



PARK TOWNSHIP

REGULAR BOARD MEETING

November 9, 2017

ART 1. CALL TO ORDER

Supervisor Jerry Hunsburger called to order the regular meeting of the Park Township Board held on November 9, 2017 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Jerry Hunsburger, Clerk Skip Keeter, Treasurer Jan Steggerda, Trustees Dan DeLeeuw, George Jacob, Jim Gerard and Denise Nestel and Manager Howard Fink and Attorney Dan Martin.

ART 2. INVOCATION - Keeter

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda):
Hunsburger requested to add item 10a: Park Township Airport way forward.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Gerard to approve the agenda as amended.

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: October 12, 2017
- b Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Nestel to approve the consent agenda.

ART 6. PUBLIC COMMENT

Hunsburger opened the public comment period.
9 spoke at the public comment period.
Hunsburger closed the public comment period.

Manager Fink read a press release scheduled for release to the Holland Sentinel and posted on the Park Township website regarding Skydive Holland. The press release is included with these minutes as Exhibit A.

ART 7. DEPARTMENT REPORTS

- a Fire Department – Chief Gamby gave an update on the activities of the Fire Department for the month of October.
- b Sheriff's Office- Sargent VanderPloeg submitted a report electronically on the activities of the Sheriff's office for the month of October.
- c Park Township Public Airport – no questions were asked regarding the Park Township Public Airport.
- d Ottawa County Fairgrounds – no questions were asked regarding activities at the Fairgrounds.
- e Finance – no questions were asked by the Board regarding finance
- f Building and Zoning – no questions were asked by the Board regarding building and zoning.

ART 8. PUBLIC HEARING: REVISION FOR THE BEACH HOUSE ON LAKE ST. PUD:
Nestel recused herself due to a personal conflict.

Counsel for the Beach House, Bill Sikkel, reported to the board on the reasoning the owner has to revise the PUD.

Those For:

Those Against:

Tom Cunningham – 2058 Ottawa Beach Rd.

Tim Mauch – 2102 Lake St.

ART 9. ACTION ITEMS

- a. Action on Proposed Revision of The Beach House on Lake St. PUD:
Hunsburger gave a brief overview of the revision.

Counsel for the owner stated they would offer to revise the request to read a two night minimum or longer.

The Board discussed some of the concerns of the neighbors with Mr. Bauwkamp, the owner, including evening security and parking.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Jacob and supported by Keeter to approve the recommendation of the Planning Commission to amend The Beach House on Lake St. PUD language to read "No unit or portion of any unit may be permitted to be leased or rented for a term of less than two nights minimum." (6-0)

Nestel returned to open session.

- b. Asset Management Pilot Study:

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Gerard to approve the Universal Data Sharing Agreement between Park Township and the State of Michigan to establish a Regional Asset Management Pilot Program at no cost to the Township. (7-0)

c. Board Policy Manual:

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Steggerda to approve the Board Policy Manual as presented by the Policy Committee. (7-0)

d. 2018 Meeting Schedule:

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to adopt the meeting schedule for calendar year 2018. (7-0)

e. Consumer's Energy Resolution on Street Lights (Timberline North):
Fink stated this is allowing Consumer's Energy to place street lights in a new subdivision.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Steggerda to approve the contract authorizing the installation of street lights in Timberline North subdivision and approve the Resolution. (7-0)

Roll Call:

Yes: Jacob, Steggerda, Keeter, Gerard, Nestel, Deleeuw and Hunsburger

No: None

f. Construction Board of Appeals Appointments:

Hunsburger recommended reappointing both Mr. Stroop and Mr. Cook to the Construction Board of Appeals.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Nestel to reappoint James Cook and James Stroop to the Construction Board of Appeals with a term set to expire on December 31, 2019. (7-0)

g. Park-Holland Townships Water and Sewer Authority Dissolution;

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to approve both resolutions to dissolve the Park- Holland Townships Water and Sewer Authority. (7-0)

Roll Call:

Yes: Deleeuw, Nestel, Gerard, Hunsburger, Keeter, Steggerda and Jacob

No: none

ART 10. DISCUSSION ITEMS

a. Park Township Airport way forward;

Hunsburger read a statement and led a discussion regarding the Park Township Airport.

ART 11. MANAGER'S REPORT
Fink stated some items he has been working on through the month of October including the Community Garden, Leaf pick-up, grant progress through Michigan DNR, disc golf course.

The strategic planning meeting is set to be held on Thursday, November 30th at 6:30pm. The location of that meeting is yet to be determined.

ART 12. PUBLIC COMMENT
Hunsburger opened the public comment period.
5 spoke at the public comment period.
Hunsburger closed the public comment period.

ART 13. CLOSED SESSION: to consider the purchase or lease of real property.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Keeter to move into closed session pursuant to section 15.268(d) of the Open Meetings Act to consider the purchase or lease of real property. (7-0)

Roll Call:

Yes: Gerard, Nestel, DeLeeuw, Hunsburger, Keeter, Steggerda, Jacob

No: none

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to return to open session. (7-0)

ART 14. POSSIBLE ACTION
No action was taken as a result of the closed session.

ART 15. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS
Board members discussed meetings they attended throughout the month of October.

ART 16. ADJOURN
MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Jacob to adjourn.

Meeting adjourned at 9:35 pm.

Respectfully Submitted by Clerk Skip Keeter
Daniele Dykens
Recording Secretary

Exhibit A

For Immediate Release: 11/09/17

Contact: Jerry Hunsburger, Supervisor, Park Township
Howard Fink, Manager, Park Township

The decision not to renew the contract for Skydive Holland was not popular among the fans, clients of Skydive Holland, and some residents of Park Township. Nonetheless, the decision was made for a variety of reasons.

The Board has maintained that the airport is to operate revenue neutral, so that your local tax dollars are not used to directly subsidize airport operations. If you use fuel sales as a barometer of airport activity, Skydive Holland accounted for roughly 40% of airport activity. The Skydive operation contributed revenue from fuel sales, hangar rental and the additional \$1000 contract fee, however this was not enough to cover our costs and the percentage of airport general expenses that would be attributed to this business. In total, the Township calculations show an estimated \$5,879 overall loss to the airport budget from Skydive Holland using fuel sales to allocate costs. This means that the Airport Operating budget was subsidizing the skydive operation. The costs above do not include necessary infrastructure upgrades and the replacement costs for depreciating assets.

The Park Township airport has a rich history, and was here long before major residential development occurred around it. Nonetheless, it is now located in a residential community, posing unique land use challenges. Significant housing development within the vicinity of the airport has occurred over many decades. Ignoring possible incompatible impacts would not be prudent.

The complaints regarding Skydive Holland were communicated by residents displeased by the volume of skydiving activity and the noise it brought. As the number of flights and jumps increased each year, so did the complaints from residents. Attempts were made to alleviate many of the problems by having Skydive Holland change routes, equipment, etc. Unfortunately, with the increase in the volume of flights / jumps, noise complaints continued.

The decision was made taking all the issues into consideration. The cost/benefit of the financial components of the contract, resident complaints, increased risk / liability to township taxpayers and other concerns/issues.

Park Township airport is surrounded by a residential community, and we need to acknowledge that as a baseline. Whatever we do moving forward, airport activities need to be compatible with our residential character. Additionally, private business should not be subsidized, but instead should contribute to the future sustainability of our unique public airport. It will take significant private/public partnerships as we invest in the future of the Park Township Airport.

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