



PARK TOWNSHIP

REGULAR BOARD MEETING

November 10, 2016

ART 1. CALL TO ORDER

Supervisor Jerry Hunsburger called to order the regular meeting of the Park Township Board held on November 10, 2016 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Jerry Hunsburger, Clerk Skip Keeter, Treasurer Jan Steggerda, Trustees Nicki Arendshorst, Jim Chiodo, Jeff Hoekstra and Mike Toscano and Interim Manager Bill Cousins and Attorney Dan Martin.

ART 2. INVOCATION - Hunsburger

ART 3. PLEDGE OF ALLEGIANCE

ART 4. RECOGNITION OF BOARD MEMBERS

Hunsburger recognized the four board members who have completed their term.

ART 5. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to approve the agenda as amended. (7-0)

ART 6. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: October 13 2016
- b Financial Report
- c Building / Zoning / Code Compliance Report
- d Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Toscano and supported by Keeter to approve the consent agenda. (7-0)

ART 7. PUBLIC SAFETY REPORT

- a Fire Department – Chief Gamby gave an update on the activities of the Fire Department for the month of October. As Fire Prevention Month,

it was a very busy month for the department. They participated in multiple community events.

- b Sheriff's Office- Sargent VanderPloeg gave an update on the activities of the Sheriff's office for the month of October.

ART 8. PUBLIC COMMENT

Hunsburger opened the public comment period.

3 spoke at the public comment period.

Hunsburger opened the public comment period.

ART 9. STAFF AND COMMITTEE REPORTS

- a Winstrom Park Disc Golf Course

Cousins updated the Board on the progress made since the October meeting. He recommended continuing work with Prein and Newhof to rebuild the course in stages. They will try to gather input from the community while rebuilding the course in stages to keep parts open for play.

The Board discussed the course and what is needed to stop the erosion.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Toscano and supported by Steggerda to approve \$5400 to authorize the Manager to continue to work with Prein and Newhof into stage two of the plan – including a GIS mapping of the area and charrettes. (7-0)

- b Fire Department Pumper Purchase

Chief Gamby addressed the Board regarding the request and introduced the Truck Purchasing Committee.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Toscano and supported by Keeter to approve the purchase of two pumpers from Pierce to replace the 1994 and 1995 Pierce pumpers #1524 & #1521. The Township gives permission to sell the 1994 Pierce pumper #1524. The revenue generated by the sale will go into the Township Improvement Fund. (7-0)

- c Timberline Acres West, Phase 4 Final Plat approval

Todd Seiger, developer, asked for the final step of approval from the Board.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Arendshorst to approve the final plat as recommended by the Manager. (7-0)

- d Villas of Lake Macatawa update

Cousins stated the villas are moving forward and the committee met last week. He stated the changes to Wisteria Dr. are at the direction of the Ottawa County Road Commission. He updated the Board on the

plans for the road end. He obtained approval for the Township to maintain the road end past the cul-de-sac after its completion. The OCRC stated we can go through the process of vacating the Wisteria road end, however the DNR would be involved due to its ending into Lake Macatawa. The Board would need to decide if vacating is what they would like to pursue.

The board agreed to ask the engineer to remove the label on the drawing of Wisteria Township Park.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Keeter to require Fischbeck Engineering to resubmit the map at their expense and remove the label on the map and the removal of the wood chips and return to the previous condition, submitted to the Township before it is submitted to the Township. (7-0)

ART 10. MANAGER'S CONTRACT

Hunsburger requested the Board amend the manager's contract regarding compensation for the month of September due to the performance of additional work requested by the Board.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to amend the contract to compensate the Interim Manager for the entire month of September. (7-0)

ART 11. PUBLIC COMMENT

Hunsburger opened the public comment period
1 person spoke at the public comment period
Hunsburger closed the public comment period.

ART 12. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

Trustees Hoekstra, Chiodo, Toscano and Arendshorst, who are leaving the board, reminisced about their service and thanked the voters for the opportunity to serve.

Keeter updated the Board on election results.

Hunsburger thanked the departing trustees for their service.

ART 13. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to adjourn at 9:10. (7-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens
Recording Secretary