ART 1. CALL TO ORDER
Supervisor Hunsburger called to order the regular meeting of the Park Township Board held on June 11, 2020 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Gerald Hunsburger, Clerk Skip Keeter, Treasurer Jan Steggerda and Trustees Jim Gerard, George Jacob (via teleconference), Denise Nestel and Steve Spoelhof and Manager Howard Fink and Counsel Dan Martin

ART 2. INVOCATION - Keeter

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Gerard and supported by Jacob to approve the agenda as amended to add items 10 c, d, and e. (7-0)

ART 5. APPROVAL OF CONSENT AGENDA

a. Approval of Minutes: May 21, 2020 Regular Board Meeting
b. Payment of Bills

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Nestel to approve the consent agenda. (7-0)

ART 6. PRESENTATIONS

a. Spotlight Award to John Gronberg
   Keeter read the resolution honoring Mr. Gronberg and his loyal service to his community and abroad.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Steggerda to unanimously approve the resolution honoring John Gronberg as the June Spotlight Award recipient. (7-0)
MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Jacob to approve the agenda as amended to add item 9 d. purchase agreement approval for 1983 S. Shore Dr. (7-0)

ART 7. PUBLIC COMMENT (7:00pm)
Hunsburger opened the public comment period:
4 people spoke at the public comment period.
Hunsburger closed the public comment period.

ART 8. DEPARTMENT REPORTS
a. Fire Department – no questions were asked about the activity of the Fire Department during the month of May.
b. Sheriff’s Office- no questions were asked regarding the report presented on activity during the month of May.
c. Park Township Public Airport – no questions were asked regarding the airport
d. Ottawa County Fair – no questions were asked regarding the fair
e. Finance – no questions were asked from the Board regarding finance
f. Building and Zoning – no questions from the Board were asked regarding building and zoning
g. Recreation – no questions were asked regarding recreation

ART 9. ACTION ITEMS
a. Decorative Lighting Miss Dig Locating Services Contract
   This item relates to the decorative lighting placed along the gateway corridor along Ottawa Beach Road.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Keeter to approve the contract for a 3-year term and $500 annual fee for BPW services in locating, flagging and marking utility for the Ottawa Beach Gateway corridor. (7-0)

b. Approval of South Side Kayak Park Bid
   Fink presented the information to the Board and introduced Matt Levandoski (Prein and Newhof) to speak about it.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Keeter to approve the bid of $282,292.20 from Apex Contractors Inc. for the improvements to the South Side Kayak Park. (7-0)

c. Waukazoo Farm Market
   Nestel presented the reasoning of the Planning Commission around the number of vendors permitted. The application was submitted with one vendor, two more were added.
   Martin stated the Board could use its prosecutorial discretion as long as the owner applies for a special use permit within a certain time frame.
MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Keeter to waive enforcement of the violations until the owner can come before the Planning Commission to get the additional vendors approved. (7-0)

d. Purchase Agreement regarding 1983 South Shore Park Township Building Inspector Chad Warden and the potential property owner spoke to the Board regarding the conditions of the sale.

The buyer stated he would hope to have the exterior complete by winter.

Hunsburger opened a public comment period regarding this item.
1 person spoke regarding this item
Hunsburger closed the public comment period regarding this item.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Spoelhof to approve the purchase agreement for 1983 S. Shore Dr. with the following conditions: (7-0)

a. Closing on the property no later than June 30, 2020
b. Exterior cleaned up no later than July 15, 2020
c. Building permit applied for by no later than July 15, 2020
d. Lien for the Township cost of demolition
e. Exterior completed within 6 months of the date of the issuance of the building permit
f. Dangerous buildings items resolved within 6 months of the date of the issuance of the building permit

ART 10. DISCUSSION ITEMS

a. Ordinance Regulating Firewood and/or general sales
Martin and the Supervisor gave their recollection of previous meeting determinations regarding sale of firewood.
The Board determined through consensus they do not want to regulate firewood.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Steggerda to not regulate firewood sales in Park Township. (7-0)

The Board agreed to not regulate those residents that would like to sell items in their front yard that are not covered by our ordinances.

b. Conservation Easement for Property at Ottawa Beach Rd. and 152nd Ave.
Martin explained the idea and limitations of a Conservation Easement.

The Board agreed a Conservation Easement is not the path for the property on Ottawa Beach Rd. and 152nd Ave. due to the lack of control by the Township Board. Control would be given to the State of Michigan which made many board members uncomfortable.
Board consensus was to change the Master Plan and/or zoning to designate the airport property as recreational use. This would allow for recall if it is overturned. This process could be complete by the end of October as desired by the current Board.

The Board requested the Manager ask Planner Ransford to join the July meeting to discuss this possibility.

c. Way forward Board meetings
Hunsburger stated that times have changed with the way things are being done in public meetings.
The Board discussed options for video meetings and consensus was to not video tape meetings at this time.

d. Resolution regarding Holland State Park
Hunsburger stated recent tragedies at Holland State Park have brought this resolution to the forefront.
Fink stated the entities need to work together to make the area safer and prevent injury and loss of life. The resolution was shared with Sean Mulligan at Holland State Park and Ottawa County Sheriff Kempker. Each of the entities are in favor of the resolution.

The Board agreed to move forward with the resolution as presented with the addition of the Army Corps of Engineers, U.S Coast Guard and U.S. Coast Guard Auxiliary.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Steggerda to approve the resolution regarding Holland State Park to include the Army Corps of Engineers, U.S. Coast Guard and U.S. Coast Guard Auxiliary. (7-0)

e. Registered Warrant Claim
Martin gave a brief synopsis on the claim.

The Board agreed to ask Counsel Martin to draft a letter to Mr. Napier letting him know if he continues to try and claim deed on Township property he may be subject to paying legal fees and staff time involved in the rebuttal.

**ART 11. MANAGER’S REPORT**
The Manager stated many of our parks are under construction or getting to the point of improvements (Winstrom, Wendt and South Side Kayak Park)

**ART 12. PUBLIC COMMENT**
Hunsburger opened public comment period
1 person spoke during the public comment period
Hunsburger closed the public comment period

**ART 13. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS**
The Board members gave an update on the meetings they attended during the month of May.
ART 14. REMINDER DATES
   a. June 25, 2020 – Board Work Session

   MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Jacob to cancel work session on June 25 with the understanding the Supervisor may call another type of meeting on the same day. (7-0)

ART 15. ADJOURN

   MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Nestel to adjourn at 9:55pm. (7-0)

Respectfully Submitted by Clerk Skip Keeter
Daniele Dykens
Recording Secretary