



PARK TOWNSHIP

REGULAR BOARD MEETING

September 8, 2016

ART 1. CALL TO ORDER

Supervisor Jerry Hunsburger called to order the regular meeting of the Park Township Board held on September 8, 2016 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Jerry Hunsburger, Clerk Skip Keeter, Trustees Nicki Arendshorst, Jim Chiodo, Jeff Hoekstra and Mike Toscano and Interim Manager Bill Cousins and Attorney Dan Martin.

Absent with notice - Treasurer Jan Steggerda

ART 2. INVOCATION - Toscano

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

The Board agreed to add agenda items 10i Discussion of Master Plan, 10j Winstrom erosion and 10k Ethics discussion.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Toscano and supported by Hoekstra to approve the agenda as amended. (6-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: August 11, 2016 & August 17, 2016
- b Financial Report
- c Building / Zoning / Code Compliance Report
- d Payment of Bills

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Hoekstra to approve the consent agenda. (6-0)

ART 6. AUDIT REPORT

Joe Kuiper, Kiekover, Scholma and Schumaker, gave a report on the audit. There were no significant items to report.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Chiodo and supported by Arendshorst to approve to accept the Fiscal Year 2015-2016 audit. (6-0)

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Toscano and supported by Keeter to commend the Finance Director for her work. (6-0)

ART 7. PUBLIC SAFETY REPORT

a Fire Department – Chief Gamby gave an update on the activities of the Fire Department for the month of August.

b Sheriff's Office- Sargent Converse gave an update on the activities of the Sheriff's office for the month of August.

ART 8. PUBLIC COMMENT

Hunsburger opened the public comment period.

No one spoke at the public comment period.

Hunsburger closed the public comment period.

ART 9. PUBLIC HEARING: TRUTH IN TAXATION

a Resolution to Announce Public Hearing and set proposed allowable additional millage rate (motions can be found under ART 10)

b Public Hearing – Truth In Taxation  
Hunsburger opened the Public Hearing

No one spoke at the hearing

Hunsburger closed the Public Hearing.

ART 10. STAFF AND COMMITTEE REPORTS

a Resolution to Set Millage Rates

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Arendshorst to approve the resolution to hold the Truth in Taxation Hearing. (6-0)

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Arendshorst and supported by Keeter to approve the additional millage rate. (6-0)

b Action on L-4029 Millage Report Form

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Chiodo to approve the L-4029. (6-0)

c Reimburse County Fair Board for lease Payment  
Hunsburger stated the payment is to reimburse the Fair Board for a portion of their costs associated with our Centennial Celebration.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Hoekstra to reimburse the Ottawa County Fair Board for their lease payment. (6-0)

- d Repair of Pathway on Ottawa Beach Road at Richardson Street  
Hunsburger stated a budget adjustment will be needed for this repair.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Chiodo to approve repair of the pathway on Ottawa Beach road at Richardson Street. (5-1 Hoekstra)

- e Repair of Pathway on Ottawa Beach Road at Macatawa Unit of the State Park  
The Board discussed at length who should be responsible for the repairs.

**MOTION MADE; MOTION SUPPORTED; MOTION DEFEATED:** A motion was made by Keeter and supported by Chiodo to repair the pathway on Ottawa Beach Road at Macatawa Unit of the Holland State Park. (2-4 Chiodo, Hoekstra, Arendshorst, Toscano)

- f PUD Moratorium - Time Extension

**MOTION MADE; MOTION SUPPORTED; MOTION AMENDED:** A motion was made by Toscano and supported by Hoekstra to amend the resolution to extend the moratorium for an additional 6 months instead of 4 months. (6-0)

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Hoekstra to approve the resolution to extend the PUD moratorium for up to an additional 6 months. (6-0)

- g Resolution to ask State Representative to improve Michigan Fireworks Law

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Toscano and supported by Keeter to accept the resolution to ask our State Representatives to improve the Michigan fireworks law. (6-0)

- h Villas of Lake Macatawa update  
Cousins reported the Prein and Newhof tree study results were within the PUD amendments.

- i Discussion of Master Plan  
The Board discussed the reason for sending the Master Plan back to the Planning Commission.

- j Winstrom Disc Golf course Erosion  
Toscano discussed erosion at the Disc Golf course.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Toscano and supported by Hoekstra to authorize the

Manager to use up to \$10,000 to develop a mitigation plan and perform necessary work at Winstrom Park to resolve erosion issues at the disc golf course. (6-0)

k Ethics Discussion

The Board discussed the sign compliance issues surrounding the Clerk. There is currently an ongoing investigation regarding this subject so the Board will take the subject after the investigation is complete.

ART 11. CLOSED SESSION for PURPOSE of CONSIDERING the PURCHASE or LEASE of REAL PROPERTY

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Toscano and supported by Arendshorst to go into closed session to consider the purchase or lease of real property. (6-0)

Roll Call:

Yes: Chiodo, Hoekstra, Toscano, Arendshorst, Keeter and Hunsburger

No: none

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Chiodo and supported by Arendshorst to move into open session. (6-0)

ART 11 PUBLIC COMMENT

Hunsburger opened the public comment period

No one spoke at the public comment period

Hunsburger closed the public comment period.

ART 12. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

- Toscano sent his report via email to the Board
- Arendshorst gave her report via email and stated the band at the Fairgrounds was wonderful.
- Hoekstra thanked Cousins for his attendance tonight while officially on vacation.
- Chiodo stated there are a few events at the museum including on September 17th there will be free admission to the Museum and the Cappon House.
- Hunsburger spoke about the MACC transit report that should be on the agenda for October

ART 13. ADJOURN

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Chiodo to adjourn at 9:27. (6-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens  
Recording Secretary