	20.77		1					1	1											1			1															
MINI-PARKS																																						
Chief Waukazoo Park	0.75																																					
Ashwood Reserve	0.50																																					
SPECIAL USE PARKS																																						
Southside Boat Ramp	0.28																																					
Southside Lake Access	0.05																																					
Road Ends	12.12																																					
TRAILS																																						
Brookside Bike Park	8.56																																					
Township Bike Path	53.00																																					
NATURAL RESOURCES AREA																																						
Cooper-Van Wieren	66.00																																					
Winstrom Preserve	22.00																																					
Stu Visser Trail	37.00																																					
Albert C. Keppel	40.94																						1															
STATE PARKS																																						
Holland State Park	142.00							1							1																							
COUNTY PARKS																																						
Tunnel Park	17.00							1	1						4								2															
Riley Street Trails	300.00																																					
PUBLIC SCHOOLS																																						
Lakewood Elementary	6.65		1					1	1		2			2																								
Waukazoo Elementary	11.75		1					1	1		2			1																								
Woodside Elementary	5.03		1					1	1		2			1																								
Lakeshore Elementary	16.60		2					1	1		2			1																								
Great Lake Elementary	16.63							1	1					2																								
West Ottawa High School	91.57		6	2	1	16			1	2	2	3	1	5			1																					
Total	1017.84		17	3	1	29	1	13	10	3	14	3	1	16	8		1	1	2	1			9	2			1					2						

STREET ADDRESS: FALLENLEAF LANE & WAUKAZOO DRIVE

ACREAGE: .5

0 50 100

SCALE IN FEET

PROPERTY BOUNDARY

THIS HAS BEEN INTERPRETED FROM OTTAWA COUNTY MAPPING INFORMATION

ASHWOOD RESERVE
SITE INVENTORY
PARK TOWNSHIP

NORTH JUNE 2014

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STREET ADDRESS: 160TH AVENUE & OTTAWA BEACH ROAD

PROPERTY ACREAGE: 8.56

0 100 200

SCALE IN FEET

PROPERTY BOUNDARY

THIS HAS BEEN INTERPRETED FROM OTTAWA COUNTY MAPPING INFORMATION

BROOKSIDE BIKE PARK
SITE INVENTORY
PARK TOWNSHIP

NORTH JUNE 2014

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STREET ADDRESS: WAUKAZOO DRIVE & DYKEN AVENUE

PROPERTY ACREAGE: .31

0 100 200

SCALE IN FEET

PROPERTY BOUNDARY

THIS HAS BEEN INTERPRETED FROM OTTAWA COUNTY MAPPING INFORMATION

CHIEF WAUKAZOO PARK
SITE INVENTORY
PARK TOWNSHIP

NORTH JUNE 2014

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STREET ADDRESS: OTTAWA BEACH ROAD

ACREAGE: 68.26

0 200 400

SCALE IN FEET

PROPERTY BOUNDARY

THIS HAS BEEN INTERPRETED FROM OTTAWA COUNTY MAPPING INFORMATION

COMMUNITY CENTER / PARK
SITE INVENTORY
PARK TOWNSHIP

NORTH JUNE 2014

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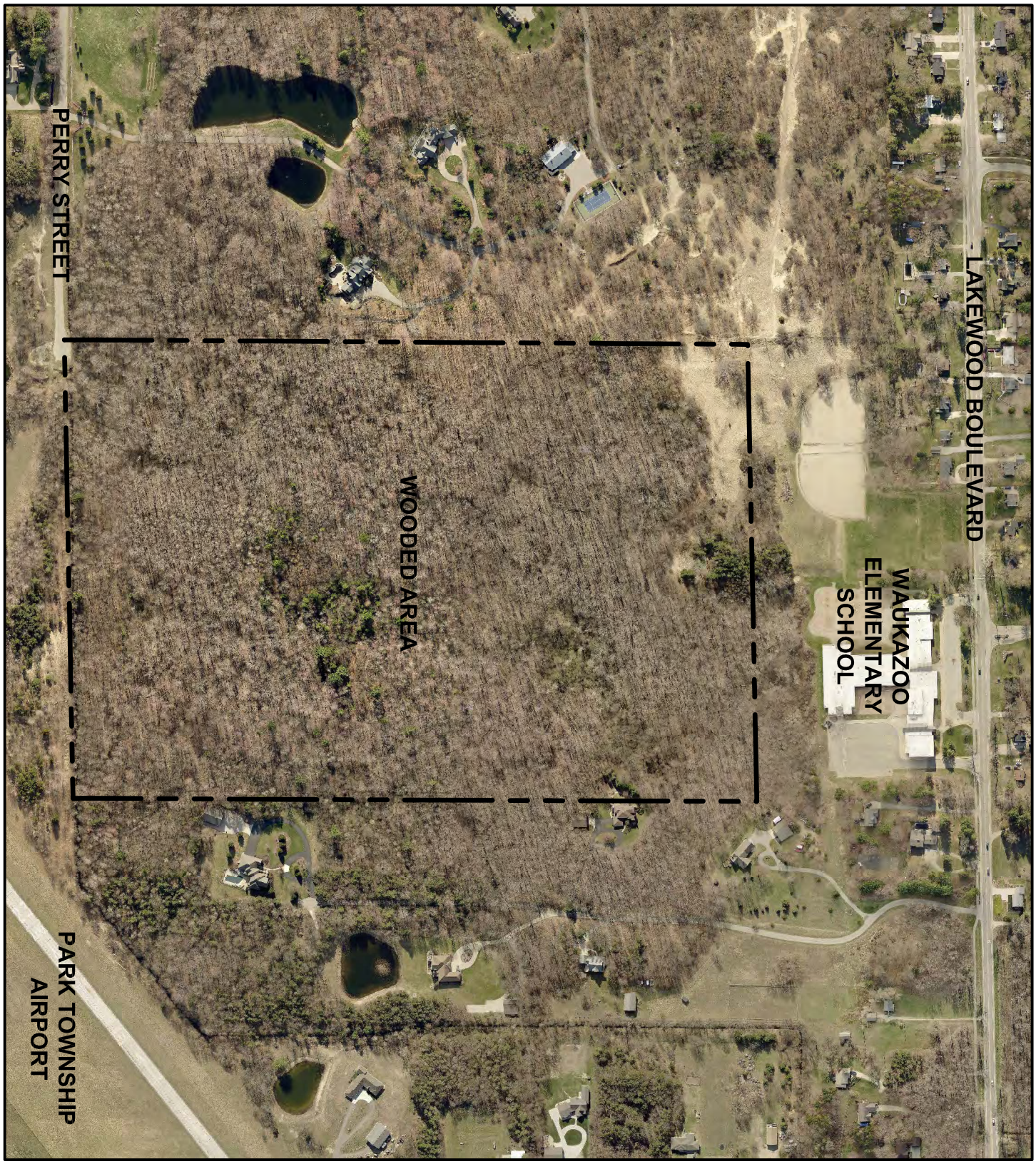

STREET ADDRESS: EAST OF PERRY & 152ND AVENUE

PROPERTY ACREAGE: 61.22

0 200 400

SCALE IN FEET

PROPERTY BOUNDARY

THIS HAS BEEN INTERPRETED FROM OTTAWA COUNTY MAPPING INFORMATION

COOPER-VANWIEREN PARK
SITE INVENTORY
PARK TOWNSHIP

NORTH JUNE 2014

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STREET ADDRESS: LAKEWOOD BOULEVARD & 168TH AVENUE

PROPERTY ACREAGE: 40.94

0 150 300

SCALE IN FEET

PROPERTY BOUNDARY

THIS HAS BEEN INTERPRETED FROM OTTAWA COUNTY MAPPING INFORMATION

KEPPEL FOREST
SITE INVENTORY
PARK TOWNSHIP

NORTH JUNE 2014

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STREET ADDRESS: RANSOM STREET NEAR 168TH AVENUE

PROPERTY ACREAGE: 20.77

0 100 200

SCALE IN FEET

PROPERTY BOUNDARY

THIS HAS BEEN INTERPRETED FROM OTTAWA COUNTY MAPPING INFORMATION

RANSOM STREET PARK
SITE INVENTORY
PARK TOWNSHIP

NORTH JUNE 2014

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STREET ADDRESS: ALONG PINE CREEK

ACREAGE: 41.36

0 200 400

SCALE IN FEET

PROPERTY BOUNDARY

THIS HAS BEEN INTERPRETED FROM OTTAWA COUNTY MAPPING INFORMATION

STU VISSER TRAILS
SITE INVENTORY
PARK TOWNSHIP

NORTH JUNE 2014

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616-451-8346 • FAX: 616-451-1935 • EMAIL: la@mcsagroup.com

STREET ADDRESS: VIRGINIA PLACE

PROPERTY ACREAGE: 6.64

0 100 200

SCALE IN FEET

PROPERTY BOUNDARY

THIS HAS BEEN INTERPRETED FROM OTTAWA COUNTY MAPPING INFORMATION

VIRGINIA PARK / MAATMAN CENTER
SITE INVENTORY
PARK TOWNSHIP

NORTH JUNE 2014

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STREET ADDRESS: JAMES STREET NEAR LILAC AVENUE

PROPERTY ACREAGE: 23.74

0 100 200

SCALE IN FEET

PROPERTY BOUNDARY

THIS HAS BEEN INTERPRETED FROM OTTAWA COUNTY MAPPING INFORMATION

WENDT PARK
SITE INVENTORY
PARK TOWNSHIP

NORTH JUNE 2014

M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP, INC.
Landscape Architecture • Park & Recreation Planning • Architecture
Downtown Planning • Interior Design • Sports Facility Planning
529 Greenwood Avenue S.E. • East Grand Rapids, MI 49506
616-451-8346 • FAX: 616-451-1935 • EMAIL: la@mcsagroup.com

STREET ADDRESS: 160TH AVENUE & PERRY STREET

PROPERTY ACREAGE: 75.86

0 200 400

SCALE IN FEET

PROPERTY BOUNDARY

THIS HAS BEEN INTERPRETED FROM OTTAWA COUNTY MAPPING INFORMATION

WINSTROM PARK AND PRESERVE
SITE INVENTORY
PARK TOWNSHIP

NORTH JUNE 2014

M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP, INC.
Landscape Architecture • Park & Recreation Planning • Architecture
Downtown Planning • Interior Design • Sports Facility Planning
529 Greenwood Avenue S.E. • East Grand Rapids, MI 49506
616-451-8346 • FAX: 616-451-1935 • EMAIL: la@mcsagroup.com

Grants Management
Department of Natural Resources

Friday, May 23, 2014

Recreation Grant History

Applicant

Park Township

Project No. 26-01104 R1 **Project Year:** 1980

Project Title: Wendt Park

Project Status: Closed **Grant Amount:** $28,204.00

Project Description: Softball field, parking lot, 2 tennis courts, shuffleboard courts, well and pump, burying of power lines, utilities, LWCF sign.

Project No. 26-01272 **Project Year:** 1983

Project Title: Wendt Park Phase II

Project Status: Closed **Grant Amount:** $44,893.00

Project Description: Bleachers, fitness trail, fenced tot lot, 2 tennis courts, picnic equipment, volleyball court, tetherball area, horseshoe pits,bike racks, basketball court, drinking fountain, litter recepticals, parking lot improve, and LWCF sign, picnic shelter

Project No. TF89-241 **Project Year:** 1989

Project Title: South Side Boat Launch

Project Status: Withdrawn **Grant Amount:** $217,500.00

Project Description: To acquire one waterfront parcel to the east of the existing Park Township boat launch on Lake Macatawa.

Project No. TF89-245 **Project Year:** 1989

Project Title: Winstrom Park

Project Status: Closed **Grant Amount:** $142,500.00

Element
Bike path
Shelter
Nature trail
Observation deck & tower
Boardwalk
Fencing

Project Description: Development of a wildlife and nature study facility will include access paths, shelter, boardwalk, observation deck and tower, and nature trail.

Grants Management
Department of Natural Resources

Friday, May 23, 2014

Recreation Grant History

Applicant

Park Township

Project No. BF92-297 **Project Year:** 1992

Project Title: Ransom Street Property

Project Status: Closed **Grant Amount:** $150,000.00

Element	Element
Clearing/Removals/Grading	Picnic Shelter
Parking Area - 18 Cars	Irrigation System/Well
Bituminous Trails	Electrical Serv./Lighting
Woodchip Trails	Security Fence & Gate
2 Tennis Courts	Play Area
Basketball Court	Seeding & Landscaping
	Viewing Decks
	Site Equip/Furniture/Sign
	Backstop

Project Description: Request was to develop an active and passive neighborhood park with access paths, picnic shelter, play area, bird watching observation decks, basketball, tennis courts and pick-up play ballfield. Grant is for clearing and grading, parking area, trails, b

Project No. TF00-113 **Project Year:** 2000

Project Title: Pine Creek Trail Development

Project Status: Closed **Grant Amount:** $335,775.00

Element	Element
parking areas	Landscaping
Trail Development/site amenities	
Horseshoe Pond Decks/Overlooks	
Pine Creek Boardwalk	
Pine Creek Decks	
Erosion Control Measures	

Project Description: Construction of the Pine Creek Trail including two parking areas, boardwalks, viewing/fishing decks, and trail along creek.

5 Planning and Public Input

Recreation planning plays an important role in maintaining the quality of life in a community. If a community is to provide effective recreational opportunities, it needs a way of identifying and solving current problems and anticipating future needs. Recreation planning is one means of obtaining a perspective on these problems; developing realistic alternatives; formulating goals, policies, and recommendations for public and private decisions; developing criteria to measure change; and involving people in the planning, design and decision processes.

This Parks and Recreation Master Plan presents an evaluation of Park Township's recreational needs and opportunities. It considers the existing amenities in and around the plan service area, the current and anticipated demand for additional or improved facilities, and the means for providing those facilities.

This plan is to serve as a guideline for directing Park Township's operation and maintenance of existing and future facilities and programs to meet the recreational needs of its citizen's. The plan summarizes long-term recommendations intended to guide the development of recreation opportunities, and describes an action and capital improvement program for implementation over the next five years.

This 2015 Parks and Recreation Plan was developed by a committee including the Township Manager, Parks and Recreation staff, representatives from the Park Township Board, with the assistance of M. C. Smith Associates, Inc., a park and recreation planning consultant. The committee met regularly with representatives of M.C. Smith Associates, between for the development of this Parks and Recreation Plan.

Criteria considered and evaluated for plan development evolved from the examination of goals and recreation standards determined through a wide variety of input sources. This information was collected from the inventory and review of existing facilities; the identification of recreation needs and deficiencies; public opinion; current statewide recreation issues and priorities; and future expectations.

Public input was sought throughout the process by means of numerous open Public meetings. The Public meetings were held to solicit public desires and concerns regarding recreation facilities and programming.

One of the public meetings took place on Tuesday, October 14 between 4:00-7:00 p.m. at the Park Township Offices. The meeting was advertised in local media newspaper, on the Township Website, electronic newsletter and posted on the lighted message board at the Fairgrounds. Meeting minutes summarizing comments and discussion items can be found in the Appendices of this report.

6 Needs and Deficiencies

This section of the plan identifies recreation deficiencies determined through a variety of means. Study methods include comparison to recreational standards for acreage and facilities; geographic distribution of existing facilities; direct input from Township staff and representatives; public input and participation. While each of these methods has its limitations, using a combination of methods will yield a more accurate assessment of recreational needs and deficiencies. The following is a brief description of each of the methods used.

Recreation Standards

While only a guide, recreation standards provide a benchmark for evaluating the relative adequacy or plan Space, Standards and Guidelines and 2012 Park, Recreation, Open Space and Greenway Guidelines published by the National Recreation and Park Association (NRPA).

Beginning in 2008, the American Park and Recreation Society (APRS) branch of NRPA sought a means of updating the facility and area standards that had become guidelines in the 1980's. Park and Recreation Operating Ratio and Geographic Information System (PRORAGIS) is becoming a replacement for the NRPA standards that have guided land acquisition and development for the past 45 years. PRORAGIS is the first searchable online national park and recreation database. NRPA will rely on agencies to input their information into the database that will allow Park and Recreation Departments throughout the United States to compare information with similar sized agencies. NRPA has separated the database by Small Agency and Large Agency. Small Agency's are defined as those with a population of less than 35,000, staff with 25 or fewer full time employees and a budget of less than $4 Million.

Large Agency's are defined as those with a population of greater than 35,000, staff with over 25 full time employees and a budget of greater than $4 Million. The database will cover topics that include: Department Governance, Staffing, Budgeting, Programming, Maintenance, and Planning. It is expected that all agencies will submit GIS data for their profile to be considered complete. Each agency will be able to access the database and compare topic specific reports easily and quickly. The PRORAGIS database will assist Park and Recreation professionals in their day to day management of their operations, resources and facilities. The PRORAGIS database is fairly new and as it grows, NRPA will compile the information and make it available to the various agencies.

Typical recreation standards establish a certain number of activity-specific recreational facilities per 1,000 people (e.g. 1 tennis court per 2,000 persons). Other standards establish a certain number of acres per 1,000 people for different types of park facilities, such as neighborhood, and regional parks. These standards are adapted to reflect Park Township's character and community compared with the area's existing and projected population. This plan will combine both approaches to ascertain deficiencies in recreational facilities and acreage.

It is also recognized that, while helpful as a guide, comparison to national standards may not accurately determine deficiencies of Park Township based on the unique needs of the area and the seasonal population. This plan also therefore places a large emphasis on the input of area residents, and Park Township staff and representatives.

There are two basic types of recreational experiences: “active" and "passive." “Active” recreation requires space and facilities capable of accommodating exertive activities. Such facilities include: sports fields, play apparatus areas, open areas, special facilities, such as pools and court areas, and areas for organized activities. On the other hand, "passive" recreation requires little more than space and furniture for quiet, non-active activities for limited numbers of users. Recreation areas should provide for both types of use and preferably include a variety of opportunities for each to respond adequately to a wide range of interests and age groups.

Parks are generally classified by purpose and area per population served. The categories used for this plan will be as follows:

Mini Parks
Community Parks
Trails and Bike Paths
Neighborhood Parks
Natural Resource Areas

Recreation Standards for Acreage

MINI PARKS

Description **-** Mini-parks serve a concentrated or limited population or specific group, such as tots or senior citizens, as determined by the distance that can be easily traveled by the local user. The facilities that are provided in these types of parks are generally specialized, such as play equipment or greenspace with benches for passive activities.

Service Areas **-** The area served by a mini-park is generally considered to be less than one-quarter (1/4) mile radius in size. This may, in reality, vary slightly depending on ease or difficulty of access and character of the facility, but should be adhered to for planning purposes.

Mini-Park Acreage Standards **-** Nationally accepted standards for mini-parks recommend 1/4 to 1/2 an acre per 1,000 of population with one (1) acre as a desirable size. It is recommended that the minimum of one (1) acre per 1,000 population projected ten (10) years hence be used as a guide for a selection.

Existing Mini-Park Recreation Acreage **-** Park Township currently has two (2) parks that are classified as a mini-park.

NEIGHBORHOOD PARKS

Description **-** Neighborhood Parks serve individual neighborhood populations as determined by the distance that can easily be traveled by local users for relatively short periods of recreation. Facilities provided in these parks are generally active in nature and include multipurpose open play areas for pick-up games, play equipment, court areas, landscaping, site furnishings, and possibly a picnic shelter. Special areas for skateboarding, bike riding or specific court games may also be provided. Activities for all seasons should also be included.

Service Area **-** The area served by neighborhood parks is generally considered to be a maximum of one half (½) mile radius in size to serve a population up to 5,000. This may, in reality, vary slightly depending on ease or difficulty of access and character of the facility, but should be adhered to for planning purposes.

Neighborhood Park Acreage Standards **-** Nationally accepted standards for neighborhood parks recommend 1-2 acres per 1,000 of population, with 10-15 acres as a workable minimum size. It is recommended that the minimum of one and a half (1-1/2) acres per 1,000 population projected ten (10) years hence be used as a guide for site selection. It is also recommended that neighborhood facilities be combined with elementary schools. In such cases, the minimum site size should be seven (7) acres. Including neighborhood facilities within the scope of community parks should also be considered in certain situations.

Existing Neighborhood Recreation Acreage

Park Township currently has three (3) park sites and several schools that could be considered for neighborhood park status.

Needs and Deficiencies

The Township currently has adequate acreage of neighborhood parks for the population. However, when analyzing the locations and adequacy of these facilities, several factors stand out. First, several parks within the Township are in need of upgraded facilities. Second, Ransom Street Park is the only Township owned neighborhood facility north of Riley Street. Third, any community that may have the appropriate number of facilities may not have addressed the popularity of a given recreational activity, such as soccer. The Township is in need of additional soccer fields to accommodate the number of enrolled participants in the youth program.

COMMUNITY PARKS

Description **-** Community parks provide a range of facilities and areas capable of supporting organized community participation programs that would not be appropriate in neighborhood parks because of size or traffic generated.

Facilities should be centrally located, easily accessible, and diverse enough to accommodate all age groups for both active and passive experiences, and organized so compatible uses relate to one another by both type and intensity of use. Adequate parking and vehicular circulation is also an important consideration, since park users will generally arrive at these parks by vehicle. Lighted use areas significantly increase the recreational value of parks of this type and should be provided on athletic fields, court areas and special gathering areas whenever possible. Typical facilities recommended for community parks include ball fields, open use areas, tennis courts, horseshoe and shuffleboard courts, picnic areas, play equipment areas, restrooms, shelters and landscaping. Additional special facilities could include band shells, amphitheaters, swimming and wading pools, community meeting buildings, special interest exhibits, skating facilities, skate board courses, bicycle courses and nature study areas.

As with neighborhood parks, it is often desirable to combine community parks with school facilities. This arrangement assures the maximum level of use as well as the most practical expenditure of development monies.

Service Area **-** The area served by community parks varies significantly from one municipality to another because of the distribution of population and related factors. However, a recognized average service radius is approximately one to two miles, serving several neighborhoods. This distance will be considerably greater for many years in the Holland area because of the agricultural character and attendant scattered development.

Community Park Acreage Standards **-** The recommended size for community parks is over 25 acres, with a minimum size of 15 acres. It is recommended that 5 to 8 acres per 1,000 population be used as a standard basis for development.

Existing Community Recreation Acreage

Park Township currently has two parks with over 118 acres of land that meet the Community Park status.

Needs and Deficiencies

Park Township meets the required need for Community Park acreage. However, when the population increases there will be a need for more community park acreage in the future. A centrally located Sports Complex would be an important addition to the acreage that already exists and meet the need for sports fields in the Township.

NATURAL RESOURCE AREAS

Description **-** There are no recommended design standards established for natural resource areas as their location and size are largely governed by availability. Wetlands are perhaps the most important natural resource lands in the service area, providing an important wildlife habitat as well as providing flood and ground water protection in this developing area.

Park Township currently has four parks that fit into this category.

There are no recognized acreage standards for natural resource areas. However, as development continues within the Township, it is important to continue to identify and protect the Township's natural resources via further property acquisition whenever the opportunity arises. Careful regulation of development can also help to preserve natural resources and public open space.

Needs and Deficiencies

There are no recognized acreage standards for natural resource areas. It is important to identify and protect natural resources under the control of Park Township. It is also important to provide improved access and facilities, while maintaining integrity as a wildlife habitat.

TRAILS

Description – Connector Trails are defined as "multi-purpose trails that emphasize safe travel for pedestrians to and from parks and around the Community". These trails are generally located within the road right-of-way and can be divided into two types. Type I has separate paths for different user types, such as pedestrians and bicyclists. Type II has mixed uses and is suited to lighter use patterns.

Service Area - There are no generally accepted standards for the service areas of these parks. These parks should have a sufficient width to protect the resource and provide maximum use.

Existing Facilities - Park Township currently has 53 miles of connector trails. The trails are all mixed use and are generally separated from vehicular traffic by a green buffer space.

Recreation Standards for Activities / Facilities

A comparison of activity-specific recreational facilities within Park Township to recreation standards was undertaken. The following table compares the recommended number of acres per population for the area with the existing facilities available and illustrate any current or projected deficiencies.

While standards for comparison address the quantity of facilities desirable for a particular number of persons, they do not address quality or location concerns, which may significantly impact use. They also do not address the popularity of a particular activity within the area.

ANALYSIS OF PARK LAND

Park Class	NRPA Guidelines Per 1,000	Recommended for Park Township	Provided	Analysis
Mini Parks	0.375	6.68	0.75	-5.93
Neighborhood Parks	1.75	31.15	51.15	+20
Community Parks	6.5	115.70	118.26	+2.56
Regional Parks	7.5	133.50	142	+8.50
TOTAL		**287.03**	**312.16**	**+25.13**

EXISTING PARK ACREAGE

	EXISTING SITE ACREAGE	ACREAGE AVAILABLE FOR RECREATIONAL USE
COMMUNITY WIDE PARKS		
Northside Com. Center/Fairgrounds	68.26	68.26
Winstrom Park	50.00	50.00
NEIGHBORHOOD PARKS		
Virginia Park/Maatman Center	6.64	6.64
Wendt Fitness Park	23.74	23.74
Ransom Street Park	20.77	20.77
MINI-PARKS		
Chief Waukazoo Park	0.75	0.75
Ashwood Reserve	0.50	0.50
SPECIAL USE PARKS		
South Side Lake Access	0.05	0.05
South Side Boat Ramp	0.28	0.28
Road Ends	12.12	12.12
TRAILS		
Brookside Bike Park	8.56	8.56
Township Bike Path	53.00	53.00

	EXISTING SITE ACREAGE	ACREAGE AVAILABLE FOR RECREATIONAL USE
STATE PARKS		
Holland State Park	142.00	142.00
NATURAL RESOURCES AREA		
Cooper-Van Wieren	66.00	66.00
Winstrom Preserve	22.00	22.00
Stu Visser Trail	37.00	37.00
Albert C. Keppel	40.94	40.94
COUNTY PARKS		
Tunnel Park	17.00	17.00
Riley Street Trails	300.00	300.00
PUBLIC SCHOOLS		
Lakewood Elementary	11.63	6.65
Waukazoo Elementary	17.86	11.75
Woodside Elementary	9.96	5.03
Lakeshore Elementary	25.15	16.60
Great Lake Elementary	27.7	16.63
West Ottawa High School	145.52	91.57
TOTAL	**1107.43**	**1017.84**

2014 RECREATION STANDARDS AND DEFICIENCIES

Township Population: 17,802

FACILITY	FACILITY STANDARD	RECOMMENDED FACILITIES	EXISTING* FACILITIES	FACILITIES DEFICIENCIES
Volleyball	1:5,000	5	8	OK
Hard-Surface Play	1:10,000	2	3	OK
Picnic Shelters	1:2,000	12	9	-3
Playground Equipment	1:3,000	8	13	OK
Basketball (outdoor)	1:5,000	5	17	OK
Tennis	1:2,000	12	29	OK
Baseball (official)	1:5,000	5	3	-2
Baseball (Little League, lighted)	1:30,000	1	0	-1
Softball	1:5,000	5	14	OK
Football	1:20,000	1	3	OK
Track	1:20,000	1	1	OK
Soccer	1:10,000	2	16	OK
Sledding Area	Provide as Available	--	0	
Bicycle Route	Provide thru-out Community	--	53 mi.	OK
Country Trails	1 system per region	1 system	4 systems	OK
Gymnasium	1:5,000	5	6	OK
Ice Rink (Outdoor)	1:20,000	1	0	-1
Swimming Pool (Indoor)	1:20,000	1	1	OK
Swimming Beaches	As available	1	1	OK
Auditorium	1:20,000	1	1	OK
Community Center	1:20,000	1	2	OK
Classrooms/Multi-Purpose	1:5,000	5	numerous	OK

*As of 2014 Total existing facilities listed indicate both Township Park Facilities and School Property.

7 Goals and Objectives

Park Township has developed the following goals and objectives for Parks and Recreation facilities and programs. These goals and objectives are based upon the recreation inventory and needs assessment, the Community Workshops and direct input from citizens, elected and appointed Township officials and Township staff.

The goals are long-range, broad in scope and flexible to accommodate future change. Objectives are the actions the Township intends to follow to achieve the stated goals. The objectives are specific and intended to direct program and development decisions to be made during the next five years. The goals and objectives are flexible enough to reflect changing attitudes and opportunities as may present themselves. Time and attitude changes can impact specific options. It is therefore essential for the Township to be responsive to its citizens and evolving needs.

GOAL 1. ***PROVIDE YEAR-ROUND RECREATION FACILITIES AND PROGRAMS IN SUFFICIENT QUANTITY AND TYPE TO PROVIDE OPPORTUNITIES FOR INDIVIDUALS OF ALL AGE GROUPS AND ABILITIES MEETING THE PRESENT AND FUTURE RECREATIONAL NEEDS OF PARK TOWNSHIP RESIDENTS.***

Objectives/Actions:

- Develop additional park land to meet National Recreation and Park Association guidelines and to meet local needs.

- Provide winter recreational activities included but not limited to ice skating, sledding and cross-country skiing.

- Develop athletic related facilities (baseball, softball and soccer).

- Improve all parks to be universally accessible.

- Broaden the variety of recreation opportunities available to Township residents of all ages.

- Plan park areas that will offer passive, as well as active, opportunities.

GOAL 2. ***PROVIDE A GEOGRAPHICALLY BALANCED SYSTEM OF PARK AND RECREATION FACILITIES IN THE TOWNSHIP.***

Objectives/Actions:

- Provide parks at appropriate locations to assure that recreation opportunities are accessible by persons living in all areas of the Township.

- Acquire additional land in targeted locations as it becomes available.

- Consider expansion possibilities for community-wide and neighborhood park facilities.

GOAL 3. ***PRIORITIZE COMMUNITY PARK AND RECREATION IMPROVEMENTS CONSISTENT WITH THE TOWN CENTER PARK CENTRAL SUBAREA MASTER PLAN***

Objectives/Actions:

- Move and improve Dog Park in accordance with the Master Plans.
- Develop the Destination Playground and associated park improvements.
- Explore funding and development opportunities for the Farmer's Market.
- Explore funding and development for the other recreation facilities at Park Central.
- Improve Cooper Van Wieren Park and the associated walking/bike trail from 152nd to 140th North of the airport and along Perry Street.
- Address the fairgrounds future utilization for parks and recreation.
- Evaluate the range of utilization potentials and opportunities for Township and regional recreation opportunities.

GOAL 4. ***DEVELOP CENTENNIAL LANDING FOR THE HIGHEST AND BEST TOWNSHIP AND REGIONAL UTILIZATION***

Objectives/Actions:

- Work with Ottawa County to achieve a development plan which balances the waterfront access and enjoyment between boaters and non-boaters.

- Evaluate and secure funding for joint County and Township improvements.

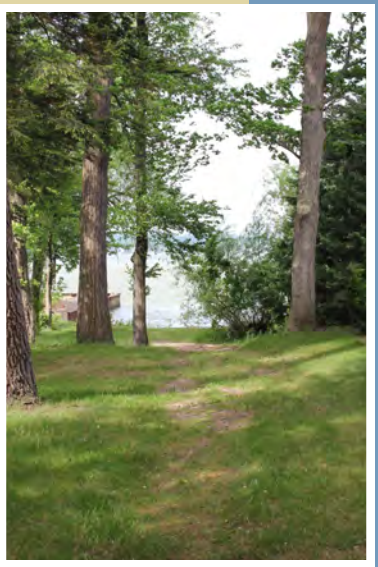
GOAL 5. ***UTILIZE EXISTING STREET ENDS, WHERE APPROPRIATE. EXPAND THE AVAILABILITY OF WATERFRONT ACCESS TO BOTH LAKE MICHIGAN AND LAKE MACATAWA WHILE PROTECTING NEIGHBOR'S PRIVACY.***

Objectives/Actions:

- Improve existing publicly owned property, including street ends to provide better waterfront access.

- Acquire additional waterfront property adjacent to publically owned water front properties and street ends.

GOAL 6. ***ACQUIRE AND/OR PROTECT LAND OF SPECIAL INTEREST AND OF UNIQUE NATURAL TRAITS SUCH AS STREAM CORRIDORS, WOODS, PONDS, WETLANDS AND OTHER NATURALLY SENSITIVE AREAS.***



Objectives/Actions:

- Identify and preserve naturally sensitive areas.
- Work with Ottawa County and neighboring communities to acquire or preserve natural corridors and greenways.
- Work with the Outdoor Discovery Macatawa Greenway coordinating future acquisitions.

GOAL 7. ***MAINTAIN AND EXPAND THE EXISTING NETWORK OF BIKE PATHS AND PEDESTRIAN TRAILS THROUGHOUT PARK TOWNSHIP, INCLUDING THE CONTINUATION OF TRAILS TO COMPLETE A LOOP SYSTEM THROUGHOUT THE TOWNSHIP ALONG WATERFRONTS AND STREAM CORRIDORS, CONNECTING PARKS AND RECREATION FACILITIES TO SCHOOLS AND RESIDENTIAL AREAS WITH NON-MOTORIZED TRAILS.***

Objectives/Actions:

- Expand trails as links between recreation and residential areas.
- Develop trail/bike path connection at Cooper Van Wieren Park.
- Develop bike path rest stop at intersection locations as identified in the Bike System Report.

GOAL 8. ***WORK WITH NATURE CONSERVANCIES TO LINK EXISTING PARKS AND RECREATIONAL LANDS THROUGH BIKE PATHS, WALKING PATHS AND GREENSPACE.***

Objectives/Actions:

- Seek and acquire joint funding for development of linking trails and corridors.

GOAL 9. ***WORK WITH SCHOOL SYSTEM, NEIGHBORING TOWNSHIPS AND CITIES, ORGANIZATIONS, CHURCHES, AND CLUBS SO THAT RECREATION PROGRAMS FOR ALL AGES ARE AS ACCESSIBLE, BENEFICIAL, AND AGE-APPROPRIATE AT A REASONABLE COST.***

Objectives/Actions:

- Encourage the expansion of private recreational development to supplement public development and programs.

GOAL 10. ***WORK WITH OTTAWA COUNTY PARKS AND RECRFEATION COMMISISON TO PROVIDE REGIONAL RECREATION OPPORTUNITIES.***

Objectives/Actions:

- Complement the recreational opportunities provided at Tunnel Park and Riley Trails.

- Support the County in the implementation of the Grand River Greenway Plan.

GOAL 11. ***AS FUNDING AND DEVELOPMENT OPPORTUNITIES ARE PRESENTED ADDRESS AND RESPOND TO PARK AND RECREATION IMPROVEMENTS THROUGH THE TOWNSHIP.***

Objectives/Actions:

- Improve children's play areas at existing parks to provide safe, barrier-free, interesting and challenging areas and encourage adult supervision.
- Provide additional areas for family-oriented activities such as picnicking.
- Improve barrier-free accessibility within existing parks.
- Improve Winstrom Park with new tennis courts, basketball courts, ball fields, play area, group picnic shelter, and improve disc golf course.
- Upgrade existing park facilities at Wendt Park.
- Replace port-a-jons with barrier-free permanent restroom facilities.

8 Action Plan and Capital Improvement Schedule

Action Program

The Action Program and Capital Improvement Schedule for Park Township states the proposed course of acquisition and development action that will be taken over the next five-year period. The Goals and Objectives serve as the guidelines for the development of the Action Program. The Capital Improvement Schedule will focus on the needs identified in the Action Program and will project potential expenditures for the five year action period on a year-by-year basis, beginning in 2015 and extending through 2019.

The Action Program focuses on the reduction of current deficiencies and the expansion and improvement of facilities in a manner that not only meets current needs, but diversifies the quantity and quality of recreational opportunities within the Township. This Parks and Recreation Plan identifies these needs in general terms in the Recreation Needs and Deficiencies section; the Action Plan describes specific actions to be taken to address these needs; and the Capital Improvement Schedule specifically itemizes those projects which will be most feasible during the next five years. The proposed schedule will allow for flexibility as funds become available and as opportunities are presented. Proposed actions involve improvements to existing facilities and the addition of new facilities and programs.

This action program looks at some of the potentials that might evolve in the next five years, but also looks beyond to future years. Some of the acquisitions listed may not be necessary for several years or more but should be accomplished as opportunities occur, to place the land necessary for future generations in the public trust. A degree of flexibility should be maintained to take advantage of opportunities as they present themselves, which will revise and refine these actions based upon both funding opportunities and community opinion.

Capital Improvement Schedule

As stated in the Action Program, improvements and development will occur as funds and opportunities evolve. Assistance will be solicited from all available sources and will include both physical and financial support. Local businesses, service organizations, land developers, governmental agencies and the school district will be solicited for monetary and material support. The Township will also seek funding assistance from all available sources such as trusts, charitable foundations, and all Federal and State funding programs.

The following schedule is a breakdown of the anticipated projects and projected funding for the next five years beginning in 2015. As stated in the Action Program, improvements and development will occur as funds and opportunities evolve. All projections are based upon year 2015 costs and will be refined as the program progresses and the scope of work is determined. Changes in the program may occur if projected funding levels increase or decrease, but it is anticipated that the changes would be related more to adjustments in the time schedule rather than specific projects. Proposed projects will be scaled back as necessary if funding goals are not met.

CAPITAL IMPROVEMENT SCHEDULE

	Project	Description	2015 Township	2015 Other	2015 Total	2016 Township	2016 Other	2016 Total	2017 Township	2017 Other	2017 Total	2018 Township	2018 Other	2018 Total	2019 Township	2019 Other	2019 Total	2020 Township	2020 Other	2020 Total
Keppel	Keppel Forest Management Plan	Develop comprehensive Master Plan for improvements including: trails; restoration planting with indigenous plants; interpretive and identification signage and general improvements with cost projections.	9,000		9,000															
	Keppel Forest Improvements	Implement improvements in accordance with Master Plan including: Trails; Indigenous Plantings; Signage; and other planned improvements.			-	50,000	100,000	150,000												
Bike Paths	Bike System Signage	Implement comprehensive bike signage along the entire bike route.	100,000		100,000															
	Bike System Improvements	Implement stopping areas with Benches; Small Shelters; Signage and Waste Containers.			-	100,000		100,000												
	Bike New Trail 160th	New section on 160th from James north to Ransom							100,000	500,000	600,000									
Winstrom	Winstrom Park Improvement Plan	Develop comprehensive plan for rehabilitation improvements for all park facilities including phasing and cost projections.	6,000		6,000															
	Winstrom Park Improvement Plan	Park Improvements to include: Playground; Tennis Courts; Basketball; Volleyball; Parking; Walkways; Benches; Disc Golf; Irrigation and Landscaping			-			-	400,000		400,000									
Visser Trail	Visser Trail Maintenance	Repair trail and boardwalk sections (1/3 of trail)	30,000		30,000	30,000		30,000	30,000		30,000									
	Visser Trail Trail Loop Plan	Develop Plan for extension of trail, North and West to Riley Trails County Park, South to Keppel Woods and Winstrom Park, East to Cooper Van Wieren Park, Park Central and back to Stu Visser Trails.			-			-	9,000		9,000									
	Stu Visser Trail Loop Grant Application	Prepare Natural Resources Trust Fund Grant Application for Phase 1 Extension to Riley Trails and Keppel Forest.			-			-			-	5,000		5,000						
	Stu Visser Trail Loop Extension	Phase 1 Trail Extension to Riley Trails and Keppel Forest.			-			-						-				TBD		
Wendt	Wendt Park Master Plan	Develop Plan for Wendt Park rehab and improvements including phasing and cost projections.			-	9,000		9,000												
	Wendt Park Improvements	Phase I Improvements to include: New Restroom Building and others per Plan. Phase II Improvements to include: Parking; Recreation Facilities and others per Plan			-			-			-	300,000		300,000	200,000		200,000			

CAPITAL IMPROVEMENT SCHEDULE

	Project	Description	2015 Township	2015 Other	2015 Total	2016 Township	2016 Other	2016 Total	2017 Township	2017 Other	2017 Total	2018 Township	2018 Other	2018 Total	2019 Township	2019 Other	2019 Total	2020 Township	2020 Other	2020 Total
Park Central	Park Central Improvements	Phase 1: New Dog Park; Skate Park Relocation; Community Gardens Relocation; and Parking Area			-	583,000		583,000												
	Park Central Improvements	Phase II: Destination Playground; Group Picnic Shelter; Sidewalks; Landscaping and Associated Site Improvements			-			-	264,000		264,000	264,000		264,000						
	Park Central Improvements	Phase III: Entry Boulevard; Parking; Lighting; Restroom Building; Sidewalks; Landscaping and Associated Site Improvements.			-			-			-				494,000		494,000	494,000		494,000
	Park Central Improvements	Phase IV: Town Green with: Performance Structure; Wedding Gazebo; Paved Walkways; Floral Displays; Benches; Landscaping and associated site improvements			-			-												
Centennial Landing	Centennial Landing Grant Application	Prepare Natural Resources Trust Fund Grant Application for Park Development, including: Waterfront/ Shoreline Access; Focal Point Fountain; Performance/Picnic Shelter; Courtesy Day Use Docks; Walkways; and Landscaping			-	7,500		7,500												
	Centennial Landing Improvements	Park Improvements in accordance with Grant Funding.			-			-										TBD		
Launch Ramp	Southside Launch Ramp Improvements	Ramp and Access Improvements including: Parking and Paving; Lighting; Fencing and Others.			-			-			-	100,000		100,000						
					-			-			-			-			-			-
					-			-			-			-			-			-
		Totals	145,000	-	145,000	779,500	100,000	879,500	803,000	500,000	1,303,000	669,000	-	669,000	694,000	-	694,000	494,000	-	494,000
	Funding Sources	General Fund			-			-			-			-			-			-
		Parks and Rec Fund	45,000		45,000	89,000		89,000	439,000		439,000	105,000		105,000			-			-
		Bike Path Fund	100,000		100,000	100,000		100,000	100,000	500,000	600,000			-			-			-
		Grant Funding			-		100,000	100,000			-			-			-			-
		Other			-	590,500		590,500	264,000		264,000	564,000		564,000	694,000		694,000	494,000		494,000
			145,000	-	145,000	779,500	100,000	879,500	803,000	500,000	1,303,000	669,000	-	669,000	694,000	-	694,000	494,000	-	494,000

Post Completion Self Certification Report - Wendt Park Phase II

Michigan Department of Natural Resources - Grants Management

PUBLIC OUTDOOR RECREATION GRANT

POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: (Please select one)
- ☐ MICHIGAN NATURAL RESOURCES TRUST FUND
- ☒ LAND AND WATER CONSERVATION FUND
- ☐ CLEAN MICHIGAN INITIATIVE
- ☐ RECREATION PASSPORT
- ☐ BOND FUND

GRANTEE: Park Township

PROJECT NUMBER: 26-01272 **PROJECT TYPE:**

PROJECT TITLE: Wendt Park, Phase II

PROJECT SCOPE:

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee)	Contact Person	Title
Park Township	Jerry Felix	Township Manager
Address: 52 152nd Ave	Telephone: 616-399-4520	
City, State, ZIP: Holland, MI 49424	Email: jfelix@parktownship.org	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). ☐Yes ☒No

Please refer to the attached boundary map. Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐Yes ☒No

Are any of the facilities obsolete? If yes, please explain. ☒Yes ☐No

Restroom facility needs updating, handicapped accessibility

Is the site and all facilities accessible to persons with disabilities? If no, please explain. ☐Yes ☐No

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe the present use and provide a schedule for future development, including a list of proposed facilities.

Bleachers, fitness trail, fenced tot lot, 2 tennis courts, picnic equipment, volleyball court, tetherball area, horseshoe pits, bike racks, drinking fountain, litter recepticals

parking lot improvements, picnic shelter

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POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. ☒Yes ☐No

Are the facilities and the site being properly maintained? If no, please explain. ☒Yes ☐No

Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain. ☐Yes ☒No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. ☒Yes ☐No

Some minor vandalism at restroom building, increased police patrol, possible camera outside perimeter

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. ☒Yes ☐No

Daily observation, mowing, snow removal, trash pickup as needed

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) ☒Yes ☐No ☐N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. ☐Yes ☒No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. ☐Yes ☒No

What are the hours and seasons for availability of the site?

All parks open from 7:00 am until 10:00 pm

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Please print	Grantee Authorized Signature	Date
GERALD FELIX	[signature]	12-29-14
Carrie Klingelsmith	Carrie Klingelsmith	12-29-14
Please print	Witness Signature	Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

Post Completion Self Certification Report - Pine Creek (Stu Visser) Trails

Michigan Department of Natural Resources - Grants Management

PUBLIC OUTDOOR RECREATION GRANT

POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: (Please select one) ☒ MICHIGAN NATURAL RESOURCES TRUST FUND ☐ CLEAN MICHIGAN INITIATIVE ☐ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☐ BOND FUND

GRANTEE: Park Township

PROJECT NUMBER: TF00-113 PROJECT TYPE:

PROJECT TITLE: Pine Creek (Stu Visser) Trails

PROJECT SCOPE:

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee)	Contact Person	Title
Park Township	Jerry Felix	Township Manager
Address: 52 152nd Ave	Telephone: 616-399-4520	
City, State, ZIP: Holland, MI 49424	Email: jfelix@parktownship.org	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). ☐Yes ☒No

Please refer to the attached boundary map. Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐Yes ☒No

Are any of the facilities obsolete? If yes, please explain. ☐Yes ☒No

Is the site and all facilities accessible to persons with disabilities? If no, please explain. ☒Yes ☐No

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe the present use and provide a schedule for future development, including a list of proposed facilities.

Parking area, paved and composit trails/boardwalks, wetland observation decks seating areas,

Page 1 of 3 PR1944 (Rev. 06/12/2013)

POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. ☒Yes ☐No

Are the facilities and the site being properly maintained? If no, please explain. ☒Yes ☐No

Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain. ☐Yes ☒No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. ☐Yes ☒No

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. ☒Yes ☐No

Daily observation, mowing, snow removal, trash pickup as needed

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) ☒Yes ☐No ☐N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. ☐Yes ☒No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. ☐Yes ☒No

What are the hours and seasons for availability of the site?

All parks open from 7:00 am until 10:00 pm

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Please print	Grantee Authorized Signature	Date
GERALD FELIX	[signature]	12-29-14
Carrie Klingelsmith	Witness Signature: Carrie Klingelsmith	12-29-14

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

Post Completion Self Certification Report - Ransom Street Park

Michigan Department of Natural Resources - Grants Management

PUBLIC OUTDOOR RECREATION GRANT

POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: (Please select one) ☒ MICHIGAN NATURAL RESOURCES TRUST FUND ☐ CLEAN MICHIGAN INITIATIVE ☐ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☐ BOND FUND

GRANTEE: Park Township

PROJECT NUMBER: BF92-297 PROJECT TYPE:

PROJECT TITLE: Ransom Street Park

PROJECT SCOPE:

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee)	Contact Person	Title
Park Township	Jerry Felix	Township Manager
Address: 52 152nd Ave	Telephone: 616-399-4520	
City, State, ZIP: Holland, MI 49424	Email: jfelix@parktownship.org	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). ☐Yes ☒No

Please refer to the attached boundary map. Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐Yes ☒No

Are any of the facilities obsolete? If yes, please explain. ☐Yes ☒No

Is the site and all facilities accessible to persons with disabilities? If no, please explain. ☒Yes ☐No

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe the present use and provide a schedule for future development, including a list of proposed facilities.

Parking area, paved and wood chip trails, tennis courts, basketball court, picnic shelter, irrigation/well, lighting, security fencing, play area, softball backstoop

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POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. ☒Yes ☐No

Are the facilities and the site being properly maintained? If no, please explain. ☒Yes ☐No

Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain. ☐Yes ☒No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. ☐Yes ☒No

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. ☒Yes ☐No

Daily observation, mowing, snow removal, trash pickup as needed

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) ☒Yes ☐No ☐N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. ☐Yes ☒No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. ☐Yes ☒No

What are the hours and seasons for availability of the site?

All parks open from 7:00 am until 10:00 pm

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Please print	Grantee Authorized Signature	Date
GERALD FELIX	[signature]	12-29-14
Carrie Klingelsmith	Carrie Klingelsmith	12-29-14
Please print	Witness Signature	Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

Post Completion Self Certification Report - Wendt Park

Michigan Department of Natural Resources - Grants Management

PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: (Please select one)
- ☐ MICHIGAN NATURAL RESOURCES TRUST FUND
- ☒ LAND AND WATER CONSERVATION FUND
- ☐ CLEAN MICHIGAN INITIATIVE
- ☐ RECREATION PASSPORT
- ☐ BOND FUND

GRANTEE: Park Township

PROJECT NUMBER: 26-01104 RI PROJECT TYPE:

PROJECT TITLE: Wendt Park

PROJECT SCOPE:

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee)	Contact Person	Title
Park Township	Jerry Felix	Township Manager
Address: 52 152nd Ave	Telephone: 616-399-4520	
City, State, ZIP: Holland, MI 49424	Email: jfelix@parktownship.org	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). ☐Yes ☒No

Please refer to the attached boundary map. Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐Yes ☒No

Are any of the facilities obsolete? If yes, please explain. ☒Yes ☐No

Restroom facility needs updating, handicapped accessibility

Is the site and all facilities accessible to persons with disabilities? If no, please explain. ☐Yes ☐No

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe the present use and provide a schedule for future development, including a list of proposed facilities.

Softball field, parking lot, 2 tennis courts, shuffleboard courts, well and pump

Page 1 of 3 PR1944 (Rev. 06/12/2013)

POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. ☒Yes ☐No

Are the facilities and the site being properly maintained? If no, please explain. ☒Yes ☐No

Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain. ☐Yes ☒No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. ☒Yes ☐No

Some minor vandalism at restroom building, increased police patrol, possible camera outside perimeter

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. ☒Yes ☐No

Daily observation, mowing, snow removal, trash pickup as needed

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) ☒Yes ☐No ☐N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. ☐Yes ☒No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. ☐Yes ☒No

What are the hours and seasons for availability of the site?

All parks open from 7:00 am until 10:00 pm

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Please print	Grantee Authorized Signature	Date
GERALD FELIX	[signature]	12-29-14
Carrie Klingelsmith	Carrie Klingelsmith	12-29-14
Please print	Witness Signature	Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

Post Completion Self Certification Report - Winstrom Park

Michigan Department of Natural Resources - Grants Management

PUBLIC OUTDOOR RECREATION GRANT

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GRANT TYPE: (Please select one)
- ☒ MICHIGAN NATURAL RESOURCES TRUST FUND
- ☐ LAND AND WATER CONSERVATION FUND
- ☐ CLEAN MICHIGAN INITIATIVE
- ☐ RECREATION PASSPORT
- ☐ BOND FUND

GRANTEE: Park Township

PROJECT NUMBER: TF89-245 **PROJECT TYPE:**

PROJECT TITLE: Winstrom Park

PROJECT SCOPE:

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee)	Contact Person	Title
Park Township	Jerry Felix	Township Manager
Address: 52 152nd Ave	Telephone: 616-399-4520	
City, State, ZIP: Holland, MI 49424	Email: jfelix@parktownship.org	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). ☐Yes ☒No

Please refer to the attached boundary map. Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐Yes ☒No

Are any of the facilities obsolete? If yes, please explain. ☒Yes ☐No

Tot lot area could be improved and upgraded

Observation elevated deck removed

Is the site and all facilities accessible to persons with disabilities? If no, please explain. ☒Yes ☐No

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe the present use and provide a schedule for future development, including a list of proposed facilities.

Developed wildlife and nature study area, pathways, shelter, boardwalk, restroom bldg disc golf, soccer fields, open area, tot lot, softball fields

Page 1 of 3 PR1944 (Rev. 06/12/2013)

POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. ☒Yes ☐No

Are the facilities and the site being properly maintained? If no, please explain. ☒Yes ☐No

Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain. ☐Yes ☒No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. ☐Yes ☒No

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. ☒Yes ☐No

Daily observation, mowing, snow removal, trash pickup as needed

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) ☒Yes ☐No ☐N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. ☐Yes ☒No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. ☐Yes ☒No

What are the hours and seasons for availability of the site?

All parks open from 7:00 am until 10:00 pm

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Please print	Grantee Authorized Signature	Date
GERALD FELIX	[signature]	12-29-14
Carrie Klingelsmith	Carrie Klingelsmith	12-29-14
Please print	Witness Signature	Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

Post Completion Self Certification Report - Park Signs

July 22, 2014 Meeting Minutes

M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP

Landscape Architecture
Park & Recreation Planning
Architecture • Urban Design
Sports Facility Planning

Park Township
5-Year Parks and Recreation Plan Update

Time: 3:00 pm Date: 7.22.2014

Location: Park Township Offices
52 – 152nd Avenue
Holland, MI 49424

Meeting Attendees:
Jerry Felix – Park Township – Township Manager
Nicki Arendshorst – Park Township – Trustee
Eric Davis – Park Township – Building Inspector / Maintenance Supervisor
Daniele Dykens – Park Township – Recreation Director

Mike Smith - M.C. Smith Associates
Tiffany Smith - M.C. Smith Associates
Carrie Klingelsmith - M.C. Smith Associates
Linda Bruno - M.C. Smith Associates

Agenda:

1. Review Planning Schedule
2. Plan Content Updated Sections
3. Brainstorming

M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP

Landscape Architecture
Park & Recreation Planning
Architecture • Urban Design
Sports Facility Planning

An open discussion was held throughout the meeting and a wide range of comments and suggestions were received. The following is a summary of the topics discussed:

Items of Discussion

1.) Review Planning Schedule
- Adoption of the plan will occur in January 2015 to utilize a full 5 years.

2.) Plan Content Updated Sections
- **Introducation –**
  - Ensure that the introduction to the Master Plan and the Parks and Recreation Plan are coordinated.
- **Community Description –**
  - The seasonal population should be identified and taken into consideration.
- **Recreation Inventory –**
  - The Park Accessibility Assessment and Facility Matrix have been updated and are available for review.
  - M.C. Smith Associates will contact Ottawa County regarding updated aerial photography.
  - Keppel Forest – the Consumers power line should be identified on the site inventory.
  - Pine Creek Trail should be updated to "Stu Visser Trail" in all locations.
  - Harrington Elementary needs to be eliminated from the inventory.
  - The observation tower at Winstrom Park no longer exists.
  - The Park Township Airport, Camp Geneva, Kiwanis Park, Macatawa Legends and schools should be identified as recreational facilities on the Existing Recreation Facilities map.
- **Public Input –**
  - Eight workshops were held for the development of the Master Plan.
  - The survey for the Master Plan contained questions regarding recreation.
  - The suggestion was made to have a public workshop held to discuss the park system. Tuesday, September 23rd was selected as a date. The workshop will involve a half hour presentation and workshop session.

July 22, 2014 Meeting Minutes

M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP

Landscape Architecture
Park & Recreation Planning
Architecture • Urban Design
Sports Facility Planning

Park Township
5-Year Parks and Recreation Plan Update
7.22.2014
Page (3)

- **Goals and Objectives** - M.C. Smith Associates will revise the Goals and Objectives for review at the next progress meeting.
- **Action Plan and Capital Improvement Schedule –**
  - The suggestion was made to extend beyond five years when considering capital improvements.
  - Park Township will develop a prioritized list of capital improvements which considers how recreation programs impact facilities.

3.) Brainstorming

- **Technology**
  - The suggestion was made to include stations with QR codes along the bike path.
  - The Township would like to update their website to include links to all parks including a park description, maps and photos.
  - The suggestion was made to add Wi-Fi to the parks and possibly incorporate cameras at the same time.
- **Recreation Programs**
  - Soccer is the most popular program in Park Township. The Township currently uses Holland Charter Township facilities but are unsure how long these facilities will be available.
  - Soccer fields are no longer located at the airport.
- **Community Center / Park**
  - This may be the last season for harness racing at the fairgrounds, an alternate use for this area of the fairgrounds should be considered.
- **Virginia Park / Maatman Center**
  - Virginia Park is the most popular park through all seasons.
  - The Maatman Center needs to be replaced. Restrooms within the building are not ADA compliant.
- **Wendt Park**
  - A new restroom building is necessary and should include an electronic lock system.
- **Winstrom Park**
  - The basketball courts, tennis courts, volleyball and tot lot area are in poor condition.

Park Township
5-Year Parks and Recreation Plan Update

M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP

Landscape Architecture
Park & Recreation Planning
Architecture • Urban Design
Sports Facility Planning

Park Township
5-Year Parks and Recreation Plan Update
7.22.2014
Page (4)

  - Winstrom Park is the most popular park during soccer season.
- **Southside Boat Ramp**
  - The Southside Boat Ramp is a popular destination and needs to be updated.
- **"Road Ends" – 45 Total**
  - A use for these pieces of land needs to be defined.
  - Both the Township and the Road Commission own portions of this land.
  - These pieces of land do not necessarily need amenities.

Next Meeting:

- Progress Review Meeting – Tuesday, August 19, 2014 at 3:00 pm

Park Township
5-Year Parks and Recreation Plan Update

August 19, 2014 Meeting Minutes

M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP

Landscape Architecture
Park & Recreation Planning
Architecture + Urban Design
Sports Facility Planning

Park Township
5-Year Parks and Recreation Plan Update

Time: 2:00 pm Date: 8.19.2014

Location: Park Township Offices
52 – 152nd Avenue
Holland, MI 49424

Meeting Attendees:
Nicki Arendshorst – Park Township – Trustee
Eric Davis – Park Township – Building Inspector / Maintenance Supervisor
Jeff Pfost – Park Township – Planning Commission Chair

Carrie Klingelsmith - M.C. Smith Associates
Linda Bruno - M.C. Smith Associates

Agenda:

1. Review Parks and Recreation Plan Sections
   - Introduction
   - Community Description
   - Administrative Structure
2. Review Goals and Objectives
3. Discuss Capital Improvement Schedule
4. Schedule Next Meeting

An open discussion was held throughout the meeting and a wide range of comments and suggestions were received. The following is a summary of the topics discussed:

M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP

Landscape Architecture
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Items of Discussion

1.) Review Parks and Recreation Plan Sections
- **Introduction**
  - No changes or revisions were identified in the Introduction.
- **Community Description**
  - The request was made to change the pictures to others that include the lighthouse, beach, piers or water.
- **Administrative Structure**
  - The Township will provide M.C. Smith Associates with an updated budget.
  - The administrative chart should exclude Parks and read "Recreation Director".

2.) Review Goals and Objectives
- Reword the 2nd objective under Goal 1, it is redundant.
- Make Goal 4 more general.
- Combine Goal 3 and 5.
- Add text to Goal 6 to emphasize protecting the privacy of neighbors.
- In Goal 9, include others along with Outdoor Discovery Macatawa Greenway
- Remove Goal 10. There is not a way to promote public access to the lighthouse.
- Make Goal 13 clearer, it expresses two different thoughts.

3.) Discuss Capital Improvement Schedule
- Capital Improvements will be discussed at the next Progress Review Meeting.
- A blank Capital Improvement Schedule has been provided for everyone to record and prioritize objectives for Park System enhancements and improvements for the next five years.

4.) Schedule Next Meeting
- The next progress review meeting will be Monday, September 15, 2014 at 2:00 pm.

September 15, 2014 Meeting Minutes

M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP

Landscape Architecture
Park & Recreation Planning
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Sports Facility Planning

Park Township
5-Year Parks and Recreation Plan Update

Time: 1:00 pm Date: 9.15.2014

Location: Park Township Offices
52 – 152nd Avenue
Holland, MI 49424

Meeting Attendees:
Jerry Felix – Park Township – Township Manager
Eric Davis – Park Township – Building Inspector / Maintenance Supervisor
Daniele Dykens – Park Township – Recreation Director

Mike Smith - M.C. Smith Associates
Carrie Klingelsmith - M.C. Smith Associates
Linda Bruno - M.C. Smith Associates

Agenda:

1. Review Parks and Recreation Plan Sections
   a. Recreation Inventory
   b. Needs and Deficiencies
      i. PRORAGIS data
2. Public Input Workshop
3. Discuss Capital Improvement Schedule
4. Schedule Next Meeting

An open discussion was held throughout the meeting and a wide range of comments and suggestions were received. The following is a summary of the topics discussed:

M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP

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Park Township
5-Year Parks and Recreation Plan Update
9.15.2014
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Items of Discussion

1.) Review Parks and Recreation Plan Sections
- **Administrative Structure**
  - The request was made to change "General Revenue" to "Park and Recreation Revenue" on page 5.
- **Recreation Inventory**
  - The suggestion was made to introduce road ends in the Recreation Facilities Matrix and Recreation Inventory and possibly identify cumulative acres in the matrix. Road ends on inland lakes are water access only and should not be included in the matrix.
  - The acreage for Southside Boat Ramp needs to be added to the matrix.
  - Daniele Dykens will provide M.C. Smith Associates with correct information for Tot Time.
  - M.C Smith Associates will contact the Township to obtain seasonal population information.
  - The Township will search for photos of people participating in recreation programs.
- **Needs and Deficiencies**
  - The request was made to change the type style of the Needs and Deficiencies chart to match the text of the rest of the report.
  - M.C. Smith Associates requested that the Township provide the remaining information needed to complete setup for the PRORAGIS account.

2.) Public Input Workshop
- M.C. Smith Associates will provide presentation boards for the Public Input Workshop including Park Inventory Maps, Existing Recreation Facilities Map, Recreation Facilities Matrix, Needs and Deficiencies Chart and Park Acreage Chart.

3.) Discuss Capital Improvement Schedule
- Capital Improvements will be discussed at our next Progress Review Meeting.

September 15, 2014 Meeting Minutes

M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP

Landscape Architecture
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Park Township
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- A blank Capital Improvement Schedule has been provided for everyone to record and prioritize objectives for Park System enhancements and improvements for the next five years.
- The comment was made that playground facilities and restrooms need improvement.
- The Harrington School Site should be considered in the Capital Improvement Schedule.

4.) Schedule Next Meeting

- The next progress review meeting will be Tuesday, October 14, 2014 from 3:00pm – 4:00pm. The Public Input Workshop will follow from 4:00pm – 7:00pm.

Park Township
5-Year Parks and Recreation Plan Update

October 14, 2014 Public Input Meeting

Park Township Park and Recreation Plan

PUBLIC COMMENTS Please provide any comments or suggestions you would have for improvements or additions to the Township Park System.	
Name:	Email:
Skip Keeter	ekeeter@parktownship.org
Jeff Frost	jeff.frost@enviro-parker.com
J Arendshorst	jarendshorst@gmail.com

Public Input Meeting October 14, 2014

October 14, 2014 Meeting Minutes

M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP

Landscape Architecture
Park & Recreation Planning
Architecture • Urban Design
Sports Facility Planning

Park Township
5-Year Parks and Recreation Plan Update

Time: 3:00 pm Date: 10.14.2014

Location: Park Township Offices
52 – 152nd Avenue
Holland, MI 49424

Meeting Attendees:
Jerry Felix – Park Township – Township Manager
Eric Davis – Park Township – Building Inspector / Maintenance Supervisor
Daniele Dykens – Park Township – Recreation Director
Nicki Arendshorst – Park Township – Trustee
Jeff Pfost – Park Township – Planning Commission Chair

Mike Smith - M.C. Smith Associates
Carrie Klingelsmith - M.C. Smith Associates

Items of Discussion

1.) Review Capital Improvement Schedule

The following list should be included on the Capital Improvement Schedule for the next five years.

Wendt Park
New Entrance
Master Plan 2015
Development 2016

M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP

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Stu Visser Trails
Part of the Stu Visser trail property is on Church Property.
Some of the boardwalk is in need of repair and regular maintenance.
Park Township is interested in land acquisition around the trail.
Expand and plan to connect to Riley Trails and throughout Keppel Forest.

Winstrom Park
Refinished Tennis and Basketball Courts
The playground layout needs to be redesigned.
Master Plan 2015

Park Central
Phase one to include moving the Dog Park, Skate Park and Garden Area.
Future developments are to include the North section of the park and the South section of the park (Farmer's Market and Playground).

Keppel Forest
Master Plan for a trail in and around the park. Trail should include signage with the name of the trees and plants.
Develop a planting plan to include indigenous trees (native hardwoods, dog woods, flowering trees).
Forest needs a management plan to control species.

Centennial Landing
Trust Fund Grant Application.

Southside Launch Ramp
Development to be planned in a few years.

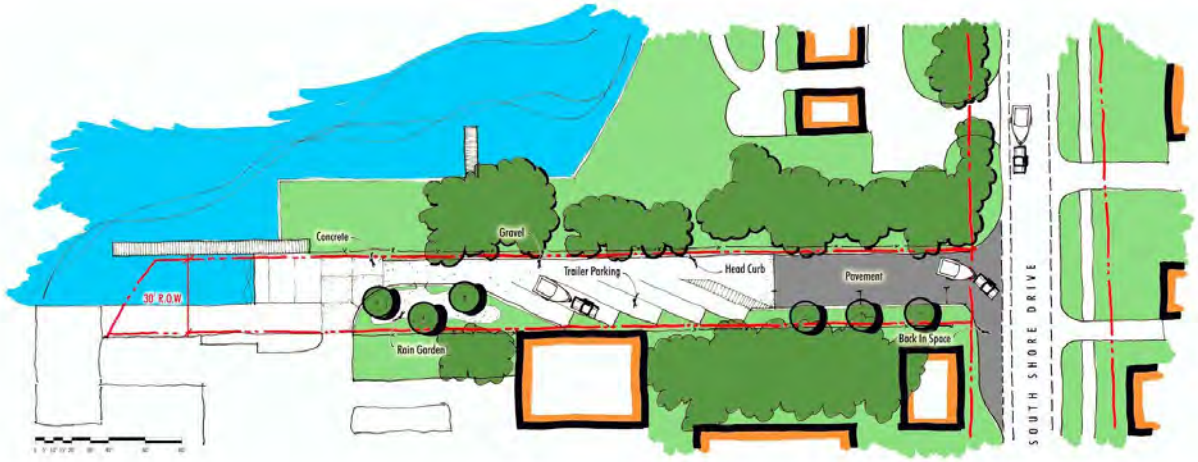
Park Township Open House
Parks & Recreation Master Plan

DATE: Tuesday, October 14, 2014

TIME: 4:00 p.m. to 7:00 p.m.

LOCATION: Park Township Office,
52 S. 152nd Avenue, Holland, 49424

REASON: To receive public comments on the draft 2015 Parks & Recreation Master Plan.



LSL Planning, Inc.
Community Planning Consultants

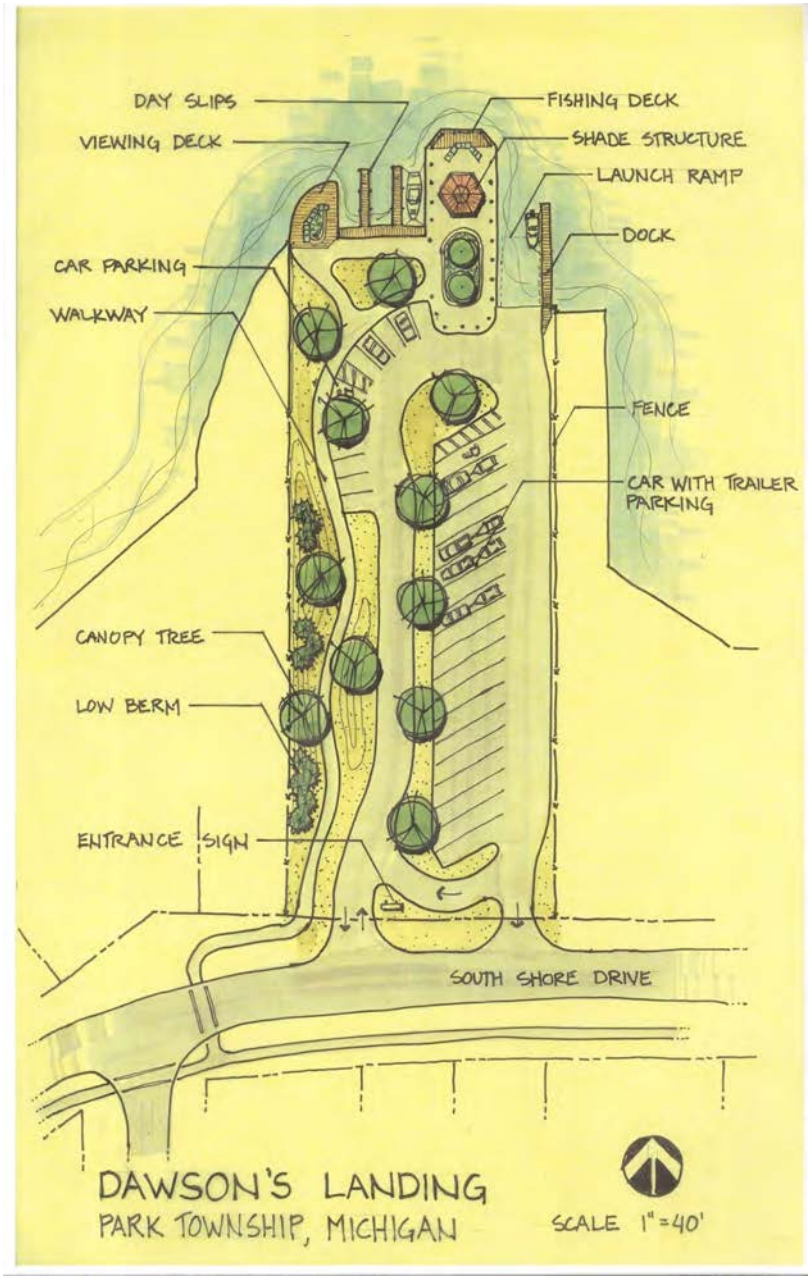
Park Township - South Shore Boat Ramp
Concept Diagram

Design+

LSL Planning, Inc.
Community Planning Consultants

Park Township – Road End Lake Access
Concept Diagram

Design+



LSL Planning, Inc.
Community Planning Consultants

Park Township – Ashwood Preserve
Concept Diagram

Design+