



PARK TOWNSHIP

REGULAR BOARD MEETING

June 14, 2018

ART 1. CALL TO ORDER

Supervisor Hunsburger called to order the regular meeting of the Park Township Board held on June 14, 2018 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Gerald Hunsburger, Clerk Skip Keeter, Treasurer Jan Steggerda and Trustees Jim Gerard, George Jacob and Denise Nestel and Manager Howard Fink and Attorney Dan Martin.

ART 2. INVOCATION and MEMORIUM – Chaplain Bob Carlton

Chaplain Carlton provided special comments memorializing Trustee Dan DeLeeuw who passed away on June 5, 2018. (Carlton's full statement can be found following these minutes as part of the permanent record)

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Steggerda to approve the agenda as amended. (5-0)(Nestel was out of the room)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: May 10, 2018 Regular Meeting and May 24, 2018 Work Session
- b Payment of Bills

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Jacob and supported by Gerard to approve the consent agenda. (5-0) (Nestel was out of the room)

Nestel returned to open session

ART 6. PUBLIC COMMENT

Hunsburger opened the public comment period:  
6 people spoke at the public comment period.

Hunsburger closed the public comment period.

ART 7. DEPARTMENT REPORTS

- a Fire Department – no questions were asked of Chief Gamby
- b Sheriff's Office- no questions were asked of Sgt. Converse, he introduced Sgt. Westveer who is the new head of the marine division at the Ottawa County Sheriff's Office.
- c Park Township Public Airport – no questions were asked regarding the airport of Doug Formsma
- d Ottawa County Fairgrounds – no questions were asked regarding the fair
- e Finance – no questions were asked from the Board regarding finance
- f Building and Zoning – no questions from the Board were asked regarding building and zoning
- g Recreation – no questions from the Board were asked regarding recreation

ART 9. PUBLIC HEARING

- a. Planned Unit Development – Beachwalk Homes LLC., Parcel 70-15-27-351-026  
Doug DeHaan, developer, spoke regarding plans for the development.

Hunsburger opened the public hearing  
In Favor: Daniel Noga – 461 S. 168th  
Against: none  
Hunsburger closed the public hearing

Mr. DeHaan stated there will be no work on Sunday. He offered, as a condition, to work from 7am – 6pm from May 15 to September 15 and then go to Township rules of 7am – 8pm. They will be advocating that all contractors make a right hand turn out of the development.

DeHaan agreed to meet with the neighbors periodically to make sure all are in agreement.

ART 8. PRESENTATION

- a. Updates From Joe Bush, Water Resources Commissioner  
Hunsburger stated this item will be reserved until later in the meeting if Mr. Bush returns from Lansing in time for the meeting.

Bush stated the drain at Woodlark and 160<sup>th</sup> is collapsing and is causing some issues.

Some intercounty drains have been having issues on the south side.

There are some new drainage issues 160<sup>th</sup> and James.

Riley and 144<sup>th</sup> is a Road Commission issue. There is pipe there and may have an easy fix for the homeowner.

Old Macatawa Court are done with Phase 1. Phase II may wait until after Labor Day.

Harlem Drain-Lakewood Blvd. north of Stu Visser Trails, will have some clean out work done. The work must be done by hand and the project has been bid out already. The cleaning of the Harlem Drain may result in an assessment.

Bush's office is planning some clean out on drain 37 also.

Bush stated most of our orphan drains have been established.

ART. 10

ACTION ITEMS

- a. Request for Approval of PUD – Beachwalk Homes LLC., Parcel 70-15-27-351-026

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Gerard to approve the PUD as presented and recommended by the Planning Commission with the exception of a modification of work hours of 7am-6pm May 15 – September 15 and then to 7am – 8pm the remainder of the year. (6-0)

- b. Recommendation for conditional rezoning – Windmill Recreation Condominium Storage Units, 70-15-34-482-019 & 70-15-34-382-013 Ms. Berkompas from Holland Engineering represented the developers. She explained the need for the conditional rezoning in this case and the project they are planning on the parcel.

Nestel gave an overview of the proceedings at the Planning Commission.

Berkompas stated this development is the least disturbance to the land and the contaminants.

Bill Sikkel, legal counsel for the developer stated they will comply with state law, the MDEQ and EPA.

The Board discussed at length contamination issues and how to contain those for this project and the entire site for future development.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Gerard and supported by Keeter to approve the conditional rezoning request for Windmill Recreation Condominium Storage Units on parcels 70-15-34-482-019 & 70-15-34-382-013 as presented and recommended by the Planning Commission. (5-1)

Roll Call

Yes: Jacob, Steggerda, Gerard, Keeter, Hunsburger

No: Nestel

- c. Recommendation for rezoning three parcels on Lakeridge Drive, 70-15-28-380-020, 70-15-28-380-022 & 70-15-28-380-042

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Nestel and supported by Keeter to approve the rezoning of the three parcels on Lakeridge Drive, 70-15-28-380-020, 70-15-28-380-022 & 70-15-28-380-042 as recommended by the Planning Commission. (6-0)

- d. Approval of additional financial institution depositories  
Fink stated the need for the additional depositories for investment into CD's.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Steggerda and supported by Keeter to approve the additional financial institution depositories as requested. (6-0)

- e. Signage request at New Holland Road End  
Fink gave a background on the request and stated his recommendation regarding the issue.

Keeter, Chair of the Road End Committee, gave an over view of the proceedings of that committee related to this issue.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Steggerda to deny the signage request at the New Holland road end as recommended by the Road End Committee. (6-0)

- f. Ordinance request to allow reserve officers to write civil infraction tickets at road ends  
Fink stated our ordinances do not clarify that reserve officers are able to write civil infraction tickets. We have been asked to be clear about our intent to allow civil infraction tickets to be written by reserve officers. The township is also asking for a zero tolerance policy regarding enforcement of our ordinances.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Gerard to allow reserve offices to write civil infraction tickets at road ends. (6-0)

Roll Call

Yes: Nestel, Gerard, Hunsburger, Steggerda, Jacob, Keeter

No: none

- g. Committee recommendation to dissolve Road End Committee

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Jacob to dissolve the Road End Committee. (4-2 Hunsburger, Steggerda)

- h. Consumer's Energy street light contract and resolution  
Fink stated the reason for the contract and resolution.

Fink stated he recommended the board table the item until the July meeting.

ART. 11 DISCUSSION ITEMS

- a. Possible creation of a selection committee for vacant trustee position  
Hunsburger stated the possible need for a selection committee for the Trustee position as directed by State law and the Park Township Policy Manual.

The Board agreed on a special meeting at 6:30pm on June 25 to review all applications at the Township Office.

The Board agreed on a special meeting for interviews on July 2, 2018 at 5:30.

The board directed the Manager to only release applicant's names if they are requested via FOIA.

ART. 12 MANAGER'S REPORT

Fink stated his report will be in his Friday report to the board.

ART. 13 PUBLIC COMMENT

Hunsburger opened the public comment period:  
1 spoke at the public comment period.  
Hunsburger closed the public comment period.

ART. 14 BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

Board members reviewed the committee meetings they attended.

ART. 15 ADJOURN

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Gerard to adjourn at 9:50pm. (6-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens  
Recording Secretary



Tonight, it is painfully obvious that there is something missing... We're not just missing a board member... were missing a colleague... a friend... a vital part of this FAMILY that we call Park Township.

Good evening friends and neighbors, my name is Bob Carlton and I am the chaplain of the Park Township Fire Department. As the chaplain, I have the honor and privilege of serving the brave men and women that are serving you and helping to keep our great community safe.

I've also been a pastor for almost 25 years.

As you can imagine in those years, I've been to my fair share of funerals. One thing I have picked up along the way is that you can learn a lot about a person at their funeral.

It is in those somber moments, in rooms filled with flowers and tears, that we hear incredible stories of how loved one's lives have made an impact on the world and the people around them.

It only seems appropriate and if you don't mind, I'd like to take a moment to share some of the thoughts expressed to me by our board members about Dan DeLeeuw...

Dan followed in his father's footsteps by serving our community on the Board of Park Township...

He was a kind and gentle man. He was not overly wordy... in fact, his quiet spirit was very refreshing and because of it, he added incredible value to our township.

He would always show up well prepared which said a lot about his character and his desire to serve our community well.

He was a great listener and he asked great questions...

If you remember the old EF Hutton commercials, Dan was the kind of guy that when he spoke, people would focus on him and listen. That is usually a sign of a wise leader.

He was respected deeply by his colleagues and the residents of Park Township and set a great example of servant leadership in public service. He was an excellent Trustee that represented all of the over 18,000 residents of Park Township well. That is probably why he received a record high number of votes in the last election.

He was known as a guy that was always positive... he had a smile on his face and something nice to say – even under stressful situations.

There's one particular line from his obituary that stood out to me. It read... "He was the best kind of company – keenly attuned to the importance and value of each person, natural with a joke, and generous with his love for his family and the Lord. He will be greatly missed."

Well friends, that is so VERY true... Dan DeLeeuw, and the life that he led... along with all the great work that he did in our community and beyond - will be greatly missed.

Would you please pray with me?

Heavenly Father –

We want to thank you for the life of Dan DeLeeuw and for the time he was a part of our community here. Thank you for the impact he made in the lives of the people around him. Thank you for his gentle spirit that most who knew him would say he learned from You.

Please help us to honor his life and his work in a way that would not only make you smile but would make our community even better.

I pray that you would surround his family and friends with your love and mercy as they mourn his loss. May every hug or handshake be a reminder of how much you care for those that are missing him and feeling a great void.

God, I also want to lift up our board and all the great work that is before them... both tonight and in the months ahead. They will have the challenge of continuing to lead our great community with a set of very big empty shoes yet to be filled...

Please give them wisdom, courage, and strength as they listen to and lead our township to becoming an even better place to live, work, learn, and play.

Help us as a community to be willing to work hard at becoming the kind of place our children, and grandchildren will love as much as we do. And want to see their children and grandchildren enjoy.

May we be the kinds of friends and neighbors, that someday when our time has come, people would gather on a night like this and have great things to say about us.

AMEN!

Chaplain Bob Carlton

On Behalf of the Township Board of Trustees