



PARK TOWNSHIP  
REGULAR BOARD MEETING

June 9, 2016

ART 1. CALL TO ORDER

Supervisor Jerry Hunsburger called to order the regular meeting of the Park Township Board held on June 9, 2016 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Jerry Hunsburger, Clerk Skip Keeter, Treasurer Jan Steggerda, Trustees Nicki Arendshorst, Jim Chiodo, Jeff Hoekstra and Mike Toscano and Manager Jerry Felix and Attorney Dan Martin.

ART 2. INVOCATION - Hunsburger

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)  
Hunsburger requested adding agenda item 11b to the agenda and a closed session with legal counsel as item 12 moving the remaining items down in the agenda.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Chiodo and supported by Keeter to approve the agenda as amended. (7-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a) Approval of Minutes: May 12, 2016
- b) Financial Report
- c) Building / Zoning / Code Compliance Report
- d) Payment of Bills

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Arendshorst to approve the consent agenda. (7-0)

ART 6. PUBLIC SAFETY REPORT

- a) Fire Department – Chief Gamby gave an update on the activities of the

Fire Department for the month of May.

- b) Sheriff's Office- Office Mike DeWitt gave an update on the activities of the Sheriff's office for the month of May.

ART 7. PUBLIC COMMENT  
Hunsburger opened the public comment period.

5 people spoke at the public comment period.

Hunsburger closed the public comment period.

ART 8. PUBLIC PRESENTATION: Bradley Slagh, County Treasurer

Treasurer Slagh gave an update on the Treasurer's office and the ways they help residents pay their taxes. He outlined the many services that are available throughout the area.

ART 9. STAFF AND COMMITTEE REPORTS

- a) Planning Commission Recommendations  
Ed DeVries the Zoning Administrator fielded questions from the board regarding the changes to the ordinances.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Chiodo to adopt the ordinance as recommended by the Planning Commission. (7-0)

- b) Fairground Fence Bid Award  
Felix stated the recommended bid is with Fence consultants for \$13,800

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Toscano and supported by Keeter accept low bid from Fence consultants for \$13,800. (7-0)

- c) Mower Bid  
Felix explained the request submitted by the Maintenance department.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Steggerda and supported by Hoekstra to approve the bid for new mower from Westenbroek Mower in the amount of \$11,397. (7-0)

- d) Bike Path Engineering Agreement: 160<sup>th</sup> Ave: James to Ransom

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Chiodo and supported by Arendshorst approve the engineering agreement with Prein and Newhof for the 160th bike path project in an amount not to exceed \$170,000 but to only authorize the design phase at this time. (7-0)

- e) Metro Act Agreement: ACD Telecom, Inc.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Chiodo approve Metro Act Agreement with ACD Telecom. (7-0)

f) Traffic Control Order: Limited Parking Ottawa Beach Road

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Hoekstra adopt the attached ordinance that limits parking to three hours on the south side of Ottawa Beach Road westerly 700 feet from the centerline of 168th Avenue. The Board will revisit the conditions at the September meeting. (6-1, Toscano)

ART. 10 BOARD AND COMMITTEE APPOINTMENTS

ART 11. MANAGER'S REPORT

a) Ottawa Beach Road Gateway Update – Felix updated the Board on the project.

b) Resignation Letter of the Manager

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Hoekstra to accept the Manager's resignation. (4-3 Toscano, Arendshorst, Steggerda)

The Board will review the replacement process at a special meeting on June 23 at 6:30.

ART 12. EXECUTIVE SESSION – Attorney/Client Privileged

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Chiodo and supported by Hoekstra to go into closed session to discuss Attorney/Client privileged correspondence.

**Roll Call Vote:**

Yes: Hunsburger, Keeter, Steggerda, Arendshorst, Chiodo, Hoekstra and Toscano

No: none

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Arendshorst to return into open session. (7-0)

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Toscano and supported by Keeter to set a hearing on July 14, 2016 to consider a request from PW1 to revise condition 3N of the PUD Agreement. (7-0)

ART 13. PUBLIC COMMENT

Hunsburger opened the floor for public comment

2 people spoke at the public comment period.

Hunsburger closed the public comment period.

ART 14.

BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

Toscano stated the WMRA construction project is close to being complete

Keeter stated he was reluctant to accept the resignation of the Manager.

Arendshorst sent her reports via email to the Board.

Steggerda stated staff is working hard at getting tax numbers ready for summer tax bills.

Hunsburger stated the DNR hearings were held at the Township Office regarding the no wake zones in the Lake Macatawa narrows. He and Chiodo attended the hearing.

ART 15.

ADJOURN

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Chiodo to adjourn at 9:21. (7-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens  
Recording Secretary