



PARK TOWNSHIP

REGULAR BOARD MEETING

November 8, 2018

ART 1. CALL TO ORDER
Supervisor Hunsburger called to order the regular meeting of the Park Township Board held on November 8, 2018 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Gerald Hunsburger, Treasurer Jan Steggerda and Trustees Jim Gerard, George Jacob, Denise Nestel and Steve Spoelhof and Manager Howard Fink and Attorney Dan Martin.

ART 2. INVOCATION - Nestel

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Nestel to approve the agenda. (6-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: October 11, 2018 Regular Board Meeting
- b Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by and supported by to approve the consent agenda. (6-0)

ART 6. PUBLIC COMMENT (6:33 pm)

Hunsburger opened the public comment period:
1 person spoke at the public comment period.
Hunsburger closed the public comment period.

ART 7. DEPARTMENT REPORTS

- a Fire Department – no questions were asked of Chief Gamby
- b Sheriff's Office- no questions were asked of Sgt. Converse
- c Park Township Public Airport – no questions were asked of Manager Formsma
- d Ottawa County Fair – no questions were asked regarding the fair

- e Finance – no questions were asked from the Board regarding finance
- f Building and Zoning – no questions from the Board were asked regarding building and zoning
- g Recreation – no questions were asked regarding recreation

ART 8. PRESENTATION

- a. Diane Kooiker, Herrick District Library
Kooiker, updated the Board on expansion plans for the north side branch.

ART 9. ACTION ITEMS

- a. Winstrom Park Land and Water Conservation Fund Grant
MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Nestel to approve the resolution in support of the Winstrom Park Land and Water Conservation Fund Grant. (6-0)

- b. 2019 Meeting Schedule
Meetings remain the second Thursday of the month at 6:30pm.
MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Nestel to approve the 2019 Meeting Schedule. (6-0)

- c. Dental Insurance Renewal
Fink recommended the Township stay with the same plan and provider. He recommended the Township move to a self-funded model.
MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Steggerda to approve the recommendation of the Manager to stay with the same plan and provider for dental insurance for staff moving to a self-funded model. (6-0)

- d. Park Township entering the West Michigan Health Insurance Pool
Fink recommended moving to the West Michigan Health Insurance Pool for the Township health insurance. He recommended staying with the same plan and provider but moving to the self-funded model with no third party administrator. Fink stated the township will realize a slight cost savings from this change.
MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Jacob to approve the recommendation of the Manager to stay with the same plan and provider for health insurance for staff but move to the West Michigan Health Insurance Pool at a cost savings for the Township. (6-0)

- e. Cell Phone Tower at Corner of Division and Lakewood
The Board reviewed the proposal and the presentation.
MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Spoelhof to accept the concept of the cell phone tower at the corner of Division and Lakewood, subject to review and approval by the Planning Commission including notices and a hearing to property owners in the area, then return the recommendations from the Planning Commission back to the Board for final approval. (6-0)

- f. 144th Ave. Infrastructure Projects: sewer main extension and bike path replacement
Fink and Ken Bosma from Prein and Newhof described the projects. The main project will be contracted through Holland charter Township and Park Township will not have say in the project. While the main project is being completed we have an opportunity to extend the water main and replace the bike path along the street.
MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Steggerda to approve the 144th Ave. Infrastructure projects as recommended by the Manager. (6-0)

ART. 10 DISCUSSION ITEMS

ART. 11 MANAGER'S REPORT

Fink updated the board on the items he and staff have been working on throughout the month.

Fink stated in the absence of the Zoning Administrator he has been needed to help make decisions in that area. He requested the Board officially grant him the authority to act in that capacity if needed.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Jacob to authorize the Manager to act in the capacity of Zoning Administrator in the absence of the staff Zoning Administrator as appropriate. (6-0)

ART. 12 BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

Board members reviewed the committee meetings they attended.

ART. 13 PUBLIC COMMENT (8:50pm)

Hunsburger opened the public comment period:
0 spoke at the public comment period.
Hunsburger closed the public comment period.

ART. 14 ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Gerard to adjourn at 8:52pm. (6-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens
Recording Secretary