



PARK TOWNSHIP

REGULAR BOARD MEETING

December 13, 2018

ART 1. CALL TO ORDER

Clerk Keeter called to order the regular meeting of the Park Township Board held on December 13, 2018 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Clerk Keeter, Treasurer Jan Steggerda and Trustees Jim Gerard, George Jacob, Denise Nestel and Steve Spoelhof and Manager Howard Fink and Attorney Dan Martin.

Absent with notice - Hunsburger

ART 2. INVOCATION - Jacob

ART 3. PLEDGE OF ALLEGIANCE

With the absence of the Supervisor the board needs to elect a Chair for the meeting.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Jacob and supported by Spoelhof to nominate Clerk Keeter to Chair the meeting. (5-0)

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Nestel and supported by Gerard to approve the agenda. (6-0)

ART 5. APPROVAL OF CONSENT AGENDA

- Approval of Minutes: November 8, 2018 Regular Board Meeting
- Payment of Bills

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Gerard and supported by Steggerda to approve the consent agenda. (6-0)

ART 6. PUBLIC COMMENT (6:33 pm)

Keeter opened the public comment period:

1 person spoke at the public comment period.  
Keeter closed the public comment period.

ART 7. DEPARTMENT REPORTS

- Fire Department – no questions were asked of Chief Gamby
- Sheriff's Office- no questions were asked of Sgt. Converse
- Park Township Public Airport – no questions were asked regarding the airport
- Ottawa County Fair – no questions were asked of Loran Serne
- Finance – no questions were asked from the Board regarding finance
- Building and Zoning – no questions from the Board were asked regarding building and zoning
- Recreation – no questions were asked regarding recreation

ART 8. PRESENTATION

- Ricki Levine, Holland Historic Trust  
Levine, updated the Board on the happenings at the Holland Historic Trust and the Spark Lab.

ART 9. ACTION ITEMS

a. Budget Amendment Resolution

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Nestel and supported by Steggerda to approve the resolution to amend the budget. (6-0)

b. Banking Depositories

Steggerda presented the list to approve for depositories.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Gerard and supported by Nestel to approve the banking depositories. (6-0)

c. Board of Review Re-Appointments

The Supervisor recommended reappointing each of the current members.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Steggerda and supported by Jacob to approve the reappointment of Linda Dykert, Dave Wendt and Dave Smeenge as Board of Review members with Bret Docter as an alternate with a term that expires on December 31, 2020. (6-0)

d. 2019 Summer Tax Collection Agreements

Steggerda explained the agreements and the fees associated with tax collection for the local school districts.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Jacob and supported by Nestel to approve 2019 Summer Tax collection agreements with West Ottawa Public School, Ottawa Area Intermediate School District and Holland Public Schools. (6-0)

e. Quincy/Lakeshore Intersection Improvements - Camp Geneva

Spoelhof recused himself due to a conflict of interest. He is currently on the Camp Geneva Board of Directors.

Representatives from Camp Geneva explained what the camp does and the need for the improvements.

Fink explained there is enough questions regarding this item and some new developments with the road commission to wait until next month to review this project again.

Ariana from Prein and Newhof gave some information regarding this issue.

The Board agreed to postpone the discussion until further information is gathered from the Road Commission and the neighbors.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Jacob and supported by Gerard to authorize the Manager to develop a recommendation on options allowed by the Ottawa County Road Commission and approved by Camp Geneva to enable the Township to develop a safe crossing environment in the area of Camp Geneva (Lakeshore Dr. and Quincy St.). (5-0)

Spoelhof returned to the meeting at 7:44.

f. 160th Ave. bike path

Fink stated there is a new plan recommended by Prein and Newhof. He explained the plan.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Gerard and supported by Nestel to approve the agreement with Prein and Newhof with the new design as presented. (6-0)

g. General Powers Ordinance re: Recreational Marijuana

Fink gave an overview of the ordinance. It prevents the sale and consumption in public places.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Gerard and supported by Steggerda to approve the resolution as presented and direct the Planning Commission to draft an ordinance. (6-0)

h. Personnel Policy Manual re: Drug and Alcohol Use

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Nestel and supported by Jacob to approve the policy manual update as presented and recommended by the Manager. (6-0)

ART. 10

DISCUSSION ITEMS

Fink stated we received the grant for the acquisition of the south side waterfront property. Fink stated where we are on the project and a timeline.

- ART. 11           MANAGER'S REPORT  
Fink updated the board on the items he and staff have been working on throughout the month.
- ART. 12           PUBLIC COMMENT (8:05pm)  
Keeter opened the public comment period:  
0 spoke at the public comment period.  
Keeter closed the public comment period.
- ART. 13           COMMENTS AND COMMITTEE/AGENCY REPORTS  
Board members reviewed the committee meetings they attended.
- ART. 14           ADJOURN  
**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Nestel and supported by Jacob to adjourn at 8:11pm. (6-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens  
Recording Secretary