



Park Township Board of Trustees

June 9, 2016

6:30 pm

MEETING AGENDA

(Please turn off or set to “silent” mode all cell phones and other electronic devices.)

- 1. Call to order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda** (Additions to or Deletions from Agenda)
- 5. Approval of Consent Agenda**
 - a. Approval of Minutes: May 12, 2016
 - b. Financial Report
 - c. Building/Zoning/Code Compliance Report
 - d. Payment of Bills
- 6. Public Safety Reports**
 - a. Fire Department
 - b. Sheriff's Office
- 7. Public Comment** (This is an opportunity for the public to address the Board and to make any appropriate comments. Please limit your comments to 2 – 3 minutes per person.)
- 8. Public Presentation:** Bradley Slagh, County Treasurer
- 9. Staff and Committee Reports**
 - a. Planning Commission Recommendations
 - b. Fairground Fence Bid Award
 - c. Mower Bid
 - d. *Bike Path Engineering Agreement: 160th Ave: James to Ransom
 - e. *Metro Act Agreement; ACD Telecom, Inc.
 - f. *Traffic Control Order: Limited Parking Ottawa Beach Road
- 10. Board and Committee Appointments**

11. Manager's Report

- a. Ottawa Beach Gateway Update

12. Public Comment (This is an opportunity for the public to address the Board and to make any appropriate comments. Please limit your comments to 2 – 3 minutes per person.)

13. Board Comments and Committee/Agency Reports

14. Adjourn

***NOTE: Public comment may be accepted at the time the Board is considering agenda items marked with ***



PARK TOWNSHIP

REGULAR BOARD MEETING

May 12, 2016

ART 1. CALL TO ORDER

Supervisor Jerry Hunsburger called to order the regular meeting of the Park Township Board held on May 12, 2016 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Jerry Hunsburger, Clerk Skip Keeter, Treasurer Jan Steggerda, Trustees Nicki Arendshorst, Jeff Hoekstra and Mike Toscano and Manager Jerry Felix and Attorney Dan Martin.

Absent with notice: Jim Chiodo

ART 2. INVOCATION - Hunsburger

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Arendshorst and supported by Keeter to approve the agenda. (6-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a) Approval of Minutes: April 14, 2016
- b) Financial Report
- c) Building / Zoning / Code Compliance Report
- d) Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Hoekstra to approve the consent agenda. (6-0)

ART 6. PUBLIC SAFETY REPORT

- a) Fire Department – Chief Gamby gave an update on the activities of the Fire Department for the month of April.

- b) Sheriff's Office- Sargent Converse gave an update on the activities of the Sheriff's office for the month of April.

ART 7. PUBLIC COMMENT
Hunsburger opened the public comment period.

2 people spoke at the public comment period.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Toscano and supported by Keeter to approve the use of the Community Building stage for all activities regarding the Cushman Club of America on Sunday, June 5, 2016. (6-0)

Hunsburger closed the public comment period.

ART 8. STAFF AND COMMITTEE REPORTS

- a) Surplus Property Resolution
Felix explained the resolution allowing the Township to purchase surplus property from the State of Michigan.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Toscano and supported by Keeter to approve the resolution as presented. (6-0)

ART. 9 MANAGER'S REPORT

- a) Update on Greenly Bike Path
Bids came in under budget for Greenly Street path.
- b) Update on 152nd Bike Path
Felix explained issues regarding the bike path on 152nd Ave. between Riley and James.

Hunsburger stated the Township should notify the area residents prior to any changes in current plowing schedules for the 1000ft stretch of bike path. The Board agreed.

ART 10. PUBLIC COMMENT
Hunsburger opened the floor for public comment

2 people spoke at the public comment period.

Hunsburger closed the public comment period.

ART 11. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

- a) Transit Subcommittee Update
Hunsburger updated the Board on the Transit subcommittee meeting.

Jack Kooiman – Holland Deacon's Conference (My Brother's House II)- shared data on transit needs for the disabled community in Park

Township. He also shared the public transportation costs currently associated with transit to jobs and around the community.

Elissa Lappinga – Benjamin’s Hope - explained Federal mandates require organizations like Benjamin’s Hope to become more integrated with the community. They are also looking to expand their day programs. Public Transportation would help in both of these areas.

Lucas – a resident of Benjamin’s Hope-explained the dial-a-ride program and the costs associated with getting to work. Currently he uses family as his mode of transportation because the alternatives are too expensive and unreliable.

Hunsburger stated the key portion of this is the data that is needed to estimate ridership and areas of service.

Steve Bulthuis – Executive Director of MACC –informed the Board the MACC applied for a grant from the State of Michigan. This grant would allow The MACC to analyze the currently served Max bus area and then phase two would be the propensity of unserved areas and ridership demand. Phase two would include Park Township. MACC will know if they receive the grant within approximately a month.

The Township at this point would be required to pay between \$6.50 and \$8.50 per trip, the concern for the Board is the impact on the budget. All Board members indicated they are eager to find an equitable solution. The Board understands the need within the township and agreed to move forward with data collection.

Arendshorst and Chiodo submitted paper reports to the Board.

Keeter stated the election last week had 11% turnout. He thanked the maintenance department for their help setting up the precincts.

Toscano stated the WMRA is moving forward with construction on the property and the grand opening is scheduled for August.

Steggerda requested a representative of the Township welcome the Cushman Club to town and asked if a history book could be donated for a door prize.

Hunsburger reminded the Board of the No-Wake Zone hearing and of Green Week next week.

ART 12.

CLOSED SESSION TO CONSIDER PURCHASE OF REAL PROPERTY

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Arendshorst to go into closed session for the purpose of considering the purchase of real property. (6-0)

Roll Call:

Yes: Arendshorst, Steggerda, Hoekstra, Toscano, Keeter and Hunsburger

No: none

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to return into open session. (6-0)

ART 13. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Arendshorst to adjourn at 8:33. (6-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens
Recording Secretary

Fund 101 General Fund

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	Check Account	374,764.32
101-000-002.000	CASH ON HAND	400.00
101-000-002.100	Savings	100,000.00
101-000-003.000	Gf - Cds	300,000.00
101-000-017.100	Investments - Huntington	402,956.00
101-000-017.900	Fair Value Adjustment	(192.00)
101-000-084.703	Due From Tax Account	13,020.19
101-000-090.000	Prepaid Insurance	3,140.00
101-000-090.100	PREPAID POSTAGE	(110.60)
101-000-095.000	PREPAID EXPENSE	1,454.87
Total Assets		1,195,432.78
*** Liabilities ***		
101-000-202.000	Accounts Payable	20,924.16
101-000-231.000	Payroll Deductions	(1,668.65)
101-000-255.000	Deposits	938.50
Total Liabilities		20,194.01
*** Fund Balance ***		
101-000-390.000	Fund Balance - General Fund	1,587,902.47
101-000-392.000	COMMITTED FUND BALANCE	358,000.00
101-000-394.000	NONSPENDABLE FUND BALANCE	31,590.40
Total Fund Balance		1,977,492.87
Beginning Fund Balance - 15-16		1,977,492.87
Net of Revenues VS Expenditures - 15-16		(493,020.62)
*15-16 End FB/16-17 Beg FB		1,484,472.25
Net of Revenues VS Expenditures - Current Year		(309,233.48)
Ending Fund Balance		1,175,238.77
Total Liabilities And Fund Balance		1,195,432.78

* Year Not Closed

Fund 207 Police Fund

GL Number	Description	Balance
*** Assets ***		
207-000-001.000	Checking Account (police)	214,754.46
207-000-001.100	Cash - Huntington	148.63
207-000-002.100	Savings	150,000.00
207-000-003.000	Police - Cd's	200,000.00
207-000-003.100	CDs - Huntington	250,000.00
207-000-017.100	Investments - Huntington	251,550.00
207-000-017.900	Fair Value Adjustment	47.50
Total Assets		1,066,500.59
*** Liabilities ***		
207-000-202.000	Accounts Payable (police)	69,282.65
Total Liabilities		69,282.65
*** Fund Balance ***		
207-000-390.000	Fund Balance - Police	1,020,436.64
Total Fund Balance		1,020,436.64
Beginning Fund Balance - 15-16		1,020,436.64
Net of Revenues VS Expenditures - 15-16		45,250.14
*15-16 End FB/16-17 Beg FB		1,065,686.78
Net of Revenues VS Expenditures - Current Year		(68,468.84)
Ending Fund Balance		997,217.94
Total Liabilities And Fund Balance		1,066,500.59

* Year Not Closed

Fund 208 Park/recreation Fund

GL Number	Description	Balance
*** Assets ***		
208-000-001.000	Checking Accounts (parks)	280,795.58
208-000-002.100	Savings	450,048.84
Total Assets		730,844.42
*** Liabilities ***		
208-000-202.000	Accounts Payable (parks)	4,271.68
208-000-255.000	SECURITY DEPOSITS	7,250.00
Total Liabilities		11,521.68
*** Fund Balance ***		
208-000-390.000	Fund Balance - Parks	566,168.03
Total Fund Balance		566,168.03
Beginning Fund Balance - 15-16		566,168.03
Net of Revenues VS Expenditures - 15-16		203,984.98
*15-16 End FB/16-17 Beg FB		770,153.01
Net of Revenues VS Expenditures - Current Year		(50,830.27)
Ending Fund Balance		719,322.74
Total Liabilities And Fund Balance		730,844.42

* Year Not Closed

Fund 211 Bike Path Fund

GL Number	Description	Balance
*** Assets ***		
211-000-001.000	Checking (bike Path)	195,144.92
211-000-002.100	Savings	750,428.31
211-000-017.100	Investments - Huntington	498,198.18
Total Assets		1,443,771.41
*** Liabilities ***		
211-000-202.000	Accounts Payable	92,065.23
Total Liabilities		92,065.23
*** Fund Balance ***		
211-000-390.000	Fund Balance - Bike Path	1,470,781.87
Total Fund Balance		1,470,781.87
Beginning Fund Balance - 15-16		1,470,781.87
Net of Revenues VS Expenditures - 15-16		49,376.84
*15-16 End FB/16-17 Beg FB		1,520,158.71
Net of Revenues VS Expenditures - Current Year		(168,452.53)
Ending Fund Balance		1,351,706.18
Total Liabilities And Fund Balance		1,443,771.41

* Year Not Closed

Fund 219 STREET LIGHTING FUND

GL Number	Description	Balance
*** Assets ***		
219-000-001.000	Check Account	50,890.84
Total Assets		50,890.84
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
219-000-390.000	FUND BALANCE - STREET LIGHTING	42,639.51
Total Fund Balance		42,639.51
Beginning Fund Balance - 15-16		42,639.51
Net of Revenues VS Expenditures - 15-16		18,054.03
*15-16 End FB/16-17 Beg FB		60,693.54
Net of Revenues VS Expenditures - Current Year		(9,802.70)
Ending Fund Balance		50,890.84
Total Liabilities And Fund Balance		50,890.84

* Year Not Closed

Fund 241 WEST MICHIGAN AIRPORT AUTHORITY FUND

GL Number	Description	Balance
*** Assets ***		
241-000-001.000	Check Account	0.19
Total Assets		0.19
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance - 15-16		0.00
Net of Revenues VS Expenditures - 15-16		0.00
*15-16 End FB/16-17 Beg FB		0.00
Net of Revenues VS Expenditures - Current Year		0.19
Ending Fund Balance		0.19
Total Liabilities And Fund Balance		0.19

* Year Not Closed

Fund 271 LIBRARY FUND

GL Number	Description	Balance
*** Assets ***		
271-000-001.000	Check Account	2.43
Total Assets		2.43
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance - 15-16		0.00
Net of Revenues VS Expenditures - 15-16		0.00
*15-16 End FB/16-17 Beg FB		0.00
Net of Revenues VS Expenditures - Current Year		2.43
Ending Fund Balance		2.43
Total Liabilities And Fund Balance		2.43

* Year Not Closed

Fund 351 Sewer Distribution Fund

GL Number	Description	Balance
*** Assets ***		
351-000-001.000	Sd - Checking	69,054.72
351-000-001.005	West Michigan Community Bank - Money Mkt	452,466.69
351-000-001.006	Insured Cash Sweep Account - WMCB	452,991.01
351-000-003.000	Sewer - Cds	250,000.00
351-000-028.001	Sd - Accounts Rec - Deferred	224,953.64
Total Assets		1,449,466.06
*** Liabilities ***		
351-000-339.000	Deferred Revenue	224,953.64
Total Liabilities		224,953.64
*** Fund Balance ***		
351-000-390.000	Sd - Fund Balance	1,110,128.40
Total Fund Balance		1,110,128.40
Beginning Fund Balance - 15-16		1,110,128.40
Net of Revenues VS Expenditures - 15-16		110,638.53
*15-16 End FB/16-17 Beg FB		1,220,766.93
Net of Revenues VS Expenditures - Current Year		3,745.49
Ending Fund Balance		1,224,512.42
Total Liabilities And Fund Balance		1,449,466.06

* Year Not Closed

Fund 403 Capital Projects Fund

GL Number	Description	Balance
*** Assets ***		
403-000-001.000	Improv Fund - Checking	413,129.00
403-000-001.006	Insured Cash Sweep Account - WMCB	500,578.54
403-000-003.000	Improv Fund- Cds	1,000,000.00
403-000-003.100	CDs - Huntington	250,000.00
403-000-017.100	Investments - Huntington	1,996,328.86
403-000-017.900	Fair Value Adjustment	(12.50)
403-000-084.000	DUE FROM OTHER FUNDS	37,378.00
Total Assets		4,197,401.90
*** Liabilities ***		
403-000-202.000	Accounts Payable	147,487.66
Total Liabilities		147,487.66
*** Fund Balance ***		
403-000-390.000	Imp Fund - Committed Fund Balance	2,703,837.64
403-000-390.001	ASSIGNED FUND BALANCE - FIRE EQUIPMENT	466,231.00
403-000-390.002	ASSIGNED FUND BALANCE - CEMETERY CARE	252,583.16
Total Fund Balance		3,422,651.80
Beginning Fund Balance - 15-16		3,422,651.80
Net of Revenues VS Expenditures - 15-16		947,249.34
*15-16 End FB/16-17 Beg FB		4,369,901.14
Net of Revenues VS Expenditures - Current Year		(319,986.90)
Ending Fund Balance		4,049,914.24
Total Liabilities And Fund Balance		4,197,401.90

* Year Not Closed

Fund 404 Local Streets

GL Number	Description	Balance
*** Assets ***		
404-000-001.000	Check Account	4,560.37
404-000-002.100	Savings	450,048.84
Total Assets		454,609.21
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
404-000-390.000	Fund Balance - Committed	463,687.48
Total Fund Balance		463,687.48
Beginning Fund Balance - 15-16		463,687.48
Net of Revenues VS Expenditures - 15-16		(9,212.92)
*15-16 End FB/16-17 Beg FB		454,474.56
Net of Revenues VS Expenditures - Current Year		134.65
Ending Fund Balance		454,609.21
Total Liabilities And Fund Balance		454,609.21

* Year Not Closed

Fund 581 Park Twp Airport

GL Number	Description	Balance
*** Assets ***		
581-000-001.000	Check Account	32,031.29
581-000-028.000	Account Receivable	681.82
581-000-100.000	Buildings	102,362.51
581-000-101.000	A/d Buildings	(65,388.43)
581-000-109.000	INVENTORY - FUEL	7,297.15
581-000-110.000	Land Improvements	26,944.00
581-000-111.000	A/d Land Improvements	(26,944.00)
Total Assets		76,984.34
*** Liabilities ***		
581-000-202.000	Accounts Payable	34.33
581-000-339.000	Deferred Revenue	700.00
Total Liabilities		734.33
*** Fund Balance ***		
581-000-395.000	UNRESTRICTED NET ASSETS	(22,866.46)
581-000-396.000	RESTRICTED NET ASSETS	26,367.37
Total Fund Balance		3,500.91
Beginning Fund Balance - 15-16		3,500.91
Net of Revenues VS Expenditures - 15-16		76,564.03
*15-16 End FB/16-17 Beg FB		80,064.94
Net of Revenues VS Expenditures - Current Year		(3,814.93)
Ending Fund Balance		76,250.01
Total Liabilities And Fund Balance		76,984.34

* Year Not Closed

Fund 591 Water Fund

GL Number	Description	Balance
*** Assets ***		
591-000-001.000	Water Acct Checking	332,851.71
591-000-001.100	Cash - Huntington	621.34
591-000-002.100	Savings	250,000.00
591-000-003.100	CDs - Huntington	750,000.00
591-000-017.100	Investments - Huntington	501,050.00
591-000-017.900	Fair Value Adjustment	3,982.50
591-000-029.000	Water Bills Receivable	8,351.81
591-000-045.000	Assessment Receivable	295,646.50
591-000-152.000	Water Mains	10,724,975.49
591-000-153.000	Accumulated Depreciation	(5,688,951.89)
Total Assets		7,178,527.46
*** Liabilities ***		
591-000-202.000	Accounts Payable	2,692.68
591-000-214.403	Due To Township Improvements	37,378.00
Total Liabilities		40,070.68
*** Fund Balance ***		
591-000-390.000	Fund Balance	6,717,424.97
Total Fund Balance		6,717,424.97
Beginning Fund Balance - 15-16		6,717,424.97
Net of Revenues VS Expenditures - 15-16		434,008.72
*15-16 End FB/16-17 Beg FB		7,151,433.69
Net of Revenues VS Expenditures - Current Year		(12,976.91)
Ending Fund Balance		7,138,456.78
Total Liabilities And Fund Balance		7,178,527.46

* Year Not Closed

Fund 703 Tax Collection Fund

GL Number	Description	Balance
*** Assets ***		
703-000-001.000	Tax Account - Checking	13,144.45
Total Assets		13,144.45
*** Liabilities ***		
703-000-214.100	DUE TO GENERAL FUND - E UNIT	4.03
703-000-214.101	Due To General Fund	13,020.19
703-000-214.120	DUE TO GENERAL FUND - PARKS	2.99
703-000-214.140	DUE TO GENERAL FUND - TWP ALLOCATION	5.67
703-000-214.150	DUE TO GENERAL FUND - BIKE PATH	2.39
703-000-214.300	DUE TO GF - UNSPREAD INT/PENALTY	11.52
703-000-214.400	DUE TO GF-OVER/SHORT	(0.74)
703-000-214.500	DUE TO TOWNSHIP - LIBRARY	7.50
703-000-214.600	DUE TO TOWNSHIP - WMRAA	0.59
703-000-214.700	DUE TO TOWNSHIP - ROADS	3.00
703-000-222.000	DUE TO COUNTIES	14.51
703-000-222.100	DUE TO COUNTIES - LATE FEES	0.79
703-000-222.110	DUE TO COUNTY- S.E.T.	18.21
703-000-222.120	DUE TO COUNTY - S.E.T. LATE FEES	1.22
703-000-222.200	DUE TO COUNTY-ROADS	3.99
703-000-222.205	Due to County Roads - Late Fees	0.07
703-000-225.000	DUE TO WEST OTTAWA SCHOOLS-OPERATING	4.20
703-000-225.100	DUE TO SCHOOLS - WEST OTTAWA LATE FEES	2.02
703-000-225.110	DUE TO W.O. SCHOOLS - DEBT	23.52
703-000-225.120	DUE TO W.O. SCHOOLS - BLDG/SITE	0.90
703-000-234.000	DUE TO INTERMEDIATE SCHOOLS	16.76
703-000-234.100	DUE TO INTERMEDIATE SCHOOLS - LATE FEES	1.12
Total Liabilities		13,144.45
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance - 15-16		0.00
Net of Revenues VS Expenditures - 15-16		0.00
*15-16 End FB/16-17 Beg FB		0.00
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		13,144.45

* Year Not Closed

PERIOD ENDING 05/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	AVAILABLE	% BDGT
		03/31/2016	ORIGINAL	2016-17	05/31/2016	BALANCE	
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 101 - General Fund							
Revenues							
Dept 000							
101-000-403.000	Current Taxes-Allocated	895,992.81	903,000.00	903,000.00	7.72	902,992.28	0.00
101-000-404.000	Street Light Assessments	0.00	0.00	0.00	0.00	0.00	0.00
101-000-405.000	Drain Assessments	0.00	0.00	0.00	0.00	0.00	0.00
101-000-406.000	Road Assessments	0.00	0.00	0.00	0.00	0.00	0.00
101-000-407.000	Trailer Taxes	2,520.00	2,550.00	2,550.00	1,700.50	849.50	66.69
101-000-424.000	PILT SWAMP TAXES	0.00	0.00	0.00	0.00	0.00	0.00
101-000-451.000	Liquor License Fees	3,984.20	4,060.00	4,060.00	13.75	4,046.25	0.34
101-000-476.000	Building Permit Fees	139,573.00	110,000.00	110,000.00	22,139.00	87,861.00	20.13
101-000-477.000	Plumbing Permit Fees	22,795.00	17,500.00	17,500.00	4,105.00	13,395.00	23.46
101-000-478.000	Electrical Permit Fees	39,260.00	27,500.00	27,500.00	6,180.00	21,320.00	22.47
101-000-479.000	Mechanical Permit Fees	40,180.00	27,000.00	27,000.00	5,860.00	21,140.00	21.70
101-000-501.000	FEDERAL GRANTS - GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
101-000-574.000	State Revenue Sharing	1,386,259.00	1,400,000.00	1,400,000.00	0.00	1,400,000.00	0.00
101-000-609.000	Zoning Fees	18,048.00	12,000.00	12,000.00	350.00	11,650.00	2.92
101-000-610.000	Misc Building Fees	0.00	0.00	0.00	0.00	0.00	0.00
101-000-611.000	Tax Collection Fees	24,868.55	25,000.00	25,000.00	0.00	25,000.00	0.00
101-000-626.000	Plan Review Income	0.00	0.00	0.00	0.00	0.00	0.00
101-000-643.000	Cemetery Lots	29,700.00	22,000.00	22,000.00	8,900.00	13,100.00	40.45
101-000-664.000	Interest Earned	14,568.87	5,350.00	5,350.00	(155.81)	5,505.81	(2.91)
101-000-664.003	Interest On rd and drain Asses	0.00	0.00	0.00	0.00	0.00	0.00
101-000-664.900	Increase (Decrease) in Fair Va	(192.00)	0.00	0.00	0.00	0.00	0.00
101-000-668.000	Lease/franchise Fees	33,519.74	33,000.00	33,000.00	0.00	33,000.00	0.00
101-000-671.000	Miscellaneous Income	28,082.75	1,800.00	1,800.00	253.26	1,546.74	14.07
101-000-671.002	RETIREE INSURANCE INCOME	227.28	225.00	225.00	188.04	36.96	83.57
101-000-671.003	Election Reimbursements	14,429.69	3,500.00	3,500.00	0.00	3,500.00	0.00
101-000-671.007	Fire Dept - Miscellaneous Inc	2,710.00	1,900.00	1,900.00	1,204.00	696.00	63.37
101-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
101-000-675.001	FIRE-CONTRIBUTIONS./DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
101-000-676.000	V.p. Station Reimbursements	12,326.37	13,500.00	13,500.00	0.00	13,500.00	0.00
101-000-699.000	Transfer From Other Fund	0.00	0.00	0.00	0.00	0.00	0.00
101-000-699.100	Adm Fees-Police	20,000.00	20,000.00	20,000.00	0.00	20,000.00	0.00
101-000-699.200	Adm Fees-Park/rec	65,000.00	65,000.00	65,000.00	0.00	65,000.00	0.00
101-000-699.300	Adm Fees-Bike Path	45,000.00	45,000.00	45,000.00	0.00	45,000.00	0.00
101-000-699.400	Adm Fees-Sewer	15,000.00	10,000.00	10,000.00	0.00	10,000.00	0.00
101-000-699.404	Adm Fees - Local Streets	7,500.00	7,500.00	7,500.00	0.00	7,500.00	0.00
101-000-699.500	Adm Fees - Water	65,000.00	65,000.00	65,000.00	0.00	65,000.00	0.00
101-000-699.550	Adm Fees - Street Lighting	2,500.00	2,500.00	2,500.00	0.00	2,500.00	0.00
101-000-699.581	Admin Fees - Park Twp Airport	2,500.00	2,500.00	2,500.00	0.00	2,500.00	0.00
101-000-699.600	From Contingency	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		2,931,353.26	2,827,385.00	2,827,385.00	50,745.46	2,776,639.54	1.79
TOTAL Revenues		2,931,353.26	2,827,385.00	2,827,385.00	50,745.46	2,776,639.54	1.79
Expenditures							
Dept 101-Township Board Of Trustees							
101-101-702.000	Board Of Trustee Salary	7,200.00	7,200.00	7,200.00	1,200.00	6,000.00	16.67
101-101-715.000	Board - Soc Sec Tax Ee	446.40	447.00	447.00	74.40	372.60	16.64
101-101-715.002	Board Medicare Ee	104.40	105.00	105.00	17.40	87.60	16.57
101-101-727.000	Board Supplies	549.83	1,000.00	1,000.00	0.00	1,000.00	0.00
101-101-728.000	Postage	57.79	50.00	50.00	0.00	50.00	0.00
101-101-750.000	Board Dues & Subscriptions	40,763.33	42,000.00	42,000.00	22,571.56	19,428.44	53.74
101-101-860.000	BOARD-MILEAGE	0.00	100.00	100.00	0.00	100.00	0.00

PERIOD ENDING 05/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	AVAILABLE	% BDGT USED
		03/31/2016 NORM (ABNORM)	ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2016 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - General Fund							
Expenditures							
101-101-900.000	Printing & Pub	1,046.16	3,000.00	3,000.00	0.00	3,000.00	0.00
101-101-956.000	Meetings/seminars	830.00	1,000.00	1,000.00	270.00	730.00	27.00
101-101-971.000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 101-Township Board Of Trustees		50,997.91	54,902.00	54,902.00	24,133.36	30,768.64	43.96
Dept 171-Supervisor							
101-171-702.000	Supervisor - Salaries	13,104.00	13,104.00	13,104.00	2,016.00	11,088.00	15.38
101-171-715.000	Supervisor Social Security Ee	812.45	813.00	813.00	124.99	688.01	15.37
101-171-715.002	Supervisor Medicare Ee	190.01	191.00	191.00	29.23	161.77	15.30
101-171-728.000	Postage	0.00	0.00	0.00	0.00	0.00	0.00
101-171-860.000	Mileage	0.00	250.00	250.00	0.00	250.00	0.00
101-171-900.000	Printing & Pub	0.00	250.00	250.00	0.00	250.00	0.00
101-171-956.000	Meetings/seminars	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 171-Supervisor		14,106.46	15,608.00	15,608.00	2,170.22	13,437.78	13.90
Dept 172-Manager							
101-172-702.000	Township Managers Salary	117,900.00	120,510.00	120,510.00	14,368.52	106,141.48	11.92
101-172-715.000	Manager Social Security Ee	7,266.21	7,472.00	7,472.00	859.07	6,612.93	11.50
101-172-715.002	Manager Medicare Ee	1,699.37	1,748.00	1,748.00	200.91	1,547.09	11.49
101-172-717.000	Hospitalization Ins	14,949.02	15,095.00	15,095.00	4,061.41	11,033.59	26.91
101-172-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00
101-172-719.000	Mgr. Fringe Ben - Retirement P	16,200.56	16,149.00	16,149.00	4,940.22	11,208.78	30.59
101-172-720.000	Mgr. Frng Ben - Other Employee	1,676.97	2,166.00	2,166.00	471.06	1,694.94	21.75
101-172-727.000	Supplies	15.29	100.00	100.00	0.00	100.00	0.00
101-172-728.000	Postage	0.00	25.00	25.00	0.00	25.00	0.00
101-172-860.000	Mileage	3,115.22	3,500.00	3,500.00	461.52	3,038.48	13.19
101-172-956.000	Meetings/seminars	115.94	1,500.00	1,500.00	0.00	1,500.00	0.00
Total Dept 172-Manager		162,938.58	168,265.00	168,265.00	25,362.71	142,902.29	15.07
Dept 201-Finance							
101-201-702.000	FINANCE DIRECTOR SALARY	79,103.83	82,000.00	82,000.00	9,836.51	72,163.49	12.00
101-201-715.000	FINANCE SOCIAL SECURITY EE	4,792.75	5,084.00	5,084.00	592.56	4,491.44	11.66
101-201-715.002	FINANCE MEDICARE EE	1,120.89	1,189.00	1,189.00	138.58	1,050.42	11.66
101-201-717.000	FINANCE HOSPITALIZATION INS	6,435.20	6,998.00	6,998.00	1,892.22	5,105.78	27.04
101-201-718.000	FINANCE GROUP LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
101-201-719.000	FINANCE- RETIREMENT PLAN	10,599.99	10,988.00	10,988.00	1,740.09	9,247.91	15.84
101-201-720.000	FINANCE-OTHER EMPLOYEE BENS	1,339.92	1,307.00	1,307.00	306.39	1,000.61	23.44
101-201-727.000	FINANCE-SUPPLIES	0.00	100.00	100.00	0.00	100.00	0.00
101-201-728.000	FINANCE-POSTAGE	0.00	50.00	50.00	0.00	50.00	0.00
101-201-750.000	FINANCE-DUES & SUBSCRIPTIONS	702.50	800.00	800.00	190.00	610.00	23.75
101-201-860.000	FINANCE-MILEAGE	636.05	750.00	750.00	29.16	720.84	3.89
101-201-900.000	Printing & Pub	0.00	50.00	50.00	0.00	50.00	0.00
101-201-956.000	Meetings/seminars	1,282.21	2,500.00	2,500.00	0.00	2,500.00	0.00
Total Dept 201-Finance		106,013.34	111,816.00	111,816.00	14,725.51	97,090.49	13.17
Dept 215-Clerk							
101-215-702.000	Clerk - Salary (see Details)	13,104.00	13,104.00	13,104.00	2,016.00	11,088.00	15.38
101-215-703.000	Deputy Clerk Salary	44,355.20	51,634.00	51,634.00	6,430.18	45,203.82	12.45

PERIOD ENDING 05/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	AVAILABLE		% BDGT USED
		03/31/2016 NORM (ABNORM)	ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2016 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 101 - General Fund								
Expenditures								
101-215-715.000	Clerk Social Security Ee	3,494.64	4,014.00	4,014.00	509.77	3,504.23	12.70	
101-215-715.002	Clerk Medicare Ee	817.33	939.00	939.00	119.21	819.79	12.70	
101-215-717.000	Hospitalization Ins	12,628.73	14,495.00	14,495.00	3,732.76	10,762.24	25.75	
101-215-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
101-215-719.000	Clerk- Retirement	5,647.67	6,598.00	6,598.00	4,108.66	2,489.34	62.27	
101-215-720.000	Clerk Frng Ben - Other Employe	1,533.42	1,966.00	1,966.00	454.32	1,511.68	23.11	
101-215-727.000	Clerk Supplies	80.01	100.00	100.00	20.89	79.11	20.89	
101-215-728.000	CLERK POSTAGE	1,067.47	1,000.00	1,000.00	143.71	856.29	14.37	
101-215-750.000	Clerk-Dues & Subscriptions	650.00	600.00	600.00	60.00	540.00	10.00	
101-215-860.000	Mileage	490.13	800.00	800.00	48.60	751.40	6.08	
101-215-956.000	Meetings/seminars	1,619.45	5,000.00	5,000.00	354.34	4,645.66	7.09	
101-215-967.000	Imaging Project Costs	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00	
Total Dept 215-Clerk		85,488.05	102,250.00	102,250.00	17,998.44	84,251.56	17.60	
Dept 223-Audit								
101-223-801.000	Professional Fees	13,080.00	16,800.00	16,800.00	0.00	16,800.00	0.00	
Total Dept 223-Audit		13,080.00	16,800.00	16,800.00	0.00	16,800.00	0.00	
Dept 228-Information Technology								
101-228-727.000	Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
101-228-740.000	Small Equipment	14,963.92	20,000.00	20,000.00	119.70	19,880.30	0.60	
101-228-803.000	IT PURCHASED SERVICES	44,135.81	53,000.00	53,000.00	14,878.06	38,121.94	28.07	
101-228-971.000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 228-Information Technology		59,099.73	73,000.00	73,000.00	14,997.76	58,002.24	20.54	
Dept 247-Board Of Review								
101-247-702.000	Bd Of Rev - Salaries	1,985.00	2,600.00	2,600.00	0.00	2,600.00	0.00	
101-247-715.000	Bor Social Security Ee	123.07	165.00	165.00	0.00	165.00	0.00	
101-247-715.002	Bor Medicare Ee	28.80	40.00	40.00	0.00	40.00	0.00	
101-247-727.000	Bor-Supplies	169.90	150.00	150.00	0.00	150.00	0.00	
101-247-900.000	Printing & Pub	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 247-Board Of Review		2,306.77	2,955.00	2,955.00	0.00	2,955.00	0.00	
Dept 253-Treasurer								
101-253-702.000	Treasurer Salary	13,104.00	13,104.00	13,104.00	2,016.00	11,088.00	15.38	
101-253-702.005	DEPUTY TREASURER	16,264.18	16,624.00	16,624.00	2,017.84	14,606.16	12.14	
101-253-715.000	Treasurer Social Security Ee	1,800.34	1,844.00	1,844.00	246.87	1,597.13	13.39	
101-253-715.002	Treasurer Medicare Ee	421.04	433.00	433.00	57.72	375.28	13.33	
101-253-717.000	Hospitalization Ins	4,484.72	4,529.00	4,529.00	1,217.03	3,311.97	26.87	
101-253-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
101-253-719.000	Treas. Fringe Ben - Retirement	2,179.31	2,228.00	2,228.00	2,674.58	(446.58)	120.04	
101-253-720.000	Treas. Frng Ben - Other Employ	431.56	464.00	464.00	110.88	353.12	23.90	
101-253-727.000	Treasurer Supplies	455.82	1,500.00	1,500.00	0.00	1,500.00	0.00	
101-253-728.000	Postage	7,244.47	7,000.00	7,000.00	3,188.35	3,811.65	45.55	
101-253-750.000	Treasurer-Dues & Subscriptions	135.00	150.00	150.00	0.00	150.00	0.00	
101-253-810.000	Bank Service Charges	0.00	0.00	0.00	0.00	0.00	0.00	
101-253-860.000	Mileage	888.80	2,000.00	2,000.00	210.06	1,789.94	10.50	
101-253-956.000	Meetings/seminars	1,599.08	3,850.00	3,850.00	952.62	2,897.38	24.74	

PERIOD ENDING 05/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	AVAILABLE	% BDGT
		03/31/2016	ORIGINAL	2016-17	05/31/2016	BALANCE	
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 101 - General Fund Expenditures							
Total Dept 253-Treasurer		49,008.32	53,726.00	53,726.00	12,691.95	41,034.05	23.62
Dept 257-Assessor							
101-257-702.000	ASSESSING SALARIES	150,939.60	155,386.00	155,386.00	18,591.32	136,794.68	11.96
101-257-715.000	Assessor Social Security Ee	8,884.15	9,634.00	9,634.00	1,083.51	8,550.49	11.25
101-257-715.002	Assessor Medicare Ee	2,077.76	2,254.00	2,254.00	253.39	2,000.61	11.24
101-257-717.000	Hospitalization Ins	35,914.62	36,238.00	36,238.00	9,660.86	26,577.14	26.66
101-257-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00
101-257-719.000	Assessor Fringe Ben - Retireme	20,296.34	20,822.00	20,822.00	18,521.23	2,300.77	88.95
101-257-720.000	Assessor Frng Ben - Other Empl	3,941.91	5,016.00	5,016.00	995.10	4,020.90	19.84
101-257-727.000	Assessor Supplies	539.44	500.00	500.00	35.38	464.62	7.08
101-257-728.000	Postage	4,043.76	4,000.00	4,000.00	297.85	3,702.15	7.45
101-257-750.000	Dues & Subscriptions	1,274.00	1,405.00	1,405.00	60.00	1,345.00	4.27
101-257-801.000	Professional Fees	25.00	150.00	150.00	0.00	150.00	0.00
101-257-851.000	Communication	0.00	0.00	0.00	0.00	0.00	0.00
101-257-860.000	Mileage	1,662.81	1,500.00	1,500.00	0.00	1,500.00	0.00
101-257-900.000	Printing & Pub	1,635.80	2,000.00	2,000.00	0.00	2,000.00	0.00
101-257-930.000	Repairs & Maint	0.00	0.00	0.00	0.00	0.00	0.00
101-257-956.000	Meetings/seminars	2,390.26	3,400.00	3,400.00	80.00	3,320.00	2.35
Total Dept 257-Assessor		233,625.45	242,305.00	242,305.00	49,578.64	192,726.36	20.46
Dept 262-Elections							
101-262-702.000	Elections - Salaries	26,951.78	45,500.00	45,500.00	7,607.03	37,892.97	16.72
101-262-715.000	Social Security Ee	420.69	961.00	961.00	91.35	869.65	9.51
101-262-715.002	Election Medicare Ee	98.41	225.00	225.00	21.38	203.62	9.50
101-262-717.000	Hospitalization Ins	38.74	0.00	0.00	0.00	0.00	0.00
101-262-719.000	Fringe Ben - Retirement Plan	183.86	469.00	469.00	179.38	289.62	38.25
101-262-727.000	Supplies	2,960.82	3,500.00	3,500.00	1,002.50	2,497.50	28.64
101-262-728.000	Postage	2,062.82	7,000.00	7,000.00	249.54	6,750.46	3.56
101-262-740.000	Small Equipment	0.00	1,500.00	1,500.00	149.97	1,350.03	10.00
101-262-801.000	Professional Fees	920.00	10,000.00	10,000.00	50.00	9,950.00	0.50
101-262-860.000	Mileage	300.01	500.00	500.00	62.52	437.48	12.50
101-262-900.000	Printing & Pub	671.32	7,500.00	7,500.00	148.80	7,351.20	1.98
101-262-940.000	Election Equipment Storage Exp	0.00	0.00	0.00	0.00	0.00	0.00
101-262-941.000	ELECTIONS-BUILDING RENTAL	600.00	900.00	900.00	300.00	600.00	33.33
101-262-971.000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 262-Elections		35,208.45	78,055.00	78,055.00	9,862.47	68,192.53	12.64
Dept 264-Twp Property							
101-264-702.000	Twp Prop - Salaries	12,485.58	8,181.00	8,181.00	429.44	7,751.56	5.25
101-264-715.000	Property Social Security Ee	754.77	508.00	508.00	25.79	482.21	5.08
101-264-715.002	Property Medicare Ee	176.47	120.00	120.00	6.03	113.97	5.03
101-264-717.000	Hospitalization Ins	3,246.16	2,313.00	2,313.00	605.02	1,707.98	26.16
101-264-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00
101-264-719.000	Twp Prop. Fringe Ben - Retirem	1,562.29	963.00	963.00	186.30	776.70	19.35
101-264-720.000	Twp Prop. Frng Ben - Other Emp	234.83	257.00	257.00	67.46	189.54	26.25
101-264-727.000	Supplies	205.63	1,000.00	1,000.00	165.99	834.01	16.60
101-264-729.000	Gas & Oil-Vehicles	50.00	500.00	500.00	0.00	500.00	0.00
101-264-740.000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00
101-264-801.000	Professional Fees	925.65	1,000.00	1,000.00	2,055.40	(1,055.40)	205.54

PERIOD ENDING 05/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	AVAILABLE		% BDGT USED
		03/31/2016 NORM (ABNORM)	ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2016 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 101 - General Fund								
Expenditures								
101-264-829.000	PROPERTY UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-264-850.000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-264-860.000	Mileage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-264-920.000	Light & Power	1,838.75	2,200.00	2,200.00	131.49	2,068.51	5.98	
101-264-921.000	Property Water & Sewer	731.10	1,000.00	1,000.00	0.00	1,000.00	0.00	
101-264-922.000	Heat	1,485.66	2,700.00	2,700.00	178.73	2,521.27	6.62	
101-264-930.000	Repairs & Maint	14,418.01	7,000.00	7,000.00	27.22	6,972.78	0.39	
101-264-940.000	Equipment Rental	0.00	0.00	0.00	0.00	0.00	0.00	
101-264-971.000	Equipment	0.00	4,500.00	4,500.00	0.00	4,500.00	0.00	
101-264-972.000	Building Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
101-264-973.000	Land Improvements	15,750.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 264-Twp Property		53,864.90	32,242.00	32,242.00	3,878.87	28,363.13	12.03	
Dept 265-Twp Office								
101-265-702.000	Twp Office- Salaries	77,344.11	86,054.00	86,054.00	12,573.06	73,480.94	14.61	
101-265-715.000	Office Social Security Ee	4,671.52	5,336.00	5,336.00	754.93	4,581.07	14.15	
101-265-715.002	Office Medicare Ee	1,092.37	1,249.00	1,249.00	176.54	1,072.46	14.13	
101-265-716.000	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	
101-265-717.000	Hospitalization Ins	27,036.53	27,749.00	27,749.00	7,891.64	19,857.36	28.44	
101-265-719.000	Twp Off. Fringe Ben - Retireme	10,125.57	10,728.00	10,728.00	10,382.30	345.70	96.78	
101-265-720.000	Twp Off. Frng Ben - Other Empl	3,680.66	3,377.00	3,377.00	873.28	2,503.72	25.86	
101-265-727.000	Office Supplies	6,889.10	11,000.00	11,000.00	1,180.21	9,819.79	10.73	
101-265-728.000	Postage	2,382.40	6,000.00	6,000.00	79.65	5,920.35	1.33	
101-265-740.000	Small Equipment	217.55	0.00	0.00	0.00	0.00	0.00	
101-265-750.000	Twp Off- Dues & Subscriptions	525.00	525.00	525.00	0.00	525.00	0.00	
101-265-801.000	Professional Fees	16,242.32	11,000.00	11,000.00	742.68	10,257.32	6.75	
101-265-850.000	Telephone	8,970.19	11,000.00	11,000.00	1,540.22	9,459.78	14.00	
101-265-851.000	Communication	0.00	0.00	0.00	0.00	0.00	0.00	
101-265-860.000	Mileage	2.30	100.00	100.00	1.15	98.85	1.15	
101-265-900.000	Printing & Pub	3,972.27	6,000.00	6,000.00	621.86	5,378.14	10.36	
101-265-920.000	Light & Power	7,341.71	7,500.00	7,500.00	566.32	6,933.68	7.55	
101-265-921.000	Office Water & Sewer	3,289.37	4,000.00	4,000.00	0.00	4,000.00	0.00	
101-265-922.000	Heat	1,471.60	2,500.00	2,500.00	330.13	2,169.87	13.21	
101-265-930.000	Repairs & Maint	9,077.21	21,000.00	21,000.00	1,769.82	19,230.18	8.43	
101-265-956.000	Meetings/seminars	0.00	800.00	800.00	0.00	800.00	0.00	
101-265-971.000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
101-265-972.000	Building Improvements	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	
101-265-973.000	Land Improvements	35,380.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 265-Twp Office		219,711.78	225,918.00	225,918.00	39,483.79	186,434.21	17.48	
Dept 266-Attorney/ Counsel								
101-266-801.000	Professional Fees	63,236.92	75,000.00	75,000.00	3,395.40	71,604.60	4.53	
Total Dept 266-Attorney/ Counsel		63,236.92	75,000.00	75,000.00	3,395.40	71,604.60	4.53	
Dept 276-Cemetery								
101-276-702.000	Cemetery Wages	24,000.36	25,000.00	25,000.00	2,468.62	22,531.38	9.87	
101-276-715.000	Cemetery Social Security Ee	1,487.41	1,550.00	1,550.00	153.06	1,396.94	9.87	
101-276-715.002	Cemetery Medicare Ee	347.87	363.00	363.00	35.79	327.21	9.86	
101-276-717.000	Hospitalization Ins	89.57	0.00	0.00	0.00	0.00	0.00	
101-276-719.000	Cemetery - Retirement Plan	51.37	0.00	0.00	0.00	0.00	0.00	

PERIOD ENDING 05/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	AVAILABLE		% BDDT USED
		03/31/2016 NORM (ABNORM)	ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2016 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 101 - General Fund								
Expenditures								
101-371-719.000	Bldg. Fringe Ben - Retirement	9,865.36	3,805.00	3,805.00	277.09	3,527.91	7.28	
101-371-720.000	Bldg. Frng Ben - Other Employe	2,358.37	934.00	934.00	324.56	609.44	34.75	
101-371-727.000	Supplies	418.47	500.00	500.00	0.00	500.00	0.00	
101-371-728.000	BUILDING POSTAGE	427.01	500.00	500.00	70.10	429.90	14.02	
101-371-740.000	Small Equipment	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	
101-371-750.000	Dues & Subscriptions	917.00	1,000.00	1,000.00	135.00	865.00	13.50	
101-371-801.000	Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00	
101-371-801.002	Professional Services-Plumbing	19,300.00	18,000.00	18,000.00	1,350.00	16,650.00	7.50	
101-371-801.003	Professional Services-Electric	28,800.00	20,000.00	20,000.00	2,600.00	17,400.00	13.00	
101-371-801.004	Professional Services-Mechanic	28,550.00	23,000.00	23,000.00	3,450.00	19,550.00	15.00	
101-371-850.000	Telephone	0.00	0.00	0.00	420.00	(420.00)	100.00	
101-371-851.000	Communication	0.00	300.00	300.00	0.00	300.00	0.00	
101-371-860.000	Mileage	1,747.71	1,800.00	1,800.00	575.10	1,224.90	31.95	
101-371-900.000	Printing & Pub	130.00	1,000.00	1,000.00	103.10	896.90	10.31	
101-371-930.000	Repairs & Maint	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	
101-371-956.000	Meetings/seminars	190.00	1,000.00	1,000.00	0.00	1,000.00	0.00	
101-371-971.000	EQUIPMENT-BUIDING	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 371-Building Inspection Department		200,647.22	171,113.00	171,113.00	17,792.96	153,320.04	10.40	
Dept 445-Drains - Public Benefit								
101-445-702.000	SALARIES	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	
101-445-715.000	Social Security Ee	0.00	93.00	93.00	0.00	93.00	0.00	
101-445-715.002	Medicare Ee	0.00	22.00	22.00	0.00	22.00	0.00	
101-445-727.000	Supplies	0.00	50.00	50.00	0.00	50.00	0.00	
101-445-801.000	Professional Fees	383.50	5,000.00	5,000.00	0.00	5,000.00	0.00	
101-445-860.000	Mileage	0.00	100.00	100.00	0.00	100.00	0.00	
101-445-920.000	Light & Power	324.24	750.00	750.00	26.59	723.41	3.55	
101-445-930.000	Repairs & Maint	24,071.65	35,000.00	35,000.00	0.00	35,000.00	0.00	
101-445-969.000	Drains At Large-Construction	0.00	0.00	0.00	0.00	0.00	0.00	
101-445-973.000	Land Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
101-445-995.000	Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 445-Drains - Public Benefit		24,779.39	42,515.00	42,515.00	26.59	42,488.41	0.06	
Dept 446-Highways, Streets, Bridges (Not Act 51)								
101-446-702.000	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	
101-446-715.000	Social Security Ee	0.00	0.00	0.00	0.00	0.00	0.00	
101-446-715.002	Medicare Ee	0.00	0.00	0.00	0.00	0.00	0.00	
101-446-801.000	Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00	
101-446-860.000	Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
101-446-930.000	Repairs & Maint	24,035.75	0.00	0.00	0.00	0.00	0.00	
101-446-975.000	Hwy & Streets - Construction	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 446-Highways, Streets, Bridges (Not Act 51)		24,035.75	0.00	0.00	0.00	0.00	0.00	
Dept 447-Engineering								
101-447-801.000	ENGINEERING-PROFESSIONAL FEES	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	
101-447-801.005	PROFESSIONAL FEES - PWI	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 447-Engineering		0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	

PERIOD ENDING 05/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	AVAILABLE	% BDGT
		03/31/2016	ORIGINAL	2016-17	05/31/2016	BALANCE	
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 101 - General Fund							
Expenditures							
101-966-999.403	T/O - Capital Projects	1,011,600.00	115,000.00	115,000.00	0.00	115,000.00	0.00
101-966-999.404	T/O - Local Streets	0.00	150,000.00	150,000.00	0.00	150,000.00	0.00
Total Dept 966-Other Expenses		1,111,600.00	330,000.00	330,000.00	0.00	330,000.00	0.00
TOTAL Expenditures		3,424,373.88	2,800,241.00	2,800,241.00	359,978.94	2,440,262.06	12.86
Fund 101 - General Fund:							
TOTAL REVENUES		2,931,353.26	2,827,385.00	2,827,385.00	50,745.46	2,776,639.54	1.79
TOTAL EXPENDITURES		3,424,373.88	2,800,241.00	2,800,241.00	359,978.94	2,440,262.06	12.86
NET OF REVENUES & EXPENDITURES		(493,020.62)	27,144.00	27,144.00	(309,233.48)	336,377.48	1,139.23
Fund 207 - Police Fund							
Revenues							
Dept 000							
207-000-403.000	Current Taxes-E-Unit	637,137.46	643,000.00	643,000.00	10.54	642,989.46	0.00
207-000-655.000	Ordinance Fines	11,880.54	9,500.00	9,500.00	890.05	8,609.95	9.37
207-000-655.001	ORDINANCE FINES - PARKING ENFO	15,800.00	13,000.00	13,000.00	0.00	13,000.00	0.00
207-000-664.000	Interest Earned	2,417.97	3,839.00	3,839.00	(86.78)	3,925.78	(2.26)
207-000-664.900	Increase (Decrease) in Fair Va	47.50	0.00	0.00	0.00	0.00	0.00
207-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		667,283.47	669,339.00	669,339.00	813.81	668,525.19	0.12
TOTAL Revenues		667,283.47	669,339.00	669,339.00	813.81	668,525.19	0.12
Expenditures							
Dept 301-Police/sheriff							
207-301-702.000	Police Protection - Salaries	3,030.00	4,000.00	4,000.00	0.00	4,000.00	0.00
207-301-704.000	Police Prot - Telephone	0.00	0.00	0.00	0.00	0.00	0.00
207-301-715.000	Social Security Ee	187.87	250.00	250.00	0.00	250.00	0.00
207-301-715.001	Federal Withholding	0.00	0.00	0.00	0.00	0.00	0.00
207-301-715.002	MEDICARE EE	43.94	60.00	60.00	0.00	60.00	0.00
207-301-727.000	Supplies	334.76	350.00	350.00	0.00	350.00	0.00
207-301-729.000	Gas & Oil-Vehicles	250.00	300.00	300.00	0.00	300.00	0.00
207-301-801.000	Professional Fees	950.00	2,000.00	2,000.00	0.00	2,000.00	0.00
207-301-802.000	Police Protection	585,356.44	635,000.00	635,000.00	69,282.65	565,717.35	10.91
207-301-802.100	School Crossing Guard	11,880.32	15,000.00	15,000.00	0.00	15,000.00	0.00
207-301-860.000	Mileage	0.00	0.00	0.00	0.00	0.00	0.00
207-301-920.000	Light & Power	0.00	0.00	0.00	0.00	0.00	0.00
207-301-930.000	Repairs & Maint	0.00	0.00	0.00	0.00	0.00	0.00
207-301-940.000	Police Prot-Building/equip Ren	0.00	0.00	0.00	0.00	0.00	0.00
207-301-959.000	Contingency Reserve	0.00	0.00	0.00	0.00	0.00	0.00
207-301-971.000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00
207-301-990.000	Adm. Fees	20,000.00	20,000.00	20,000.00	0.00	20,000.00	0.00
Total Dept 301-Police/sheriff		622,033.33	676,960.00	676,960.00	69,282.65	607,677.35	10.23
TOTAL Expenditures		622,033.33	676,960.00	676,960.00	69,282.65	607,677.35	10.23

PERIOD ENDING 05/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	AVAILABLE		% BDTG USED
		03/31/2016 NORM (ABNORM)	ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2016 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 207 - Police Fund								
Fund 207 - Police Fund:								
TOTAL REVENUES		667,283.47	669,339.00	669,339.00	813.81	668,525.19	0.12	
TOTAL EXPENDITURES		622,033.33	676,960.00	676,960.00	69,282.65	607,677.35	10.23	
NET OF REVENUES & EXPENDITURES		45,250.14	(7,621.00)	(7,621.00)	(68,468.84)	60,847.84	898.42	
Fund 208 - Park/recreation Fund								
Revenues								
Dept 000								
208-000-403.000	Current Taxes-Parks	474,946.76	478,000.00	478,000.00	7.84	477,992.16	0.00	
208-000-408.000	Forestry \$	0.00	0.00	0.00	0.00	0.00	0.00	
208-000-607.000	Recreation Fees	63,218.86	59,600.00	59,600.00	28,283.95	31,316.05	47.46	
208-000-608.000	Tot Time Enrollments	0.00	0.00	0.00	0.00	0.00	0.00	
208-000-664.000	Interest Earned	935.60	1,591.00	1,591.00	201.42	1,389.58	12.66	
208-000-667.000	Building Rentals	18,590.00	21,000.00	21,000.00	4,345.00	16,655.00	20.69	
208-000-671.000	Miscellaneous Income	5,492.00	900.00	900.00	0.00	900.00	0.00	
208-000-671.663	TOT TIME MISC REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	
208-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	
208-000-675.000	DONATIONS/CONTRIBUTIONS	135.00	0.00	0.00	4.00	(4.00)	100.00	
208-000-675.751	REC CONTRIBUTIONS/DONATIONS	1,133.00	500.00	500.00	606.00	(106.00)	121.20	
208-000-699.000	Transfer From Other Fund	100,000.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		664,451.22	561,591.00	561,591.00	33,448.21	528,142.79	5.96	
TOTAL Revenues		664,451.22	561,591.00	561,591.00	33,448.21	528,142.79	5.96	
Expenditures								
Dept 663-Child Care - Tot Time								
208-663-702.000	Tot Time - Salaries	3,241.49	0.00	0.00	0.00	0.00	0.00	
208-663-704.000	TOT TIME-TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	
208-663-715.000	Tot Time Social Security Ee	200.66	0.00	0.00	0.00	0.00	0.00	
208-663-715.002	Tot Time Medicare Ee	46.91	0.00	0.00	0.00	0.00	0.00	
208-663-717.000	Hospitalization Ins	103.56	0.00	0.00	0.00	0.00	0.00	
208-663-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
208-663-719.000	Fringe Ben - Retirement Plan	31.98	0.00	0.00	0.00	0.00	0.00	
208-663-720.000	Frng Ben - Other Employee Bens	10.31	0.00	0.00	0.00	0.00	0.00	
208-663-727.000	Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
208-663-728.000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
208-663-730.000	Program Materials	69.00	0.00	0.00	0.00	0.00	0.00	
208-663-803.000	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
208-663-850.000	Telephone	37.64	0.00	0.00	0.00	0.00	0.00	
208-663-920.000	Light & Power	0.00	0.00	0.00	0.00	0.00	0.00	
208-663-922.000	Heat	0.00	0.00	0.00	0.00	0.00	0.00	
208-663-971.000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 663-Child Care - Tot Time		3,741.55	0.00	0.00	0.00	0.00	0.00	
Dept 751-Recreation Department								
208-751-702.000	Rec - Salaries	43,717.36	38,799.00	38,799.00	5,196.43	33,602.57	13.39	
208-751-706.000	Rec Program	0.00	0.00	0.00	0.00	0.00	0.00	
208-751-715.000	Rec. Social Security Ee	2,674.61	2,406.00	2,406.00	316.63	2,089.37	13.16	
208-751-715.002	Rec. Medicare Ee	625.50	563.00	563.00	74.03	488.97	13.15	
208-751-717.000	Hospitalization Ins	5,725.54	4,379.00	4,379.00	1,340.00	3,039.00	30.60	

PERIOD ENDING 05/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	AVAILABLE		% BDGT USED
		03/31/2016 NORM (ABNORM)	ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2016 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 208 - Park/recreation Fund								
Expenditures								
208-966-965.008	Forestry	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	
208-966-990.000	Adm. Fees	65,000.00	65,000.00	65,000.00	0.00	65,000.00	0.00	
208-966-999.000	Transfer Out	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 966-Other Expenses		65,000.00	66,000.00	66,000.00	0.00	66,000.00	0.00	
TOTAL Expenditures		460,466.24	692,503.00	692,503.00	84,278.48	608,224.52	12.17	
Fund 208 - Park/recreation Fund:								
TOTAL REVENUES		664,451.22	561,591.00	561,591.00	33,448.21	528,142.79	5.96	
TOTAL EXPENDITURES		460,466.24	692,503.00	692,503.00	84,278.48	608,224.52	12.17	
NET OF REVENUES & EXPENDITURES		203,984.98	(130,912.00)	(130,912.00)	(50,830.27)	(80,081.73)	38.83	
Fund 211 - Bike Path Fund								
Revenues								
Dept 000								
211-000-403.000	Current Taxes-Bike Paths	379,930.97	382,000.00	382,000.00	6.26	381,993.74	0.00	
211-000-539.001	STATE GRANTS - METRO AUTHORITY	11,308.98	11,309.00	11,309.00	0.00	11,309.00	0.00	
211-000-664.000	Interest Earned	4,096.07	4,230.00	4,230.00	(75.86)	4,305.86	(1.79)	
211-000-671.000	Miscellaneous Income	0.00	0.00	0.00	500.00	(500.00)	100.00	
211-000-673.000	SALE OF FIXED ASSETS	8,300.00	0.00	0.00	0.00	0.00	0.00	
211-000-699.600	From Contingency	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		403,636.02	397,539.00	397,539.00	430.40	397,108.60	0.11	
Dept 755-Bike Path								
211-755-699.000	Transfer From Other Fund	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 755-Bike Path		0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL Revenues		403,636.02	397,539.00	397,539.00	430.40	397,108.60	0.11	
Expenditures								
Dept 755-Bike Path								
211-755-702.000	Bicycle Path-Salaries	43,101.29	49,834.00	49,834.00	4,675.56	45,158.44	9.38	
211-755-715.000	Social Security Ee	2,605.62	3,090.00	3,090.00	279.97	2,810.03	9.06	
211-755-715.002	Medicare Ee	609.38	723.00	723.00	65.48	657.52	9.06	
211-755-716.000	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	
211-755-717.000	Hospitalization Ins	20,388.70	15,132.00	15,132.00	5,017.27	10,114.73	33.16	
211-755-717.001	BIKE PATH HSA DEDUCTIBLE	0.00	0.00	0.00	0.00	0.00	0.00	
211-755-718.000	Group Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
211-755-719.000	Fringe Ben - Retirement Plan	5,083.24	5,740.00	5,740.00	1,294.04	4,445.96	22.54	
211-755-720.000	Frng Ben - Other Employee Bens	2,787.12	1,445.00	1,445.00	559.09	885.91	38.69	
211-755-727.000	Bike Path Supplies	546.28	1,000.00	1,000.00	0.00	1,000.00	0.00	
211-755-728.000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
211-755-729.000	Gas & Oil-Vehicles	2,380.36	3,750.00	3,750.00	112.25	3,637.75	2.99	
211-755-740.000	Small Equipment	329.95	2,000.00	2,000.00	0.00	2,000.00	0.00	
211-755-750.000	BP DUES & SUBSCRIPTIONS	0.00	0.00	0.00	173.75	(173.75)	100.00	
211-755-801.000	Professional Fees	7,107.88	0.00	0.00	0.00	0.00	0.00	
211-755-829.000	BIKE PATH UNIFORMS	294.61	500.00	500.00	0.00	500.00	0.00	

PERIOD ENDING 05/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	AVAILABLE		% BGDGT USED
		03/31/2016 NORM (ABNORM)	ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2016 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 211 - Bike Path Fund								
Expenditures								
211-755-850.000	Telephone	420.00	500.00	500.00	0.00	500.00	0.00	
211-755-900.000	Printing & Pub	0.00	0.00	0.00	0.00	0.00	0.00	
211-755-930.000	Repairs & Maint	8,630.10	10,000.00	10,000.00	1,092.32	8,907.68	10.92	
211-755-959.000	Contingency Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
211-755-971.000	Equipment	170,693.00	4,500.00	4,500.00	0.00	4,500.00	0.00	
211-755-975.000	BIKE PATH- CONSTRUCTION	44,281.65	1,000,000.00	1,000,000.00	155,613.20	844,386.80	15.56	
211-755-990.000	Adm. Fees	45,000.00	45,000.00	45,000.00	0.00	45,000.00	0.00	
Total Dept 755-Bike Path		354,259.18	1,143,214.00	1,143,214.00	168,882.93	974,331.07	14.77	
Dept 852-Retiree Expenses								
211-852-715.000	Social Security Ee	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 852-Retiree Expenses		0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL Expenditures		354,259.18	1,143,214.00	1,143,214.00	168,882.93	974,331.07	14.77	
Fund 211 - Bike Path Fund:								
TOTAL REVENUES		403,636.02	397,539.00	397,539.00	430.40	397,108.60	0.11	
TOTAL EXPENDITURES		354,259.18	1,143,214.00	1,143,214.00	168,882.93	974,331.07	14.77	
NET OF REVENUES & EXPENDITURES		49,376.84	(745,675.00)	(745,675.00)	(168,452.53)	(577,222.47)	22.59	
Fund 219 - STREET LIGHTING FUND								
Revenues								
Dept 000								
219-000-404.000	Street Light Assessments	142,017.04	141,500.00	141,500.00	21.21	141,478.79	0.01	
219-000-664.000	Interest Earned	65.28	61.00	61.00	14.26	46.74	23.38	
219-000-699.000	Transfer From Other Fund	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		142,082.32	141,561.00	141,561.00	35.47	141,525.53	0.03	
TOTAL Revenues		142,082.32	141,561.00	141,561.00	35.47	141,525.53	0.03	
Expenditures								
Dept 448-Street Lighting								
219-448-920.000	Light & Power	121,528.29	135,000.00	135,000.00	9,838.17	125,161.83	7.29	
219-448-990.000	Adm. Fees	2,500.00	2,500.00	2,500.00	0.00	2,500.00	0.00	
Total Dept 448-Street Lighting		124,028.29	137,500.00	137,500.00	9,838.17	127,661.83	7.16	
TOTAL Expenditures		124,028.29	137,500.00	137,500.00	9,838.17	127,661.83	7.16	
Fund 219 - STREET LIGHTING FUND:								
TOTAL REVENUES		142,082.32	141,561.00	141,561.00	35.47	141,525.53	0.03	
TOTAL EXPENDITURES		124,028.29	137,500.00	137,500.00	9,838.17	127,661.83	7.16	
NET OF REVENUES & EXPENDITURES		18,054.03	4,061.00	4,061.00	(9,802.70)	13,863.70	241.39	

PERIOD ENDING 05/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	AVAILABLE	% BDGT
		03/31/2016	ORIGINAL	2016-17	05/31/2016	BALANCE	
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 241 - WEST MICHIGAN AIRPORT AUTHORITY FUND							
Revenues							
Dept 000							
241-000-403.000	Current Taxes	95,011.28	95,000.00	95,000.00	1.54	94,998.46	0.00
241-000-664.000	Interest Earned	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		95,011.28	95,000.00	95,000.00	1.54	94,998.46	0.00
TOTAL Revenues		95,011.28	95,000.00	95,000.00	1.54	94,998.46	0.00
Expenditures							
Dept 000							
241-000-831.000	AIRPORT AUTHORITY TAX COLLECTI	95,011.28	95,000.00	95,000.00	1.35	94,998.65	0.00
Total Dept 000		95,011.28	95,000.00	95,000.00	1.35	94,998.65	0.00
TOTAL Expenditures		95,011.28	95,000.00	95,000.00	1.35	94,998.65	0.00
Fund 241 - WEST MICHIGAN AIRPORT AUTHORITY FUND:							
TOTAL REVENUES		95,011.28	95,000.00	95,000.00	1.54	94,998.46	0.00
TOTAL EXPENDITURES		95,011.28	95,000.00	95,000.00	1.35	94,998.65	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.19	(0.19)	100.00
Fund 271 - LIBRARY FUND							
Revenues							
Dept 000							
271-000-403.000	Current Taxes	1,184,383.51	1,192,810.00	1,192,810.00	19.57	1,192,790.43	0.00
271-000-664.000	Interest Earned	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,184,383.51	1,192,810.00	1,192,810.00	19.57	1,192,790.43	0.00
TOTAL Revenues		1,184,383.51	1,192,810.00	1,192,810.00	19.57	1,192,790.43	0.00
Expenditures							
Dept 000							
271-000-830.000	HERRICK LIBRARY TAX COLLECTION	1,184,383.51	1,192,810.00	1,192,810.00	17.14	1,192,792.86	0.00
Total Dept 000		1,184,383.51	1,192,810.00	1,192,810.00	17.14	1,192,792.86	0.00
TOTAL Expenditures		1,184,383.51	1,192,810.00	1,192,810.00	17.14	1,192,792.86	0.00
Fund 271 - LIBRARY FUND:							
TOTAL REVENUES		1,184,383.51	1,192,810.00	1,192,810.00	19.57	1,192,790.43	0.00
TOTAL EXPENDITURES		1,184,383.51	1,192,810.00	1,192,810.00	17.14	1,192,792.86	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	2.43	(2.43)	100.00
Fund 351 - Sewer Distribution Fund							

PERIOD ENDING 05/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	AVAILABLE		% BDGT USED
		03/31/2016 NORM (ABNORM)	ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2016 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 351 - Sewer Distribution Fund								
Revenues								
Dept 000								
351-000-477.000	Sewer Inspection Fees	2,155.00	1,800.00	1,800.00	245.00	1,555.00	13.61	
351-000-626.000	Plan Review Income	0.00	0.00	0.00	0.00	0.00	0.00	
351-000-664.000	Interest Earned	4,162.60	4,924.00	4,924.00	(271.51)	5,195.51	(5.51)	
351-000-664.003	Interest On Assessments	16,399.26	14,000.00	14,000.00	72.00	13,928.00	0.51	
351-000-671.000	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	
351-000-672.000	Sewer-Special Assessments	115,492.13	67,000.00	67,000.00	4,000.00	63,000.00	5.97	
351-000-687.000	Over Payments / Refunded	0.00	0.00	0.00	0.00	0.00	0.00	
351-000-699.600	From Contingency	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		138,208.99	87,724.00	87,724.00	4,045.49	83,678.51	4.61	
TOTAL Revenues		138,208.99	87,724.00	87,724.00	4,045.49	83,678.51	4.61	
Expenditures								
Dept 000								
351-000-801.002	Professional Services-Plumbing	1,200.00	1,000.00	1,000.00	300.00	700.00	30.00	
351-000-804.000	Sewer - Engineering Fees	10,208.46	1,500.00	1,500.00	0.00	1,500.00	0.00	
351-000-958.000	Assessment Overpayments	0.00	0.00	0.00	0.00	0.00	0.00	
351-000-963.000	Sewer Reu Fees	1,510.00	1,500.00	1,500.00	0.00	1,500.00	0.00	
351-000-963.003	SANITARY LATERALS	(348.00)	0.00	0.00	0.00	0.00	0.00	
351-000-975.000	Sewer - Sewer Lines Constructi	0.00	0.00	0.00	0.00	0.00	0.00	
351-000-990.000	Adm. Fees	15,000.00	10,000.00	10,000.00	0.00	10,000.00	0.00	
351-000-999.000	Sewer- Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		27,570.46	14,000.00	14,000.00	300.00	13,700.00	2.14	
TOTAL Expenditures		27,570.46	14,000.00	14,000.00	300.00	13,700.00	2.14	
Fund 351 - Sewer Distribution Fund:								
TOTAL REVENUES		138,208.99	87,724.00	87,724.00	4,045.49	83,678.51	4.61	
TOTAL EXPENDITURES		27,570.46	14,000.00	14,000.00	300.00	13,700.00	2.14	
NET OF REVENUES & EXPENDITURES		110,638.53	73,724.00	73,724.00	3,745.49	69,978.51	5.08	
Fund 403 - Capital Projects Fund								
Revenues								
Dept 000								
403-000-664.000	Interest Earned	15,637.79	10,285.00	10,285.00	(3,593.58)	13,878.58	(34.94)	
403-000-664.006	Sd - Interest Earn/investments	0.00	0.00	0.00	0.00	0.00	0.00	
403-000-664.900	Increase (Decrease) in Fair Va	(12.50)	0.00	0.00	0.00	0.00	0.00	
403-000-671.000	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	
403-000-699.000	Transfer From Other Fund	1,011,600.00	115,000.00	115,000.00	0.00	115,000.00	0.00	
403-000-699.600	From Contingency	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		1,027,225.29	125,285.00	125,285.00	(3,593.58)	128,878.58	(2.87)	
TOTAL Revenues		1,027,225.29	125,285.00	125,285.00	(3,593.58)	128,878.58	(2.87)	
Expenditures								

PERIOD ENDING 05/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	AVAILABLE	% BDGT
		03/31/2016	ORIGINAL	2016-17	05/31/2016	BALANCE	
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 403 - Capital Projects Fund							
Expenditures							
Dept 000							
403-000-955.003	RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
403-000-971.000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00
403-000-972.000	Building Improvements	0.00	0.00	0.00	0.00	0.00	0.00
403-000-973.000	Land Improvements	79,975.95	815,000.00	815,000.00	316,393.32	498,606.68	38.82
403-000-975.000	Cpf - Water Sad Loan	0.00	0.00	0.00	0.00	0.00	0.00
403-000-999.000	Transfer Out	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		79,975.95	815,000.00	815,000.00	316,393.32	498,606.68	38.82
TOTAL Expenditures		79,975.95	815,000.00	815,000.00	316,393.32	498,606.68	38.82
Fund 403 - Capital Projects Fund:							
TOTAL REVENUES		1,027,225.29	125,285.00	125,285.00	(3,593.58)	128,878.58	2.87
TOTAL EXPENDITURES		79,975.95	815,000.00	815,000.00	316,393.32	498,606.68	38.82
NET OF REVENUES & EXPENDITURES		947,249.34	(689,715.00)	(689,715.00)	(319,986.90)	(369,728.10)	46.39
Fund 404 - Local Streets							
Revenues							
Dept 000							
404-000-403.000	Current Taxes - Local Streets	475,733.70	479,245.00	479,245.00	7.84	479,237.16	0.00
404-000-664.000	Interest Earned	565.09	890.00	890.00	126.81	763.19	14.25
404-000-699.000	Transfer From Other Fund	0.00	150,000.00	150,000.00	0.00	150,000.00	0.00
Total Dept 000		476,298.79	630,135.00	630,135.00	134.65	630,000.35	0.02
TOTAL Revenues		476,298.79	630,135.00	630,135.00	134.65	630,000.35	0.02
Expenditures							
Dept 901-Capital Outlay							
404-901-702.000	Salary	42.00	1,000.00	1,000.00	0.00	1,000.00	0.00
404-901-715.000	Social Security Ee	2.60	124.00	124.00	0.00	124.00	0.00
404-901-715.002	Medicare Ee	0.61	29.00	29.00	0.00	29.00	0.00
404-901-717.000	Hospitalization Ins	0.00	0.00	0.00	0.00	0.00	0.00
404-901-719.000	Fringe Ben - Retirement Plan	0.00	0.00	0.00	0.00	0.00	0.00
404-901-720.000	Frng Ben - Other Employee Bens	0.00	0.00	0.00	0.00	0.00	0.00
404-901-740.000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00
404-901-801.000	Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00
404-901-930.000	Repairs & Maint	12,299.70	24,000.00	24,000.00	0.00	24,000.00	0.00
404-901-975.000	Hwy & Streets - Construction	465,666.80	600,000.00	600,000.00	0.00	600,000.00	0.00
404-901-990.000	Adm. Fees	7,500.00	7,500.00	7,500.00	0.00	7,500.00	0.00
Total Dept 901-Capital Outlay		485,511.71	632,653.00	632,653.00	0.00	632,653.00	0.00
TOTAL Expenditures		485,511.71	632,653.00	632,653.00	0.00	632,653.00	0.00
Fund 404 - Local Streets:							

PERIOD ENDING 05/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	AVAILABLE		% BDGT USED
		03/31/2016 NORM (ABNORM)	ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2016 NORM (ABNORM)	BALANCE	NORM (ABNORM)	
Fund 404 - Local Streets								
TOTAL REVENUES		476,298.79	630,135.00	630,135.00	134.65	630,000.35		0.02
TOTAL EXPENDITURES		485,511.71	632,653.00	632,653.00	0.00	632,653.00		0.00
NET OF REVENUES & EXPENDITURES		(9,212.92)	(2,518.00)	(2,518.00)	134.65	(2,652.65)		5.35
Fund 581 - Park Twp Airport								
Revenues								
Dept 000								
581-000-644.000	Fuel Sales	32,314.55	32,000.00	32,000.00	2,759.10	29,240.90		8.62
581-000-664.000	Interest Earned	51.49	42.00	42.00	7.65	34.35		18.21
581-000-667.000	Building Rentals	36,215.00	34,500.00	34,500.00	6,220.00	28,280.00		18.03
581-000-671.000	Miscellaneous Income	3,005.00	0.00	0.00	0.00	0.00		0.00
581-000-675.000	DONATIONS/CONTRIBUTIONS	63,376.45	0.00	0.00	47.68	(47.68)		100.00
581-000-699.000	Transfer From Other Fund	0.00	0.00	0.00	0.00	0.00		0.00
Total Dept 000		134,962.49	66,542.00	66,542.00	9,034.43	57,507.57		13.58
Dept 853-Park Twp Airport								
581-853-671.000	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00		0.00
Total Dept 853-Park Twp Airport		0.00	0.00	0.00	0.00	0.00		0.00
TOTAL Revenues		134,962.49	66,542.00	66,542.00	9,034.43	57,507.57		13.58
Expenditures								
Dept 853-Park Twp Airport								
581-853-702.000	AIRPORT SALARY	137.56	150.00	150.00	0.00	150.00		0.00
581-853-715.000	Social Security Ee	8.40	10.00	10.00	0.00	10.00		0.00
581-853-715.002	Medicare Ee	1.96	5.00	5.00	0.00	5.00		0.00
581-853-719.000	FRINGE BEN - RETIREMENT PLAN	10.94	20.00	20.00	0.00	20.00		0.00
581-853-727.000	Supplies	335.25	300.00	300.00	0.00	300.00		0.00
581-853-729.000	Gas & Oil	30,261.40	25,000.00	25,000.00	0.00	25,000.00		0.00
581-853-801.000	Professional Fees	13,854.00	14,000.00	14,000.00	2,300.00	11,700.00		16.43
581-853-803.000	Purchased Services	3,486.33	4,600.00	4,600.00	0.00	4,600.00		0.00
581-853-850.000	Telephone	445.12	0.00	0.00	0.00	0.00		0.00
581-853-851.000	Communication	637.04	840.00	840.00	139.96	700.04		16.66
581-853-920.000	Light & Power	4,095.01	5,500.00	5,500.00	253.03	5,246.97		4.60
581-853-921.000	Water & Sewer	294.55	250.00	250.00	0.00	250.00		0.00
581-853-922.000	Heat	561.02	500.00	500.00	193.52	306.48		38.70
581-853-930.000	Repairs & Maint	1,769.88	29,600.00	29,600.00	9,962.85	19,637.15		33.66
581-853-960.000	Insurance	0.00	1,000.00	1,000.00	0.00	1,000.00		0.00
581-853-968.000	Depreciation Expense	0.00	6,000.00	6,000.00	0.00	6,000.00		0.00
581-853-990.000	Adm. Fees	2,500.00	2,500.00	2,500.00	0.00	2,500.00		0.00
Total Dept 853-Park Twp Airport		58,398.46	90,275.00	90,275.00	12,849.36	77,425.64		14.23
TOTAL Expenditures		58,398.46	90,275.00	90,275.00	12,849.36	77,425.64		14.23
Fund 581 - Park Twp Airport:								
TOTAL REVENUES		134,962.49	66,542.00	66,542.00	9,034.43	57,507.57		13.58
TOTAL EXPENDITURES		58,398.46	90,275.00	90,275.00	12,849.36	77,425.64		14.23

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GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	AVAILABLE	% BDGT
		03/31/2016	ORIGINAL	2016-17	05/31/2016	BALANCE	
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 581 - Park Twp Airport							
NET OF REVENUES & EXPENDITURES		76,564.03	(23,733.00)	(23,733.00)	(3,814.93)	(19,918.07)	16.07
Fund 591 - Water Fund							
Revenues							
Dept 000							
591-000-601.000	Water Connection	81,353.00	60,000.00	60,000.00	6,964.00	53,036.00	11.61
591-000-626.000	Plan Review Income	106.25	0.00	0.00	562.00	(562.00)	100.00
591-000-642.000	Water Bills	1,130,389.18	1,125,000.00	1,125,000.00	2,972.59	1,122,027.41	0.26
591-000-664.000	Interest Earned	4,505.90	11,952.00	11,952.00	(634.15)	12,586.15	(5.31)
591-000-664.003	Interest On Assessments	14,165.54	14,250.00	14,250.00	177.26	14,072.74	1.24
591-000-664.900	Increase (Decrease) in Fair Va	3,982.50	0.00	0.00	0.00	0.00	0.00
591-000-670.000	Hydrant Rentals	50,000.00	50,000.00	50,000.00	0.00	50,000.00	0.00
591-000-671.000	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00
591-000-672.000	ASSESSMENT PRINCIPAL	285,686.50	80,000.00	80,000.00	6,464.50	73,535.50	8.08
591-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
591-000-675.000	DONATIONS/CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
591-000-688.000	Overpayments	0.00	0.00	0.00	0.00	0.00	0.00
591-000-699.000	Transfer From Other Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,570,188.87	1,341,202.00	1,341,202.00	16,506.20	1,324,695.80	1.23
TOTAL Revenues		1,570,188.87	1,341,202.00	1,341,202.00	16,506.20	1,324,695.80	1.23
Expenditures							
Dept 000							
591-000-702.000	SALARIES	30,177.79	31,066.00	31,066.00	4,205.20	26,860.80	13.54
591-000-715.000	Social Security Ee	1,833.11	1,927.00	1,927.00	253.91	1,673.09	13.18
591-000-715.002	Medicare Ee	428.74	451.00	451.00	59.40	391.60	13.17
591-000-717.000	Hospitalization Ins	8,476.08	8,453.00	8,453.00	2,315.00	6,138.00	27.39
591-000-719.000	Fringe Ben - Retirement Plan	3,904.52	4,163.00	4,163.00	4,999.08	(836.08)	120.08
591-000-720.000	Frng Ben - Other Employee Bens	817.75	857.00	857.00	212.80	644.20	24.83
591-000-727.000	Supplies	220.30	1,700.00	1,700.00	696.42	1,003.58	40.97
591-000-728.000	Postage	7,225.99	7,200.00	7,200.00	1,180.03	6,019.97	16.39
591-000-731.000	Agent Fees	0.00	0.00	0.00	0.00	0.00	0.00
591-000-801.000	Professional Fees	2,174.70	8,800.00	8,800.00	638.00	8,162.00	7.25
591-000-801.002	Professional Services-Plumbing	400.00	1,000.00	1,000.00	50.00	950.00	5.00
591-000-804.000	Water & Sew - Eng Fees	2,316.07	4,500.00	4,500.00	522.00	3,978.00	11.60
591-000-804.001	ENGINEERING FEES - SPYGLASS	0.00	0.00	0.00	0.00	0.00	0.00
591-000-805.000	MISS DIG	10,324.83	11,000.00	11,000.00	1,033.62	9,966.38	9.40
591-000-806.000	Mich Water Supply Annual	4,597.22	5,500.00	5,500.00	0.00	5,500.00	0.00
591-000-900.000	Printing & Pub	2,547.95	0.00	0.00	0.00	0.00	0.00
591-000-920.000	Light & Power	4,583.86	4,900.00	4,900.00	296.25	4,603.75	6.05
591-000-922.000	Heat	927.91	1,200.00	1,200.00	139.03	1,060.97	11.59
591-000-930.000	Repairs & Maint	164.64	100,165.00	100,165.00	0.00	100,165.00	0.00
591-000-940.000	Hydrant Rental & Maint Exp	39,046.80	39,000.00	39,000.00	1,446.40	37,553.60	3.71
591-000-955.002	Plan & Review Fees	0.00	0.00	0.00	0.00	0.00	0.00
591-000-958.000	Overpayment	0.00	0.00	0.00	0.00	0.00	0.00
591-000-963.000	Water Service	115,414.79	100,000.00	100,000.00	11,435.97	88,564.03	11.44
591-000-963.001	Water Use	628,435.04	620,000.00	620,000.00	0.00	620,000.00	0.00
591-000-963.002	Operating Fees	203,784.00	200,000.00	200,000.00	0.00	200,000.00	0.00
591-000-968.000	Depreciation Expense	0.00	271,950.00	271,950.00	0.00	271,950.00	0.00
591-000-968.001	Amort Of Cont Capital	0.00	0.00	0.00	0.00	0.00	0.00
591-000-975.000	Construction	0.00	0.00	0.00	0.00	0.00	0.00
591-000-990.000	Adm. Fees	65,000.00	65,000.00	65,000.00	0.00	65,000.00	0.00
591-000-995.000	Interest Expense	3,378.06	4,000.00	4,000.00	0.00	4,000.00	0.00

PERIOD ENDING 05/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	AVAILABLE	% BDGT
		03/31/2016	ORIGINAL	2016-17	05/31/2016	BALANCE	
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 591 - Water Fund							
Expenditures							
591-000-999.000	Transfer Out	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		<u>1,136,180.15</u>	<u>1,492,832.00</u>	<u>1,492,832.00</u>	<u>29,483.11</u>	<u>1,463,348.89</u>	<u>1.97</u>
TOTAL Expenditures		<u>1,136,180.15</u>	<u>1,492,832.00</u>	<u>1,492,832.00</u>	<u>29,483.11</u>	<u>1,463,348.89</u>	<u>1.97</u>
Fund 591 - Water Fund:							
TOTAL REVENUES		1,570,188.87	1,341,202.00	1,341,202.00	16,506.20	1,324,695.80	1.23
TOTAL EXPENDITURES		<u>1,136,180.15</u>	<u>1,492,832.00</u>	<u>1,492,832.00</u>	<u>29,483.11</u>	<u>1,463,348.89</u>	<u>1.97</u>
NET OF REVENUES & EXPENDITURES		434,008.72	(151,630.00)	(151,630.00)	(12,976.91)	(138,653.09)	8.56
TOTAL REVENUES - ALL FUNDS							
		9,435,085.51	8,136,113.00	8,136,113.00	111,621.65	8,024,491.35	10.75
TOTAL EXPENDITURES - ALL FUNDS							
		<u>8,052,192.44</u>	<u>9,782,988.00</u>	<u>9,782,988.00</u>	<u>1,051,305.45</u>	<u>8,731,682.55</u>	<u>10.75</u>
NET OF REVENUES & EXPENDITURES		<u>1,382,893.07</u>	<u>(1,646,875.00)</u>	<u>(1,646,875.00)</u>	<u>(939,683.80)</u>	<u>(707,191.20)</u>	<u>57.06</u>

Park Township Investments

5/31/2016

Certificates of Deposit

Fund	Purchase Date	Amount of Investment	Total by Fund	Bank Name	Interest Percentage	Maturity
General	08/19/15	300,000	300,000	Huntington	0.30	08/18/16
Police/E-Unit	08/28/15	200,000	450,000	Huntington	0.30	08/26/16
Police/E-Unit	03/23/16	250,000		MB Financial Bank	0.70	06/23/17
Capital Improvement	11/19/15	200,000	1,250,000	Flagstar	0.65	11/18/16
Capital Improvement	12/21/15	200,000		Flagstar	0.75	12/20/16
Capital Improvement	12/21/15	200,000		Flagstar	0.75	12/20/16
Capital Improvement	06/14/15	200,000		Chemical	0.40	06/03/16
Capital Improvement	08/09/15	200,000		Chemical	0.40	08/09/16
Capital Improvement	03/24/16	250,000		Ally Bank	0.85	09/25/17
Sewer	12/01/15	250,000		250,000	Flagstar	0.65
Water	05/31/16	250,000	750,000	Wells Fargo	1.25 - 2.75	05/31/20
Water	01/29/16	250,000		Wells Fargo	1.35	01/29/19
Water	02/18/16	250,000		JP Morgan Chase	1.00 - 2.50	02/18/19

Savings

Fund	Amount of Investment	Total by Fund	Bank Name	Interest Percentage
Multiple	2,150,526	N/A	Flagstar Bank	0.55

Money Market Funds

Fund	Amount of Investment	Total by Fund	Bank Name	Interest Percentage
Sewer	452,467	905,458	West MI Community Bank	0.40
Sewer	452,991		West MI Community Bank Insured Cash Sweep Account (additional FDIC coverage)	0.30
Capital Improvement	500,579	500,579		

Park Township Investments

5/31/2016

Commercial Paper

Fund	Amount of Investment	Total by Fund	Rating	Entity	Interest Percentage	Maturity
Bike Path	498,198	498,198	A1,P1	Toyota	0.70	8/15/2016
Capital Improvement	498,474		A1,P1	ABN Amro	0.65	9/1/2016
Capital Improvement	498,967		A1,P1	Standard Charter Bank	0.60	6/1/2016
Capital Improvement	501,746		A2,P2	Ford Motor Credit	0.65	6/7/2016
Capital Improvement	497,142	1,996,329	A1,P1	SyngentaWilmington	1.05	8/12/2016

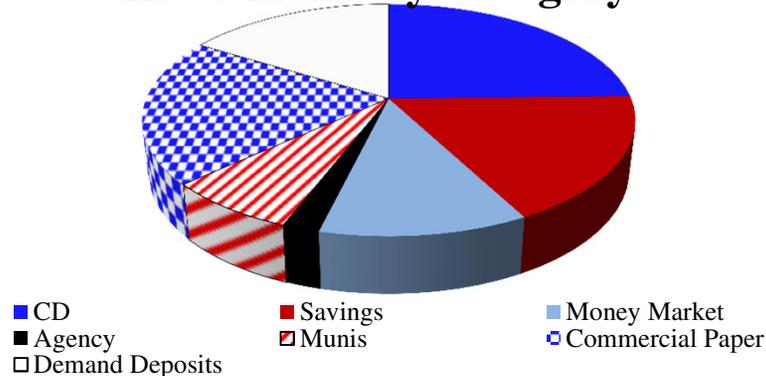
Agency Bonds

Fund	Amount of Investment	Total by Fund	Rating	Agency	Interest Percentage	Maturity
Water	250,000	250,000	Aaa	FHLMC	1.00	1/29/2018

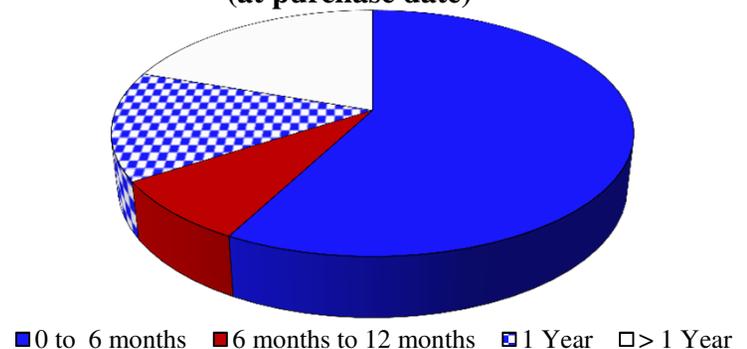
Municipal Bonds

Fund	Amount of Investment	Total by Fund	Rating	Entity	Interest Percentage	Maturity
General	402,956	402,956	Aa1	Ionia Public Schools	1.70	3/1/2020
Police/E-Unit	251,550	251,550	AA-	Lincoln Mich Consolidated Schools	2.09	5/1/2020
Water	251,050	251,050	Aa1	Laingsburg School District	1.31	5/1/2018

Investments by Category



Investments by Maturity (at purchase date)



Building and Zoning Department

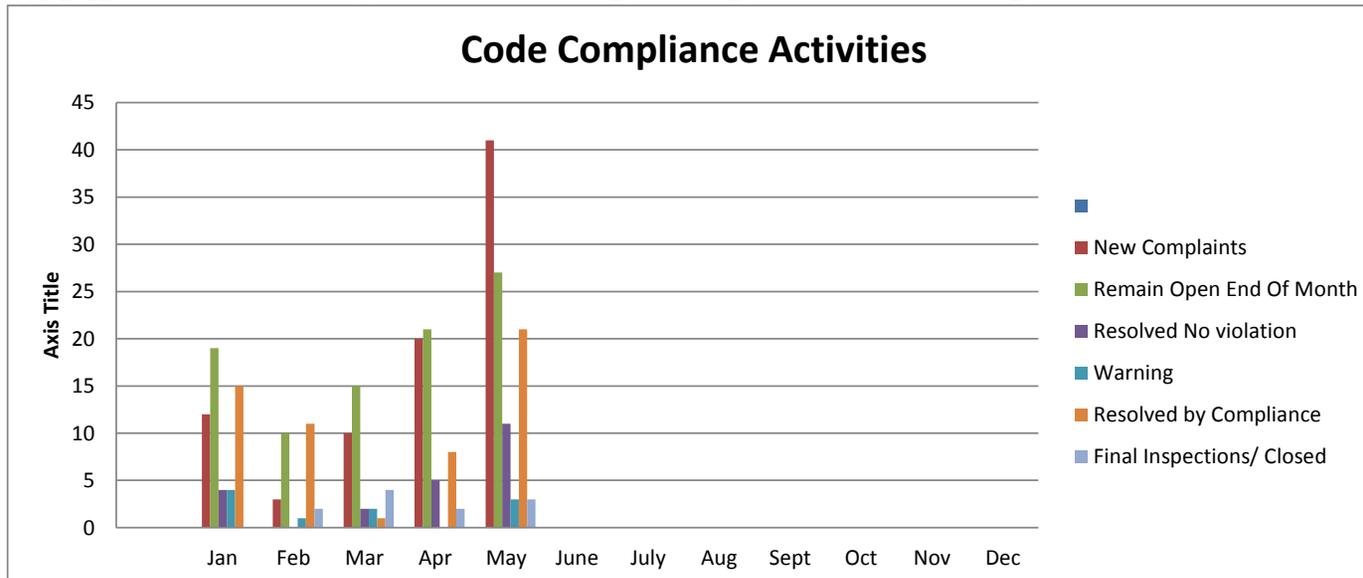
Monthly Permit Report

Permit.DateIssued Between 5/1/2016 12:00:00 AM AND 5/31/2016 11:59:59 PM

Category	Value	Permit Fees	Number of Permits
Accessory Building	86,100	548.00	5
Com, Alteration	3,500	56.00	1
Deck	34,950	384.00	6
Electrical	0	2,640.00	23
Fireplace	0	960.00	8
Mechanical	0	1,910.00	25
Plumbing	0	1,285.00	10
Pools	129,000	596.00	2
Res, Addition	378,800	1,681.00	6
Res, Alteration	361,240	2,307.00	19
Res, New Home	1,545,222	5,478.00	6
<i>Monthly Totals</i>	<i>\$2,538,812</i>	<i>\$17,845</i>	<i>111</i>
<i>Year to Date Totals</i>	<i>\$14,000,448</i>	<i>\$95,815</i>	<i>519</i>
<i>Last Year to Date Totals</i>	<i>\$11,301,335</i>	<i>\$75,290</i>	<i>434</i>

2016 Code Compliance Report

2016	New Complaints	Remain Open End Of Month	Resolved No violation	Warning	Resolved by Compliance	Final Inspections/ Closed
Jan	12	19	4	4	15	0
Feb	3	10	0	1	11	2
Mar	10	15	2	2	1	4
Apr	20	21	5	0	8	2
May	41	27	11	3	21	3
June						
July						
Aug						
Sept						
Oct						
Nov						
Dec						
Year to date	86		22	10	56	11
YTD 2015	75		19	5	31	6
YTD 2014	81		13	38	27	3
YTD 2013	38		6	7	15	3
YTD 2012	64		13	10	36	20



GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000					
101-000-090.000	Prepaid Insurance	Accident Fund	INITIAL INSTALLMENT	2,682.17	76131
101-000-090.000	Prepaid Insurance	BERENDS HENDRICKS STUIT	RENEWAL OF FF POLICY	457.83	76132
101-000-090.100	PREPAID POSTAGE	PURCHASE POWER	POSTAGE FOR VARIOUS DEPART	600.00	76172
101-000-231.000	PAYROLL DEDUCTIONS	PRIORITY HEALTH	HEALTH INSURANCE FOR STAFF	1,265.10	76170
101-000-255.000	Deposits	Prein & Newhof	TIMBERLINE ACRES WEST NO 4	144.00	
101-000-255.000	Deposits	Prein & Newhof	SERVICES RELATED TO THE VI	432.00	
101-000-403.000	Current Taxes-Allocated	OTTAWA COUNTY TREASURER	DELINQUENT TAX STATEMENT 4	7.10	76148
101-000-407.000	Trailer Taxes	OTTAWA COUNTY TREASURER	MOBILE HOMES TAX - HOLIDAY	852.50	76149
101-000-407.000	Trailer Taxes	OTTAWA COUNTY TREASURER	HOLIDAY HAVEN FULL YEAR 20	1,050.00	
Total For Dept 000				7,490.70	
Dept 101 Township Board Of Trustees					
101-101-750.000	Board Dues & Subscriptions	Mactawa Area Coordinating	MACATAWA WATERSHED/STORMWA	13,253.06	76167
101-101-750.000	Board Dues & Subscriptions	Mactawa Area Coordinating	ANNUAL DUES FOR MACC FY 20	18,311.00	76182
Total For Dept 101 Townshi				31,564.06	
Dept 172 Manager					
101-172-717.000	HOSPITALIZATION INS	PRIORITY HEALTH	HEALTH INSURANCE FOR STAFF	1,020.47	76170
101-172-720.000	MGR. FRNG BEN - OTHER EMP	DELTA DENTAL OF MICHIGAN	DENTAL BENEFITS FOR STAFF	72.39	76162
101-172-720.000	MGR. FRNG BEN - OTHER EMP	VISION SERVICE PLAN-CONNEC	VISION BENEFIT FOR STAFF	10.71	76177
101-172-720.000	MGR. FRNG BEN - OTHER EMP	IRELIANCE STANDARD LIFE	GL 155135 & LTD 126947	73.92	76183
Total For Dept 172 Manager				1,177.49	
Dept 201 Finance					
101-201-717.000	FINANCE HOSPITALIZATION IN	PRIORITY HEALTH	HEALTH INSURANCE FOR STAFF	464.07	76170
101-201-720.000	FINANCE-OTHER EMPLOYEE BEN	DELTA DENTAL OF MICHIGAN	DENTAL BENEFITS FOR STAFF	36.63	76162
101-201-720.000	FINANCE-OTHER EMPLOYEE BEN	VISION SERVICE PLAN-CONNEC	VISION BENEFIT FOR STAFF	7.02	76177
101-201-720.000	FINANCE-OTHER EMPLOYEE BEN	RELIANCE STANDARD LIFE	GL 155135 & LTD 126947	58.48	76183
101-201-750.000	FINANCE-DUES & SUBSCRIPTIC	GOVERNMENT FINANCE OFFICE	CFMEMBERSHIP RENEWAL	190.00	
101-201-860.000	FINANCE-MILEAGE	CONNIE VANDERSCHAAF	MILEAGE	29.16	76084
101-201-956.000	Meetings/seminars	CONNIE VANDERSCHAAF	CLASS REGISTRATION	580.00	
Total For Dept 201 Finance				1,365.36	
Dept 215 Clerk					
101-215-717.000	HOSPITALIZATION INS	PRIORITY HEALTH	HEALTH INSURANCE FOR STAFF	1,025.34	76170
101-215-720.000	CLERK FRNG BEN - OTHER EMP	DELTA DENTAL OF MICHIGAN	DENTAL BENEFITS FOR STAFF	107.07	76162
101-215-720.000	CLERK FRNG BEN - OTHER EMP	VISION SERVICE PLAN-CONNEC	VISION BENEFIT FOR STAFF	15.37	76177
101-215-720.000	CLERK FRNG BEN - OTHER EMP	RELIANCE STANDARD LIFE	GL 155135 & LTD 126947	35.58	76183
101-215-727.000	Clerk Supplies	Staples	ITEMS FOR VARIOUS DEPARTME	20.89	76185
Total For Dept 215 Clerk				1,204.25	
Dept 228 Information Technology					
101-228-740.000	Small Equipment	Staples	INK FOR PRINTERS	99.99	76185
101-228-740.000	Small Equipment	Staples	PORT CONNECTOR FOR DUAL SC	19.71	76185
101-228-803.000	IT PURCHASED SERVICES	CHARTER COMMUNICATIONS	52 152ND AVE	125.00	76135
101-228-803.000	IT PURCHASED SERVICES	Worksighted	NETWORK MANAGEMENT	183.00	76156
101-228-803.000	IT PURCHASED SERVICES	Worksighted	CRITERION NETWORK MANAGEME	1,282.00	76156
101-228-803.000	IT PURCHASED SERVICES	Worksighted	BACKUP TO CLOUD STORAGE	554.00	76156
101-228-803.000	IT PURCHASED SERVICES	APEX SOFTWARE	MAINTENANCE RENEWAL	575.00	
Total For Dept 228 Informa				2,838.70	
Dept 253 Treasurer					
101-253-717.000	HOSPITALIZATION INS	PRIORITY HEALTH	HEALTH INSURANCE FOR STAFF	306.15	76170
101-253-720.000	TREAS. FRNG BEN - OTHER EM	DELTA DENTAL OF MICHIGAN	DENTAL BENEFITS FOR STAFF	21.73	76162
101-253-720.000	TREAS. FRNG BEN - OTHER EM	VISION SERVICE PLAN-CONNEC	VISION BENEFIT FOR STAFF	3.22	76177
101-253-720.000	TREAS. FRNG BEN - OTHER EM	RELIANCE STANDARD LIFE	GL 155135 & LTD 126947	12.02	76183
101-253-728.000	Postage	KENT COMMUNICATIONS	EXTIMATED PPOSTAGE FOR SUM	3,178.01	
Total For Dept 253 Treasur				3,521.13	
Dept 257 Assessor					
101-257-717.000	HOSPITALIZATION INS	PRIORITY HEALTH	HEALTH INSURANCE FOR STAFF	2,553.62	76170

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 257 Assessor					
101-257-720.000	Assessor Frng Ben - Other	DELTA DENTAL OF MICHIGAN	DENTAL BENEFITS FOR STAFF	206.23	76162
101-257-720.000	ASSESSOR FRNG BEN - OTHER	VISION SERVICE PLAN-CONNEC	VISION BENEFIT FOR STAFF	29.92	76177
101-257-720.000	ASSESSOR FRNG BEN - OTHER	RELIANCE STANDARD LIFE	GL 155135 & LTD 126947	95.55	76183
101-257-860.000	Assessor - Mileage	Al Nykamp	MILEAGE AND CLASS REGISTR	183.06	
101-257-860.000	Mileage	JONETTA BROWN	MILEAGE AND CLASS FEES	131.92	
101-257-956.000	Meetings/seminars	Al Nykamp	MILEAGE AND CLASS REGISTR	40.00	
101-257-956.000	Meetings/seminars	JONETTA BROWN	MILEAGE AND CLASS FEES	20.00	
Total For Dept 257 Assessc				3,260.30	
Dept 262 Elections					
101-262-727.000	Supplies	HOLLAND TRAILER	TRAILER RENTAL FOR ELECTIC	100.00	76142
101-262-727.000	Supplies	Staples	ITEMS FOR VARIOUS DEPARTME	139.99	76185
101-262-727.000	Supplies	Staples	LABELS FOR ELECTIONS	26.14	76185
101-262-740.000	Small Equipment	Staples	CARD READERS FOR ELECTIONS	149.97	76185
101-262-860.000	Mileage	KRISTA GREENDYKE	ELECTION DAY MILEAGE	19.98	
Total For Dept 262 Electic				436.08	
Dept 264 Twp Property					
101-264-717.000	HOSPITALIZATION INS	PRIORITY HEALTH	HEALTH INSURANCE FOR STAFF	163.72	76170
101-264-720.000	TWP PROP. FRNG BEN - OTHEF	DELTA DENTAL OF MICHIGAN	DENTAL BENEFITS FOR STAFF	14.82	76162
101-264-720.000	TWP PROP. FRNG BEN - OTHEF	VISION SERVICE PLAN-CONNEC	VISION BENEFIT FOR STAFF	2.48	76177
101-264-720.000	TWP PROP. FRNG BEN - OTHEF	RELIANCE STANDARD LIFE	GL 155135 & LTD 126947	4.93	76183
101-264-727.000	Supplies	Staples	PRINTER INK FOR MAINTENANC	96.99	76185
101-264-801.000	Professional Fees	REPUBLIC SERVICES	TRASH HAULING AT VARIOUS I	2,055.40	76174
101-264-920.000	Light & Power	Consumers Energy	1468 OBR	131.49	76137
101-264-922.000	Heat	SEMCO ENERGY	1466 OBR	63.01	
Total For Dept 264 Twp Prc				2,532.84	
Dept 265 Twp Office					
101-265-717.000	TWP OFF. FRNG BEN - HOSPII	PRIORITY HEALTH	HEALTH INSURANCE FOR STAFF	1,953.15	76170
101-265-720.000	TWP OFF. FRNG BEN - OTHER	DELTA DENTAL OF MICHIGAN	DENTAL BENEFITS FOR STAFF	190.94	76162
101-265-720.000	TWP OFF. FRNG BEN - OTHER	VISION SERVICE PLAN-CONNEC	VISION BENEFIT FOR STAFF	27.70	76177
101-265-720.000	TWP OFF. FRNG BEN - OTHER	RELIANCE STANDARD LIFE	GL 155135 & LTD 126947	58.64	76183
101-265-727.000	Office Supplies	Fris Office Outfitters	OFFICE SUPPLIES	65.35	76139
101-265-727.000	Office Supplies	FIRST CHOICE COFFEE SERVICI	ITEMS FOR OFFICE BREAK ROC	81.55	76163
101-265-727.000	Office Supplies	Staples	CARD READERS FOR ELECTIONS	49.99	76185
101-265-728.000	TWP Off- Postage	PURCHASE POWER	POSTAGE FOR VARIOUS DEPARI	8.65	76172
101-265-801.000	PROFESSIONAL FEES	DELTA DENTAL OF MICHIGAN	DENTAL BENEFITS FOR STAFF	7.55	76162
101-265-801.000	PROFESSIONAL FEES	PRIORITY HEALTH	HEALTH INSURANCE FOR STAFF	214.00	76170
101-265-850.000	Telephone	VERIZON WIRELESS	DATA CHARGES FOR TABLETS	270.55	76155
101-265-850.000	Telephone	VERIZON WIRELESS	PHONES FOR FD	(47.98)	76155
101-265-850.000	Telephone	AT&T	OFFICE PHONE SYSTEM	137.55	76158
101-265-850.000	TWP Off- Telephone	THE ISERV COMPANY LLC	DIGITAL AND VOICE BUNDLES	369.12	76186
101-265-860.000	Mileage	CINDY GLENNIE	ITEMS FOR OFFICE	1.15	76081
101-265-900.000	Printing & Pub	Printing Systems Inc	DEPOSIT SLIP BOOKS - GF	57.34	76150
101-265-900.000	Printing & Pub	Printing Systems Inc	DEPOSIT SLIPS - TAX	57.34	76150
101-265-920.000	Light & Power	Board of Public Works	52 152ND	576.92	
101-265-922.000	Heat	SEMCO ENERGY	52 152ND AVE	172.36	
101-265-930.000	Repairs & Maint	CINDY GLENNIE	ITEMS FOR OFFICE	41.85	76081
101-265-930.000	Repairs & Maint	Tru-Green Chem Lawn	52 152ND AVE	110.00	76153
101-265-930.000	Repairs & Maint	Kendall Electric Inc.	ITEMS FOR OFFICE LIGHTING	19.64	76166
101-265-930.000	Repairs & Maint	VAN DEN BERGE PEST CONTROL	IPEST CONTROL AT TWP OFFICE	132.00	76176
101-265-930.000	Repairs & Maint	Chips Groundcover, LLC	MULCH FOR OFFICE	80.97	
101-265-930.000	Repairs & Maint	Chips Groundcover, LLC	MULCH FOR OFFICE	134.96	
101-265-930.000	Repairs & Maint	Chips Groundcover, LLC	MULCH FOR OFFICE	134.96	
101-265-930.000	Repairs & Maint	Chips Groundcover, LLC	MULCH FOR OFFICE	107.96	
101-265-930.000	Repairs & Maint	Chips Groundcover, LLC	MULCH FOR OFFICE	80.97	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 265 Twp Office					
101-265-930.000	Repairs & Maint	EBC Security & Electric	QUARTERLY MONITORING SERVI	81.00	
101-265-930.000	TWP OFF- REPAIRS & MAINTEN	Apparelmaster	52 152ND	23.82	
Total For Dept 265 Twp Off				5,200.00	
Dept 266 Attorney/ Counsel					
101-266-801.000	Professional Fees	THRUN LAW FIRM, P.C.	GENERAL MATTERS	844.80	
101-266-801.000	Professional Fees	THRUN LAW FIRM, P.C.	PW PUD	243.20	
101-266-801.000	Professional Fees	THRUN LAW FIRM, P.C.	ZONING ORDINANCE	1,048.80	
101-266-801.000	Professional Fees	THRUN LAW FIRM, P.C.	MEETING ATTENDANCE	100.00	
Total For Dept 266 Attorne				2,236.80	
Dept 276 Cemetery					
101-276-727.000	Supplies	Westenbroek Mower, Inc.	TRIMMER FOR CEMETERY	74.97	76129
101-276-860.000	Mileage	Lee Harris	40 MILES	21.60	
101-276-920.000	Light & Power	Consumers Energy	2197 W LAKEWOOD BLVD	37.85	76137
101-276-920.000	Light & Power	Consumers Energy	3332 N 168TH AVE	22.84	76137
101-276-930.000	Repairs & Maint	KERKSTRA PORTABLE RESTROOM	LAKEWOOD CEMETERY	85.00	76098
101-276-930.000	Repairs & Maint	Landscape Design Services	LAWN CARE PROGRAM/ROADSIDE	742.00	76145
101-276-930.000	Repairs & Maint	Van Wieren Hardware	NUMBERS/MOLE CONTROL	30.72	76154
101-276-930.000	Repairs & Maint	Van Wieren Hardware	TWINE/POLE	12.99	76154
101-276-930.000	Repairs & Maint	Van Wieren Hardware	SPRINKLING CAN	22.47	76154
Total For Dept 276 Cemeter				1,050.44	
Dept 336 Fire Department					
101-336-717.000	Hospitalization Ins	PRIORITY HEALTH	HEALTH INSURANCE FOR STAFF	9.28	76170
101-336-720.000	Fire Frng Ben - Other Empl	DELTA DENTAL OF MICHIGAN	DENTAL BENEFITS FOR STAFF	0.73	76162
101-336-720.000	FIRE FRNG BEN - OTHER EMPI	VISION SERVICE PLAN-CONNEC	VISION BENEFIT FOR STAFF	0.14	76177
101-336-720.000	FIRE FRNG BEN - OTHER EMPI	RELIANCE STANDARD LIFE	GL 155135 & LTD 126947	0.52	76183
101-336-727.000	Fire Supplies	Nye Uniform	ITEMS FOR FD	105.23	76146
101-336-727.000	Fire Supplies	WYRICK CO.	ITEMS FOR FIRE DEPT	100.75	76179
101-336-727.000	Fire Supplies	SAMM SALES & MARKETING OF	FOAM PHOS CHEK CLASS A FOP	955.00	76184
101-336-727.000	Fire Supplies	Nye Uniform	UNIFORM ITEMS FOR CAPT. P	271.84	
101-336-727.000	Fire Supplies	Nye Uniform	UNIFORM ITEMS FOR LT. ANDY	281.00	
101-336-727.000	Fire Supplies	Nye Uniform	UNIFORM ITEMS FOR CAPT SCC	224.00	
101-336-727.000	Fire Dept - Supplies	Xtra Perks	BREAK ROOM SUPPLIES FOR FI	118.00	
101-336-729.000	Fire D - Gas & Oil - Vehic	Exxon Mobil	FUEL FOR FD	114.47	76181
101-336-801.000	Professional Fees	Worksighted	NETWORK MANAGEMENT	114.00	76156
101-336-850.000	Telephone	TDS METROCOM	TELEPHONE AT FD2	93.15	76152
101-336-850.000	Telephone	VERIZON WIRELESS	PHONES FOR FD	200.76	76155
101-336-850.000	FIRE DEPARTMENT TELEPHONE	AT&T	SERVICES AT FD1	95.60	76158
101-336-851.000	Communication	CHARTER COMMUNICATIONS	12 S 160TH AVE	80.00	76135
101-336-920.000	Light & Power	Consumers Energy	12 S 160TH AVE	750.61	76137
101-336-920.000	Light & Power	Board of Public Works	644 S 160TH AVE	242.89	
101-336-921.000	Fire Water & Sewer	Board of Public Works	644 S 160TH AVE	114.78	
101-336-921.000	Fire Water & Sewer	Board of Public Works	644 S 160TH AVE	17.88	
101-336-922.000	Heat	SEMCO ENERGY	12 S 160TH AVE	115.99	
101-336-922.000	Heat	SEMCO ENERGY	644 S 160TH AVE	199.13	76151
101-336-930.000	Repairs & Maint	Tru-Green Chem Lawn	FD #2	35.99	76125
101-336-930.000	Repairs & Maint	DOUGLASS SAFETY SYSTEMS	LIREPAIR EQUIPMENT FOR FD	6,553.60	
101-336-930.000	Repairs & Maint	MARY GAMBY	MAY CLEANING STATION 2	156.75	
101-336-930.000	REPAIRS & MAINT-STATION 1	Tru-Green Chem Lawn	644 S 160TH AVE	25.99	76153
101-336-930.000	REPAIRS & MAINT-STATION 1	SENTRY AUTOMATIC SPRINKLE	F644 S 160TH ST ANNUAL FIRE	194.50	
101-336-930.000	REPAIRS & MAINT-STATION 1	MARY GAMBY	MAY CLEANING STATION 1	57.00	
101-336-960.000	Fire Dept - Insurance	BERENDS HENDRICKS STUIT	RENEWAL OF FF POLICY	2,289.17	76132
101-336-961.000	Fire Medical	Holland Medi Center	RTW-FD	52.25	76141
Total For Dept 336 Fire De				13,571.00	
Dept 371 Building Inspection Department					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 371 Building Inspection Department					
101-371-717.000	HOSPITALIZATION INS	PRIORITY HEALTH	HEALTH INSURANCE FOR STAFF	663.30	76170
101-371-720.000	BLDG. FRNG BEN - OTHER EMDELTA DENTAL OF MICHIGAN		DENTAL BENEFITS FOR STAFF	50.12	76162
101-371-720.000	BLDG. FRNG BEN - OTHER EMVISION SERVICE PLAN-CONNEC		VISION BENEFIT FOR STAFF	6.97	76177
101-371-720.000	BLDG. FRNG BEN - OTHER EMERELIANCE STANDARD LIFE		GL 155135 & LTD 126947	75.99	76183
101-371-750.000	Dues & Subscriptions	ICC INC	MEMBERSHIP DUES 1130389	135.00	76165
	Total For Dept 371 Buildir			931.38	
Dept 445 Drains - Public Benefit					
101-445-920.000	Light & Power	Board of Public Works	1331 EDGEWOOD	26.59	
	Total For Dept 445 Drains			26.59	
Dept 722 Zoning					
101-722-717.000	HOSPITALIZATION INS	PRIORITY HEALTH	HEALTH INSURANCE FOR STAFF	1,122.52	76170
101-722-720.000	ZONING FRNG BEN - OTHER EMDELTA DENTAL OF MICHIGAN		DENTAL BENEFITS FOR STAFF	138.01	76162
101-722-720.000	ZONING FRNG BEN - OTHER EMVISION SERVICE PLAN-CONNEC		VISION BENEFIT FOR STAFF	11.78	76177
101-722-720.000	ZONING FRNG BEN - OTHER EMRELIANCE STANDARD LIFE		GL 155135 & LTD 126947	28.94	76183
	Total For Dept 722 Zoning			1,301.25	
Dept 851 Insurance & Bonds					
101-851-960.000	Ins & Bonds - Insurance	Accident Fund	INITIAL INSTALLMENT	13,410.83	76131
	Total For Dept 851 Insurar			13,410.83	
Dept 852 Retiree Expenses					
101-852-720.000	Frng Ben - Other Employee	PRIORITY HEALTH	HEALTH INSURANCE FOR S. VI	31.00	76171
101-852-720.000	Frng Ben - Other Employee	PRIORITY HEALTH	HEALTH INSURANCE FOR B VIS	31.00	76171
101-852-720.000	Frng Ben - Other Employee	PRIORITY HEALTH	HEALTH INSURANCE FOR V NYF	12.00	76171
101-852-720.000	FRNG BEN - OTHER EMPLOYEE	VISION SERVICE PLAN-CONNEC	VISION BENEFIT FOR STAFF	24.75	76177
	Total For Dept 852 Retiree			98.75	
	Total For Fund 101 General			93,217.95	
Fund 207 Police Fund					
Dept 301 Police/sheriff					
207-301-802.000	Police Protection	OTTAWA COUNTY TREASURER	COPS PROGRAM APRIL 2016	69,282.65	
	Total For Dept 301 Police/			69,282.65	
	Total For Fund 207 Police			69,282.65	
Fund 208 Park/recreation Fund					
Dept 000					
208-000-255.000	SECURITY DEPOSITS	HERMELINDA GARZA	SECURITY DEPOSIT REFUND MA	200.00	76140
208-000-255.000	SECURITY DEPOSITS	JODIE DEVRIES	SECURITY DEPOSIT REFUND CC	100.00	76143
208-000-255.000	SECURITY DEPOSITS	YAQUELIN DERIDDER	SECURITY DEPOSIT REFUND 4.	200.00	76157
208-000-255.000	SECURITY DEPOSITS	BRENT ESSINK	SECURITY DEPOSIT REFUND M	200.00	76159
208-000-255.000	SECURITY DEPOSITS	MISTY SCHARDA	SECURITY DEPOSIT AND RENTP	100.00	76168
208-000-255.000	SECURITY DEPOSITS	YOSI HERNANDEZ	SECURITY DEPOSIT REFUND CC	100.00	76180
208-000-255.000	SECURITY DEPOSITS	ARMANDO MARQUEZ	SECURITY DEPOSIT REFUND CC	100.00	
208-000-255.000	SECURITY DEPOSITS	CAESAIRA MEADE	SECURITY DEPOSIT REFUND MA	200.00	
208-000-667.000	Building Rentals	MISTY SCHARDA	SECURITY DEPOSIT AND RENTP	90.00	76168
	Total For Dept 000			1,290.00	
Dept 751 Recreation Department					
208-751-717.000	HOSPITALIZATION INS	PRIORITY HEALTH	HEALTH INSURANCE FOR STAFF	307.35	76170
208-751-720.000	Rec. Frng Ben - Other EmplDELTA DENTAL OF MICHIGAN		DENTAL BENEFITS FOR STAFF	30.39	76162
208-751-720.000	REC. FRNG BEN - OTHER EMPIVISION SERVICE PLAN-CONNEC		VISION BENEFIT FOR STAFF	4.80	76177
208-751-720.000	REC. FRNG BEN - OTHER EMPIRELIANCE STANDARD LIFE		GL 155135 & LTD 126947	10.50	76183
208-751-727.000	Supplies	Staples	ITEMS FOR VARIOUS DEPARTME	19.99	76185
208-751-730.000	Program Materials	JACKIE ROWLAND	MILEAGE, MEETINGS AND SUPE	54.83	
208-751-730.000	Program Materials	LOWE'S	ITEMS FOR COMMUNITY GARDEN	85.17	
208-751-730.000	Program Materials	Superior Sport Store	SOCCER NETS	310.00	
208-751-803.000	Purchased Services	MARIA SCHAEFER	SPRING SESSION 4	459.00	
208-751-860.000	MILEAGE	JACKIE ROWLAND	MILEAGE, MEETINGS AND SUPE	91.71	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 208 Park/recreation Fund					
Dept 751 Recreation Department					
208-751-900.000	Printing & Pub	HOLLAND LITHO PRINTING	SEFSUMMER/FALL RECREATION PRC	1,298.86	
208-751-956.000	Meetings/seminars	JACKIE ROWLAND	MILEAGE, MEETINGS AND SUPE	10.00	
Total For Dept 751 Recreat				2,682.60	
Dept 756 Parks Department					
208-756-717.000	HOSPITALIZATION INS	PRIORITY HEALTH	HEALTH INSURANCE FOR STAFF	2,320.94	76170
208-756-720.000	PARKS FRNG BEN - OTHER	EMFDELTA DENTAL OF MICHIGAN	DENTAL BENEFITS FOR STAFF	208.58	76162
208-756-720.000	PARKS FRNG BEN - OTHER	EMFVISION SERVICE PLAN-CONNEC	VISION BENEFIT FOR STAFF	35.17	76177
208-756-720.000	PARKS FRNG BEN - OTHER	EMFRELIANCE STANDARD LIFE	GL 155135 & LTD 126947	72.62	76183
208-756-801.000	Professional Fees	REPUBLIC SERVICES	TRASH HAULING AT VARIOUS I	1,426.61	76174
208-756-801.000	Professional Fees	WOLVERINE DISPOSAL	52 152ND AVE	2,966.77	76178
208-756-801.000	Professional Fees	WOLVERINE DISPOSAL	LAKEWOOD CEMETERY	120.00	76178
208-756-920.000	Parks Light & Power	Consumers Energy	14595 JAMES	25.84	76137
208-756-920.000	Parks Light & Power	Consumers Energy	1700 PERRY ST	151.18	76137
208-756-920.000	Parks Light & Power	Consumers Energy	1775 PERRY ST	22.98	76137
208-756-920.000	Parks Light & Power	Consumers Energy	16576 RANSOM ST	61.99	76137
208-756-920.000	Parks Light & Power	Board of Public Works	1284 OBR	45.47	
208-756-920.000	Parks Light & Power	Board of Public Works	1286 OBR	77.87	
208-756-920.000	Parks Light & Power	Board of Public Works	1286 OBR	33.03	
208-756-920.000	Parks Light & Power	Board of Public Works	1282 OBR	13.32	
208-756-921.000	Parks Water & Sewer	Holland Charter Township	JAMES ST	43.43	76094
208-756-921.000	Parks Water & Sewer	Board of Public Works	669 HARRINGTON	39.77	
208-756-922.000	Parks Heat	SEMCO ENERGY	669 HARRINGTON	99.95	76121
208-756-922.000	Parks Heat	SEMCO ENERGY	1286 OBR	41.03	
208-756-930.000	Parks Repairs & Maint	Tru-Green Chem Lawn	WENDT PARK	239.99	76125
208-756-930.000	Parks Repairs & Maint	Tru-Green Chem Lawn	KEPPLE FORREST	59.99	76125
208-756-930.000	Parks Repairs & Maint	Tru-Green Chem Lawn	WINSTROM PARK	599.99	76125
208-756-930.000	Parks Repairs & Maint	KERKSTRA PORTABLE RESTROOM	669 HARRINGTON	85.00	76144
208-756-930.000	Parks Repairs & Maint	KERKSTRA PORTABLE RESTROOM	1286 OBR	85.00	76144
208-756-930.000	Parks Repairs & Maint	KERKSTRA PORTABLE RESTROOM	14595 JAMES ST	85.00	76144
208-756-930.000	Parks Repairs & Maint	KERKSTRA PORTABLE RESTROOM	16500 RANSOM	85.00	76144
208-756-930.000	Parks Repairs & Maint	Tru-Green Chem Lawn	669 HARRINGTON	269.99	76153
208-756-930.000	Parks Repairs & Maint	FASTENAL COMPANY	LITTER PICKER	79.11	76138
208-756-930.000	Parks Repairs & Maint	Van Wieren Hardware	TWINE	21.98	76154
208-756-930.000	Parks Repairs & Maint	Van Wieren Hardware	LIGHT BULB	13.98	76154
208-756-930.000	Parks Repairs & Maint	Van Wieren Hardware	WASHERS	5.49	76154
208-756-930.000	Parks Repairs & Maint	Van Wieren Hardware	BOLTS/DRILL BIT	17.38	76154
208-756-930.000	Parks Repairs & Maint	Van Wieren Hardware	TWINE/POLE	10.58	76154
208-756-930.000	Parks Repairs & Maint	Van Wieren Hardware	ITEMS FOR PARKS	101.08	76154
208-756-930.000	Parks Repairs & Maint	Van Wieren Hardware	SPRAY BOTTLE/DRUM LINERS	17.78	76154
208-756-930.000	Parks Repairs & Maint	Van Wieren Hardware	COTTER PINS	1.84	76154
208-756-930.000	Parks Repairs & Maint	Van Wieren Hardware	ITEMS FOR CLEANING PARKS	37.40	76154
208-756-930.000	Parks Repairs & Maint	Van Wieren Hardware	ELECTRICAL TAPE	2.98	76154
208-756-930.000	Parks Repairs & Maint	Consumers Energy	669 HARRINGTON	81.09	76161
208-756-930.000	Parks Repairs & Maint	Graphix Signs/Embroidery	ALUMINUM SIGNS FOR DOG PAF	480.00	76164
208-756-930.000	Parks Repairs & Maint	ACTION INDUSTRIAL SUPPLY	CSAFETY GLASSES	45.00	
208-756-930.000	Parks Fund - Repair & Mair	Apparelmaster	1286 OBR	45.60	
208-756-930.000	Parks Fund - Repair & Mair	Apparelmaster	669 HARRINGTON	24.00	
208-756-930.000	Parks Repairs & Maint	EDING TRACTOR SALES, INC.	ITEM FOR PARKS	11.80	
208-756-930.000	Parks Repairs & Maint	SUMMIT SUPPLY COPR OF COLC	46' PEDESTAL TABLE	1,301.00	
208-756-930.000	Parks Repairs & Maint	Westenbroek Mower, Inc.	MANITENANCE ON BACKPACK SE	45.50	
208-756-930.000	Parks Repairs & Maint	Westenbroek Mower, Inc.	FILLER CAP	6.99	
Total For Dept 756 Parks I				11,667.09	
Total For Fund 208 Park/re				15,639.69	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 211 Bike Path Fund					
Dept 755 Bike Path					
211-755-717.000	HOSPITALIZATION INS	PRIORITY HEALTH	HEALTH INSURANCE FOR STAFF	1,206.90	76170
211-755-720.000	Frng Ben - Other Employee	DELTA DENTAL OF MICHIGAN	DENTAL BENEFITS FOR STAFF	117.02	76162
211-755-720.000	FRNG BEN - OTHER EMPLOYEE	VISION SERVICE PLAN-CONNEC	VISION BENEFIT FOR STAFF	13.00	76177
211-755-720.000	FRNG BEN - OTHER EMPLOYEE	RELIANCE STANDARD LIFE	GL 155135 & LTD 126947	29.06	76183
211-755-930.000	Repairs & Maint	Van Wieren Hardware	BLACK TOP PATCH	11.99	76154
211-755-975.000	BIKE PATH- CONSTRUCTION	AL'S EXCAVATING, INC.	OBR GATEWAY	90,377.48	
211-755-975.000	BIKE PATH- CONSTRUCTION	THRUN LAW FIRM, P.C.	GENERAL MATTERS	456.00	
211-755-975.000	BIKE PATH- CONSTRUCTION	Prein & Newhof	SERVICES RELATED TO GREENI	1,514.00	
Total For Dept 755 Bike Pa				93,725.45	
Total For Fund 211 Bike Pa				93,725.45	
Fund 219 STREET LIGHTING FUND					
Dept 448 Street Lighting					
219-448-920.000	Light & Power	Board of Public Works	STREET LIGHTS	2,113.99	
219-448-920.000	Light & Power	Board of Public Works	STREET LIGHTS	945.72	
219-448-920.000	Light & Power	Board of Public Works	SILVER RIDGE	47.58	
Total For Dept 448 Street				3,107.29	
Total For Fund 219 STREET				3,107.29	
Fund 403 Capital Projects Fund					
Dept 000					
403-000-973.000	Land Improvements	Kendall Electric Inc.	OBR	1,315.70	76097
403-000-973.000	Land Improvements	AL'S EXCAVATING, INC.	OBR GATEWAY	147,487.66	
Total For Dept 000				148,803.36	
Total For Fund 403 Capital				148,803.36	
Fund 581 Park Twp Airport					
Dept 853 Park Twp Airport					
581-853-801.000	Professional Fees	OTTAWA AVIATION INC.	AIRPORT MANAGERS AGREEMENT	800.00	76169
581-853-851.000	Communication	CHARTER COMMUNICATIONS	1269 OBR	69.98	76160
581-853-920.000	Light & Power	Board of Public Works	1285 OBR	93.24	
581-853-920.000	Light & Power	Board of Public Works	1269 OBR 3W	58.35	
581-853-920.000	Light & Power	Board of Public Works	1269 OBR 2W	51.76	
581-853-920.000	Light & Power	Board of Public Works	1269 OBR 1W2	28.99	
581-853-920.000	Light & Power	Board of Public Works	1269 OBR 1W1	72.59	
581-853-920.000	Light & Power	Board of Public Works	1269 OBR 4E	26.59	
581-853-920.000	Light & Power	Board of Public Works	1269 OBR COMM HANGAR	47.94	
581-853-922.000	Heat	SEMCO ENERGY	1269 OBR STE 1	34.33	
581-853-930.000	Repairs & Maint	BAKKER FENCE	INSTALL 1000' OF FENCING A	2,350.00	76073
581-853-930.000	Repairs & Maint	PAUL DEVISSER	GAS FOR AIRPORT MOWERS	27.53	76115
581-853-930.000	Repairs & Maint	Van Wieren Hardware	TISSUE ROLLER	2.69	76154
581-853-930.000	Repairs & Maint	LOWE'S	ITEMS FOR AIRPORT	24.90	
581-853-930.000	Repairs & Maint	OTTAWA AVIATION INC.	FUEL FOR AIRPORT MOWER	13.01	
Total For Dept 853 Park Tw				3,701.90	
Total For Fund 581 Park Tw				3,701.90	
Fund 591 Water Fund					
Dept 000					
591-000-717.000	HOSPITALIZATION INS	PRIORITY HEALTH	HEALTH INSURANCE FOR STAFF	584.27	76170
591-000-720.000	Frng Ben - Other Employee	DELTA DENTAL OF MICHIGAN	DENTAL BENEFITS FOR STAFF	43.59	76162
591-000-720.000	FRNG BEN - OTHER EMPLOYEE	VISION SERVICE PLAN-CONNEC	VISION BENEFIT FOR STAFF	6.07	76177
591-000-720.000	UTILITIES - OTHER EMPLOYEE	RELIANCE STANDARD LIFE	GL 155135 & LTD 126947	21.67	76183
591-000-727.000	Supplies	Printing Systems Inc	WATER REMINDER NOTICES	220.18	76150
591-000-727.000	Supplies	Fris Office Outfitters	OFFICE SUPPLIES	14.79	76139
591-000-728.000	Postage	PURCHASE POWER	POSTAGE FOR VARIOUS DEPART	1,010.88	76172
591-000-801.000	Professional Fees	Prein & Newhof	SERVICES RELATED TO WATER	522.00	
591-000-801.000	Professional Fees	Prein & Newhof	SERVICES RELATED TO IDLEWC	116.00	
591-000-804.000	Water & Sew - Eng Fees	Prein & Newhof	SERVICES FOR ADMINISTRATIC	522.00	

INVOICE GL DISTRIBUTION REPORT FOR PARK TOWNSHIP
 EXP CHECK RUN DATES 05/13/2016 - 06/09/2016
 JOURNALIZED OPEN AND PAID
 BANK CODE: GEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 Water Fund					
Dept 000					
591-000-805.000	MISS DIG	Board of Public Works	MISS DIG FOR MARCH	664.47	76133
591-000-805.000	MISS DIG	Board of Public Works	MISS DIG FOR APRIL 2016	1,033.62	
591-000-920.000	Light & Power	Consumers Energy	11 S 160TH AVE	47.49	76137
591-000-920.000	Light & Power	Consumers Energy	794 SPYGLASS HL	94.89	76137
591-000-920.000	Light & Power	Consumers Energy	3 S 168TH AVE	22.59	76137
591-000-920.000	Light & Power	Consumers Energy	5 S 168TH AVE	44.64	76137
591-000-920.000	Light & Power	Consumers Energy	168 LAKESHORE DR S	86.64	76137
591-000-922.000	Heat	SEMCO ENERGY	150 LAKESHORE DR	22.39	
591-000-922.000	Heat	SEMCO ENERGY	5 S 168TH AVE	17.72	
591-000-922.000	Heat	SEMCO ENERGY	11 S 160TH AVE	19.06	
591-000-940.000	Hydrant Rental & Maint Exp	Board of Public Works	HYDRANT RENTAL	1,446.40	
591-000-963.000	Water Service	A-1 ASPHALT, INC	PATCH WATER WORK DONE ON 2	5,258.00	76067
591-000-963.000	Water Service	Tulip City Asphalt Paving	REMOVAL/GRADING/SURFACING	320.00	76126
591-000-963.000	Water Service	Board of Public Works	LABOR CHARGES FOR PUMP STN	183.54	76133
591-000-963.000	Water Service	Board of Public Works	WATER METER FOR 1609 S SHC	217.00	76133
591-000-963.000	Water Service	BROEKHUIS PLUMBING INC	SHORT SIDE WATER SVC AT 25	755.00	76134
591-000-963.000	Water Service	BROEKHUIS PLUMBING INC	SHORT SIDE WATER SVC - PW	755.00	76134
591-000-963.000	Water Service	BROEKHUIS PLUMBING INC	LONGSIDE WATER SVC - GROEN	1,190.00	76134
591-000-963.000	Water Service	BROEKHUIS PLUMBING INC	LONGSIDE WATER SVC - 2256	1,458.00	76134
591-000-963.000	Water Service	Chips Groundcover, LLC	TOPSOIL	41.31	76136
591-000-963.000	Water Service	Chips Groundcover, LLC	TOPSOIL	15.49	76136
591-000-963.000	Water Service	Chips Groundcover, LLC	TOPSOIL	30.98	76136
591-000-963.000	Water Service	Van Wieren Hardware	LAWN EDGING	12.49	76154
591-000-963.000	Water Service	SHORELINE SPRINKLING	REPAIR HEAD DAMAGED BY HYI	55.91	76175
591-000-963.000	Water Service	SHORELINE SPRINKLING	REPAIR HEADS DAMAGED BYT F	54.08	76175
591-000-963.000	Water Service	Chips Groundcover, LLC	TOPSOIL FOR UTILITIES	41.31	
591-000-963.000	Water Service	OLDE PATHS, INC.	3200 DUNEGRASS	480.00	
591-000-963.001	Water Use	OTTAWA COUNTY PUBLIC UTILI	WATER USE FOR MARCH 2016	22,211.56	76147
Total For Dept 000				39,641.03	
Total For Fund 591 Water F				39,641.03	

06/01/2016 03:19 PM
User: Daniele Dykens
DB: Park Township

INVOICE GL DISTRIBUTION REPORT FOR PARK TOWNSHIP
EXP CHECK RUN DATES 05/13/2016 - 06/09/2016
JOURNALIZED OPEN AND PAID
BANK CODE: GEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	General Fund	93,217.95
Fund 207	Police Fund	69,282.65
Fund 208	Park/recreation F	15,639.69
Fund 211	Bike Path Fund	93,725.45
Fund 219	STREET LIGHTING F	3,107.29
Fund 403	Capital Projects	148,803.36
Fund 581	Park Twp Airport	3,701.90
Fund 591	Water Fund	39,641.03

467,119.32

Date: June 9, 2016

To: Park Township Board

RE: Agenda Item 8: County Treasurer Bradley Slagh

Treasurer Slagh has asked for some time on the agenda to make a presentation on the various kinds of assistance his office offers to those who are facing losing their property in tax foreclosure. He will have a short video presentation and will answer any additional questions you may have.

Manager's Recommendation:

Date: June 9, 2016

To: Park Township Board

RE: Agenda Item 9.a: Planning Commission Recommendations

At the May 17 Planning Commission meeting a series of Zoning Code amendments were approved and recommended for you for final adoption. A list of the amendments is attached along with copies of each, a red line version of each and the staff memo considered by the Planning Commission.

The Planning Commission also held the required public hearing on these amendments at that same May 17 meeting.

Manager's Recommendation: Approve the list of Zoning Code amendments as recommended by the Planning Commission.

ORDINANCE NO. _____

ZONING ORDINANCE AMENDMENT

AN ORDINANCE to amend and restate Sections 38-6, 38-276, 38-306, 38-336, 38-483, 38-488, 38-491, 38-492, 38-494, 38-498 and 38-512 of the Park Township Code of Ordinances, which are sections of the Zoning Ordinance pertaining to the definitions of certain terms, District regulations for the R-3, R-4 and R-5 residential districts, area, height and use conditions, supplemental regulation, accessory buildings, swimming pools, yard averaging, fences, and private roads, respectively; and to provide for the effective date of this ordinance.

THE TOWNSHIP OF PARK, COUNTY OF OTTAWA, AND STATE OF MICHIGAN, ORDAINS:

Section 1. Amendment to and Restatement of Section 38-6. Section 38-6 of the Park Township Code of Ordinances, being certain definitions, shall be amended and restated in part as follows.

Sec. 38-6. Definitions

BUILDING HEIGHT

The vertical distance measured from the average existing grade measured 3 feet out from the structure, to the highest point of the roof surface.

BUILDING SETBACK

The distance between the adjacent lot line and the nearest wall projection or structural component of any building as measured along a straight line at a right angle to the lot line. Certain exceptions or additional restrictions to building setbacks can be found in Sections 38-494, 495, 496, 497, 483 and various other parts of this ordinance regulating the location of buildings or structures. A deck or raised patio may be located within the building setback only if it is not more than 30 inches above the average surrounding grade. A deck over 30 inches above grade on a waterfront lot must comply with Section **38-495**.

YARD

An open space other than a court unoccupied and unobstructed by any building or structure; provided, however, that fences, walls, poles, posts and other customary yard accessories, ornaments and furniture may be permitted in any yard subject to height limitations and requirements limiting obstruction of visibility. "Yards" or "minimum yards" as required in other provisions of this zoning ordinance shall be considered as "required yards" and allowable building projections shall be the same as defined in this section for building setbacks.

YARD, FRONT

A yard extending across the full width of the lot, the depth of which is the distance between the street right-of-way (or private road easement) line and the main wall of the building or structure. In the case of waterfront lots, the yard fronting on the street (or private road) shall be considered the front yard.

YARD, REAR

A yard, unoccupied except for accessory buildings, extending across the full width of the lot, the depth of which is the distance between the rear lot line and the rear wall of the main building.

YARD, SIDE

A yard between a main building and the side lot line, extending from the front yard to the rear yard, or any yard that is not considered a front or rear yard.

Section 2. Amendment to and Restatement of Section 38-276. Section 38-276 of the Park Township Code of Ordinances, being the area regulations for the required yard and lot area and width for the R-3 Low Density Single Family Residential District shall be amended and restated in its entirety as follows.

Sec. 38-276. Area regulations .

No building or structure nor any enlargement thereof shall be hereafter erected except in conformance with the following yard, lot area and building coverage requirements:

- (1) Front yard. There shall be a front yard of not less than 40 feet.
- (2) Side yard. No side yard shall be less than 10 feet.
- (3) Rear yard. There shall be a rear yard of not less than 50 feet; provided, however, that in the case of lakefront lots, the distance will be measured to the 100 year elevation as depicted in the December 2011 Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency.
- (4) Lot area and width. The minimum lot area and width for residential uses shall be 15,000 square feet and 90 feet respectively. The minimum lot area for all other permitted uses shall be 15,000 square feet.

Section 3. Amendment to and Restatement of Section 38-306. Section 38-306 of the Park Township Code of Ordinances, being the area regulations for the required yard and lot area and width for the R-4 Medium Density Single and Two Family Residential District shall be amended and restated in its entirety as follows.

Sec. 38-306. Area regulations.

No building or structure nor any enlargement thereof shall be hereafter erected except in conformance with the following yard, lot area and building coverage requirements.

- (1) Front yard. There shall be a front yard of not less than 40 feet.
- (2) Side yard. There shall be total side yards of not less than 20 feet; provided, however, that no yard shall be less than seven feet .
- (3) Rear yard. There shall be a rear yard of not less than 25 feet; provided, however, that in the case of lakefront lots, the rear yard shall be not less than 50 feet to the 100 year elevation as depicted in the December 2011 Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency.
- (4) Lot area and width (single-family). The minimum lot area and width for a single-family dwelling shall be 8,500 square feet and 85 feet respectively; provided, however, that the minimum lot area and width for lots not served with public water and sewer shall be 15,000 square feet and 90 feet respectively and that the minimum lot area for lots served with public water but not served with public sewer shall be 10,000 square feet.
- (5) Lot area and width (two-family). The minimum lot area and width for a two-family dwelling shall be 15,000 square feet and 100 feet respectively; provided, however, that the minimum lot area and width for lots not served with public water and sewer shall be 30,000 square feet and 100 feet respectively and that the minimum lot area for lots served with public water but not served with public sewer shall be 20,000 square feet.

Section 4. Amendment to and Restatement of Section 38-336. Section 38-336 of the Park Township Code of Ordinances, being the area regulations for the required yard and lot area and width for the R-5 Low Density Multifamily Residential District shall be amended and restated in its entirety as follows.

Sec. 38-336. Area regulations.

No building or structure nor any enlargement thereof shall be hereafter erected except in conformance with the following yard, lot area and building coverage requirements:

- (1) Front yard. There shall be a front yard of not less than 40 feet.
- (2) Side yard. There shall be total side yards as follows:
 - a. For single- and two-family dwellings, the total side yards shall be not less than 20 feet; provided, however, that no side yard shall be less than seven feet.
 - b. For multifamily dwellings and all other permitted uses, each side yard shall be not less than 20 feet.
- (3) Rear yard. There shall be a rear yard of not less than 25 feet; provided, however, that in the case of lake front lots, the rear yard shall be not less than 50 feet to the 100 year elevation as depicted in the December 2011 Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency.
- (4) Lot area and width (single-family). The minimum lot area and width for a single-family dwelling shall be 8,500 square feet and 85 feet respectively; provided, however, that the minimum lot area and width for lots not served with public water and sewer shall be 15,000 square feet and 90 feet respectively, and that the minimum lot area for lots served with public water but not served with public sewer shall be 10,000 square feet.
- (5) Lot area and width (two-family). The minimum lot area and width for a two-family dwelling shall be 15,000 square feet and 100 feet, respectively; provided, however, that the minimum lot area and width for lots not served with public water and sewer shall be 30,000 square feet and 100 feet, respectively and that the minimum lot area for lots served with public water but not served with public sewer shall be 20,000 square feet.
- (6) Lot area and width (other than one- and two-family). The minimum lot width shall be 100 feet. The minimum lot area for multifamily dwellings shall be 4,500 square feet per dwelling unit; provided, however, that the minimum lot area for multifamily

dwelling units not served with public sewer shall be 10,000 square feet per dwelling unit. The minimum lot area for all other permitted uses shall be 15,000 square feet.

Section 5. Amendment to and Restatement of Section 38-483. Section 38-483 of the Park Township Code of Ordinances, being the regulations for Area, height and use conditions and exceptions shall be amended and restated in its entirety as follows.

Sec. 38-483 Area, height and use conditions and exceptions.

(a) Required area or space. A lot, yard, court, parking area or other space shall not be divided, altered or reduced so as to make it not in conformance with the minimum requirements of this article. If already less than the minimum requirements of this article, a lot, yard, court, parking area or other space shall not be divided, altered or reduced so as to increase its noncompliance with such minimum requirements.

(b) Existing lots of record. If a lot in an agricultural or residential zoning district which is platted or otherwise of record as of the effective date of the ordinance from which this chapter is derived does not comply with the area and/or width requirements of its zoning district, then such lot may be used for single-family use only and then only if such single-family use is first authorized by the Zoning Board of Appeals as a matter for the Zoning Board of Appeals decision pursuant to Section 603 of the Zoning Act (MCL 125.3603); provided, however, that a lot which is platted or otherwise of record as of the effective date of the ordinance from which this chapter is derived which is located in an AG, R-1, R-2, R-3 or R-4 zoning district may be used for single-family use only without authorization from the Zoning Board of Appeals if the lot has a minimum lot area of 6,500 square feet and if there is compliance with all yard requirements for the R-3 low density single-family residence district or there is compliance with any specific exception to the area and/or width requirements of the particular zoning district in which the lot is located. In considering such authorization, the Zoning Board of Appeals shall consider the following standards:

(1) The size, character and nature of the residential building and accessory buildings to be erected and constructed on the lot;

a. The maximum height of the residential building shall be reduced by the same percentage the total area of the lot or parcel of land bears to 6,500 square feet, or 20 feet, whichever is greater.

b. Side yards may be reduced by the same percentage the total area of the lot or parcel of land bears to the minimum lot area requirement of the zoning district, or 5 feet, whichever is greater.

(2) The effect of the proposed use on adjoining properties and the surrounding neighborhood;

(3) The effect of the proposed use on light and air circulation of adjoining properties;

(4) The effect of any increased density of the intended use on the surrounding neighborhood; and

(5) All off-street parking requirements are met.

(c) If the lot in a commercial zoning district which is platted or otherwise of record as of the effective date of the ordinance from which this chapter is derived does not comply with the area and/or width requirements of the commercial zoning district, then such lot may be used only if first authorized by the Zoning Board of Appeals as a matter for Zoning Board of Appeals decision pursuant to Section 603 of the Zoning Act (MCL 125.3603); provided, however, that a lot which is platted or otherwise of record as of the effective date of the ordinance from which this chapter is derived may be used for a commercial use without authorization of the Zoning Board of Appeals if the lot has a minimum area of 12,000 square feet and if there is compliance with all yard requirements for the commercial zoning district. In considering such authorization, the Zoning Board of Appeals shall consider the following standards:

(1) The size, character and nature of the commercial building and accessory buildings to be constructed on the lot;

(2) The effect of the proposed use on adjoining properties and the surrounding neighborhood;

(3) The effect of the increased density of the intended use on the surrounding neighborhood; and

(4) Available parking for the intended use.

(d) Contiguous lots under common ownership.

(1) Subject to subsection (4) below, if two or more lots, or combination of lots or portions of lots, located adjacent to each other are at any time held in common ownership, and if all or part of such lots do not satisfy the minimum requirements for a buildable lot in the zoning district in which they are located, then all of such lots shall automatically be considered to be combined into one conforming lot, or one lot that is more nearly conforming than the individual lots.

(2) Each individual lot which has been combined under paragraph (d) (1) shall cease to be considered a separate lot of record, and shall no longer be considered to be a buildable lot.

(3) Lots combined under paragraph (d) (1) shall not thereafter be split, re-divided, or otherwise reduced in area unless all of the resulting lots comply with the minimum lot area requirement for a buildable lot in the district in which the land is located.

(4) The planning commission may allow contiguous lots of record under the same ownership to be merged into lots less than the minimum requirement of the zoning district in which it is located, but equal to or similar to existing lots in the surrounding neighborhood, as a special use. In considering this authorization, the planning commission shall consider the following standards, in addition to subsection (b) of this chapter:

- a. The size, character, and nature of any buildings to be erected and constructed on the lot;
- b. The effect of the proposed use on adjoining properties and the surrounding neighborhood;
- c. Available parking for the intended use; and
- d. The size of the lot in question compared to the lots in the surrounding neighborhood.

(e) *Building Setback Exceptions.* Any building or structure which includes a main wall built to a legally established building setback line before [effective date

of ordinance amendment] including any legally authorized projections or structural components, shall be considered as meeting the required setback from the adjacent lot line existing at that time, provided that any additional projection or component to the existing main wall shall only be allowed if approved by the Zoning Board of Appeals as a matter for zoning board of appeals decision pursuant to section 603 of the zoning act (MCL 125.3603). In granting such authorization, the following standards shall be considered by the zoning board of appeals:

(1) The following projection dimensions:

- i. Bay windows, chimneys, awnings and architectural design embellishments of dwellings that do not house or enclose habitable floor area nor project more than three (3) feet into the required setback.
- ii. Roof overhangs that do not project more than two (2) feet into the required setback.
- iii. Steps and small entrance landings or porches, including porticos corresponding to the area of the porch, provided that such porches and porticos do not project more than four (4) feet in to the required setback;

(2) The proportion of the main wall which has been altered by the projection; and

(3) The overall effect of the proposed projection on adjoining properties and the surrounding neighborhood.

(f) Exceptions. The following buildings and structures shall be exempt from height regulations in all zoning districts: parapet walls not exceeding four feet in height, chimneys, cooling towers, elevator bulkheads, fire towers, grain elevators, silos, stacks, elevated water towers, stage towers, monuments, cupolas whose length and width, or diameter, are each less than five feet, domes, spires, penthouses housing necessary mechanical appurtenances, and television and radio reception and transmission antennas and towers which do not exceed 50 feet in height. Additions to existing buildings and structures which now exceed the height limitations of their zoning district up to the height of an existing building or structure on the same lot are permitted if the lot is large enough to encompass a circular area with a radius at least equal to the height of the structure or building. The height of any cupola that has a length, width, or

diameter greater than five feet must be approved by the Zoning Board of Appeals as a matter for Zoning Board of Appeals decision pursuant to Section 603 of the Zoning Act (MCL 125.3603). In granting such authorization, the following standards shall be considered by the Zoning Board of Appeals:

- (1) The area and height of the cupola;
- (2) The area and height of the cupola in relation to the building on which it is to be placed;
- (3) Whether or not the cupola will affect light and air circulation of the adjoining property; and
- (4) The height of other buildings on adjoining properties and in the general neighborhood.

Notwithstanding the first sentence of this subsection, all towers and antennas regulated by Article **V** of this chapter, pertaining to wireless communications towers and antennas, shall be subject to all height limitations contained in that article.

(g) Mobile homes. Mobile homes are not permitted as an accessory use to a permitted principal use. Mobile homes are permitted only in approved mobile home parks and as specifically authorized by sections **38-489** and **38-507**.

(h) Transition zoning. When first authorized by the Zoning Administrator as a special use, the first lot in an R-3 or R-4 zoning district, which has a side yard adjacent to a lot in a commercial zoning district, without any street or private road intervening, may be used for transition zoning as is hereinafter provided. This transition zoning for such first lot shall not extend more than 150 feet from the commercial zoning district. If this first lot is in the R-3 zoning district, it may be used for the uses permitted and as regulated in the R-4 zoning district. If this first lot is in the R-4 zoning district, it may be used for the uses permitted and as regulated in the R-5 zoning district. The Zoning Administrator may, in the Zoning Administrator's discretion, decline to decide such matter and refer decision thereon to the Planning Commission. In considering such authorization, the following standards shall be considered:

- (1) The intended use of the lot;

(2) Ingress and egress to the lot and the proposed buildings or structures to be located thereon;

(3) Potential traffic congestion;

(4) The nature and character of buildings and structures or properties in the surrounding neighborhood;

(5) Effect of the intended use on light and air circulation for properties which are both adjoining and in the surrounding neighborhood;
and

(6) Effect of any increased density of the intended use on the surrounding neighborhood.

(i) Mechanical appurtenances, such as blowers, ventilating fans and air conditioning units, must be attached to the principal building or, if not attached to the principal building, the mechanical appurtenance shall be screened to reasonably limit the audible and visual impact of the mechanical appurtenance from neighboring property.

(j) Mechanical work on trucks of one ton or more, on race cars, stock or otherwise, and on dune buggies owned by the occupant of a lot or on any vehicles not owned by an occupant of the lot is prohibited in all residential zoning districts. Any permitted work on vehicles must be performed entirely within a building.

(k) Private fallout shelters for a particular lot are permitted in any zoning district as an accessory use provided there is compliance with all yard and coverage requirements of the zoning district. Community fallout shelters are permitted in any zoning district as a special use when this use is authorized by the Planning Commission. In considering such authorization, the Planning Commission shall consider the following standards:

(1) Size, proposed location, type and kind of construction and general architectural character of the shelter,

(2) Unanimity of surrounding neighborhood participation in the shelter;
and

(3) The effect of the shelter on the surrounding neighborhood.

(l) In all residential zoning districts, all motor vehicles (except passenger motor vehicles including motor homes, snowmobiles and motorcycles) shall only be parked in a building or covered structure.

(m) No boat, travel trailer, camper, or similar vehicle parked or stored in a residential zoning district shall be used as a sleeping quarters, be connected to utilities or be used for human habitation in any manner.

(n) No semitrailer shall be parked or stored in a residential zoning district.

Section 6. Amendment to and Restatement of Section 38-488. Section 38-488 of the Park Township Code of Ordinances, being the supplemental regulations for the control of heat, glare, fumes, dust, noise and vibrations and odors shall be amended and restated in its entirety as follows.

Sec. 38-488. Control of heat, glare, fumes, dust, noise vibration and odors.

Every use shall be so conducted and operated that it is not obnoxious or dangerous by reason of heat, glare, fumes, odors, dust, noise, or vibration beyond the lot on which the use is located.

Lighting facilities shall be equipped with shielding so as to reflect the light downward and away from adjoining properties.

Section 7. Amendment to and Restatement of Section 38-491. Section 38-491 of the Park Township Code of Ordinances, being the regulations for accessory buildings shall be amended and restated in its entirety as follows.

Sec. 38-491. Accessory buildings.

(a) Attached garages.

(1) Attached garages are permitted in any zone district. A garage shall be considered an attached garage when it is connected to the principal building with a roof structure.

(2) Attached garages shall meet the setback and yard requirements for a principal building of the zone district in which it is located.

(3) The footprint of an attached garage must not exceed 75% of the footprint of the usable floor area of the dwelling unit to which it is attached.

(b) Detached accessory buildings.

(1) General requirements.

- a. No accessory building shall be allowed on any lot that does not have a principal structure located on the lot.
- b. Except as provided in Subsections (b)(1)b.1 through 5 of this section, only one accessory building will be allowed on any lot, provided that the accessory building does not exceed the greater of 200 square feet or 2% of the calculated lot size, up to a maximum accessory building size of 2,500 square feet.
 1. On lots equal to or greater than two acres, the total allowable accessory building square footage may be split into two accessory buildings.
 2. One additional accessory building used exclusively as a pool storage building (i.e., to house equipment and supplies necessary to operate and maintain an onsite swimming pool and for a toilet and/or shower) is permitted, provided the pool storage building has a maximum height of 16 feet, and a maximum area of 100 square feet for lots equal to one acre or less in size and 200 square feet for lots exceeding one acre in size.
 3. One additional accessory building used exclusively as a pump house (i.e., to house a pump and related equipment for sprinkling purposes) is permitted, provided the pump house has a maximum height of four feet, and a maximum area of 16 square feet for lots equal to one acre or less in size and 36 square feet for lots exceeding one acre in size.
 4. One additional accessory building used exclusively as a decorative gazebo is permitted, provided the gazebo has a maximum area of 144 square feet and a maximum height of 12 feet. For purposes of this subsection, an accessory building will be deemed a gazebo only if a minimum of 50% of each sidewall is left open, and/or is covered only with either a screen or transparent glass.

- 5. An additional 576 square feet is permitted on a lot when there is not an attached garage on the principal building. This may be as an additional accessory building, or additional square footage allowed to an accessory building.
- c. No accessory building or structure shall include residential or living quarters for human beings.

(2) Location and height limitations.

a. The height of an accessory building shall not exceed those listed in the table in Subsection (b)(2)e of this section.

b. The roof pitch of an accessory building shall not be less than 3/12.

c. An accessory building must be at least 10 feet away from any other building.

d. An accessory building shall meet the setback requirements listed in the table in Subsection (b)(2)e of this section.

e. Table.

Building Size (square feet)	Maximum Height of Building (feet)	Minimum Front Yard (feet)	Minimum Side Yard (feet)	Minimum Rear Yard (feet)
<240	14	40	5	5
240 - 350	16	40	5	5
351 - 700	18	40	10	25
701 - 1,050	20	60	10	25
1,051 - 1,400	22	80	25	35
>1,400	24	100	25	50

f. On lots abutting Lake Michigan and Lake Macatawa, no accessory building shall be placed between the principal building and the water's edge.

g. The Zoning Board of Appeals may authorize a lesser front, rear, or side yard setbacks or the placement of an accessory building between the principal building and the

water's edge as an administrative approval on lots abutting Lake Michigan or Lake Macatawa. In establishing such yard requirements, the Zoning Board of Appeals shall consider the following standards:

1. The location of buildings on the lot or adjoining properties;
 2. The effect of the proposed accessory building on adjoining properties in relation to view, light and air circulation, noise, etc.; and
 3. The character of the proposed accessory building and the effect on the surrounding neighborhood.
- h. The Zoning Board of Appeals may authorize one or more accessory buildings in excess of the square footage limitations or in excess of the height limitations as an administrative approval. In considering such a request the Zoning Board of Appeals shall consider the following standards:
1. The area and/or height of the accessory building in relation to the size of the lot on which it is to be placed;
 2. The area and/or height of the accessory building in relation to the principal building on the lot on which the accessory building is to be placed;
 3. The location of the accessory building in relation to other buildings on adjoining lots and in relation to the principal building on the lot;
 4. Whether or not the accessory building will affect light and air circulation of any adjoining property; and
 5. Whether the accessory building will adversely affect the view of any adjoining property.

Section 8. Amendment to and Restatement of Section 38-492. Section 38-492 of the Park Township Code of Ordinances, being the regulations for the swimming pools shall be amended and restated in its entirety as follows.

Sec. 38-492. Swimming pools.

(a) No swimming pool (referred to as "pool" in this section) shall be constructed, erected or installed on any lands in the Township unless a permit therefor has first been obtained from the Zoning Administrator.

(b) The outside edge of the pool wall shall not be located nearer than four feet to any lot line; provided, however, that if any part of the pool walls are more than two feet above the surrounding grade level, then the outside edge of the pool wall shall not be placed nearer than 10 feet from any lot line.

(c) A pool of which any wall is greater than 30 inches above grade shall not be located in the required rear yard of a waterfront lot. Any fence used as a barrier for a pool located in the rear yard of a waterfront lot shall be a see-through type which results in minimal visual obstruction.

Section 9. Amendment to and Restatement of Section 38-494. Section 38-494 of the Park Township Code of Ordinances, being the regulations for the yard averaging shall be amended and restated in its entirety as follows.

Section 38-494 Yard Averaging:

“(a) *Residential front yard averaging.* In any residential zoning district where the average depth of at least two front yards of existing adjacent buildings within 300 feet of the lot in question and within the same block on the same side of the street or private road is less than the minimum front yard depth prescribed for the residence zoning district in which the lot is located, then the required front yard shall be modified to be no less than the average depth of the existing adjacent buildings, as established by a licensed surveyor or the zoning administrator; provided, however, that the depth of the front yard shall not be less than ten feet in any event.

“(b) *Residential rear yard averaging.* In any residential zoning district where the average depth of at least two rear yards of existing adjacent buildings within 300 feet of the lot in question and within the same block on the same side of the street or private road is less than the minimum rear yard depth prescribed for the residence zoning district in which the lot is located, then the required rear yard shall be modified to be no less than the average depth of the existing adjacent buildings, as established by a licensed surveyor or the zoning administrator; provided, however, that the depth of the rear yard shall not be less than ten feet in any event.

“(c) *Commercial front yard averaging.* In any commercial zoning district (the C-1 neighborhood business district and the C-2 resort service district) where the average depth of at least two front yards of existing commercial buildings within 300 feet of the lot in question and within the same block on the same side of the street or private road is less than the minimum front yard depth prescribed for the commercial zoning district in which the lot is located, then the required front yard shall be modified to be no less than the average depth of the existing commercial buildings as established by a licensed surveyor or the zoning administrator; provided, however, that the depth of the front yard shall not be less than 50 feet in any event. For purposes of this section, if an existing commercial building has a varying front yard setback, then the average of the closest point front setback and the farthest point front setback shall be used as the front yard setback for that building when calculating the average front yard setbacks to determine the minimum front yard for the new building.”

Section 10. Amendment to and Restatement of Section 38-498. Section 38-498 of the Park Township Code of Ordinances, being the regulations for fences shall be amended and restated in its entirety as follows.

Sec. 38-498 Fences.

- (a) General requirements. General requirements regarding fences are as follows:
- (1) No fence, hedge, or other landscaping shall be erected, constructed, located or maintained in any zoning district which constitutes a traffic hazard because of obstruction of visibility or any other reason.
 - (2) No fence shall contain barbed wire unless the fence is used as a part of a farming operation.
 - (3) A fence used in connection with the keeping of horses shall be constructed or erected as a split rail fence, a three-board fence, or an electric wire fence.
 - (4) Every electric wire fence, whether or not used in connection with the keeping of horses, shall be labeled as an electric fence at intervals of not less than once every 100 feet.
- (b) Height limitations. No fence in excess of six feet in height shall be erected, constructed, located or maintained in any residential zoning district. In addition, no

fence in excess of 36 inches in height shall be erected, constructed, located or maintained in a front yard in any residence zoning district or in the front or rear yard of any waterfront lot in any residence zoning district, except that fences required for the keeping of horses pursuant to Section **38-490(b)** shall be four feet in height in the front yard, and shall be no less than four feet in all other yards. The Zoning Administrator may, in his discretion, authorize fences of a height greater than six feet or fences of a height greater than 36 inches as an administrative approval. In granting such authorization, the Zoning Administrator shall consider the following standards:

- (1) The effect upon the adjoining properties;
- (2) Whether it will affect the light and air circulation of any adjoining properties;
- (3) Whether it will adversely affect the view from any adjoining property;
- (4) The reason for the request to construct the fence higher than permitted by this chapter;
- (5) The size, type and kind of construction, proposed location and general character of the fence; and
- (6) The size of other fences on properties that are adjoining and in the surrounding neighborhood.

Section 11. Amendment to and Restatement of Section 38-512. Section 38-512 of the Park Township Code of Ordinances, being the regulations for private roads shall be amended and restated in its entirety as follows.

Sec. 38-512. Private roads.

- (a) General requirements:
 - (1) A private road shall be located within a deeded private road easement. The area in which the private road is to be located shall have a minimum cleared width of twenty-eight (28) feet, or thirty (30) feet if the traveled road width must be twenty-six (26) feet, which shall always be maintained.

(2) A private road shall be connected to and extend from a public street right-of-way either directly or via other private roads.

(3) A private road shall be given a name that is different from any other private road or public street within the county. Written approval for the name shall be obtained from the Ottawa County Road Commission.

(4) A street sign bearing the approved name of the private road shall be erected and maintained by the owner of the proposed private road at each location where a private road connects to and extends from a public street or another private road. Street signs and traffic control signs where the private road meets a public street shall comply with and be installed in accordance with Ottawa County Road Commission standards and specifications. This provision shall also apply to existing private roads where such a street sign shall be erected by the current owner of the private road on or before December 31, 1999. Private roads serving two (2) or more dwellings shall have a standard stop sign where the private road abuts the public road.

(5) An existing private road constructed prior to September 1, 1999, and any private road constructed on or after that date may be reconstructed, extended, maintained, improved or relocated only in accordance with the standards and requirements of this article.

(6) Private roads are permitted only as a part of an approved planned unit development (see Article **III**, Division 8, of this chapter) in any zoning district, or as a special use [see Section **38-512(c)**] in the AG agricultural district, the R-1 rural estate district, the R-2 lakeshore residence district, and the R-3 low density single-family residence district. However, under no circumstances shall a private road be permitted in a subdivision established under the Land Division Act (MCL 560.101 et seq.), in a single-family site condominium, or in a two-family site condominium, regardless of the zoning district within which such subdivision or site condominium is located, unless it is located in an approved planned unit development. Where a private road is permitted in a subdivision or a single-family or two-family site condominium because it is located in an approved planned unit development, the private road shall, in any event, have a minimum width of bituminous hard surface of at least 22 feet and shall be paved as is provided in Subsection (b)(2) of this section. In addition, in the case of a private road that is accessible by more than six building sites, the Planning Commission

and the Township Board, in recommending and acting upon the proposed planned unit development, shall consider whether a wider paved surface should be provided. If it is determined that a wider paved surface should be provided, this shall be included as a condition of the approval of the planned unit development. Except as is otherwise specifically provided in this subsection, a private road located in an approved planned unit development shall not be subject to any of the requirements of this section specifically including, but without limitation, the construction specifications contained in Subsection (b) of this section. However, the immediately preceding sentence shall not be construed to prevent the inclusion in the conditions that govern an approved planned unit development of any or all of the requirements of this section.

(7) The owner of a proposed private road shall provide to the Zoning Administrator a proposed maintenance and access agreement in recordable form that provides for the necessary maintenance, repair, improvement and reconstruction of the private road. At a minimum, this agreement shall contain the following provisions:

- a. A method of initiating and financing such maintenance, repair, improvement and reconstruction of the private road as is necessary to maintain the private road in a reasonably good and usable condition and necessary snowplowing of the private road.
- b. A method of apportioning the cost of maintenance, repair, improvement, reconstruction and snowplowing among the private property owners who benefit from and have access to the private road.
- c. A notice that no public funding is available or will be used to construct, reconstruct, maintain, repair, improve or snowplow the private road.
- d. A notice that if repairs and maintenance of the private road are not made so as to maintain the road in reasonably good and usable condition, the Township shall have the authority, but not the obligation, to repair and maintain the road and assess owners of the parcels having frontage on the private road for the total cost, plus an administrative fee in the amount of 10% of the total cost of the repairs and maintenance. The agreement shall also state that any person purchasing a parcel

having frontage on the private road shall be deemed to have petitioned for the repair and maintenance of the private road specified in this subsection as is provided by Public Act No. 188 of 1954 (MCL 41.721 et seq.) authorizing the special assessment by Townships of the cost of the maintenance and repair of a private road, and to have consented in all respects to the imposition of a special assessment pursuant to such Act for the cost for the Township to repair and maintain the private road.

e. A provision that the owners of any and all of the property with rights to use the private road shall refrain from prohibiting, restricting, limiting or in any manner interfering with the normal ingress and egress and use by other owners who use the private road. This provision shall also apply to other family members, guests, invitees, agents, emergency vehicles and others bound to or returning from any of the properties having a right to use the private road.

(8) In determining the compliance of a lot with all area and yard requirements, land area located within the easement for a private road shall not be considered.

(b) Construction specifications.

(1) The length of a dead end private road shall not exceed 850 feet. Unless it is approved as part of a planned unit development, a private road shall not provide access to more than six lots. A lot that is located on the corner of a street and a private road shall not be considered to have access from the private road if the lot has a principal building which has existing driveway access to the street. A lot that is located on the corner of a street and a private road that does not have an existing principal building which has an existing driveway access to the street shall be counted as one of the six lots and shall have vehicle access from the private road only and shall be prohibited from having vehicle access from the street.

(2) As a condition of its approval as a special use of a private road that terminates at a dead end, the Planning Commission may require that the private road and its easement be configured so as to facilitate connection of the private road with another private road or a street in order to provide the potential for a second ingress/egress route. This may include requiring that the private road

easement be extended to the property boundary line even though this extension is not necessary to provide access to a lot or lots. This provision permitting the Planning Commission to impose a condition requiring that the private road and its easement be configured so as to facilitate a second ingress/egress route for a dead end private road is included in this article based on a legislative finding of the Township Board that it is in the interest of public safety for fire, ambulances, and police vehicles to have two ingress/egress routes to access a lot.

(3) Table

PRIVATE ROAD CONSTRUCTION REQUIREMENTS				
Requirement		Parcels Served		
		1 to 2	3 to 5	6 or More
Right-of-Way Easement Width		33 feet	55 feet	66 feet
Traveled Road Bed Width		13 feet	18 feet	22 feet
				26 feet if storm sewer is included, including valley gutters
Minimum Construction Materials	Subbase	10 inches of sand	12 inches of sand	2-1 1/2 inches of bituminous hard surface layers, meeting MDOT specification 22A, 1990 edition, or any applicable set of replacement standards.
	Surface	6 inches of finished compacted gravel (No. 22A) on top of sand		

(4) Where a private road terminates in a deadened, a cul-de-sac with a minimum cleared turnaround radius of 60 feet shall be provided. The cul-de-sac shall be constructed as follows:

- a. If there is no island, with a radius of 42 feet; and
- b. If there is an island, with a traveled surface width of 20 feet around the island.

(5) The bituminous hard surface layers may be applied at separate times but two layers shall be applied not more than six months apart. The minimum width of the bituminous hard surface shall be at least 22 feet. The private road shall be a crowned road; there shall be no valley gutters included within the 22 feet of road surface. Valley gutters may be located outside the 22 feet of road surface.

(6) A lot that is located on the corner of a street and a private road shall not be considered to have access from the private road if that lot has a principal building which has existing driveway access to the street. A lot that is located on the corner of a street and a private road that does not have an existing principal building that has existing driveway access to the street shall be considered as a lot that is accessed from the private road.

(7) After a review and written approval is obtained from the Ottawa County Drain Commissioner, a private road shall be constructed in a manner to provide effective stormwater drainage and to prevent runoff onto adjacent property. If a private road crosses a natural drainage course or easement, stream or other natural body of water, a bridge, culvert or other structure permitting the flow of water under the private road shall be constructed in accordance with applicable Ottawa County Road Commission and state department of transportation requirements.

(8) A private road shall not exceed a grade of 10%, provided that within 50 feet of any private road or public street intersection, the grade shall not exceed 4%.

(9) A driveway permit for the private road shall be obtained from the Ottawa County Road Commission.

(c) Review and approval provisions.

(1) Permit application and fee.

- a. Unless as approved as part of a planned unit development, private roads shall only be permitted as a special use. The application for approval of a private road as a special use shall be filed with the Planning Commission in accordance with Section

38-36 and shall be accompanied by a fee as established by the Township Board pursuant to Section **38-33(g)** to cover expenses incurred in processing the application.

- b. The application for approval of the private road as a special use shall contain or be accompanied by the following information:
 1. The name of the owner and any other parties having any legal interest in the private road and the property across which it is to be constructed.
 2. The legal description of the property over which the private road is to be constructed.
 3. A site location map, drawn to scale, which shows the location of the parcel containing the proposed private road to surrounding properties and all public streets and private roads located within 1/2 mile of the site.
 4. A scaled drawing prepared by a state licensed engineer showing the precise location, route, elevations, dimensions, specifications, cross section and design of the private road and any proposed extensions of the private road, existing or proposed curb cuts and the location and distance to any public street (or private road) which the private road is to intersect.
 5. A scaled drawing prepared by a state licensed engineer, surveyor or architect, or a state registered planner, illustrating the proposed lot divisions and building envelopes on the site, as well as the location of all structures presently on neighboring or adjoining properties within 100 feet of the private road easement.
 6. A copy of the proposed maintenance and operation agreement required by Subsection (a)(7) of this section.
 7. A copy of a driveway permit for the private road issued by the Ottawa County Road Commission.
 8. A copy of a document showing preliminary conceptual approval by the Ottawa County Drain Commissioner.

9. A copy of a document showing preliminary conceptual approval by the Ottawa County Health Department.
 10. Any other additional information which the Planning Commission may request which is reasonably necessary to evaluate the proposed private road and its effect on the surrounding neighborhood and the Township in general.
- (2) Review of application. The application for special use authorization for a private road shall be reviewed and acted upon by the Planning Commission in accordance with the procedures specified in Section **38-36** for special use permits. All private roads shall meet the general requirements and construction specifications required in this Section **38-512** in order to receive approval by the Planning Commission. In considering such authorization, the Planning Commission shall consider the following standards:
- a. The nature and character of the surrounding area;
 - b. The nature and character of the buildings and the structures currently existing or proposed to be built on the lots which will access the private road;
 - c. The distance of any existing or proposed buildings and structures from the proposed private road;
 - d. The potential traffic congestion and/or hazards that will be generated or alleviated by the private road;
 - e. The adequacy of the private road for school buses, fire trucks, or similar vehicles to access all lots located on the private road;
 - f. The effect of the private road on the ability of further future divisions or splits of the parcels or lots located on or near the private road; and
 - g. The environmental effects of the private road and proposed development of the property.
- (d) Final compliance requirements. Upon completion of construction of the private road, the applicant shall provide to the Zoning Administrator:
- (1) A letter from a state licensed professional engineer stating and certifying that the private road has been constructed in all respects in compliance with the approved

private road plans and the requirements of this article; provided, however, that if application of the second bituminous hard surface layer is being deferred as is authorized by Subsection (e) of this section, then the application of that second layer can be excepted from the scope of the engineer's letter; and

(2) Documentation that the maintenance and access agreement referred to in Subsection (a)(7) of this section and all easements have been recorded in the office of the Ottawa County Register of Deeds.

(e) Permits for buildings on private roads. A building and any other permit shall not be issued for any building or structure that derives its primary access from a private road unless the private road has been approved as a special use and all other requirements of Subsection **(d)** of this section have been met. However, if the second bituminous hard surface layer has not yet been applied, building and other permits may nonetheless be issued for buildings or structures which derive their primary access from the private road provided the second hard surface bituminous layer is applied within six months of the date of the application of the first bituminous hard surface layer. If this six-month deadline is not complied with, then no additional building or other permit shall be issued for any building or structure which derives its primary access from the private road and, further, a stop work order shall be issued with respect to all building and other permits presently outstanding with respect to all buildings or structures which derive their primary access from the private road.

(f) Township liability. The owner of the private road agrees as a condition of applying for and receiving a special use permit for a private road to indemnify and save and hold the Township, and its Township Board, Planning Commission, officers and employees, harmless from all claims for personal injury and/or property damage arising out of the failure to properly construct, maintain, repair and replace the private road and all expenses incurred in defending such claims. The substance of this subsection shall appear on the application for the special use permit and be signed by the applicant property owner.

Section 12. Effective Date. That the foregoing amendment to the Park Township Code of Ordinances, Chapter 38 – Zoning Ordinance – was approved and adopted by the Township Board of Park Township, Ottawa County, Michigan, on June 9, 2016, after a public hearing as required pursuant to Michigan Act 110 of 2006, as amended. This Ordinance is ordered to take effect on July 1, 2016, which date is more than 7 days after publication of the ordinance as is required by Section 401 of Act 110 of 2006, as amended, provided that this effective date shall be extended as necessary to comply with the requirements of Section 402 of Act 110 of 2006, as amended.

Township Supervisor

Township Clerk

STAFF MEMO

Subject: Zoning Code Proposed Amendments

Date: May 27, 2016

To: Manager Jerry Felix

From: Ed de Vries, Zoning Administrator

The Planning Commission is recommending the attached ordinance language changes. A public hearing was held at the Planning Commission meeting of May 17, 2016, after which the proposed language was adopted. The proposed ordinance amendments were also reviewed by Attorney Dan Martin. There are two documents for each change, one redline version showing the old and new language, and one “clean copy” reflecting the changed ordinance. Below is a brief overview of the changes:

38-6 Definitions. Amend or clarify *Building Height*, *Building setback*, *Yard*, and *Yard,side*. These changes were recommended to support the amendment to Sec. 38-483.

38-276 (3) R-3 rear yard on lake, 38-306 (3) R-4 rear yard on lake, and 38-336 (3) R-5 rear yard on lake. Clarify the measurement point to match language in Sec. 38-246 (3) which was amended several months ago.

38-483 Area, height, setback and use conditions and exceptions.

38-483 (b) Existing lots of record. Establish maximum height, minimum side yard, and parking space for allowing the use of a lot less than 6,500 square feet for a single family structure. The language will establish a formula to require a reduced height, and permit a reduced side yard on small lots of record. Additional language to require merging contiguous non-conforming lots of record under the same ownership for the purpose of reducing nonconformities.

38-483 (e) Building Setback Exceptions. Add section (e) addressing allowable extensions or additions of non-conforming structures. The intent is to codify language based on past ZBA interpretations.

38-488 Heat, glare, fumes, dust, noise vibration, and odors. Additional language requiring exterior lights are shielded to prevent shining onto adjacent property.

38-491 (b) Detached accessory buildings. Increase the allowable size of detached garage, removal of architectural restrictions, clarify allowable height, and set standards for the ZBA to consider larger or additional accessory buildings as an administrative approval. This language is proposed as a result of a number of ZBA decisions and interpretations. The intent is to allow some degree of architectural options while still prohibiting the use of an accessory building for living quarters. Permitting a second floor may also allow for additional storage space without increasing the footprint of the structure.

38-492 Swimming pools. Remove language already contained in the Building Code addressing construction and barrier requirements.

38-494 Front and rear yard averaging. Extend the range of adjacent buildings to 300 feet.

38-498 Fences. Delete the language requiring a permit as the Board has approved removing the requirement for a permit last year. Decision on a taller fence than allowed listed as an administrative departure as opposed to a special use.

38-512 Private roads. Revise construction standards based on number of lots served.

Public Hearing. Two persons spoke to the amendments. Below is an excerpt from the draft minutes of the May 17 Planning Commission meeting.

“Richard Swaney asked about contiguous lots under common ownership. Specifically, he was interested in the unique situation of the lots along Lakeshore Dr. north of James Street where there is a public easement that separates several lots. He shared an illustration of the lots in this area. He asked if these lots would be required to have common ownership which would create an unbuildable lot along Lake Shore Drive. He requested clarification for this situation.

Steve Engers said he submitted comments on April 15 regarding the proposed ordinance amendments. In his opinion, most of the amendments made sense to him. He asked if it made sense to reduce the side yard to 5’ on an already small lot.”

Staff Comment. Lots separated by an easement would not be contiguous and would not be required to be combined. There are some in the area that were combined to allow for a larger accessory building.

The reason for allowing a reduced side yard on the small lots of record is to allow for increasing living space in structures where the height of the building is limited.

Staff Recommendation: To consider and approve the proposed changes to the above ordinances.

SECTION 38-6 DEFINITIONS

BUILDING HEIGHT

The vertical distance measured from the average existing grade measured 3 feet out from the structure, to the highest point of the roof surface.

BUILDING SETBACK

The distance between the adjacent lot line and the nearest wall projection or structural component of any building as measured along a straight line at a right angle to the lot line. Certain exceptions or additional restrictions to building setbacks can be found in Sections 38-494, 495, 496, 497, 483 and various other parts of this ordinance regulating the location of buildings or structures. A deck or raised patio may be located within the building setback only if it is not more than 30 inches above the average surrounding grade. A deck over 30 inches above grade on a waterfront lot must comply with Section **38-495**.

YARD

An open space other than a court unoccupied and unobstructed by any building or structure; provided, however, that fences, walls, poles, posts and other customary yard accessories, ornaments and furniture may be permitted in any yard subject to height limitations and requirements limiting obstruction of visibility. "Yards" or "minimum yards" as required in other provisions of this zoning ordinance shall be considered as "required yards" and allowable building projections shall be the same as defined in this section for building setbacks.

YARD, FRONT

A yard extending across the full width of the lot, the depth of which is the distance between the street right-of-way (or private road easement) line and the main wall of the building or structure. In the case of waterfront lots, the yard fronting on the street (or private road) shall be considered the front yard.

YARD, REAR

A yard, unoccupied except for accessory buildings, extending across the full width of the lot, the depth of which is the distance between the rear lot line and the rear wall of the main building.

YARD, SIDE

A yard between a main building and the side lot line, extending from the front yard to the rear yard, or any yard that is not considered a front or rear yard.

SECTION 38-6 DEFINITIONS

BUILDING HEIGHT

The vertical distance measured from the ~~top of the main or ground level foundation wall, whichever is lowest~~average existing grade measured 3 feet out from the structure, to the highest point of the roof surface.

BUILDING SETBACK

The ~~measurement from the property line to the nearest point of the main wall of the building or structure~~distance between the adjacent lot line and the nearest wall projection or structural component of any building as measured along a straight line at a right angle to the lot line. Certain exceptions or additional restrictions to building setbacks can be found in Sections 38-494, 495, 496, 497, 483 and various other parts of this ordinance regulating the location of buildings or structures. Steps may be located within the building setback. Porches and similar structures are considered as part of the building or structure and shall not be located within the building setback. A deck or raised patio may be located within the building setback only if it is not more than 30 inches above the average surrounding grade. A deck over 30 inches above grade on a waterfront lot must comply with Section 38-495.

YARD

An ~~required~~ open space other than a court unoccupied and unobstructed by any building or structure; provided, however, that fences, walls, poles, posts and other customary yard accessories, ornaments and furniture may be permitted in any yard subject to height limitations and requirements limiting obstruction of visibility. “Yards” or “minimum yards” as required in other provisions of this zoning ordinance shall be considered as “required yards” and allowable building projections shall be the same as defined in this section for building setbacks.

YARD, FRONT

A yard extending across the full width of the lot, the depth of which is the distance between the street right-of-way (or private road easement) line and the main wall of the building or structure. In the case of waterfront lots, the yard fronting on the street (or private road) shall be considered the front yard.

YARD, REAR

A yard, unoccupied except for accessory buildings, extending across the full width of the lot, the depth of which is the distance between the rear lot line and the rear wall of the main building.

YARD, SIDE

A yard between a main building and the side lot line, extending from the front yard to the rear yard, or any yard that is not considered a front or rear yard. ~~The width of the required side yard shall be measured from the nearest point of the side lot line to the nearest part of the main building.~~

ARTICLE III. District Regulations

DIVISION 5. R-3 Low Density Single-Family Residence District

Sec. 38-276. Area regulations.

No building or structure nor any enlargement thereof shall be hereafter erected except in conformance with the following yard, lot area and building coverage requirements:

- (1) Front yard. There shall be a front yard of not less than 40 feet.
- (2) Side yard. No side yard shall be less than 10 feet.
- (3) Rear yard. There shall be a rear yard of not less than 50 feet; provided, however, that in the case of lakefront lots, the distance will be measured to the 100 year elevation as depicted in the December 2011 Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency.
- (4) Lot area and width. The minimum lot area and width for residential uses shall be 15,000 square feet and 90 feet respectively. The minimum lot area for all other permitted uses shall be 15,000 square feet.

DIVISION 6. R-4 Medium Density Single- and Two-Family Residence District

Sec. 38-306. Area regulations.

No building or structure nor any enlargement thereof shall be hereafter erected except in conformance with the following yard, lot area and building coverage requirements.

- (1) Front yard. There shall be a front yard of not less than 40 feet.
- (2) Side yard. There shall be total side yards of not less than 20 feet; provided, however, that no yard shall be less than seven feet .
- (3) Rear yard. There shall be a rear yard of not less than 25 feet; provided, however, that in the case of lakefront lots, the rear yard shall be not less than 50 feet to the 100 year elevation as depicted in the December 2011 Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency.
- (4) Lot area and width (single-family). The minimum lot area and width for a single-family dwelling shall be 8,500 square feet and 85 feet respectively; provided, however, that the minimum lot area and width for lots not served with public water and sewer shall be 15,000 square feet and 90 feet respectively and that the minimum lot area for lots served with public water but not served with public sewer shall be 10,000 square feet.

- (5) Lot area and width (two-family). The minimum lot area and width for a two-family dwelling shall be 15,000 square feet and 100 feet respectively; provided, however, that the minimum lot area and width for lots not served with public water and sewer shall be 30,000 square feet and 100 feet respectively and that the minimum lot area for lots served with public water but not served with public sewer shall be 20,000 square feet.

DIVISION 7. R-5 Low Density Multifamily Residence District

Sec. 38-336. Area regulations.

No building or structure nor any enlargement thereof shall be hereafter erected except in conformance with the following yard, lot area and building coverage requirements:

- (1) Front yard. There shall be a front yard of not less than 40 feet.
- (2) Side yard. There shall be total side yards as follows:
 - a. For single- and two-family dwellings, the total side yards shall be not less than 20 feet; provided, however, that no side yard shall be less than seven feet.
 - b. For multifamily dwellings and all other permitted uses, each side yard shall be not less than 20 feet.
- (3) Rear yard. There shall be a rear yard of not less than 25 feet; provided, however, that in the case of lake front lots, the rear yard shall be not less than 50 feet to the 100 year elevation as depicted in the December 2011 Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency.
- (4) Lot area and width (single-family). The minimum lot area and width for a single-family dwelling shall be 8,500 square feet and 85 feet respectively; provided, however, that the minimum lot area and width for lots not served with public water and sewer shall be 15,000 square feet and 90 feet respectively, and that the minimum lot area for lots served with public water but not served with public sewer shall be 10,000 square feet.
- (5) Lot area and width (two-family). The minimum lot area and width for a two-family dwelling shall be 15,000 square feet and 100 feet, respectively; provided, however, that the minimum lot area and width for lots not served with public water and sewer shall be 30,000 square feet and 100 feet, respectively and that the minimum lot area for lots served with public water but not served with public sewer shall be 20,000 square feet.
- (6) Lot area and width (other than one-and two-family). The minimum lot width shall be 100 feet. The minimum lot area for multifamily dwellings shall be 4,500 square feet per dwelling unit; provided, however, that the minimum lot area for multifamily dwellings not served with public sewer shall be 10,000 square feet per dwelling unit. The minimum lot area for all other permitted uses shall be 15,000 square feet.

ARTICLE III. District Regulations

DIVISION 5. R-3 Low Density Single-Family Residence District

Sec. 38-276. Area regulations.

No building or structure nor any enlargement thereof shall be hereafter erected except in conformance with the following yard, lot area and building coverage requirements:

- (1) Front yard. There shall be a front yard of not less than 40 feet.
- (2) Side yard. No side yard shall be less than 10 feet.
- (3) Rear yard. There shall be a rear yard of not less than 50 feet; provided, however, that in the case of lakefront lots, the distance will be measured to the 100 year elevation as depicted in the December 2011 Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency.
- (4) Lot area and width. The minimum lot area and width for residential uses shall be 15,000 square feet and 90 feet respectively. The minimum lot area for all other permitted uses shall be 15,000 square feet.

DIVISION 6. R-4 Medium Density Single- and Two-Family Residence District

Sec. 38-306. Area regulations.

No building or structure nor any enlargement thereof shall be hereafter erected except in conformance with the following yard, lot area and building coverage requirements.

- (1) Front yard. There shall be a front yard of not less than 40 feet.
- (2) Side yard. There shall be total side yards of not less than 20 feet; provided, however, that no yard shall be less than seven feet .
- (3) Rear yard. There shall be a rear yard of not less than 25 feet; provided, however, that in the case of lakefront lots, the rear yard shall be not less than 50 feet to the 100 year elevation as depicted in the December 2011 Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency.
- (4) Lot area and width (single-family). The minimum lot area and width for a single-family dwelling shall be 8,500 square feet and 85 feet respectively; provided, however, that the minimum lot area and width for lots not served with public water and sewer shall be 15,000 square feet and 90 feet respectively and that the minimum lot area for lots served with public water but not served with public sewer shall be 10,000 square feet.

- (5) Lot area and width (two-family). The minimum lot area and width for a two-family dwelling shall be 15,000 square feet and 100 feet respectively; provided, however, that the minimum lot area and width for lots not served with public water and sewer shall be 30,000 square feet and 100 feet respectively and that the minimum lot area for lots served with public water but not served with public sewer shall be 20,000 square feet.

DIVISION 7. R-5 Low Density Multifamily Residence District

Sec. 38-336. Area regulations.

No building or structure nor any enlargement thereof shall be hereafter erected except in conformance with the following yard, lot area and building coverage requirements:

- (1) Front yard. There shall be a front yard of not less than 40 feet.
- (2) Side yard. There shall be total side yards as follows:
 - a. For single- and two-family dwellings, the total side yards shall be not less than 20 feet; provided, however, that no side yard shall be less than seven feet.
 - b. For multifamily dwellings and all other permitted uses, each side yard shall be not less than 20 feet.
- (3) Rear yard. There shall be a rear yard of not less than 25 feet; provided, however, that in the case of lake front lots, the rear yard shall be not less than 50 feet **to the 100 year elevation as depicted in the December 2011 Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency.**
- (4) Lot area and width (single-family). The minimum lot area and width for a single-family dwelling shall be 8,500 square feet and 85 feet respectively; provided, however, that the minimum lot area and width for lots not served with public water and sewer shall be 15,000 square feet and 90 feet respectively, and that the minimum lot area for lots served with public water but not served with public sewer shall be 10,000 square feet.
- (5) Lot area and width (two-family). The minimum lot area and width for a two-family dwelling shall be 15,000 square feet and 100 feet, respectively; provided, however, that the minimum lot area and width for lots not served with public water and sewer shall be 30,000 square feet and 100 feet, respectively and that the minimum lot area for lots served with public water but not served with public sewer shall be 20,000 square feet.
- (6) Lot area and width (other than one-and two-family). The minimum lot width shall be 100 feet. The minimum lot area for multifamily dwellings shall be 4,500 square feet per dwelling unit; provided, however, that the minimum lot area for multifamily dwellings not served with public sewer shall be 10,000 square feet per dwelling unit. The minimum lot area for all other permitted uses shall be 15,000 square feet.

Sec. 38-483 Area, height and use conditions and exceptions.

- (a) Required area or space. A lot, yard, court, parking area or other space shall not be divided, altered or reduced so as to make it not in conformance with the minimum requirements of this article. If already less than the minimum requirements of this article, a lot, yard, court, parking area or other space shall not be divided, altered or reduced so as to increase its noncompliance with such minimum requirements.

- (b) Existing lots of record. If a lot in an agricultural or residential zoning district which is platted or otherwise of record as of the effective date of the ordinance from which this chapter is derived does not comply with the area and/or width requirements of its zoning district, then such lot may be used for single-family use only and then only if such single-family use is first authorized by the Zoning Board of Appeals as a matter for the Zoning Board of Appeals decision pursuant to Section 603 of the Zoning Act (MCL 125.3603); provided, however, that a lot which is platted or otherwise of record as of the effective date of the ordinance from which this chapter is derived which is located in an AG, R-1, R-2, R-3 or R-4 zoning district may be used for single-family use only without authorization from the Zoning Board of Appeals if the lot has a minimum lot area of 6,500 square feet and if there is compliance with all yard requirements for the R-3 low density single-family residence district or there is compliance with any specific exception to the area and/or width requirements of the particular zoning district in which the lot is located. In considering such authorization, the Zoning Board of Appeals shall consider the following standards:
 - (1) The size, character and nature of the residential building and accessory buildings to be erected and constructed on the lot;
 - a. The maximum height of the residential building shall be reduced by the same percentage the total area of the lot or parcel of land bears to 6,500 square feet, or 20 feet, whichever is greater.
 - b. Side yards may be reduced by the same percentage the total area of the lot or parcel of land bears to the minimum lot area requirement of the zoning district, or 5 feet, whichever is greater.
 - (2) The effect of the proposed use on adjoining properties and the surrounding neighborhood;
 - (3) The effect of the proposed use on light and air circulation of adjoining properties;
 - (4) The effect of any increased density of the intended use on the surrounding neighborhood; and
 - (5) All off-street parking requirements are met.

- (c) If the lot in a commercial zoning district which is platted or otherwise of record as of the effective date of the ordinance from which this chapter is derived does not comply with the area and/or width requirements of the commercial zoning district, then such lot may be used only if first authorized by the Zoning Board of Appeals as a matter for Zoning Board of Appeals decision pursuant to Section 603 of the Zoning Act (MCL 125.3603); provided, however, that a lot which is platted or otherwise of record as of the effective date of the ordinance from which this chapter is derived may be used for a commercial use without authorization of the Zoning Board of Appeals if the lot has a minimum area of 12,000 square feet and if there is compliance with all yard requirements for the commercial zoning district. In considering such authorization, the Zoning Board of Appeals shall consider the following standards:

- (1) The size, character and nature of the commercial building and accessory buildings to be constructed on the lot;
 - (2) The effect of the proposed use on adjoining properties and the surrounding neighborhood;
 - (3) The effect of the increased density of the intended use on the surrounding neighborhood; and
 - (4) Available parking for the intended use.
- (d) Contiguous lots under common ownership.
- (1) Subject to subsection (4) below, if two or more lots, or combination of lots or portions of lots, located adjacent to each other are at any time held in common ownership, and if all or part of such lots do not satisfy the minimum requirements for a buildable lot in the zoning district in which they are located, then all of such lots shall automatically be considered to be combined into one conforming lot, or one lot that is more nearly conforming than the individual lots.
 - (2) Each individual lot which has been combined under paragraph (d) (1) shall cease to be considered a separate lot of record, and shall no longer be considered to be a buildable lot.
 - (3) Lots combined under paragraph (d) (1) shall not thereafter be split, re-divided, or otherwise reduced in area unless all of the resulting lots comply with the minimum lot area requirement for a buildable lot in the district in which the land is located.
 - (4) The planning commission may allow contiguous lots of record under the same ownership to be merged into lots less than the minimum requirement of the zoning district in which it is located, but equal to or similar to existing lots in the surrounding neighborhood, as a special use. In considering this authorization, the planning commission shall consider the following standards, in addition to subsection (b) of this chapter:
 - a. The size, character, and nature of any buildings to be erected and constructed on the lot;
 - b. The effect of the proposed use on adjoining properties and the surrounding neighborhood;
 - c. Available parking for the intended use; and
 - d. The size of the lot in question compared to the lots in the surrounding neighborhood.
- (e) *Building Setback Exceptions.* Any building or structure which includes a main wall built to a legally established building setback line before [effective date of ordinance amendment] including any legally authorized projections or structural components, shall be considered as meeting the required setback from the adjacent lot line existing at that time, provided that any additional projection or component to the existing main wall shall only be allowed if approved by the Zoning Board of Appeals as a matter for zoning board of appeals decision pursuant to section 603 of the zoning act (MCL 125.3603). In granting such authorization, the following standards shall be considered by the zoning board of appeals:
- (1) The following projection dimensions:
 - i. Bay windows, chimneys, awnings and architectural design embellishments of dwellings that do not house or enclose habitable floor area nor project more than three (3) feet into the required setback.
 - ii. Roof overhangs that do not project more than two (2) feet into the required setback.

- iii. Steps and small entrance landings or porches, including porticos corresponding to the area of the porch, provided that such porches and porticos do not project more than four (4) feet in to the required setback;

(2) The proportion of the main wall which has been altered by the projection; and

(3) The overall effect of the proposed projection on adjoining properties and the surrounding neighborhood.

- (f) Exceptions. The following buildings and structures shall be exempt from height regulations in all zoning districts: parapet walls not exceeding four feet in height, chimneys, cooling towers, elevator bulkheads, fire towers, grain elevators, silos, stacks, elevated water towers, stage towers, monuments, cupolas whose length and width, or diameter, are each less than five feet, domes, spires, penthouses housing necessary mechanical appurtenances, and television and radio reception and transmission antennas and towers which do not exceed 50 feet in height. Additions to existing buildings and structures which now exceed the height limitations of their zoning district up to the height of an existing building or structure on the same lot are permitted if the lot is large enough to encompass a circular area with a radius at least equal to the height of the structure or building. The height of any cupola that has a length, width, or diameter greater than five feet must be approved by the Zoning Board of Appeals as a matter for Zoning Board of Appeals decision pursuant to Section 603 of the Zoning Act (MCL 125.3603). In granting such authorization, the following standards shall be considered by the Zoning Board of Appeals:

(1) The area and height of the cupola;

(2) The area and height of the cupola in relation to the building on which it is to be placed;

(3) Whether or not the cupola will affect light and air circulation of the adjoining property; and

(4) The height of other buildings on adjoining properties and in the general neighborhood.

Notwithstanding the first sentence of this subsection, all towers and antennas regulated by Article V of this chapter, pertaining to wireless communications towers and antennas, shall be subject to all height limitations contained in that article.

- (g) Mobile homes. Mobile homes are not permitted as an accessory use to a permitted principal use. Mobile homes are permitted only in approved mobile home parks and as specifically authorized by sections **38-489** and **38-507**.
- (h) Transition zoning. When first authorized by the Zoning Administrator as a special use, the first lot in an R-3 or R-4 zoning district, which has a side yard adjacent to a lot in a commercial zoning district, without any street or private road intervening, may be used for transition zoning as is hereinafter provided. This transition zoning for such first lot shall not extend more than 150 feet from the commercial zoning district. If this first lot is in the R-3 zoning district, it may be used for the uses permitted and as regulated in the R-4 zoning district. If this first lot is in the R-4 zoning district, it may be used for the uses permitted and as regulated in the R-5 zoning district. The Zoning Administrator may, in the Zoning Administrator's discretion, decline to decide such matter and refer decision thereon to the Planning Commission. In considering such authorization, the following standards shall be considered:

- (1) The intended use of the lot;
 - (2) Ingress and egress to the lot and the proposed buildings or structures to be located thereon;
 - (3) Potential traffic congestion;
 - (4) The nature and character of buildings and structures or properties in the surrounding neighborhood;
 - (5) Effect of the intended use on light and air circulation for properties which are both adjoining and in the surrounding neighborhood; and
 - (6) Effect of any increased density of the intended use on the surrounding neighborhood.
- (i) Mechanical appurtenances, such as blowers, ventilating fans and air conditioning units, must be attached to the principal building or, if not attached to the principal building, the mechanical appurtenance shall be screened to reasonably limit the audible and visual impact of the mechanical appurtenance from neighboring property.
 - (j) Mechanical work on trucks of one ton or more, on race cars, stock or otherwise, and on dune buggies owned by the occupant of a lot or on any vehicles not owned by an occupant of the lot is prohibited in all residential zoning districts. Any permitted work on vehicles must be performed entirely within a building.
 - (k) Private fallout shelters for a particular lot are permitted in any zoning district as an accessory use provided there is compliance with all yard and coverage requirements of the zoning district. Community fallout shelters are permitted in any zoning district as a special use when this use is authorized by the Planning Commission. In considering such authorization, the Planning Commission shall consider the following standards:
 - (1) Size, proposed location, type and kind of construction and general architectural character of the shelter,
 - (2) Unanimity of surrounding neighborhood participation in the shelter; and
 - (3) The effect of the shelter on the surrounding neighborhood.
 - (l) In all residential zoning districts, all motor vehicles (except passenger motor vehicles including motor homes, snowmobiles and motorcycles) shall only be parked in a building or covered structure.
 - (m) No boat, travel trailer, camper, or similar vehicle parked or stored in a residential zoning district shall be used as a sleeping quarters, be connected to utilities or be used for human habitation in any manner.
 - (n) No semitrailer shall be parked or stored in a residential zoning district.

Sec. 38-483 Area, height and use conditions and exceptions.

- (a) Required area or space. A lot, yard, court, parking area or other space shall not be divided, altered or reduced so as to make it not in conformance with the minimum requirements of this article. If already less than the minimum requirements of this article, a lot, yard, court, parking area or other space shall not be divided, altered or reduced so as to increase its noncompliance with such minimum requirements.

- (b) Existing lots of record. If a lot in an agricultural or residential zoning district which is platted or otherwise of record as of the effective date of the ordinance from which this chapter is derived does not comply with the area and/or width requirements of its zoning district, then such lot may be used for single-family use only and then only if such single-family use is first authorized by the Zoning Board of Appeals as a matter for the Zoning Board of Appeals decision pursuant to Section 603 of the Zoning Act (MCL 125.3603); provided, however, that a lot which is platted or otherwise of record as of the effective date of the ordinance from which this chapter is derived which is located in an AG, R-1, R-2, R-3 or R-4 zoning district may be used for single-family use only without authorization from the Zoning Board of Appeals if the lot has a minimum lot area of 6,500 square feet and if there is compliance with all yard requirements for the R-3 low density single-family residence district or there is compliance with any specific exception to the area and/or width requirements of the particular zoning district in which the lot is located. In considering such authorization, the Zoning Board of Appeals shall consider the following standards:
 - (1) The size, character and nature of the residential building and accessory buildings to be erected and constructed on the lot;
 - a. The maximum height of the residential building shall be reduced by the same percentage the total area of the lot or parcel of land bears to 6,500 square feet, or 20 feet, whichever is greater.
 - b. Side yards may be reduced by the same percentage the total area of the lot or parcel of land bears to the minimum lot area requirement of the zoning district, or 5 feet, whichever is greater.
 - (2) The effect of the proposed use on adjoining properties and the surrounding neighborhood;
 - (3) The effect of the proposed use on light and air circulation of adjoining properties;
 - (4) The effect of any increased density of the intended use on the surrounding neighborhood; and
 - (5) All off-street parking requirements are met.~~Available parking for the intended use.~~

- (c) If the lot in a commercial zoning district which is platted or otherwise of record as of the effective date of the ordinance from which this chapter is derived does not comply with the area and/or width requirements of the commercial zoning district, then such lot may be used only if first authorized by the Zoning Board of Appeals as a matter for Zoning Board of Appeals decision pursuant to Section 603 of the Zoning Act (MCL 125.3603); provided, however, that a lot which is platted or otherwise of record as of the effective date of the ordinance from which this chapter is derived may be used for a commercial use without authorization of the Zoning Board of Appeals if the lot has a minimum area of 12,000 square feet and if there is compliance with all yard requirements for the commercial zoning district. In considering such authorization, the Zoning Board of Appeals shall consider the following standards:

- (1) The size, character and nature of the commercial building and accessory buildings to be constructed on the lot;
- (2) The effect of the proposed use on adjoining properties and the surrounding neighborhood;
- (3) The effect of the increased density of the intended use on the surrounding neighborhood; and
- (4) Available parking for the intended use.

(d) Contiguous lots under common ownership.

- (1) Subject to subsection (4) below, if two or more lots, or combination of lots or portions of lots, located adjacent to each other are at any time held in common ownership, and if all or part of such lots do not satisfy the minimum requirements for a buildable lot in the zoning district in which they are located, then all of such lots shall automatically be considered to be combined into one conforming lot, or one lot that is more nearly conforming than the individual lots.
- (2) Each individual lot which has been combined under paragraph (d) (1) shall cease to be considered a separate lot of record, and shall no longer be considered to be a buildable lot.
- (3) Lots combined under paragraph (d) (1) shall not thereafter be split, re-divided, or otherwise reduced in area unless all of the resulting lots comply with the minimum lot area requirement for a buildable lot in the district in which the land is located.
- (4) The planning commission may allow contiguous lots of record under the same ownership to be merged into lots less than the minimum requirement of the zoning district in which it is located, but equal to or similar to existing lots in the surrounding neighborhood, as a special use. In considering this authorization, the planning commission shall consider the following standards, in addition to subsection (b) of this chapter:
 - a. The size, character, and nature of any buildings to be erected and constructed on the lot;
 - b. The effect of the proposed use on adjoining properties and the surrounding neighborhood;
 - c. Available parking for the intended use; and
 - d. The size of the lot in question compared to the lots in the surrounding neighborhood.

(e) Building Setback Exceptions. Any building or structure which includes a main wall built to a legally established building setback line before [effective date of ordinance amendment] including any legally authorized projections or structural components, shall be considered as meeting the required setback from the adjacent lot line existing at that time, provided that any additional projection or component to the existing main wall shall only be allowed if approved by the Zoning Board of Appeals as a matter for zoning board of appeals decision pursuant to section 603 of the zoning act (MCL 125.3603). In granting such authorization, the following standards shall be considered by the zoning board of appeals:

- (1) The following projection dimensions:
 - i. Bay windows, chimneys, awnings and architectural design embellishments of dwellings that do not house or enclose habitable floor area nor project more than three (3) feet into the required setback.
 - ii. Roof overhangs that do not project more than two (2) feet into the required setback.

iii. Steps and small entrance landings or porches, including porticos corresponding to the area of the porch, provided that such porches and porticos do not project more than four (4) feet in to the required setback;

(2) The proportion of the main wall which has been altered by the projection; and

(3) The overall effect of the proposed projection on adjoining properties and the surrounding neighborhood.

(~~ef~~) Exceptions. The following buildings and structures shall be exempt from height regulations in all zoning districts: parapet walls not exceeding four feet in height, chimneys, cooling towers, elevator bulkheads, fire towers, grain elevators, silos, stacks, elevated water towers, stage towers, monuments, cupolas whose length and width, or diameter, are each less than five feet, domes, spires, penthouses housing necessary mechanical appurtenances, and television and radio reception and transmission antennas and towers which do not exceed 50 feet in height. Additions to existing buildings and structures which now exceed the height limitations of their zoning district up to the height of an existing building or structure on the same lot are permitted if the lot is large enough to encompass a circular area with a radius at least equal to the height of the structure or building. The height of any cupola that has a length, width, or diameter greater than five feet must be approved by the Zoning Board of Appeals as a matter for Zoning Board of Appeals decision pursuant to Section 603 of the Zoning Act (MCL 125.3603). In granting such authorization, the following standards shall be considered by the Zoning Board of Appeals:

- (1) The area and height of the cupola;
- (2) The area and height of the cupola in relation to the building on which it is to be placed;
- (3) Whether or not the cupola will affect light and air circulation of the adjoining property; and
- (4) The height of other buildings on adjoining properties and in the general neighborhood.

Notwithstanding the first sentence of this subsection, all towers and antennas regulated by Article V of this chapter, pertaining to wireless communications towers and antennas, shall be subject to all height limitations contained in that article.

(~~eg~~) Mobile homes. Mobile homes are not permitted as an accessory use to a permitted principal use. Mobile homes are permitted only in approved mobile home parks and as specifically authorized by sections **38-489** and **38-507**.

(~~fh~~) Transition zoning. When first authorized by the Zoning Administrator as a special use, the first lot in an R-3 or R-4 zoning district, which has a side yard adjacent to a lot in a commercial zoning district, without any street or private road intervening, may be used for transition zoning as is hereinafter provided. This transition zoning for such first lot shall not extend more than 150 feet from the commercial zoning district. If this first lot is in the R-3 zoning district, it may be used for the uses permitted and as regulated in the R-4 zoning district. If this first lot is in the R-4 zoning district, it may be used for the uses permitted and as regulated in the R-5 zoning district. The Zoning Administrator may, in the Zoning Administrator's discretion, decline to decide such matter and refer decision thereon to the Planning Commission. In considering such authorization, the following standards shall be considered:

- (1) The intended use of the lot;
- (2) Ingress and egress to the lot and the proposed buildings or structures to be located thereon;
- (3) Potential traffic congestion;
- (4) The nature and character of buildings and structures or properties in the surrounding neighborhood;
- (5) Effect of the intended use on light and air circulation for properties which are both adjoining and in the surrounding neighborhood; and
- (6) Effect of any increased density of the intended use on the surrounding neighborhood.

(~~g~~i) Mechanical appurtenances, such as blowers, ventilating fans and air conditioning units, must be attached to the principal building or, if not attached to the principal building, the mechanical appurtenance shall be screened to reasonably limit the audible and visual impact of the mechanical appurtenance from neighboring property.

(~~h~~j) Mechanical work on trucks of one ton or more, on race cars, stock or otherwise, and on dune buggies owned by the occupant of a lot or on any vehicles not owned by an occupant of the lot is prohibited in all residential zoning districts. Any permitted work on vehicles must be performed entirely within a building.

(~~k~~) Private fallout shelters for a particular lot are permitted in any zoning district as an accessory use provided there is compliance with all yard and coverage requirements of the zoning district. Community fallout shelters are permitted in any zoning district as a special use when this use is authorized by the Planning Commission. In considering such authorization, the Planning Commission shall consider the following standards:

- (1) Size, proposed location, type and kind of construction and general architectural character of the shelter,
- (2) Unanimity of surrounding neighborhood participation in the shelter; and
- (3) The effect of the shelter on the surrounding neighborhood.

(~~l~~) In all residential zoning districts, all motor vehicles (except passenger motor vehicles including motor homes, snowmobiles and motorcycles) shall only be parked in a building or covered structure.

(~~k~~m) No boat, travel trailer, camper, or similar vehicle parked or stored in a residential zoning district shall be used as a sleeping quarters, be connected to utilities or be used for human habitation in any manner.

(~~h~~n) No semitrailer shall be parked or stored in a residential zoning district.

Chapter 38. Zoning

ARTICLE IV. Supplemental Regulations

Sec. 38-488. Control of heat, glare, fumes, dust, noise vibration and odors.

[Ord. No. Z, eff. 2-7-1974]

Every use shall be so conducted and operated that it is not obnoxious or dangerous by reason of heat, glare, fumes, odors, dust, noise, or vibration beyond the lot on which the use is located.

Lighting facilities shall be equipped with shielding so as to reflect the light downward and away from adjoining properties.

Chapter 38. Zoning

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Lighting facilities shall be equipped with shielding so as to reflect the light downward and away from adjoining properties.

Chapter 38. Zoning

ARTICLE IV. Supplemental Regulations

Sec. 38-491. Accessory buildings.

[Ord. No. Z, eff. 2-7-1974; Ord. No. Z-48, eff. 9-1-2002; Ord. No. Z-53, eff. 10-22-2003; Ord. No. Z-56, eff. 8-22-2006; Ord. No. Z-58, eff. 12-13-2007]

(a) Attached garages.

- (1) Attached garages are permitted in any zone district. A garage shall be considered an attached garage when it is connected to the principal building with a roof structure.
- (2) Attached garages shall meet the setback and yard requirements for a principal building of the zone district in which it is located.
- (3) The footprint of an attached garage must not exceed 75% of the footprint of the usable floor area of the dwelling unit to which it is attached.

(b) Detached accessory buildings.

(1) General requirements.

- a. No accessory building shall be allowed on any lot that does not have a principal structure located on the lot.
- b. Except as provided in Subsections (b)(1)b.1 through 5 of this section, only one accessory building will be allowed on any lot, provided that the accessory building does not exceed the greater of 200 square feet or 2% of the calculated lot size, up to a maximum accessory building size of 2,500 square feet.
 1. On lots equal to or greater than two acres, the total allowable accessory building square footage may be split into two accessory buildings.
 2. One additional accessory building used exclusively as a pool storage building (i.e., to house equipment and supplies necessary to operate and maintain an onsite swimming pool and for a toilet and/or shower) is permitted, provided the pool storage building has a maximum height of 16 feet, and a maximum area of 100 square feet for lots equal to one acre or less in size and 200 square feet for lots exceeding one acre in size.
 3. One additional accessory building used exclusively as a pump house (i.e., to house a pump and related equipment for sprinkling purposes) is permitted, provided the pump house has a maximum height of four feet, and a maximum area of 16 square feet for lots equal to one acre or less in size and 36 square feet for lots exceeding one acre in size.
 4. One additional accessory building used exclusively as a decorative gazebo is permitted, provided the gazebo has a maximum area of 144 square feet and a maximum height of 12 feet. For purposes of this subsection, an accessory building

will be deemed a gazebo only if a minimum of 50% of each sidewall is left open, and/or is covered only with either a screen or transparent glass.

- 5. An additional 576 square feet is permitted on a lot when there is not an attached garage on the principal building. This may be as an additional accessory building, or additional square footage allowed to an accessory building.
- c. No accessory building or structure shall include residential or living quarters for human beings.

(2) Location and height limitations.

- a. The height of an accessory building shall not exceed those listed in the table in Subsection (b)(2)e of this section.
- b. The roof pitch of an accessory building shall not be less than 3/12.
- c. An accessory building must be at least 10 feet away from any other building.
- d. An accessory building shall meet the setback requirements listed in the table in Subsection (b)(2)e of this section.
- e. Table.

Building Size (square feet)	Maximum Height of Building (feet)	Minimum Front Yard (feet)	Minimum Side Yard (feet)	Minimum Rear Yard (feet)
<240	14	40	5	5
240 - 350	16	40	5	5
351 - 700	18	40	10	25
701 - 1,050	20	60	10	25
1,051 - 1,400	22	80	25	35
>1,400	24	100	25	50

- f. On lots abutting Lake Michigan and Lake Macatawa, no accessory building shall be placed between the principal building and the water's edge.
- g. The Zoning Board of Appeals may authorize a lesser front, rear, or side yard setbacks or the placement of an accessory building between the principal building and the water's edge as an administrative approval on lots abutting Lake Michigan or Lake Macatawa. In establishing such yard requirements, the Zoning Board of Appeals shall consider the following standards:
 - 1. The location of buildings on the lot or adjoining properties;
 - 2. The effect of the proposed accessory building on adjoining properties in relation to view, light and air circulation, noise, etc.; and

3. The character of the proposed accessory building and the effect on the surrounding neighborhood.
- h. The Zoning Board of Appeals may authorize one or more accessory buildings in excess of the square footage limitations or in excess of the height limitations as an administrative approval. In considering such a request the Zoning Board of Appeals shall consider the following standards:
1. The area and/or height of the accessory building in relation to the size of the lot on which it is to be placed;
 2. The area and/or height of the accessory building in relation to the principal building on the lot on which the accessory building is to be placed;
 3. The location of the accessory building in relation to other buildings on adjoining lots and in relation to the principal building on the lot;
 4. Whether or not the accessory building will affect light and air circulation of any adjoining property; and
 5. Whether the accessory building will adversely affect the view of any adjoining property.

Chapter 38. Zoning

ARTICLE IV. Supplemental Regulations

Sec. 38-491. Accessory buildings.

[Ord. No. Z, eff. 2-7-1974; Ord. No. Z-48, eff. 9-1-2002; Ord. No. Z-53, eff. 10-22-2003; Ord. No. Z-56, eff. 8-22-2006; Ord. No. Z-58, eff. 12-13-2007]

(a) Attached garages.

- (1) Attached garages are permitted in any zone district. A garage shall be considered an attached garage when it is connected to the principal building with a roof structure.
- (2) Attached garages shall meet the setback and yard requirements for a principal building of the zone district in which it is located.
- (3) The footprint of an attached garage must not exceed 75% of the footprint of the usable floor area of the dwelling unit to which it is attached.

(b) Detached accessory buildings.

(1) General requirements.

- a. No accessory building shall be allowed on any lot that does not have a principal structure located on the lot.
- b. Except as provided in Subsections (b)(1)b.1 through 5 of this section, only one accessory building will be allowed on any lot, provided that the accessory building does not exceed the greater of 200 square feet or 2% of the calculated lot size, up to a maximum accessory building size of 2,500 square feet.
 1. On lots equal to or greater than two acres, the total allowable accessory building square footage may be split into two accessory buildings.
 2. One additional accessory building used exclusively as a pool storage building (i.e., to house equipment and supplies necessary to operate and maintain an onsite swimming pool and for a toilet and/or shower) is permitted, provided the pool storage building has a maximum height of 16 feet, and a maximum area of 100 square feet for lots equal to one acre or less in size and 200 square feet for lots exceeding one acre in size.
 3. One additional accessory building used exclusively as a pump house (i.e., to house a pump and related equipment for sprinkling purposes) is permitted, provided the pump house has a maximum height of four feet, and a maximum area of 16 square feet for lots equal to one acre or less in size and 36 square feet for lots exceeding one acre in size.
 4. One additional accessory building used exclusively as a decorative gazebo is permitted, provided the gazebo has a maximum area of 144 square feet and a maximum height of 12 feet. For purposes of this subsection, an accessory building

will be deemed a gazebo only if a minimum of 50% of each sidewall is left open, and/or is covered only with either a screen or transparent glass.

5. ~~One An~~ additional ~~accessory building up to 484 576~~ square feet is permitted on a lot when there is not an attached garage on the principal building. This may be as an additional accessory building, or additional square footage allowed to an accessory building.

c. No accessory building or structure shall include residential or living quarters for human beings.

(2) Location and height limitations.

~~a. Accessory buildings shall not exceed one story in height.~~

~~b. a.~~ The height of an accessory building shall not exceed those listed in the table in Subsection (b)(2)e of this section, ~~and be subject to the following roof design limitations:~~

~~1. b.~~ ——— The roof pitch of an accessory building shall not be ~~greater than 10/12 or less than 3/12.~~

~~2. An accessory building shall have no more than two gables and no more than three dormers. Dormers shall not exceed eight feet in width.~~

c. An accessory building must be at least 10 feet away from any other building.

d. An accessory building shall meet the setback requirements listed in the table in Subsection (b)(2)e of this section.

e. Table.

Building Size (square feet)	Maximum Height of Building (feet)	Minimum Front Yard (feet)	Minimum Side Yard (feet)	Minimum Rear Yard (feet)
<240	14	40	5	5
240 - 350	16	40	5	5
350-351 - 700	18	40	10	25
700-701 - 1,050	20	60	10	25
1,050-051 - 1,400	22	80	25	35
≥1,400	24	100	25	50

f. On lots abutting Lake Michigan and Lake Macatawa, no accessory building shall be placed between the principal building and the water's edge.

g. The Zoning Board of Appeals may authorize a lesser front, rear, or side yard setbacks or the placement of an accessory building between the principal building and the ~~waters~~water's edge ~~as an administrative approval as a special use~~ on lots abutting Lake Michigan or Lake Macatawa. In establishing such yard requirements, the Zoning Board of Appeals shall consider the following standards:

1. The location of buildings on the lot or adjoining properties;
2. The effect of the proposed accessory building on adjoining properties in relation to view, light and air circulation, noise, etc.; and
3. The character of the proposed accessory building and the effect on the surrounding neighborhood.

h. The Zoning Board of Appeals may authorize one or more accessory buildings in excess of the square footage limitations or in excess of the height limitations as an administrative approval. In considering such a request the Zoning Board of Appeals shall consider the following standards:

1. The area and/or height of the accessory building in relation to the size of the lot on which it is to be placed;
2. The area and/or height of the accessory building in relation to the principal building on the lot on which the accessory building is to be placed;
3. The location of the accessory building in relation to other buildings on adjoining lots and in relation to the principal building on the lot;
4. Whether or not the accessory building will affect light and air circulation of any adjoining property; and
5. Whether the accessory building will adversely affect the view of any adjoining property.

Sec. 38-492. Swimming pools.

[Ord. No. Z, eff. 2-7-1974; Ord. No. Z-6, eff. 9-7-1978; Ord. No. Z-56, eff. 8-22-2006]

- (a) No swimming pool (referred to as "pool" in this section) shall be constructed, erected or installed on any lands in the Township unless a permit therefor has first been obtained from the Zoning Administrator.
- (b) The outside edge of the pool wall shall not be located nearer than four feet to any lot line; provided, however, that if any part of the pool walls are more than two feet above the surrounding grade level, then the outside edge of the pool wall shall not be placed nearer than 10 feet from any lot line.
- (c) A pool of which any wall is greater than 30 inches above grade shall not be located in the required rear yard of a waterfront lot. Any fence used as a barrier for a pool located in the rear yard of a waterfront lot shall be a see-through type which results in minimal visual obstruction.

Sec. 38-492. Swimming pools.

[Ord. No. Z, eff. 2-7-1974; Ord. No. Z-6, eff. 9-7-1978; Ord. No. Z-56, eff. 8-22-2006]

- (a) No swimming pool (referred to as "pool" in this section) shall be constructed, erected or installed on any lands in the Township unless a permit therefor has first been obtained from the Zoning Administrator.
- (b) The outside edge of the pool wall shall not be located nearer than four feet to any lot line; provided, however, that if any part of the pool walls are more than two feet above the surrounding grade level, then the outside edge of the pool wall shall not be placed nearer than 10 feet from any lot line.
- (c) ~~Any pool constructed of poured concrete shall have a bottom not less than six inches thick and walls not less than eight inches thick, such walls and bottom to be reinforced with metal reinforcing rods. Liner type pools may be constructed or installed if the liner used is made and furnished by a manufacturing concern which as a part of its business, regularly makes swimming pool liners out of plastic, rubber, fiberglass, steel or any other type product and the bottom and walls of such liner type pool are constructed in accordance with the specifications of the manufacturer of the liner.~~
- (d) ~~Each pool shall be enclosed by a fence or a wall of a height no less than four feet nor more than six feet which is constructed in such manner that no person may enter the yard or the area where the pool is located without passing through a gate or door located on the lot on which the pool is situated; provided, however, that each pool located in the rear yard of a waterfront lot shall be enclosed by a fence of a see-through type which results in minimal visual obstruction. The fence may be placed on or anywhere inside the lot lines of the lot where the pool is situated; provided, however, that no fence may be erected closer to a street or private road than a building may be erected in the zoning district in which the pool is located.~~
- (e) ~~All gates and doors which permit access to the pool area shall be capable of being locked and shall be locked at all times when no person is present on the lot on which the pool is located. A pool of which any wall is greater than 30 inches above grade shall not be located in the required rear yard of a waterfront lot. Any fence used as a barrier for a pool located in the rear yard of a waterfront lot shall be a see-through type which results in minimal visual obstruction.~~

To amend Section 38-494 of the Park Township Zoning Ordinance with regard to yard averaging rules as follows:

“(a) *Residential front yard averaging.* In any residential zoning district where the average depth of at least two front yards of existing adjacent buildings within 300 feet of the lot in question and within the same block on the same side of the street or private road is less than the minimum front yard depth prescribed for the residence zoning district in which the lot is located, then the required front yard shall be modified to be no less than the average depth of the existing adjacent buildings, as established by a licensed surveyor or the zoning administrator; provided, however, that the depth of the front yard shall not be less than ten feet in any event.

“(b) *Residential rear yard averaging.* In any residential zoning district where the average depth of at least two rear yards of existing adjacent buildings within 300 feet of the lot in question and within the same block on the same side of the street or private road is less than the minimum rear yard depth prescribed for the residence zoning district in which the lot is located, then the required rear yard shall be modified to be no less than the average depth of the existing adjacent buildings, as established by a licensed surveyor or the zoning administrator; provided, however, that the depth of the rear yard shall not be less than ten feet in any event.

“(c) *Commercial front yard averaging.* In any commercial zoning district (the C-1 neighborhood business district and the C-2 resort service district) where the average depth of at least two front yards of existing commercial buildings within 300 feet of the lot in question and within the same block on the same side of the street or private road is less than the minimum front yard depth prescribed for the commercial zoning district in which the lot is located, then the required front yard shall be modified to be no less than the average depth of the existing commercial buildings as established by a licensed surveyor or the zoning administrator; provided, however, that the depth of the front yard shall not be less than 50 feet in any event. For purposes of this section, if an existing commercial building has a varying front yard setback, then the average of the closest point front setback and the farthest point front setback shall be used as the front yard setback for that building when calculating the average front yard setbacks to determine the minimum front yard for the new building.”

To amend Section 38-494 of the Park Township Zoning Ordinance with regard to yard averaging rules as follows:

“(a) *Residential front yard averaging.* In any residential zoning district where the average depth of at least two front yards of existing adjacent buildings within ~~400~~ **300** feet of the lot in question and within the same block on the same side of the street or private road is less than the minimum front yard depth prescribed for the residence zoning district in which the lot is located, then the required front yard shall be modified to be no less than the average depth of the existing adjacent buildings, as established by a licensed surveyor or the zoning administrator; provided, however, that the depth of the front yard shall not be less than ten feet in any event.

“(b) *Residential rear yard averaging.* In any residential zoning district where the average depth of at least two rear yards of existing adjacent buildings within ~~400~~ **300** feet of the lot in question and within the same block on the same side of the street or private road is less than the minimum rear yard depth prescribed for the residence zoning district in which the lot is located, then the required rear yard shall be modified to be no less than the average depth of the existing adjacent buildings, as established by a licensed surveyor or the zoning administrator; provided, however, that the depth of the rear yard shall not be less than ten feet in any event.

“(c) *Commercial front yard averaging.* In any commercial zoning district (the C-1 neighborhood business district and the C-2 resort service district) where the average depth of at least two front yards of existing commercial buildings within ~~400~~ **300** feet of the lot in question and within the same block on the same side of the street or private road is less than the minimum front yard depth prescribed for the commercial zoning district in which the lot is located, then the required front yard shall be modified to be no less than the average depth of the existing commercial buildings as established by a licensed surveyor or the zoning administrator; provided, however, that the depth of the front yard shall not be less than 50 feet in any event. For purposes of this section, if an existing commercial building has a varying front yard setback, then the average of the closest point front setback and the farthest point front setback shall be used as the front yard setback for that building when calculating the average front yard setbacks to determine the minimum front yard for the new building.”

The following code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

Sec. 38-498 Fences.

[Ord. No. Z, eff. 2-7-1974; Ord. No. Z-48, eff. 9-1-2002]

- (a) General requirements. General requirements regarding fences are as follows:
- (1) No fence, hedge, or other landscaping shall be erected, constructed, located or maintained in any zoning district which constitutes a traffic hazard because of obstruction of visibility or any other reason.
 - (2) No fence shall contain barbed wire unless the fence is used as a part of a farming operation.
 - (3) A fence used in connection with the keeping of horses shall be constructed or erected as a split rail fence, a three-board fence, or an electric wire fence.
 - (4) Every electric wire fence, whether or not used in connection with the keeping of horses, shall be labeled as an electric fence at intervals of not less than once every 100 feet.
- (b) Height limitations. No fence in excess of six feet in height shall be erected, constructed, located or maintained in any residential zoning district. In addition, no fence in excess of 36 inches in height shall be erected, constructed, located or maintained in a front yard in any residence zoning district or in the front or rear yard of any waterfront lot in any residence zoning district, except that fences required for the keeping of horses pursuant to Section **38-490(b)** shall be four feet in height in the front yard, and shall be no less than four feet in all other yards. The Zoning Administrator may, in his discretion, authorize fences of a height greater than six feet or fences of a height greater than 36 inches as an administrative approval. In granting such authorization, the Zoning Administrator shall consider the following standards:
- (1) The effect upon the adjoining properties;
 - (2) Whether it will affect the light and air circulation of any adjoining properties;
 - (3) Whether it will adversely affect the view from any adjoining property;
 - (4) The reason for the request to construct the fence higher than permitted by this chapter;
 - (5) The size, type and kind of construction, proposed location and general character of the fence; and
 - (6) The size of other fences on properties that are adjoining and in the surrounding neighborhood.

The following code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

Sec. 38-498 Fences.

[Ord. No. Z, eff. 2-7-1974; Ord. No. Z-48, eff. 9-1-2002]

(a) General requirements. General requirements regarding fences are as follows:

- ~~(1) No fence shall be constructed, erected or installed on any lands in the Township unless a permit therefore has first been obtained from the Zoning Administrator.~~
 - (21) No fence, hedge, or other landscaping shall be erected, constructed, located or maintained in any zoning district which constitutes a traffic hazard because of obstruction of visibility or any other reason.
 - (32) No fence shall contain barbed wire unless the fence is used as a part of a farming operation.
 - (43) A fence used in connection with the keeping of horses shall be constructed or erected as a split rail fence, a three-board fence, or an electric wire fence.
 - (54) Every electric wire fence, whether or not used in connection with the keeping of horses, shall be labeled as an electric fence at intervals of not less than once every 100 feet.
- (b) Height limitations. No fence in excess of six feet in height shall be erected, constructed, located or maintained in any residential zoning district. In addition, no fence in excess of 36 inches in height shall be erected, constructed, located or maintained in a front yard in any residence zoning district or in the front or rear yard of any waterfront lot in any residence zoning district, except that fences required for the keeping of horses pursuant to Section **38-490(b)** shall be four feet in height in the front yard, and shall be no less than four feet in all other yards. The Zoning Administrator may, in his discretion, authorize fences of a height greater than six feet or fences of a height greater than 36 inches as ~~a special use~~ an administrative approval. In granting such authorization, the Zoning Administrator shall consider the following standards:
- (1) The effect upon the adjoining properties;
 - (2) Whether it will affect the light and air circulation of any adjoining properties;
 - (3) Whether it will adversely affect the view from any adjoining property;
 - (4) The reason for the request to construct the fence higher than permitted by this chapter;
 - (5) The size, type and kind of construction, proposed location and general character of the fence; and
 - (6) The size of other fences on properties that are adjoining and in the surrounding neighborhood.

Chapter 38. Zoning

ARTICLE IV. Supplemental Regulations

Sec. 38-512. Private roads.

[Ord. No. Z, eff. 2-7-1974; Ord. No. Z-43, eff. 8-27-1999; Ord. No. Z-56, eff. 8-22-2006]

(a) General requirements:

- (1) A private road shall be located within a deeded private road easement. The area in which the private road is to be located shall have a minimum cleared width of twenty-eight (28) feet, or thirty (30) feet if the traveled road width must be twenty-six (26) feet, which shall always be maintained.
- (2) A private road shall be connected to and extend from a public street right-of-way either directly or via other private roads.
- (3) A private road shall be given a name that is different from any other private road or public street within the county. Written approval for the name shall be obtained from the Ottawa County Road Commission.
- (4) A street sign bearing the approved name of the private road shall be erected and maintained by the owner of the proposed private road at each location where a private road connects to and extends from a public street or another private road. Street signs and traffic control signs where the private road meets a public street shall comply with and be installed in accordance with Ottawa County Road Commission standards and specifications. This provision shall also apply to existing private roads where such a street sign shall be erected by the current owner of the private road on or before December 31, 1999. Private roads serving two (2) or more dwellings shall have a standard stop sign where the private road abuts the public road.
- (5) An existing private road constructed prior to September 1, 1999, and any private road constructed on or after that date may be reconstructed, extended, maintained, improved or relocated only in accordance with the standards and requirements of this article.
- (6) Private roads are permitted only as a part of an approved planned unit development (see Article **III**, Division 8, of this chapter) in any zoning district, or as a special use [see Section **38-512(c)**] in the AG agricultural district, the R-1 rural estate district, the R-2 lakeshore residence district, and the R-3 low density single-family residence district. However, under no circumstances shall a private road be permitted in a subdivision established under the Land Division Act (MCL 560.101 et seq.), in a single-family site condominium, or in a two-family site condominium, regardless of the zoning district within which such subdivision or site condominium is located, unless it is located in an approved planned unit development. Where a private road is permitted in a subdivision or a single-family or two-family site condominium because it is located in an approved planned unit development, the private road shall, in any event, have a minimum width of bituminous hard surface of at least 22 feet and shall be paved as is provided in Subsection (b)(2) of this section. In addition, in the case of a private road that is accessible by more than six building sites, the Planning Commission and the Township Board, in recommending and acting upon the proposed planned unit development, shall consider whether a wider paved surface should be provided. If it is determined that a wider paved surface should be provided, this shall be included as a condition of the approval of the planned unit development. Except as is otherwise specifically

provided in this subsection, a private road located in an approved planned unit development shall not be subject to any of the requirements of this section specifically including, but without limitation, the construction specifications contained in Subsection (b) of this section. However, the immediately preceding sentence shall not be construed to prevent the inclusion in the conditions that govern an approved planned unit development of any or all of the requirements of this section.

- (7) The owner of a proposed private road shall provide to the Zoning Administrator a proposed maintenance and access agreement in recordable form that provides for the necessary maintenance, repair, improvement and reconstruction of the private road. At a minimum, this agreement shall contain the following provisions:
 - a. A method of initiating and financing such maintenance, repair, improvement and reconstruction of the private road as is necessary to maintain the private road in a reasonably good and usable condition and necessary snowplowing of the private road.
 - b. A method of apportioning the cost of maintenance, repair, improvement, reconstruction and snowplowing among the private property owners who benefit from and have access to the private road.
 - c. A notice that no public funding is available or will be used to construct, reconstruct, maintain, repair, improve or snowplow the private road.
 - d. A notice that if repairs and maintenance of the private road are not made so as to maintain the road in reasonably good and usable condition, the Township shall have the authority, but not the obligation, to repair and maintain the road and assess owners of the parcels having frontage on the private road for the total cost, plus an administrative fee in the amount of 10% of the total cost of the repairs and maintenance. The agreement shall also state that any person purchasing a parcel having frontage on the private road shall be deemed to have petitioned for the repair and maintenance of the private road specified in this subsection as is provided by Public Act No. 188 of 1954 (MCL 41.721 et seq.) authorizing the special assessment by Townships of the cost of the maintenance and repair of a private road, and to have consented in all respects to the imposition of a special assessment pursuant to such Act for the cost for the Township to repair and maintain the private road.
 - e. A provision that the owners of any and all of the property with rights to use the private road shall refrain from prohibiting, restricting, limiting or in any manner interfering with the normal ingress and egress and use by other owners who use the private road. This provision shall also apply to other family members, guests, invitees, agents, emergency vehicles and others bound to or returning from any of the properties having a right to use the private road.
- (8) In determining the compliance of a lot with all area and yard requirements, land area located within the easement for a private road shall not be considered.

(b) Construction specifications.

- (1) The length of a dead end private road shall not exceed 850 feet. Unless it is approved as part of a planned unit development, a private road shall not provide access to more than six lots. A lot that is located on the corner of a street and a private road shall not be considered to have access from the private road if the lot has a principal building which has existing driveway access to the street. A lot that is located on the corner of a street and a private road that does not have an existing principal building which has an existing driveway access to

the street shall be counted as one of the six lots and shall have vehicle access from the private road only and shall be prohibited from having vehicle access from the street.

(2) As a condition of its approval as a special use of a private road that terminates at a dead end, the Planning Commission may require that the private road and its easement be configured so as to facilitate connection of the private road with another private road or a street in order to provide the potential for a second ingress/egress route. This may include requiring that the private road easement be extended to the property boundary line even though this extension is not necessary to provide access to a lot or lots. This provision permitting the Planning Commission to impose a condition requiring that the private road and its easement be configured so as to facilitate a second ingress/egress route for a dead end private road is included in this article based on a legislative finding of the Township Board that it is in the interest of public safety for fire, ambulances, and police vehicles to have two ingress/egress routes to access a lot.

(3)

PRIVATE ROAD CONSTRUCTION REQUIREMENTS				
Requirement				
Requirement		Parcels Served		
		1 to 2	3 to 5	6 or More
Right-of-Way Easement Width		33 feet	55 feet	66 feet
Traveled Road Bed Width		13 feet	18 feet	22 feet
				26 feet if storm sewer is included, including valley gutters
Minimum Construction Materials	Subbase	10 inches of sand	12 inches of sand	2-1 1/2 inches of bituminous hard surface layers, meeting MDOT specification 22A, 1990 edition, or any applicable set of replacement standards.
	Surface	6 inches of finished compacted gravel (No. 22A) on top of sand		

(4) Where a private road terminates in a deadened, a cul-de-sac with a minimum cleared turnaround radius of 60 feet shall be provided. The cul-de-sac shall be constructed as follows:

- a. If there is no island, with a radius of 42 feet; and
- b. If there is an island, with a traveled surface width of 20 feet around the island.

- (5) The bituminous hard surface layers may be applied at separate times but two layers shall be applied not more than six months apart. The minimum width of the bituminous hard surface shall be at least 22 feet. The private road shall be a crowned road; there shall be no valley gutters included within the 22 feet of road surface. Valley gutters may be located outside the 22 feet of road surface.
- (6) A lot that is located on the corner of a street and a private road shall not be considered to have access from the private road if that lot has a principal building which has existing driveway access to the street. A lot that is located on the corner of a street and a private road that does not have an existing principal building that has existing driveway access to the street shall be considered as a lot that is accessed from the private road.
- (7) After a review and written approval is obtained from the Ottawa County Drain Commissioner, a private road shall be constructed in a manner to provide effective stormwater drainage and to prevent runoff onto adjacent property. If a private road crosses a natural drainage course or easement, stream or other natural body of water, a bridge, culvert or other structure permitting the flow of water under the private road shall be constructed in accordance with applicable Ottawa County Road Commission and state department of transportation requirements.
- (8) A private road shall not exceed a grade of 10%, provided that within 50 feet of any private road or public street intersection, the grade shall not exceed 4%.
- (9) A driveway permit for the private road shall be obtained from the Ottawa County Road Commission.

(c) Review and approval provisions.

- (1) Permit application and fee.
 - a. Unless as approved as part of a planned unit development, private roads shall only be permitted as a special use. The application for approval of a private road as a special use shall be filed with the Planning Commission in accordance with Section **38-36** and shall be accompanied by a fee as established by the Township Board pursuant to Section **38-33(g)** to cover expenses incurred in processing the application.
 - b. The application for approval of the private road as a special use shall contain or be accompanied by the following information:
 1. The name of the owner and any other parties having any legal interest in the private road and the property across which it is to be constructed.
 2. The legal description of the property over which the private road is to be constructed.
 3. A site location map, drawn to scale, which shows the location of the parcel containing the proposed private road to surrounding properties and all public streets and private roads located within 1/2 mile of the site.
 4. A scaled drawing prepared by a state licensed engineer showing the precise location, route, elevations, dimensions, specifications, cross section and design of the private road and any proposed extensions of the private road, existing or proposed curb cuts and the location and distance to any public street (or private road) which the private road is to intersect.

5. A scaled drawing prepared by a state licensed engineer, surveyor or architect, or a state registered planner, illustrating the proposed lot divisions and building envelopes on the site, as well as the location of all structures presently on neighboring or adjoining properties within 100 feet of the private road easement.
 6. A copy of the proposed maintenance and operation agreement required by Subsection (a)(7) of this section.
 7. A copy of a driveway permit for the private road issued by the Ottawa County Road Commission.
 8. A copy of a document showing preliminary conceptual approval by the Ottawa County Drain Commissioner.
 9. A copy of a document showing preliminary conceptual approval by the Ottawa County Health Department.
 10. Any other additional information which the Planning Commission may request which is reasonably necessary to evaluate the proposed private road and its effect on the surrounding neighborhood and the Township in general.
- (2) Review of application. The application for special use authorization for a private road shall be reviewed and acted upon by the Planning Commission in accordance with the procedures specified in Section **38-36** for special use permits. All private roads shall meet the general requirements and construction specifications required in this Section **38-512** in order to receive approval by the Planning Commission. In considering such authorization, the Planning Commission shall consider the following standards:
- a. The nature and character of the surrounding area;
 - b. The nature and character of the buildings and the structures currently existing or proposed to be built on the lots which will access the private road;
 - c. The distance of any existing or proposed buildings and structures from the proposed private road;
 - d. The potential traffic congestion and/or hazards that will be generated or alleviated by the private road;
 - e. The adequacy of the private road for school buses, fire trucks, or similar vehicles to access all lots located on the private road;
 - f. The effect of the private road on the ability of further future divisions or splits of the parcels or lots located on or near the private road; and
 - g. The environmental effects of the private road and proposed development of the property.
- (d) Final compliance requirements. Upon completion of construction of the private road, the applicant shall provide to the Zoning Administrator:
- (1) A letter from a state licensed professional engineer stating and certifying that the private road has been constructed in all respects in compliance with the approved private road plans and the requirements of this article; provided, however, that if application of the second bituminous hard surface layer is being deferred as is authorized by Subsection (e) of this

section, then the application of that second layer can be excepted from the scope of the engineer's letter; and

- (2) Documentation that the maintenance and access agreement referred to in Subsection (a)(7) of this section and all easements have been recorded in the office of the Ottawa County Register of Deeds.
- (e) Permits for buildings on private roads. A building and any other permit shall not be issued for any building or structure that derives its primary access from a private road unless the private road has been approved as a special use and all other requirements of Subsection **(d)** of this section have been met. However, if the second bituminous hard surface layer has not yet been applied, building and other permits may nonetheless be issued for buildings or structures which derive their primary access from the private road provided the second hard surface bituminous layer is applied within six months of the date of the application of the first bituminous hard surface layer. If this six-month deadline is not complied with, then no additional building or other permit shall be issued for any building or structure which derives its primary access from the private road and, further, a stop work order shall be issued with respect to all building and other permits presently outstanding with respect to all buildings or structures which derive their primary access from the private road.
- (f) Township liability. The owner of the private road agrees as a condition of applying for and receiving a special use permit for a private road to indemnify and save and hold the Township, and its Township Board, Planning Commission, officers and employees, harmless from all claims for personal injury and/or property damage arising out of the failure to properly construct, maintain, repair and replace the private road and all expenses incurred in defending such claims. The substance of this subsection shall appear on the application for the special use permit and be signed by the applicant property owner.

Chapter 38. Zoning

ARTICLE IV. Supplemental Regulations

Sec. 38-512. Private roads.

[Ord. No. Z, eff. 2-7-1974; Ord. No. Z-43, eff. 8-27-1999; Ord. No. Z-56, eff. 8-22-2006]

(a) General requirements:

- (1) A private road shall be located within a deeded private road easement. ~~This private road easement shall be at least 66 feet in width. This provision shall not be construed as requiring the easement width be cleared of vegetation except for the area occupied by the paved road surface. The area in which the private road is to be located shall have a minimum cleared width of twenty-eight (28) feet, or thirty (30) feet if the traveled road width must be twenty-six (26) feet, which shall always be maintained.~~
- (2) A private road shall be connected to and extend from a public street right-of-way either directly or via other private roads.
- (3) A private road shall be given a name that is different from any other private road or public street within the county. Written approval for the name shall be obtained from the Ottawa County Road Commission.
- (4) A street sign bearing the approved name of the private road shall be erected and maintained by the owner of the proposed private road at each location where a private road connects to and extends from a public street or another private road. Street signs and traffic control signs where the private road meets a public street shall comply with and be installed in accordance with Ottawa County Road Commission standards and specifications. This provision shall also apply to existing private roads where such a street sign shall be erected by the current owner of the private road on or before December 31, 1999. Private roads serving two (2) or more dwellings shall have a standard stop sign where the private road abuts the public road.
- (5) An existing private road constructed prior to September 1, 1999, and any private road constructed on or after that date may be reconstructed, extended, maintained, improved or relocated only in accordance with the standards and requirements of this article.
- (6) Private roads are permitted only as a part of an approved planned unit development (see Article **III**, Division 8, of this chapter) in any zoning district, or as a special use [see Section **38-512(c)**] in the AG agricultural district, the R-1 rural estate district, the R-2 lakeshore residence district, and the R-3 low density single-family residence district. However, under no circumstances shall a private road be permitted in a subdivision established under the Land Division Act (MCL 560.101 et seq.), in a single-family site condominium, or in a two-family site condominium, regardless of the zoning district within which such subdivision or site condominium is located, unless it is located in an approved planned unit development. Where a private road is permitted in a subdivision or a single-family or two-family site condominium because it is located in an approved planned unit development, the private road shall, in any event, have a minimum width of bituminous hard surface of at least 22 feet and shall be paved as is provided in Subsection (b)(2) of this section. In addition, in the case of a private road that is accessible by more than six building sites, the Planning Commission and the Township Board, in recommending and acting upon the proposed planned unit development, shall consider whether a wider paved surface should be provided. If it is

determined that a wider paved surface should be provided, this shall be included as a condition of the approval of the planned unit development. Except as is otherwise specifically provided in this subsection, a private road located in an approved planned unit development shall not be subject to any of the requirements of this section specifically including, but without limitation, the construction specifications contained in Subsection (b) of this section. However, the immediately preceding sentence shall not be construed to prevent the inclusion in the conditions that govern an approved planned unit development of any or all of the requirements of this section.

- (7) The owner of a proposed private road shall provide to the Zoning Administrator a proposed maintenance and access agreement in recordable form that provides for the necessary maintenance, repair, improvement and reconstruction of the private road. At a minimum, this agreement shall contain the following provisions:
 - a. A method of initiating and financing such maintenance, repair, improvement and reconstruction of the private road as is necessary to maintain the private road in a reasonably good and usable condition and necessary snowplowing of the private road.
 - b. A method of apportioning the cost of maintenance, repair, improvement, reconstruction and snowplowing among the private property owners who benefit from and have access to the private road.
 - c. A notice that no public funding is available or will be used to construct, reconstruct, maintain, repair, improve or snowplow the private road.
 - d. A notice that if repairs and maintenance of the private road are not made so as to maintain the road in reasonably good and usable condition, the Township shall have the authority, but not the obligation, to repair and maintain the road and assess owners of the parcels having frontage on the private road for the total cost, plus an administrative fee in the amount of 10% of the total cost of the repairs and maintenance. The agreement shall also state that any person purchasing a parcel having frontage on the private road shall be deemed to have petitioned for the repair and maintenance of the private road specified in this subsection as is provided by Public Act No. 188 of 1954 (MCL 41.721 et seq.) authorizing the special assessment by Townships of the cost of the maintenance and repair of a private road, and to have consented in all respects to the imposition of a special assessment pursuant to such Act for the cost for the Township to repair and maintain the private road.
 - e. A provision that the owners of any and all of the property with rights to use the private road shall refrain from prohibiting, restricting, limiting or in any manner interfering with the normal ingress and egress and use by other owners who use the private road. This provision shall also apply to other family members, guests, invitees, agents, emergency vehicles and others bound to or returning from any of the properties having a right to use the private road.
 - (8) In determining the compliance of a lot with all area and yard requirements, land area located within the easement for a private road shall not be considered.
- (b) Construction specifications.
- (1) The length of a dead end private road shall not exceed 850 feet. Unless it is approved as part of a planned unit development, a private road shall not provide access to more than six lots. A lot that is located on the corner of a street and a private road shall not be considered to have access from the private road if the lot has a principal building which has existing driveway access to the street. A lot that is located on the corner of a street and a private road

that does not have an existing principal building which has an existing driveway access to the street shall be counted as one of the six lots and shall have vehicle access from the private road only and shall be prohibited from having vehicle access from the street.

- (2) As a condition of its approval as a special use of a private road that terminates at a dead end, the Planning Commission may require that the private road and its easement be configured so as to facilitate connection of the private road with another private road or a street in order to provide the potential for a second ingress/egress route. This may include requiring that the private road easement be extended to the property boundary line even though this extension is not necessary to provide access to a lot or lots. This provision permitting the Planning Commission to impose a condition requiring that the private road and its easement be configured so as to facilitate a second ingress/egress route for a dead end private road is included in this article based on a legislative finding of the Township Board that it is in the interest of public safety for fire, ambulances, and police vehicles to have two ingress/egress routes to access a lot.
- (3) ~~A private road shall be paved and shall be constructed with at least a twelve-inch sand subbase, a six-inch aggregate surface course and two one-and-one-half-inch bituminous hard surface layers consistent with the Michigan Department of Transportation Standards for Construction 22A, 1990 edition, or any applicable set of replacement standards.~~

PRIVATE ROAD CONSTRUCTION REQUIREMENTS				
Requirement		Parcels Served		
		1 to 2	3 to 5	6 or More
Right-of-Way Easement Width		<u>33 feet</u>	<u>55 feet</u>	<u>66 feet</u>
Traveled Road Bed Width		<u>13 feet</u>	<u>18 feet</u>	<u>22 feet</u>
				<u>26 feet if storm sewer is included, including valley gutters</u>
Minimum Construction Materials	Subbase	<u>10 inches of sand</u>	<u>12 inches of sand</u>	<u>2-1 1/2 inches of bituminous hard surface layers, meeting MDOT specification 22A, 1990 edition, or any applicable set of replacement standards.</u>
	Surface	<u>6 inches of finished compacted gravel (No. 22A) on top of sand</u>		

- (4) Where a private road terminates in a deadened, a cul-de-sac with a minimum cleared turnaround radius of 60 feet shall be provided. The cul-de-sac shall be ~~paved~~ constructed as follows:
- a. If there is no island, with a radius of 42 feet; and

- b. If there is an island, with a pavement-traveled surface width of 20 feet around the island.
- (5) The bituminous hard surface layers may be applied at separate times but two layers shall be applied not more than six months apart. The minimum width of the bituminous hard surface shall be at least 22 feet. The private road shall be a crowned road; there shall be no valley gutters included within the 22 feet of road surface. Valley gutters may be located outside the 22 feet of road surface.
 - (6) A lot that is located on the corner of a street and a private road shall not be considered to have access from the private road if that lot has a principal building which has existing driveway access to the street. A lot that is located on the corner of a street and a private road that does not have an existing principal building that has existing driveway access to the street shall be considered as a lot that is accessed from the private road.
 - (7) After a review and written approval is obtained from the Ottawa County Drain Commissioner, a private road shall be constructed in a manner to provide effective stormwater drainage and to prevent runoff onto adjacent property. If a private road crosses a natural drainage course or easement, stream or other natural body of water, a bridge, culvert or other structure permitting the flow of water under the private road shall be constructed in accordance with applicable Ottawa County Road Commission and state department of transportation requirements.
 - (8) A private road shall not exceed a grade of 10%, provided that within 50 feet of any private road or public street intersection, the grade shall not exceed 4%.
 - (9) A driveway permit for the private road shall be obtained from the Ottawa County Road Commission.
- (c) Review and approval provisions.
- (1) Permit application and fee.
 - a. Unless as approved as part of a planned unit development, private roads shall only be permitted as a special use. The application for approval of a private road as a special use shall be filed with the Planning Commission in accordance with Section **38-36** and shall be accompanied by a fee as established by the Township Board pursuant to Section **38-33(g)** to cover expenses incurred in processing the application.
 - b. The application for approval of the private road as a special use shall contain or be accompanied by the following information:
 1. The name of the owner and any other parties having any legal interest in the private road and the property across which it is to be constructed.
 2. The legal description of the property over which the private road is to be constructed.
 3. A site location map, drawn to scale, which shows the location of the parcel containing the proposed private road to surrounding properties and all public streets and private roads located within 1/2 mile of the site.
 4. A scaled drawing prepared by a state licensed engineer showing the precise location, route, elevations, dimensions, specifications, cross section and design of the private road and any proposed extensions of the private road, existing or

proposed curb cuts and the location and distance to any public street (or private road) which the private road is to intersect.

5. A scaled drawing prepared by a state licensed engineer, surveyor or architect, or a state registered planner, illustrating the proposed lot divisions and building envelopes on the site, as well as the location of all structures presently on neighboring or adjoining properties within 100 feet of the private road easement.
 6. A copy of the proposed maintenance and operation agreement required by Subsection (a)(7) of this section.
 7. A copy of a driveway permit for the private road issued by the Ottawa County Road Commission.
 8. A copy of a document showing preliminary conceptual approval by the Ottawa County Drain Commissioner.
 9. A copy of a document showing preliminary conceptual approval by the Ottawa County Health Department.
 10. Any other additional information which the Planning Commission may request which is reasonably necessary to evaluate the proposed private road and its effect on the surrounding neighborhood and the Township in general.
- (2) Review of application. The application for special use authorization for a private road shall be reviewed and acted upon by the Planning Commission in accordance with the procedures specified in Section **38-36** for special use permits. All private roads shall meet the general requirements and construction specifications required in this Section **38-512** in order to receive approval by the Planning Commission. In considering such authorization, the Planning Commission shall consider the following standards:
- a. The nature and character of the surrounding area;
 - b. The nature and character of the buildings and the structures currently existing or proposed to be built on the lots which will access the private road;
 - c. The distance of any existing or proposed buildings and structures from the proposed private road;
 - d. The potential traffic congestion and/or hazards that will be generated or alleviated by the private road;
 - e. The adequacy of the private road for school buses, fire trucks, or similar vehicles to access all lots located on the private road;
 - f. The effect of the private road on the ability of further future divisions or splits of the parcels or lots located on or near the private road; and
 - g. The environmental effects of the private road and proposed development of the property.
- (d) Final compliance requirements. Upon completion of construction of the private road, the applicant shall provide to the Zoning Administrator:
- (1) A letter from a state licensed professional engineer stating and certifying that the private road has been constructed in all respects in compliance with the approved private road plans and

the requirements of this article; provided, however, that if application of the second bituminous hard surface layer is being deferred as is authorized by Subsection (e) of this section, then the application of that second layer can be excepted from the scope of the engineer's letter; and

- (2) Documentation that the maintenance and access agreement referred to in Subsection (a)(7) of this section and all easements have been recorded in the office of the Ottawa County Register of Deeds.
- (e) Permits for buildings on private roads. A building and any other permit shall not be issued for any building or structure that derives its primary access from a private road unless the private road has been approved as a special use and all other requirements of Subsection **(d)** of this section have been met. However, if the second bituminous hard surface layer has not yet been applied, building and other permits may nonetheless be issued for buildings or structures which derive their primary access from the private road provided the second hard surface bituminous layer is applied within six months of the date of the application of the first bituminous hard surface layer. If this six-month deadline is not complied with, then no additional building or other permit shall be issued for any building or structure which derives its primary access from the private road and, further, a stop work order shall be issued with respect to all building and other permits presently outstanding with respect to all buildings or structures which derive their primary access from the private road.
 - (f) Township liability. The owner of the private road agrees as a condition of applying for and receiving a special use permit for a private road to indemnify and save and hold the Township, and its Township Board, Planning Commission, officers and employees, harmless from all claims for personal injury and/or property damage arising out of the failure to properly construct, maintain, repair and replace the private road and all expenses incurred in defending such claims. The substance of this subsection shall appear on the application for the special use permit and be signed by the applicant property owner.

Date: June 9, 2016

To: Park Township Board

RE: Agenda Item 9.b: Fairground Fence Bid Award

This year's budget included \$15,000 for construction of a fence on the western boundary of the fairgrounds. Our estimate is for approximately 1,500 lineal feet of fencing.

We received bids from three vendors for two different products, one a galvanized fence and the other a black vinyl fence. Prices include installation and all labor and parts. A summary of the bids are as shown:

Item	LVP	AAA	Fence Consultants
4 foot galvanized	18,607		
4 foot black	23,612		
4 foot galvanized 9 g		14,975	13,800
4 foot black 8 g		17,950	
4 foot black 6 g			18,750
4 foot black 6g HD			21,570

The low bid of \$13,800 is for a 9 gauge galvanized fence from Fence Consultants. They are located in Holland. The price approximates a per foot price of \$9.20.

Manager's Recommendation: To award the bid for the fence to Fence Consultants in an amount of \$13,800.

**Fairground Fence
6/9/2016**

Item	LVP	AAA	Fence Consultants
4 foot galvanized	18,607		
4 foot black	23,612		
4 foot galvanized 9 g		14,975	13,800
4 foot black 8 g		17,950	
4 foot black 6 g			18,750
4 foot black 6g HD			21,570

Date: June 9, 2016

To: Park Township Board

RE: Agenda Item 9.c: Mower Bid

Our current budget includes \$18,000 for the purchase of a new mower. This is intended to replace a Kubota mower.

Attached is documentation that includes bids from three vendors for a variety of mowers that would serve our needs. Upon evaluation of the specs and testing each unit we recommend the Toro unit, from Westenbroek's, which is also the low bid of the three.

Funds will come from the Bike Path Fund (25%), the Parks Fund (50%) and the General Fund (township property, 25%).

Manager's Recommendation: To award the bid for a new Toro 7000 Series mower to Westenbroek's in an amount of \$11,397.65.

Jerry,

Attached are quotes for equipment to replace our aging Kubota ZD326 zero turn mower. A lot of consideration went into deciding what type and brand of mower would best serve the maintenance departments needs for mowing the parks. We want to have equipment that will efficiently and effectively perform the tasks and hold up to years of service. Three brands of mowers were considered for the needs of the maintenance dept.

- | | |
|--|-------------|
| 1. John Deere 997 Diesel 72" mowing deck | \$17,900.00 |
| 2. Grasshopper 325D Diesel 72" mowing deck | \$12,352.00 |
| 3. Toro 7000 z580-D Diesel 72" mowing deck | \$11,397.65 |

Although two of the three mowers are similar in cost and the John Deere being at the high end, it is the opinion of the staff that of the three mowers listed, the Toro brand mower would best suit our needs. Westenbroek Mower is a local Toro distributor that we conduct business with on a regular basis and they have always treated us with exceptional service.

I recommend accepting the quote for the Toro 7000 z580 72" mower from Westenbroek Mower for the sum of \$11,397.65.

Please let me know if you have any questions or if you would like any further information regarding the equipment listed above.

Ryan Bromley,

Facilities and Maintenance Director

Park Township

[Home \(/en\)](#) / [Professional Contractor \(/en/professional-contractor\)](#) / [Mowers \(/en/professional-contractor/commercial-mowers\)](#) / [72" \(183 cm\) 25 HP 898cc Z580-D Diesel \(74274\)](#)

Professional 7000 Z580-D Diesel 72" (183 cm) 25 HP 898cc (74274)



[Read 1 review](#) [Write a review](#)



[\(/~/media/Files/Toro/professional-contractor/Commercial Mowers/lce_ss_16_490-9343_Prof7000.ashx\)](#)

Sell Sheet
 (/~/media/Files/Toro/professional-contractor/Commercial Mowers/lce_ss_16_490-9343_Prof7000.ashx)

Highlights

- 25 HP (19 kw) Kubota® Diesel 898cc Engine
- 72" (183 cm) TURBO FORCE® deck
- Robust 9" cast iron spindle housing with 1" spindle shaft and greaseable bearings
- Deluxe suspension seat features thick cushions, large bolsters and 3-D isolator mounts that absorb bumps and vibrations to reduce operator fatigue



Overview

Z580-D - High-torque 25 hp (19 kw) Kubota® Diesel 898cc Engine, fast 11.2 mph (18 km/h) ground speed, high-volume 72" (183 cm) TURBO FORCE® deck.

Model 74267 shown.

Features

Customer Reviews

Specifications

Accessories

Parts & Manuals

[About Toro \(/en/about\)](#) | [Corporate Responsibility \(/en/about/corporate-responsibility\)](#) | [Financing \(/en/financing\)](#) | [Customer Support \(/en/customer-support\)](#) | [Safety \(/en/product-safety-information\)](#) | [Lawn Care \(http://yardcare.toro.com/\)](#) | [Dealer Login \(https://secure.toro.com\)](#) | [Press Room \(http://pressroom.toro.com\)](#) | [Investors \(http://phx.corporate-ir.net/phoenix.zhtml?c=62289&p=irol-irhome\)](#) | [Careers \(http://www.thetorocompany.com/careers\)](#)

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**PROFESSIONAL 7000 SERIES
DIESEL**
Z MASTER® PROFESSIONAL 7000 SERIES DIESEL

	74266	74267	74274
ENGINE* AT 3600 RPM		25 hp Kubota® Diesel 898cc	
ELECTRIC START		Standard	
HEAVY-DUTY CANISTER AIR CLEANER		Standard	
DRIVE TIRES	23" x 9.5" - 12"		24" x 12" - 12"
CASTER TIRES		13" x 6.5" - 6" Flat-free semi-pneumatic	
FUEL CAPACITY		12 gallons	
FUEL GAUGE		Standard	
DIGITAL HOUR METER		Standard	
HYDRAULIC DRIVE SYSTEM		Hydro-Gear with system check relief and oil cooler 16cc/rev pumps and 18.9 cfr wheel motor with 1 1/4" tapered shaft	
MAX GROUND SPEED (FWD)		11.2 mph	
SEAT		Deluxe Suspension Seat for maximum comfort	
DECK WIDTH	52"	60"	72"
CUTTING DECK		TURBO FORCE®	
DECK DEPTH		5.5"	
DECK CONSTRUCTION		7-gauge high-strength steel	
BULL-NOSE BUMPER		Standard	
ADJUSTABLE DISCHARGE BAFFLE		Standard, no tools	
RUBBER DISCHARGE CHUTE		Standard	
SPINDLE HOUSINGS		9" diameter cast iron	
SPINDLE SHAFT/BEARINGS		1" shaft/greasable	
DECK LIFT ASSIST PEDAL		Standard	
CUTTING HEIGHT		1.5" - 5.0" in .25" increments	


**HIGH TORQUE
AND LONGER RUN TIME**

While gas powered mowers lose torque under heavy conditions, the diesel engine increases torque to lug through demanding turf and eliminate stalling.


TOUGH SPINDLE ASSEMBLIES

Toro's rugged cast-iron spindle assemblies survive impacts that would destroy lesser spindles. A stout cast iron housing with a massive base absorbs impact loads and distributes them across a broader area of the deck shell.


COMFORTABLE RIDE

The deluxe suspension seat features thick cushions and large bolsters that absorb bumps and vibrations to reduce operator fatigue.

TORO.

490-9343 ©2016 The Toro Company. All rights reserved. Specifications subject to change without notice and without incurring obligation. Products depicted on this sell sheet are for demonstration purposes only. Actual products offered for sale may vary in design, required attachments and safety features. *The gross horsepower ratings of these engines were laboratory rated by the engine manufacturer in accordance with SAE J1940. As configured to meet safety, emission and operating requirements, the actual engine horsepower on these mowers may be significantly lower. **See retailer for warranty details.

Q U O T A T I O N

WESTENBROEK'S
167 N 120th
HOLLAND, MI 49424
Phone #: (616)396-5733
Fax #: (616)396-0016

PHONE #: (616)399-4520 Ext: OFFIC DATE: 4/25/2016
CELL #: ORDER #: 283280
ALT. #: (616)312-7407 Ext: MAINTSTOMER #: 14930
P.O.#: RYAN CP: PB
TERMS: Net 30 LOCATION: 1
SALES TYPE: Quote STATUS: Active

BILL TO 14930

PARK TOWNSHIP
52 152ND AVE
HOLLAND, MI 49424-6201 U.S.A.

SHIP TO

PARK TOWNSHIP

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
TOR	74274	TORO 7000 SERIES 25HP KUBOTA DIESEL - 72" Z-MASTER	1	\$15,381.61	\$11,397.65	\$11,397.65
****	BID	BID/FLEET PRICING-tracking number only	1	\$0.00	\$0.00	\$0.00

Prices reflected on this quote are valid for 30 days.
Exceptions may apply due to Manufactures Promotional Dates.
Please verify with your Sales Rep.
Special orders will have freight charges applied.
Demo/Rental units must be returned filled with gas/diesel or charges of \$5.00 per gal will be applied.
No returns on special orders. Any returnable product will have a 20% restocking fee applied and must be in original packaging.

SUBTOTAL: \$11,397.65
TAX: \$0.00

ORDER TOTAL: \$11,397.65

Authorized By: _____



997 Diesel, 60-in. Deck

SPECIAL OFFERS [View Details](#)

FEATURES & SPECS

- 31-hp diesel engine
- 3.2-gallon (U.S.) reservoir
- Standard oil cooler
- Ribbed cast aluminum spindle

[See All Features](#) [See All Specs](#)

Build Your Own 



- Overview**
- Features
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When you need brute power in a zero-turn mower

Whether mowing with a side-discharge deck, a rear-discharge deck, or with a mulching deck, the 997 excels in the toughest mowing conditions. In short, the heavy-duty, large-capacity 997 gives you front-mower like power in a zero-turn mower while providing the productivity and dependability you value.

Power is in ample supply, thanks to a 31-hp diesel engine. This engine provides more displacement and peak torque than most competitive mowers, which allows you to maximize acres mowed per hour. Shaft-driven mower decks are available in 60- or 72-in. 7-Iron II™ side-discharge decks or a 60-in. rear-discharge deck.

YOU MAY ALSO BE INTERESTED IN

[Build & Price Commercial Mowers](#)

SPECIAL OFFERS

NO INTEREST, NO PAYMENTS UNTIL JANUARY 2017, FOLLOWED BY 0% APR FOR UP TO 36 MONTHS*

No Interest, No Payments until January 2017, followed by 0% APR for 36 months* on New ZTrak™, QuikTrak™, and Commercial Walk-Behind Mowers.

Offer Duration

01 March 2016 - 02 August 2016

[View Offer Details](#)

0% APR FOR UP TO 48 MONTHS*†

*Manufacturer's suggested price. MSRP may be different in California. Taxes, freight, setup, and delivery not included. Optional accessories and attachments not included. Equipment, models and prices may vary by dealer. Product options and accessories may not be available in all regions. Product features are based on published information at the time of publication. Product features are subject to change without notice. Contact [your local John Deere dealer](#) for more information.

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Quote Summary

Prepared For:

Parktownship
MI
Home: 616-3127407

Prepared By:

Howard Hoeksema
John Hoeksema Inc
11483 E Lakewood Blvd
Holland, MI 49424
Phone: 616-396-8132
hoeksema@wmol.com

Quote Id: 13125466
Created On: 12 April 2016
Last Modified On: 12 April 2016
Expiration Date: 30 September 2016

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE Z997R DIESEL W 72" 7-GAUGE SIDE DISCHARGE DECK	\$ 24,180.00	\$ 17,900.00 X	1 =	\$ 17,900.00
Equipment Total				\$ 17,900.00

Quote Summary

Equipment Total	\$ 17,900.00
SubTotal	\$ 17,900.00
Total	\$ 17,900.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 17,900.00

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 13125466

JOHN DEERE Z997R DIESEL W 72" 7-GAUGE SIDE DISCHARGE DECK

Hours:

Suggested List

Stock Number:

\$ 24,180.00

Selling Price

\$ 17,900.00

Code	Description	Qty	Unit	Extended
0911TC	Z997R Commercial L. C. Diesel Max-Frame Z-Trak with 72 In. Side Discharge 7-Iron PRO Deck	1	\$ 23,805.00	\$ 23,805.00
Standard Options - Per Unit				
001A	United States/Canada	1	\$ 0.00	\$ 0.00
2011	Comfort Adjust Suspension Seat with Armrests	1	\$ 375.00	\$ 375.00
Standard Options Total				\$ 375.00
Suggested Price				\$ 24,180.00
Customer Discounts				
Customer Discounts Total			\$ -6,280.00	\$ -6,280.00
Total Selling Price				\$ 17,900.00

MIDMOUNT™ 300 SERIES

Liquid-Cooled Diesel



MODEL 325D

Model 325D delivers ample power to handle any job, along with the efficiency, fuel economy and low maintenance you need to maximize your profitability and reduce costs.

[REQUEST DEMO](#)

[\\$ Financing](#) [▶ Videos](#)



Mowing speeds up to 10.5 MPH and 6.88 acres/hr. based on 72" cutting width.*

*Actual results may vary. [Click here for details.](#)

DECK SIZES

- 52"
- 61"
- 72"

COLLECTORS

- 8HT
- 8F/M1
- 12HT
- 12F/M1
- 16

IMPLEMENTS



Features & Benefits
Specifications
Options & Accessories
Reviews
<p>Warranty +</p> <p>Residential Use: 4-year or 800-hour (whichever comes first); limited warranty</p>

covering parts and labor.

Commercial Use: 3-year unlimited hours; limited warranty covering parts and labor.

More Power, Less Fuel



898 cc, 3-cylinder Kubota MaxTorque™ Diesel engine with horizontal crankshaft and pressure lube delivers maximum power while maintaining fuel efficiency

Design-matched Transmission

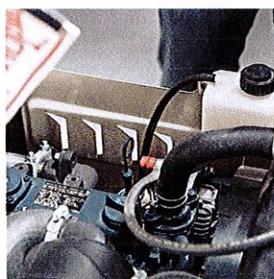


Robust G2 transmission features 7-micron absolute filter and CoolFan™ hydro cooling system

HydroGear variable displacement pumps and high-torque Parker wheel motors

Provides 1,000-hour transmission fluid change interval

Reduced Maintenance



Only two Access-Eze™ lubrication points cut maintenance time up to 95%

Self-tensioning belts minimize cost and labor on routine maintenance

High Temperature Clutch Cut Out



Equipped with a High Temperature Clutch Cut-Out that automatically disengages the PTO if engine temperature reaches a certain point to prevent engine damage

Rugged Construction



Robotically-welded steel construction for long-lasting durability

Grasshopper QuikQuote #27773N00107



Quoted by
GEORGE HOFACKER EQUIPMENT
 3633 FOUR MILE RD NW
 GRAND RAPIDS, MI 49544
 P: (616) 784-2998

Quoted for
Park twp
 52 152nd Ave
 Holland Mi
 P: 1-616-312-7407

George Hofacker



Model 325D

Quoted: Apr 21, 2016

Power Unit & Deck

Model 325D with 72" deck (534162)
 898cc MaxTorque™ Diesel Engine; "no-gears" hydraulic pump-and-wheel-motor transmission; heavy-duty extra-deep 72" cutting deck; luxury seat and shock-absorbing footrest

List	Sale
\$15,300.00	\$12,240.00

List Total: **\$15,440.00**
 – Discount: **20.00%**

Sale Price: **\$12,352.00**

Wholegoods

533551 – Foldable ROPS w/ Seatbelt

List	Sale
\$140.00	\$112.00

Grand Total:
\$12,352.00

Date: June 9, 2016

To: Park Township Board

RE: Agenda Item 9.d: Bike Path Engineering Agreement: 160th Ave: James to Ransom

For some time we have been working on the proposed 160th Avenue bike path project running north from James to Ransom. We have been awarded a \$407,000 grant from the Federal Transportation Department for this work. Those funds will be available beginning in October of 2016.

Attached is a proposal for engineering design and inspection work from Prein and Newhof, the township engineers. This is a two part proposal (one part for design engineer and the second for construction) and is a "not to exceed" agreement. It includes all of the design work, bidding, and construction inspection. At this time we recommend you approve the agreement but only authorize the design engineering phase for \$70,000.

While we still continue to work on the right of way issues it is necessary that we begin the engineering work now to finalize the exact route and path placement in order to be completed in time to utilize the grant funds.

Manager's Recommendation: Approve the engineering agreement with Prein and Newhof for the 160th bike path project in an amount not to exceed \$170,000 but to only authorize the design phase at this time.

June 1, 2016
2150621

Mr. Jerry Felix, Manager
Park Township
52 152nd Avenue
Holland, MI 49424

RE: Park Township
Non-Motorized Pathway Estimate
160th Avenue, James Street to Ransom Street

Dear Jerry:

Thank you for giving us the opportunity to provide you with an estimate of professional service fees to complete the design and provide construction administration for the subject project.

Design Engineering

Tasks include:

1. Complete topographical survey and Airmapping
2. Complete non-motorized pathway design and drafting per MDOT/AASHTO Standards
3. Create MDOT Special Provisions project specifications
4. Perform hydraulic analysis for culverts, if needed.
5. Complete MDOT Program Application form for submittal with GI Package
6. Attend GI review meeting with MDOT and the County
7. Submit application to SHPO
8. Preparation of regulatory agency permit applications (OCRC, MDEQ, OCWRC Drain Use and SESC)
9. Complete plans and specifications per GI review and submit to MDOT for bidding
10. Provide bidding assistance with MDOT

Regulatory agency permit fees are not included (per your typical practice, we assumed that the Township will pay permit fees at the time of application.

We plan to meet with the property owners along the proposed route to discuss impacts and the best fit past their properties and design the path to minimize inconvenience but still create a desirable pathway; these initial meetings are included in our scope of services. If several meetings are required with property owners, we will notify the Township; these additional meetings will be considered outside the scope of services and may be charged on a time and material basis.

Please note that easements will most likely be required for this project to save trees and avoid other natural features. Final determination of necessary easements will be done as part of the design process. The estimate provided does not include the cost to meet with residents regarding the proposed easements, or the cost to prepare and acquire the easements. Given the nature of obtaining easements, it is difficult to estimate the cost to meet with each property owner and negotiate for the easement. We propose to meet with the property owners to negotiate for the necessary easements on a time and material basis. The Township will also be responsible to have their attorney prepare all easement documentation and record the documents after execution of the documents.

Construction Engineering

1. Attend preconstruction meeting and provide meeting minutes
2. Complete construction staking. We estimate a maximum of 8 days to complete the staking on this project. If additional staking is required by the Contractor, we will consult with the Township prior to providing such services and this will be considered additional work billed on a time and material basis. Per the contract documents, the Township can invoice this additional work to the contractor.
3. Provide full time construction observation/project administration/MDOT contract management
4. Complete material testing per MDOT requirements
5. Maintain project construction files per MDOT requirements
6. Prepare Contractor pay applications to MDOT (6 applications are anticipated.)
7. Prepare for and attend final project file audit and field audit with MDOT personnel
8. Prepare and distribute record drawings
9. Replace property irons disturbed due to construction

We are basing the construction fees on a 12 week construction period. We based our fees on full time construction observation per MDOT with an average of 40 hours/week.

We propose to provide engineering services for the following fees:

Design Engineering:	\$ 70,000.00
Construction Engineering	\$ 100,000.00
Estimated Construction Cost:	\$ 900,000.00
Project Contingency (10%)	\$ 90,000.00
<u>MDOT CMAQ Grant</u>	<u>(\$ 400,000.00)</u>
Total Estimated Project Cost:	\$ 760,000.00

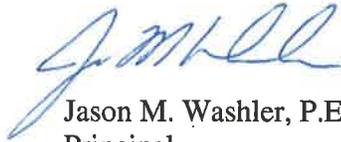
Services provided under this agreement will be performed under the provisions of the attached Terms and Conditions.

Mr. Jerry Felix
June 1, 2016
Page 3

If you have any questions or comments regarding this projects or estimate, please do not hesitate to call us at your convenience.

Sincerely,

Prein&Newhof



Jason M. Washler, P.E.
Principal



Scott T. Post, P.E.
Project Manager

STP/sp

Standard Terms & Conditions

- A. General** - As used in this Prein&Newhof Standard Terms and Conditions for Professional Services (hereinafter “Terms and Conditions”), unless the context otherwise indicates: the term “Agreement” means the Professional Services Agreement inclusive of all documents incorporated by reference including but not limited to this P&N Standard Terms and Conditions for Professional Services; the term “Engineer” refers to Prein & Newhof, Inc.; and the term “Client” refers to the other party to the Professional Services Agreement.

These Terms and Conditions shall be governed in all respects by the laws of the United States of America and by the laws of the State of Michigan.

- B. Standard of Care** - The standard of care for all professional and related services performed or furnished by Engineer under the Agreement will be the care and skill ordinarily used by members of Engineer’s profession of ordinary learning, judgment or skill practicing under the same or similar circumstances in the same or similar community, at the time the services are provided.
- C. Disclaimer of Warranties** - Engineer makes no warranties, expressed or implied, under the Agreement or otherwise.
- D. Construction/Field Observation** - If Client elects to have Engineer provide construction/field observation, client understands that construction/field observation is conducted to reduce, not eliminate the risk of problems arising during construction, and that provision of the service does not create a warranty or guarantee of any type. In all cases, the contractors, subcontractors, and/or any other persons performing any of the construction work, shall retain responsibility for the quality and completeness of the construction work and for adhering to the plans, specifications and other contract documents.
- E. Construction Means and Methods** - Engineer shall not have control or charge of and shall not be responsible for construction means, methods, techniques, sequences, or procedures, or for any safety precautions and programs in connection with the construction work, for the acts or omissions of the Contractor, Subcontractors, or any other persons performing any of the construction work, or for the failure of any of them to carry out the construction work in accordance with the plans, specifications or other contract documents.
- F. Opinions of Probable Costs** – Client acknowledges that Engineer has no control over market or contracting conditions and that Engineer’s opinions of costs are based on experience, judgment, and information available at a specific period of time. Client agrees that Engineer makes no guarantees or warranties, express or implied, that costs will not vary from such opinions.
- G. Client Responsibilities**
1. Client shall provide all criteria, Client Standards, and full information as to the requirements necessary for Engineer to provide the professional services. Client shall designate in writing a person with authority to act on Client’s behalf on all matters related to the Engineer’s services. Client shall assume all responsibility for interpretation of contract documents and construction observation/field observation during times when Engineer has not been contracted to provide such services and shall waive any and all claims against Engineer that may be connected thereto.
 2. In the event the project site is not owned by the Client, the Client must obtain all necessary permission for Engineer to enter and conduct investigations on the project site. It is assumed that the Client possesses all necessary permits and licenses required for conducting the scope of services. Access negotiations may be performed at additional costs. Engineer will take reasonable precaution to minimize damage to land and structures with field equipment. Client assumes responsibility for all costs associated with protection and restoration of project site to conditions existing prior to Engineer’s performance of services.
- H. Hazardous or Contaminated Materials/Conditions**
1. Client will advise Engineer, in writing and prior to the commencement of its services, of all known or suspected Hazardous or Contaminated Materials/Conditions present at the site.
 2. Engineer and Client agree that the discovery of unknown or unconfirmed Hazardous or Contaminated Materials/Conditions constitutes a changed condition that may require Engineer to renegotiate the scope of or terminate its services. Engineer and Client also agree that the discovery of said Materials/Conditions may make it necessary for Engineer to take immediate measures to protect health, safety, and welfare of those performing Engineer’s services. Client agrees to compensate Engineer for any costs incident to the discovery of said Materials/Conditions.
 3. Client acknowledges that Engineer cannot guarantee that contaminants do not exist at a project site. Similarly, a site which is in fact unaffected by contaminants at the time of Engineer’s surface or subsurface exploration may later, due to natural phenomena or human intervention, become contaminated. The Client waives any claim against

Engineer, and agrees to defend, indemnify and hold Engineer harmless from any claims or liability for injury or loss in the event that Engineer does not detect the presence of contaminants through techniques commonly employed.

4. The Client recognizes that although Engineer is required by the nature of the services to have an understanding of the laws pertaining to environmental issues, Engineer cannot offer legal advice to the Client. Engineer urges that the Client seek legal assistance from a qualified attorney when such assistance is required. Furthermore, the Client is cautioned to not construe or assume that any representations made by Engineer in written or conversational settings constitute a legal representation of environmental law or practice.
5. Unless otherwise agreed to in writing, the scope of services does not include the analysis, characterization or disposal of wastes generated during investigation procedures. Should such wastes be generated during this investigation, the Client will contract directly with a qualified waste hauler and disposal facility.

I. Underground Utilities – To the extent that the Engineer, in performing its services, may impact underground utilities, Engineer shall make a reasonable effort to contact the owners of identified underground utilities that may be affected by the services for which Engineer has been contracted, including contacting the appropriate underground utility locating entities and reviewing utility drawings provided by others. Engineer will take reasonable precautions to avoid damage or injury to **underground** utilities and other underground structures. Client agrees to hold Engineer harmless for any damages to below ground utilities and structures not brought to Engineers attention and/or accurately shown or described on documents provided to Engineer.

J. Insurance

1. Engineer will maintain insurance for professional liability, general liability, worker's compensation, auto liability, and property damage in the amounts deemed appropriate by Engineer. Client will maintain insurance for general liability, worker's compensation, auto liability, and property damage in the amounts deemed appropriate by Client. Upon request, Client and Engineer shall each deliver certificates of insurance to the other evidencing their coverages.
2. Client shall require Contractors to purchase and maintain commercial general liability insurance and other insurance as specified in project contract documents. Client shall cause Engineer, Engineer's consultants, employees, and agents to be listed as additional insureds with respect to any Client or Contractor insurances related to projects for which Engineer provides services. Client agrees and must have Contractors agree to have their insurers endorse these policies to reflect that, in the event of payment of any loss or damages, subrogation rights under these Terms and Conditions are hereby waived by the insurer with respect to claims against Engineer.

K. Limitation of Liability - The total liability, in the aggregate, of Engineer and Engineer's officers, directors, partners, employees, agents, and consultants, whether jointly, severally or individually, to Client and anyone claiming by, through, or under Client, for any and all injuries, losses, damages and expenses, whatsoever, arising out of, resulting from, or in any way related to the Project or the Agreement, including but not limited to the performance of services under the Agreement, from any cause or causes whatsoever, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty, expressed or implied, of Engineer or Engineer's officers, directors, partners, employees, agents, consultants, or any of them, shall not exceed the amount of the compensation paid to Engineer under this Agreement, or the sum of fifty thousand dollars and no cents (\$50,000.00), whichever is less. Recoverable damages shall be limited to those that are direct damages. Engineer shall not be responsible for or held liable for special, indirect or consequential losses or damages, including but not limited to loss of use of equipment or facility, and loss of profits or revenue.

Client acknowledges that Engineer is a corporation and agrees that any claim made by Client arising out of any act or omission of any director, officer, or employee of Engineer, in the execution or performance of the Agreement, shall be made against Engineer and not against such director, officer, or employee.

L. Documents and Data

1. All documents prepared or furnished by Engineer under the Agreement are Engineer's instruments of service, and are and shall remain the property of Engineer.
2. Hard copies of any documents provided by Engineer shall control over documents furnished in electronic format. Client recognizes that data provided in electronic format can be corrupted or modified by the Client or others, unintentionally or otherwise. Consequently, the use of any data, conclusions or information obtained or derived from electronic media provided by Engineer will be at the Client's sole risk and without any liability, risk or legal exposure to Engineer, its employees, officers or consultants.
3. Any extrapolations, conclusions or assumptions derived by the Client or others from the data provided to the Client, either in hard copy or electronic format, will be at the Client's sole risk and full legal responsibility.

- M. Differing Site Conditions** - Client recognizes that actual site conditions may vary from the assumed site conditions or test locations used by Engineer as the basis of its design. Consequently, Engineer does not guarantee or warrant that actual site conditions will not vary from those used as the basis of Engineer's design, interpretations and recommendations. Engineer is not responsible for any costs or delays attributable to differing site conditions. .
- N. Terms of Payment** - Unless alternate terms are included in the Agreement, Client will be invoiced on a monthly basis until the completion of the **Project**. All monthly invoices are payable within 30 days of the date of the invoice. Should full payment of any invoice not be received within 30 days, the amount due shall bear a service charge of 1.5 percent per month or 18 percent per year plus the cost of collection, including reasonable attorney's fees. If Client has any objections to any invoice submitted by Engineer, Client must so advise Engineer in writing within fourteen (14) days of receipt of the invoice. Unless otherwise agreed, Engineer shall invoice Client based on hourly billing rates and direct costs current at the time of service performance. Outside costs such as, but not limited to, equipment, meals, lodging, fees, and subconsultants shall be actual costs plus 10 percent. In addition to any other remedies Engineer may have, Engineer shall have the absolute right to cease performing any services in the event payment has not been made on a current basis.
- O. Termination** - Either party may terminate services, either in part or in whole, by providing 10 calendar days written notice thereof to the other party. In such an event, Client shall pay Engineer for all services performed prior to receipt of such notice of **termination**, including reimbursable expenses, and for any shut-down costs incurred. Shut-down costs may, at Engineer's discretion, include expenses incurred for completion of analysis and records necessary to document Engineer's files and to protect its professional reputation.
- P. Severability and Waiver of Provisions** - Any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Client and P&N, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable **provision** that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of the Agreement.
- Q. Dispute Resolution** - If a dispute arises between the parties relating to the Agreement, the parties agree to use the following procedure prior to either party pursuing other available remedies:
1. Prior to commencing a lawsuit, the parties must attempt mediation to resolve any dispute. The parties will jointly appoint a mutually acceptable person not affiliated with either of the parties to act as mediator. If the parties are unable to agree on the mediator within twenty (20) calendar days, they shall seek assistance in such regard from the Circuit Court of the State and County wherein the Project is located, who shall appoint a mediator. Each party shall be responsible for paying all costs and expenses incurred by it, but shall split equally the fees and expenses of the mediator. The mediation shall proceed in accordance with the procedures established by the mediator.
 2. The parties shall pursue mediation in good faith and in a timely manner. In the event the mediation does not result in resolution of the dispute within thirty (30) calendar days, then, upon seven (7) calendar days' written notice to the other party, either party may pursue any other available remedy.
 3. In the event of any litigation arising from the Agreement, including without limitation any action to enforce or interpret any terms or conditions or performance of services under the Agreement, Engineer and Client agree that such action will be brought in the District or Circuit Court for the County of Kent, State of Michigan (or, if the federal courts have exclusive jurisdiction over the subject matter of the dispute, in the U.S. District Court for the Western District of Michigan), and the parties hereby submit to the exclusive jurisdiction of said court.
- R. Force Majeure** - Engineer shall not be liable for any loss or damage due to failure or delay in rendering any services called for under the Agreement resulting from any cause beyond Engineer's reasonable control.
- S. Assignment** - Neither party shall assign its rights, interests or obligations under this Agreement without the express written consent of the other party.
- T. Modification** - The Agreement may not be modified except in writing signed by the party against whom a modification is sought to be enforced.
- U. Survival** - All express representations, indemnifications, or limitations of liability included in the Agreement shall survive its completion or termination for any reason.
- V. Third-Party Beneficiary** - Client and Engineer agree that it is not intended that any provision of this Agreement establishes a third party beneficiary giving or allowing any claim or right of action whatsoever by a third party.

Date: June 9, 2016

To: Park Township Board

RE: Agenda Item 9.e: Metro Act Agreement; ACD Telecom, Inc.

We have received an application from a new telecommunications provider which plans to install fiber lines within the public right of way. Pursuant to the state Metro Act (PA 48 of 2002, as amended), they need approval to do so. Along with approval is a provision that they provide compensation to the local unit for the use of said ROW. (Most of this is regulated by the State of Michigan, via PA 48.)

Attached is a large volume of information on the company and their intents for the use of the ROW. They have also provided an application fee of \$500.

Staff and legal counsel have reviewed the document and recommend its approval.

Manager's Recommendation: To approve the permit from ACD Net for use of the public Right of Way, pursuant to the terms of the METRO Act,, PA

**METRO Act Permit Application Form
Revised February 2, 2015**

Park Township
Name of Local Unit of Government

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS
UNDER
METROPOLITAN EXTENSION TELECOMMUNICATIONS
RIGHTS-OF-WAY OVERSIGHT ACT
2002 PA 48
MCL SECTIONS 484.3101 TO 484.3120**

BY

**KEPS Technologies Inc. dba ACD.net and ACD Telecom, Inc.
("APPLICANT")**

Unfamiliar with METRO Act?--Assistance: Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-284-8190 or via its web site at http://www.michigan.gov/mpsc/0,4639,7-159-16372_22707---,00.html.

45 Days to Act—Fines for Failure to Act: The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

Where to File: Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

-- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at Park Township Offices 52 - 152nd Avenue Holland, Michigan 49424

Park Township

Name of local unit of government

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS**

By

**KEPS Technologies Inc, dba ACD.net
("APPLICANT")**

This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).

This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).

1 GENERAL INFORMATION:

1.1 Date: 05/26/2016

1.2 Applicant's legal name: KEPS Technologies Inc, dba ACD.net
Mailing Address: ACD.net
1800 N. Grand River Ave.
Lansing, MI 48906

Telephone Number: 517-999-9999
Fax Number: 517-999-3993
Corporate website: http://www.acd.net

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Shirley Yohnka
Mailing Address: ACD.net
1800 N. Grand River Ave.
Lansing, MI 48906

Telephone Number: _____ 517-666-3240 _____
Fax Number: _____ 517-999-3993 _____
E-mail Address: _____ yohnka.shirley@acd.net _____

1.3 Type of Entity: (Check one of the following)

- Corporation
 General Partnership
 Limited Partnership
 Limited Liability Company
 Individual
 Other: please describe: _____

1.4 Assumed name for doing business, if any: ACD.net

1.5 Description of Entity: Competitive Local Exchange Carrier

1.5.1 Jurisdiction of incorporation/formation; Michigan

1.5.2 Date of incorporation/formation; 1987

1.5.3 If a subsidiary, name of ultimate parent company;

1.5.4 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities).

CEO, Kevin Schoen
President, Steve Schoen
CFO, Kirk Shewchuck

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information. See Exhibit A

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe: No

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes No

If "yes," please describe the circumstances.

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.9.1 A felony; No

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes No

If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain.

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

If no financial statements are provided, please explain and provide particulars.

2 DESCRIPTION OF PROJECT:

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.
A copy of the "Basic Local Exchange Service License" is attached.

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways.
We propose to build a fiber optic line that would connect our end users to a high speed telecommunications network.

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).
Route maps are attached as Exhibit C.

2.4 Please provide an anticipated or actual construction schedule.

We would like to start this project no later than September 2016. Final determination will be dependent on permit issuance and weather. Construction will take about 3 months.

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways.

KEPS Technologies, Inc. is the sole owner of any equipment or fiber that we install to connect to the network.

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant.

KEPS Technologies, Inc. or their appointee's will perform any maintenance needed.

3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:

Please provide the following or attach an appropriate exhibit.

- 3.1 Address of Applicant's nearest local office;
1800 N. Grand River Ave., Lansing, MI 48906
- 3.2 Location of all records and engineering drawings, if not at local office;
1800 N. Grand River Ave., Lansing, MI 48906
- 3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system; Phil Brown, OSP Engineer, brown.phil@acd.net
1800 N. Grand river Ave., Lansing, MI 48906 517-999-3213
Quality control of Outside Plant Engineering and Engineered drawings.

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:

See Exhibit D

- 3.4.1 Worker's compensation;
- 3.4.2 Commercial general liability, including at least:
 - 3.4.2.1 Combined overall limits;
 - 3.4.2.2 Combined single limit for each occurrence of bodily injury;
 - 3.4.2.3 Personal injury;
 - 3.4.2.4 Property damage;

3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;

3.4.2.6 Independent contractor liability;

3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);

3.4.2.8 Environmental contamination;

3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

BRE Communications Inc., 9329 N. Cut Rd, Roscommon, MI 48653

Double K Underground, 9219 Holland Rd, Six Lakes, MI 48886

Ken Davidson Enterprises, 3195 Christy Way, Suite B, Saginaw, MI 48603

R.C. Directional Boring, 2000 Country Farm Rd, Howell, MI 48843

Utility Contracting Co., 1001 12 Mile Rd, Sparta, MI 49345

4 CERTIFICATION:

All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.

KEPS Technologies Inc,
DbA ACD.net ("APPLICANT")

05/26/2016
Date

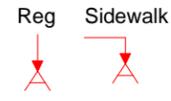
By: 

Type or Print Name: Kirk Shewchuck _____

Chief Financial Officer
Title

S:\metroapplicationform.doc

Proposed Anchor
Distance from Pole and
Direction



Proposed ACD
Communications Pole



Proposed ACD
Communications Pole



Proposed ACD NON
Communications Pole



Proposed Bore Pit
Location



Bore Pit
4'x4'x4'

Centerline Marker



Use of Double Dead End



Down Ground



Fiber Count with
Segment Number



Fire Hydrant



Six way Splice Case



Four way Splice Case



Three way Splice Case



Two way Splice Case



Fiber Overlash



Foreign Pole Indicator



NON Transformer Joint
Use Pole



Transformer Joint Use
Pole



Man Hole Cover



Make Ready Symbol
with attachment and sag
Hights



Over Head Guy Marker



Pole Number Marker



Proposed Riser



TRS Section Corner



Segment Header
describing a segment of
a project



Storage Loop, Storage
footage and Segment



Pole Span Length and
Segment ID

100'

Storm Drain



Street Light



Fiber Termination Point
Marker



Communications Tower



Tree and Type
Description



Type:
Width:
Height:
Trunk:

Underground Notes

- UG NOTES:
1) 1 (ONE) 1 1/4" HDPE CONDUIT TO BE BURIED.
2) CONDUIT TO BE BURIED FEET FROM CENTERLINE OF ROAD.
3) CONDUIT TO BE BURIED AT MINIMUM DEPTH.
4) TYPICAL BORE CROSS-SECTION:



Our Grid Number
16-772-8429

UTM Zone Number EASTING divided by 900 NORTHING divided by 600

Our Grid Number is calculated from the SW Corner of the grid's Longitude and Latitude Converted to the Universal Transverse Mercator Coordinate system. The First two digits represent the zone number in the Northern Hemisphere, the three digit number represents the Easting number divided by 900 and the 4 digit number is the Northing number divided by 600. This makes the size of our grid 900 by 600 Meters.

Our Match Lines can be found in the lower right hand corner and represents the neighboring grid numbers.

West Grid No.	North Grid No.	East Grid No.
	Grid Number	
	South Grid No.	

Unused Transformer Pole



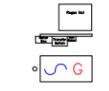
Unused Pole



ACD Proposed Handhole



Generator with Regen Hut



Location Address



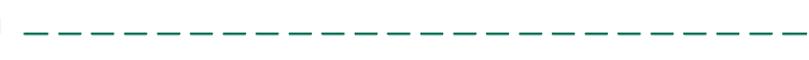
Foliage



Rail Road Tracks



Proposed Underground Fiber



Right Of Way Boundry



Side Walk and Drive way



Fiber Design Line



Aerial Fiber



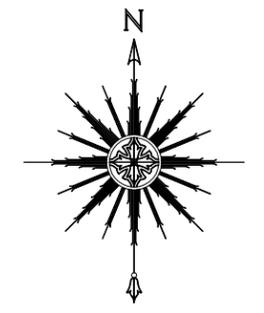
Center Line



Water Main



Water Boundry



ACD.net
517-999-9999

1800 Grand River Ave
Lansing MI 48906

PROPRIETARY INFORMATION NOT FOR DISCLOSURE

This Set of Plans contains confidential or proprietary information, and the recipient must not disclose, copy, re-create, or distribute the plans or the information contained therein, either directly or indirectly, to other entities or individuals without written or express permission from ACD.NET

DRAWING DISCLAIMER

Facility Locations are general in nature, ACD.NET will not be held accountable for the accuracy of the information provided on these drawings. Contact the Local ONE CALL AGENCY 72 HOURS PRIOR TO CONSTRUCTION FOR EXACT UTILITY LOCATIONS AT:
MISS DIG
1-800-482-7171

Project Manager

CAD Engineer

Permitting Engineer

Surveyor

Revisions

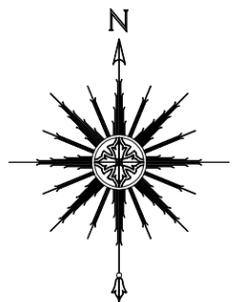
REV #	DESCRIPTION	BY	DATE
1	First Route Design		3/2/16

Exhibit: N/A

Remarks:

SCALE: 1" = 200'

COUNTY: TOWNSHIP: CITY: PROJECT ID: CUSTOMER NUMBER:



517-999-9999

1800 Grand River Ave
Lansing MI 48906

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MISS DIG
1-800-482-7171

Project Manager

Doreen Murphy

CAD Engineer

Andrew Penrose

Permitting Engineer

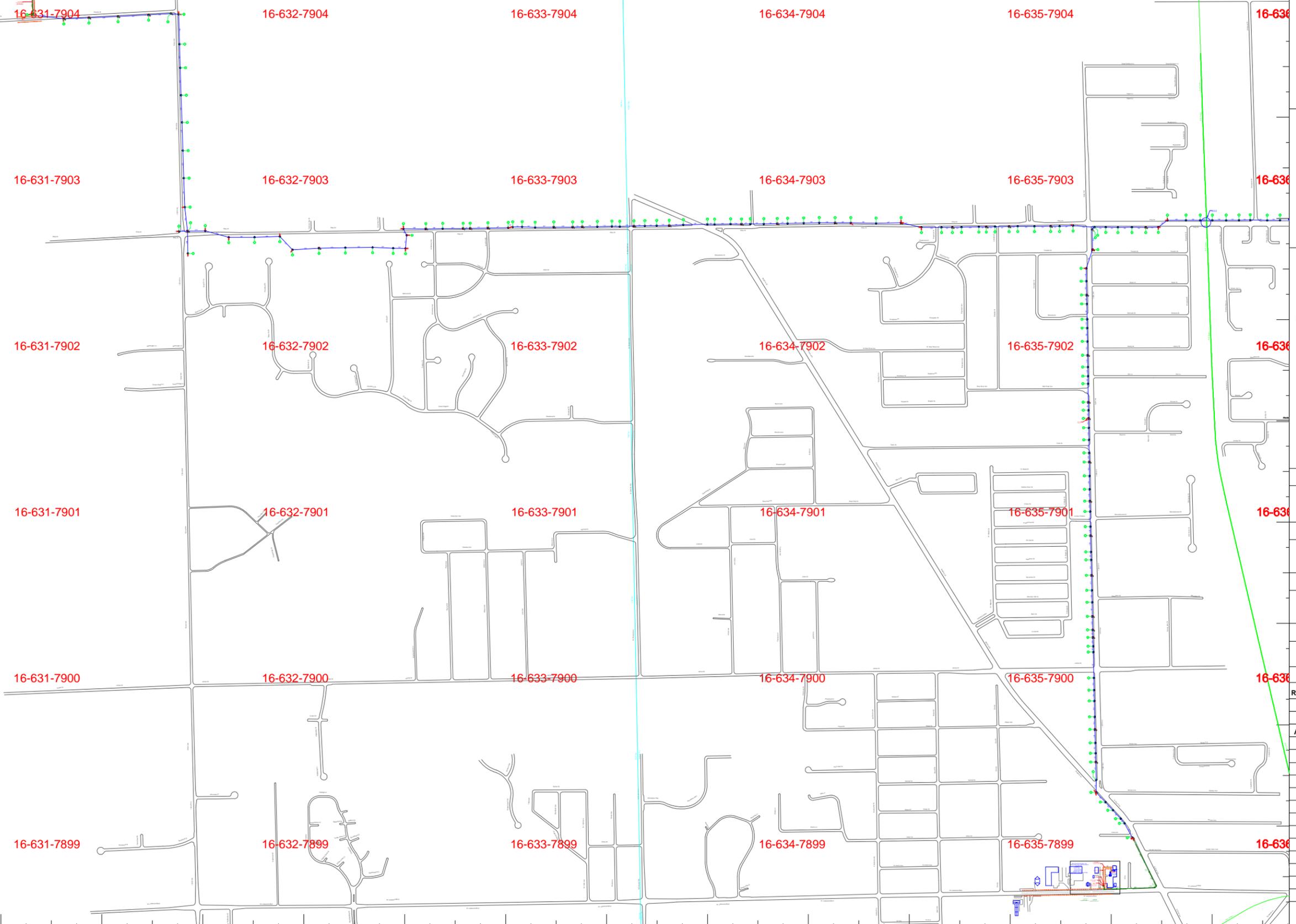
Shirley Yohnka

Surveyor

Revisions

REV #	DESCRIPTION	BY	DATE
1	First Route Design		5/25/16
AP	REROUTE		5/25/16

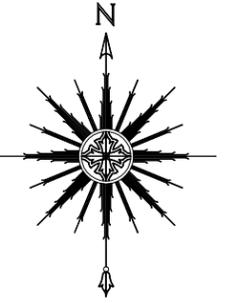
Exhibit: N/A



Remarks: Peachtree ID: DFBUTB0591

SCALE: 1" = 200'	TRS:			
COUNTY: OTTAWA	TOWNSHIP: Holland, Park Twps	CITY: CITY OF HOLLAND	PROJECT ID: DFA591Z1541FO24398	CUSTOMER NUMBER: 40676

16-635-7903



517-999-9999

1800 Grand River Ave
Lansing MI 48906

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INFORMATION NOT FOR
DISCLOSURE**

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MISS DIG
1-800-482-7171

Project Manager

Doreen Murphy

CAD Engineer

Andrew Penrose

Permitting Engineer

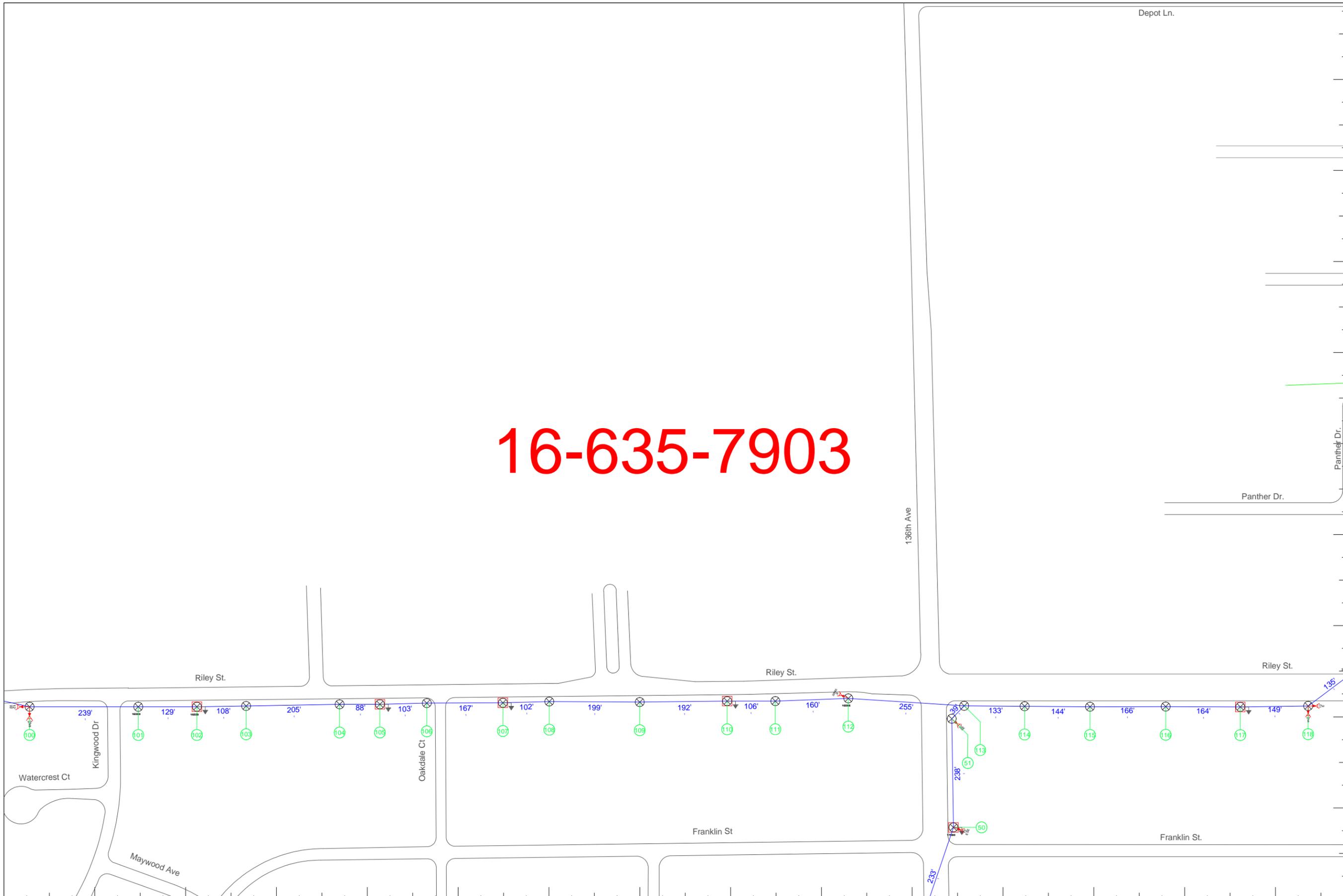
Shirley Yohnka

Surveyor

Revisions

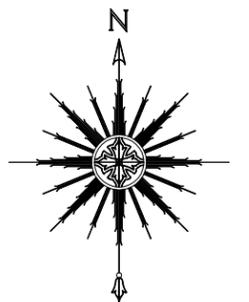
REV #	DESCRIPTION	BY	DATE
1	First Route Design		5/25/16

Exhibit: N/A



Remarks: PEACHTREE ID:DFBUTB0591			
SCALE: 1" = 200'	TRS:		
COUNTY: Ottawa	TOWNSHIP: Holland, Park	CITY: City Of Holland	PROJECT ID: DFA591Z1541FO24398
			CUSTOMER NUMBER: 40676

16-634-7903	16-635-7904	16-636-7903
	16-635-7903	
	16-635-7902	



517-999-9999

1800 Grand River Ave
Lansing MI 48906

**PROPRIETARY
INFORMATION NOT FOR
DISCLOSURE**

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DRAWING DISCLAIMER

Facility Locations are general in nature, ACD.NET will not be held accountable for the accuracy of the information provided on these drawings. Contact the Local ONE CALL AGENCY 72 HOURS PRIOR TO CONSTRUCTION FOR EXACT UTILITY LOCATIONS AT:
MISS DIG
1-800-482-7171

Project Manager

Doreen Murphy

CAD Engineer

Permitting Engineer

Shirley Yohnka

Surveyor

Revisions

REV #	DESCRIPTION	BY	DATE
1	First Route Design		5/25/16

Exhibit: N/A

Remarks: PEACHTREE ID:DFBUTB0591			
SCALE: 1" = 200'	TRS:		
COUNTY: Ottawa	TOWNSHIP: Holland, Park	CITY: City Of Holland	PROJECT ID: DFA591Z1541FO24398
			CUSTOMER NUMBER: 40676

16-634-7902

16-635-7903

16-635-7902

16-635-7901

16-636-7902



517-999-9999

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Revisions

REV #	DESCRIPTION	BY	DATE
1	First Route Design		5/25/16

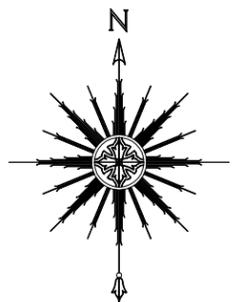
Exhibit: N/A



16-635-7901

Remarks: PEACHTREE ID:DFBUTB0591		TRS:			
SCALE: 1" = 200'					
COUNTY: Ottawa	TOWNSHIP: Holland, Park	CITY: City Of Holland	PROJECT ID: DFA591Z1541FO24398	CUSTOMER NUMBER: 40676	

16-634-7901	16-635-7902	16-636-7901
	16-635-7901	
	16-635-7900	



517-999-9999

1800 Grand River Ave
Lansing MI 48906

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Revisions

REV #	DESCRIPTION	BY	DATE
1	First Route Design		5/25/16

Exhibit: N/A

Remarks: PEACHTREE ID:DFBUTB0591				16-634-7900		16-636-7900	
SCALE: 1" = 200'		TRS:		16-635-7901		16-635-7900	
COUNTY: Ottawa		TOWNSHIP: Holland, Park		CITY: City Of Holland		PROJECT ID: DFA591Z1541FO24398	
				CUSTOMER NUMBER: 40676			
				16-635-7899			

**METRO Act Permit
Bilateral Form
Revised 12/06/02**

**RIGHT-OF-WAY
TELECOMMUNICATIONS PERMIT**

TERMS AND CONDITIONS

1 Definitions

- 1.1 Company shall mean KEPS TECHNOLOGIES dba ACD.NET organized under the laws of the State of MICHIGAN whose address is 1800 N. GRAND RIVER AVE. 48906.
- 1.2 Effective Date shall mean the date set forth in Part 13.
- 1.3 Manager shall mean Municipality's Township Manager: or his or her designee.
- 1.4 METRO Act shall mean the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.5 Municipality shall mean Park Township, a Michigan municipal corporation.
- 1.6 Permit shall mean this document.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public right-of-way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunication Facilities or Facilities shall mean the Company's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify, or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, 2-way communications device.
- 1.9 Term shall have the meaning set forth in Part 7.

2 Grant

- 2.1 Municipality hereby grants a permit under the METRO Act to Company for access to and ongoing use of the Public Right-of-Way to construct, install and maintain Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A on the terms set forth herein.
- 2.1.1 Exhibit A may be modified by written request by Company and approval by Manager.
- 2.1.2 Manager shall not unreasonably condition or deny any request for a modification of Exhibit A. Any decision of Manager on a request for a modification may be appealed by Company to Municipality's legislative body.
- 2.2 Overlashing. Company shall not allow the wires or any other facilities of a third party to be overlashed to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.
- 2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

- 3.1 Company Contacts. The names, addresses and the like for engineering and construction related information for Company and its Telecommunication Facilities are as follows:
- 3.1.1 The address, e-mail address, phone number and contact person (title or name) at Company's local office (in or near Municipality) is Phil Brown, 1800 N. Grand River Avenue, Lansing, Michigan 48906. Phone: (517)999-3213 Fax:(517)999-3993 Email: brown.phil@acd.net.
- 3.1.2 If Company's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is Phil Brown, 1800 N. Grand River Avenue, Lansing, Michigan 48906. Phone: (517)999-3213 Fax: (517)999-3993 Email: brown.phil@acd.net.

- 3.1.3 The name, title, address, e-mail address and telephone numbers of Company's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is Russell Allswede, 1800 N. Grand River Avenue, Lansing, Michigan 48906. Phone: (517)899-5609 Fax: (517)999-3993 Email: allswede.russell@acd.net.
- 3.1.4 The address, phone number and contact person (title or department) at Company's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is Russell Allswede, 1800 N. Grand River Avenue, Lansing, Michigan 48906. Phone: (517)899-5606 Fax: (517)999-3993 Email: allswede.russell@acd.net.
- 3.1.5 Company shall at all times provide Manager with the phone number at which a live representative of Company (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency is (517)999-9999 (option #1).
- 3.1.6 The preceding information is accurate as of the Effective Date. Company shall notify Municipality in writing as set forth in Part 12 of any changes in the preceding information.
- 3.2 Route Maps. Within ninety (90) days after the substantial completion of construction of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).
- 3.3 As-Built Records. Company, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Company shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

- 4.1 No Burden on Public Right-of-Way. Company, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Company's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an

undue burden or interference, due to changed circumstances, Company, at its sole expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Company shall do so within a reasonable time period. Municipality shall attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Company over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Company, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Company's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Company's option, better) condition as that which existed prior to the disturbance. In the event that Company, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Company shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Company shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Company's lines on alternate poles which shall state Company's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Company's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Company's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Company, shall be marked at its entrance into and exit from each manhole and handhole with Company's name and a toll-free telephone number.

- 4.5 Tree Trimming. Company may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Company shall dispose of all trimmed materials. Company shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.
- 4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Company shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Company's use, or the facilities of all users of the poles are required to go underground then Company shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Company may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Company shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 4.7 Pavement Cut Coordination. Company shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").
- 4.7.1 The goals of such coordination shall be to encourage Company to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.
- 4.8 Compliance with Laws. Company shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Company shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Municipality shall not unreasonably delay or deny issuance of any such permits, licenses or approvals. Company shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical

Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Company shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended. This section does not constitute a waiver of Company's right to challenge laws, statutes, ordinances, rules or regulations now in force or established in the future.

- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Company's Facilities in the vacated Public Right-of-Way, Company shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Company shall relocate its Facilities to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards.
- 4.10 Relocation. If Municipality requests Company to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Company shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Company if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality shall attempt to provide notice to Company. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Company shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Company shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Company has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Company shall relocate its Facilities underground in the same location at Company's sole cost and expense.

4.14 Identification. All personnel of Company and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Company's name, their name and photograph. Company shall account for all identification cards at all times. Every service vehicle of Company and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Company's name and telephone number.

5 Indemnification

5.1 Indemnity. Company shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Company, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Company's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Company, its officers, agents, employees, contractors, successors and assigns.

5.2 Notice, Cooperation. Municipality shall notify Company promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality shall cooperate with Company in every reasonable way to facilitate the defense of any such claim. Municipality shall consult with Company respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.

5.3 Settlement. Municipality shall not settle any claim subject to indemnification under this Part 5 without the advance written consent of Company, which consent shall not be unreasonably withheld. Company shall have the right to defend or settle, at its own expense, any claim against Municipality for which Company is responsible hereunder.

6 Insurance

6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Company shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Company may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing

reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.

- 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).
 - 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
 - 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
 - 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
 - 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.
- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Company shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in

Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.

- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Company shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.
- 6.5 Contractors. Company's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Company, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Company's policies).
- 6.6 Insurance Primary. Company's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Company's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 Term

- 7.1 Term. The term ("Term") of this Permit shall be until the earlier of:
- 7.1.1 Fifteen years (15) from the Effective Date; provided, however, that following such initial term there shall be three subsequent renewal terms of five (5) years. Each renewal term shall be automatic unless Municipality notifies Company in writing, at least twelve (12) months prior to the end of any term then in effect, that due to changed circumstances a need exists to negotiate the subsequent renewal with Company. Municipality shall not unreasonably deny a renewal term; or
- 7.1.2 When the Telecommunication Facilities have not been used to provide telecommunications services for a period of one hundred and eighty (180) days by the Company or a successor of an assign of the Company; or

- 7.1.3 When Company, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
- 7.1.4 Upon either Company or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or
- 7.1.5 Unless Manager grants a written extension, one year from the Effective Date if prior thereto Company has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Effective Date if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

- 8.1 Municipal Requirement. Municipality may require Company to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

- 9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

- 10.1 Removal; Underground. As soon as practicable after the Term, Company or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Company shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Company's sole cost and expense.

- 10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

- 10.2 Removal; Above Ground. As soon as practicable after the Term, Company, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.
- 10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Company as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.
- 11 Assignment. Company may assign or transfer its rights under this Permit, or the persons or entities controlling Company may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Company's business, or by other means, subject to the following:
- 11.1 No such transfer or assignment or change in the control of Company shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Effective Date until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.
- 11.2 After the completion of such construction, Company must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,
- 11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and
- 11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Company's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Company shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

11.3 Company may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to Park Township Offices 52 - 152nd Avenue Holland, Michigan 49424, with a copy to Park Township Offices 52 - 152nd Avenue Holland, Michigan 49424.

12.1.2 If to Company, to Kevin Schoen, KEPS TECHNOLOGIES dba ACD.net Inc., 1800 N. Grand River Avenue, Lansing, Michigan 48906.
Phone: (517)999-9999 Fax: (517)999-3993 Email: schoen.kevin@acd.net.

12.2 Change of Address. Company and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

13.1 No Cable, OVS. This Permit does not authorize Company to provide commercial cable type services to the public, such as “cable service” or the services of an “open video system operator” (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

13.2 Duties. Company shall faithfully perform all duties required by this Permit.

13.3 Effective Date. This Permit shall become effective when issued by Municipality and Company has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acceptance of the Permit.

13.4 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].

13.5 Amendment. Except as set forth in Section 2.1 this Permit may be amended by the written agreement of Municipality and Company.

13.6 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the

remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Company and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.

13.7 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

Park Township

Attest:
By: _____
Clerk

By: _____
Its: _____
Date: _____

“Company accepts the Permit granted by Municipality upon the terms and conditions contained therein.”

KEPS TECHNOLOGIES dba ACD.NET

By: Kirk_Shewchuck 
Its: Chief_Financial_Officer _____
Date: 5/25/16 _____

::ODMA\PCDOCS\GRR\759319\6

Exhibit A

Public Right-of-Way to be Used by Telecommunication Facilities

Exhibit B

Bond

87548

ACD.NET, INC.
1800 N. GRAND RIVER AVE.
LANSING, MI 48906-3905



LANSING,
MICHIGAN

NUMBER 87548

74-5/724

Five Hundred and 00/100 Dollars

DATE

Feb 29, 2016

AMOUNT

500.00

PAY
TO THE
ORDER
OF

Park Township
52 152nd Ave
HOLLAND, MI 49424

Metro Act

THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE - RED IMAGE DISAPPEARS WITH HEAT.

⑈087548⑈ ⑆⑆072400052⑆ 7165185955⑈

ACD.NET, INC.

87548

Park Township

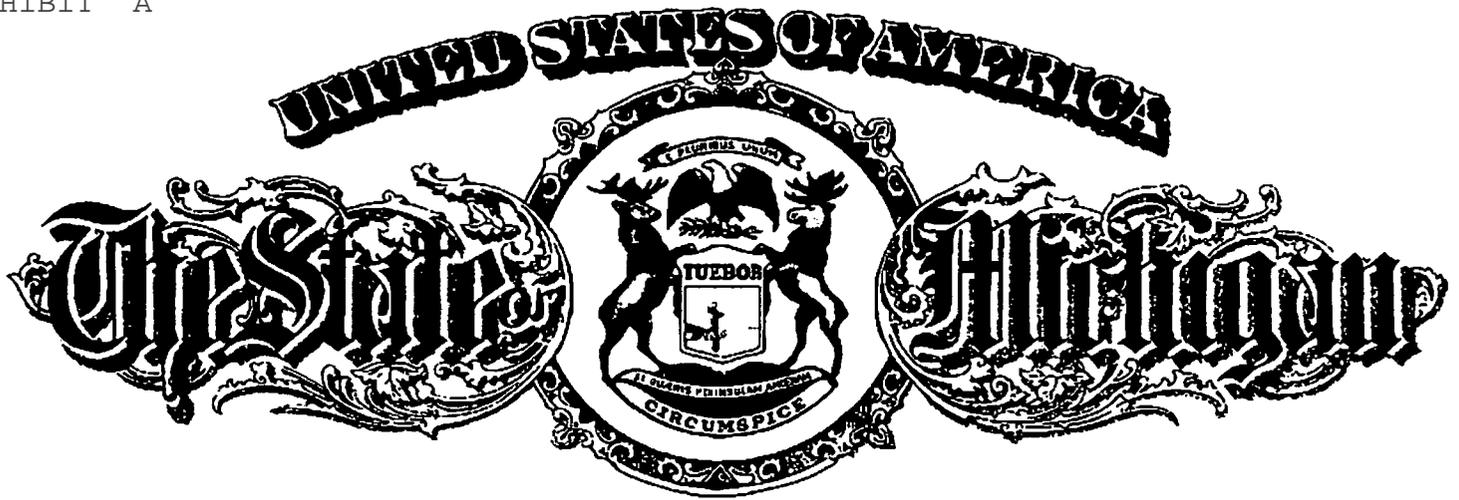
Check Number: 87548

Check Date: Feb 29, 2016

Check Amount: \$500.00

Invoice	Date	Discount Taken	Amount Paid	Job ID
	2/29/16		500.00	





Department of Licensing and Regulatory Affairs

Lansing, Michigan

This is to Certify That

KEPS TECHNOLOGIES, INC.

was validly incorporated on February 14, 1991, as a Michigan profit corporation, and said corporation is validly in existence under the laws of this state.

This certificate is issued pursuant to the provisions of 1972 PA 284, as amended, to attest to the fact that the corporation is in good standing in Michigan as of this date and is duly authorized to transact business and for no other purpose.

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.



Sent by Facsimile Transmission
537475

In testimony whereof, I have hereunto set my hand, in the City of Lansing, this 6th day of February, 2014.

Alan J. Schefke, Director
Corporations, Securities & Commercial Licensing Bureau

**DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CORPORATIONS, SECURITIES & COMMERCIAL LICENSING BUREAU
PROFIT CORPORATION INFORMATION UPDATE**

2013

<input checked="" type="checkbox"/> On behalf of the Corporation, I certify that no changes have occurred in required information since the last filed annual report.

Identification Number 537475	Corporation Name KEPS TECHNOLOGIES, INC.
--	--

Resident agent name and mailing address of the registered office STEVEN E. SCHOEN MI
--

The address of the registered office 1800 NORTH GRAND RIVER AVE LANSING MI 48906
--

Describe the purpose and activities of the corporation during the year covered by this report:
--

Electronic Signature		
Filed By STEVE SCHOEN	Title AUTHORIZED OFFICER OR AGENT	Phone
<input checked="" type="checkbox"/> I certify that this filing is submitted without fraudulent intent and that I am authorized by the business entity to make any changes reported herein.		

Payment Information		
Payment Amount \$ 25	Payment Date/Time 03/29/2013 14:50:34	Reference Nbr 71315 6801 537475 2013



State of Michigan
John Engler, Governor

Department of Consumer & Industry Services
Kathleen M. Wilbur, Director

Public Service Commission

6545 Mercantile Way
P.O. Box 30221
Lansing, MI 48909-7721
Telephone: 517-241-6180
Web Site: cis.state.mi.us/mpsc

Commissioners
Laura Chappelle
David A. Svanda
Robert B. Nelson

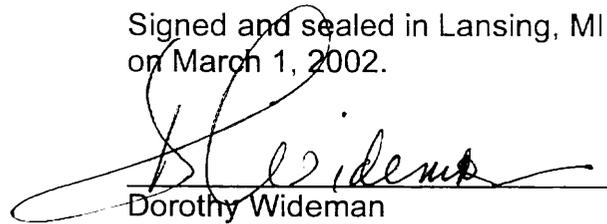
Basic Local Exchange Service License

I, Dorothy Wideman, Executive Secretary, Michigan Public Service Commission, certify that on January 19, 2000, in Case No. U-12180, the Michigan Public Service Commission granted ACD Telecom, Inc. a permanent license to render basic local exchange service within a specific geographic area, in accordance with the requirements of the Michigan Telecommunications Act, 1991 PA 179 as amended, MCL 484.2101 et seq., and all requirements established by laws, orders, and regulations of the Commission.

I further certify that on December 3, 2001, Commission staff officially approved the tariffs filed by ACD Telecom, Inc. as a precondition to commencing basic local exchange service in the state of Michigan.

This license cannot be sold or otherwise transferred without prior approval from the Michigan Public Service Commission. ACD Telecom, Inc. may not discontinue basic local exchange service without first complying with the requirements of Section 313 of the Michigan Telecommunications Act, MCL 484.2313.

Signed and sealed in Lansing, MI
on March 1, 2002.


Dorothy Wideman
Executive Secretary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/25/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lyman & Sheets Insurance Agency P.O. Box 15127 Lansing MI 48901	CONTACT NAME: Angela Maldonado PHONE (A/C. No. Ext): 517-482-2211 E-MAIL ADDRESS: angelam@lymansheets.com	FAX (A/C. No): 517-371-4881
	INSURER(S) AFFORDING COVERAGE	
INSURED ACDNE-1 KEPS Technologies Inc dba ACD.net Kirk Shewchuck 1800 N. Grand River Avenue Lansing MI 48906-3905	INSURER A: Chubb Group of Insurance Cos.	NAIC # 20303
	INSURER B: The Accident Fund Insurance Co	10166
	INSURER C: Auto-Owners Insurance Company	18988
	INSURER D: Westchester Surplus Lines Ins.	10172
	INSURER E:	
	INSURER F:	

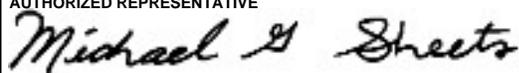
COVERAGES **CERTIFICATE NUMBER:** 1567801599 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			36000815	2/20/2016	2/20/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			73583522	2/20/2016	2/20/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10,000			4984742701	2/20/2016	2/20/2017	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	WCV6097262	1/1/2016	1/1/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	Envir. Contamination			G27442420 003	4/15/2016	4/15/2017	Each Occurrence 2,000,000 Aggregate 4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

Evidence of Coverage	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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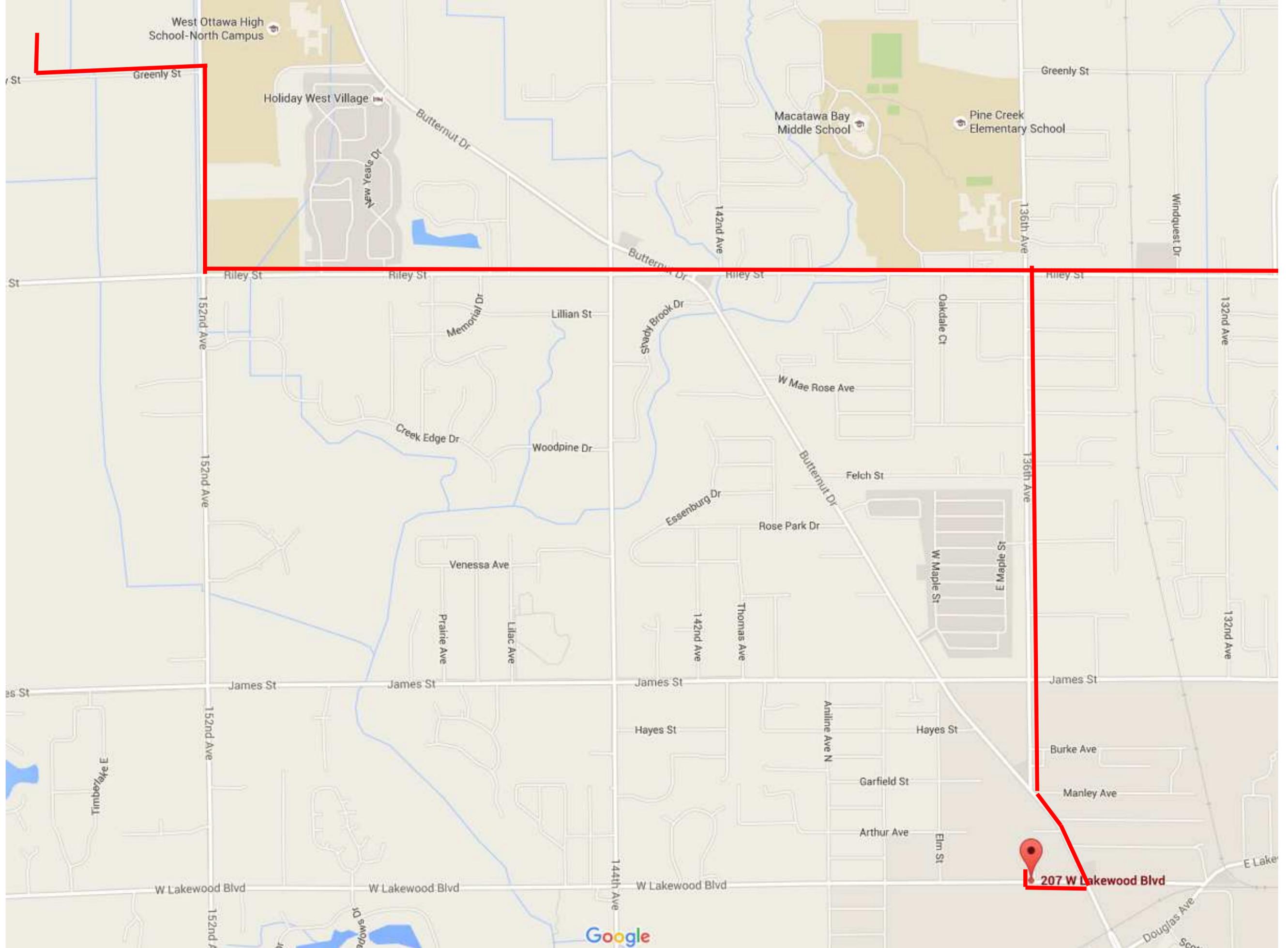


Exhibit C

Date: June 9, 2016

To: Park Township Board

RE: Agenda Item 9. f: Traffic Control Order: Limited Parking Ottawa Beach Road

With the soon to be completed improvements on Ottawa Beach Road there has been discussion regarding possible parking restrictions along portions of the improved parking areas. Three new parallel areas have been construction, one across from the Ottawa Beach Inn, one near the General Store and one just west of the Pump House Museum. All three are along the south side of the road (east bound side).

The new area across from the General Store includes 24 new spaces, including 2 handicapped spaces. The General Store area includes 4 and the Pump House area includes 15 spaces.

In regards to the Ottawa Beach Inn spaces it became apparent during the Project Committee discussions that many of the former spaces were taken up on long term status, often overnight, by users of the State Park. DNR polices restrict vehicles per space to only one and visitors or additional campers often use the on street spaces. Discussions at the project committee included a preference for those spaces to be restricted to 3 hours maximum. The owners of the Ottawa Beach Inn concur with that restriction, if implemented.

For the other new spaces there was a general consensus that restrictions were not needed at this time but the areas should be monitored to determine potential future restrictions, if needed.

Based upon the above attached is some information detailing a proposed parking ordinance amendment that would restrict parking in the spaces across from the OBI to three hours. Included is a drawing that highlights the area being considered. The ordinance language specifies the regulation to include that area on the south side 700 feet westerly from the centerline of 168th.

Enforcement will be provided by the County Sheriff's patrol and by our Parking Enforcement officers. We may also use County Park parking enforcement employees to supplement our staff.

Manager's Recommendation: To adopt the attached ordinance that limits parking to three hours on the south side of Ottawa Beach Road westerly 700 feet from the centerline of 168th Avenue.

PARK TOWNSHIP
OTTAWA COUNTY, MICHIGAN

EXCERPT OF MINUTES

At a regular meeting of the Township Board of the Township of Park, Ottawa County, Michigan, held at the Township Hall, 52 - 152nd Avenue, Park Township, Ottawa County, Michigan, on the 9th day of June, 2016, at 6:30 p.m., local time.

Present: _____

Absent: _____

After certain matters of business were completed, the Supervisor advised the next order of business was the consideration of a resolution with respect to restricting parking along the south side of Ottawa Beach Road, west of 168th and ordering official signs to be posted per Section 32-47 of the Park Township Code of Ordinances.

After discussion, the following resolution was offered by _____ and supported by _____.

RESOLUTION TO RESTRICT PARKING
ALONG OTTAWA BEACH ROAD, WEST OF 168th AVENUE

Whereas, Section 606 of the Michigan Vehicle Code (MCL 257.606) authorizes local authorities to regulate the standing and parking of vehicles with respect to the streets or highways under the jurisdiction of the local authority;

Whereas, Chapter 32, Article III of the Park Township Code of Ordinances regulates the stopping, standing and parking of vehicles within the Township generally, and §32-47 lists the general no parking areas, which includes the prohibition in §32-47(f) of parking at a place where an official sign prohibits stopping or parking; and

Whereas, the Township Board desires to restrict parking to not more than 3 hours along the south side of Ottawa Beach Road west of 168th Avenue, and to cause official signs prohibiting parking to that effect to be erected at appropriate locations to allow the parking prohibition to be lawfully enforced;

The Park Township Board Resolves That:

1. A restricted parking zone shall be created and parking shall be limited to not more than 3 hours duration along the south side of Ottawa Beach Road extending 700 feet west from the centerline of 168th Avenue. Official signs limiting parking of vehicles to not more than 3 hours shall be erected at appropriate locations along this section of Ottawa Beach Road to effectuate this parking restriction and to allow the Park Township Parking Violations Bureau to lawfully enforce the restricted parking zone pursuant to Chapter 32, Article III of the Park Township Code of Ordinances.
2. All resolutions in conflict in whole or in part with this Resolution are revoked to the extent of such conflict.

YES: _____

NO: _____

RESOLUTION DECLARED ADOPTED.

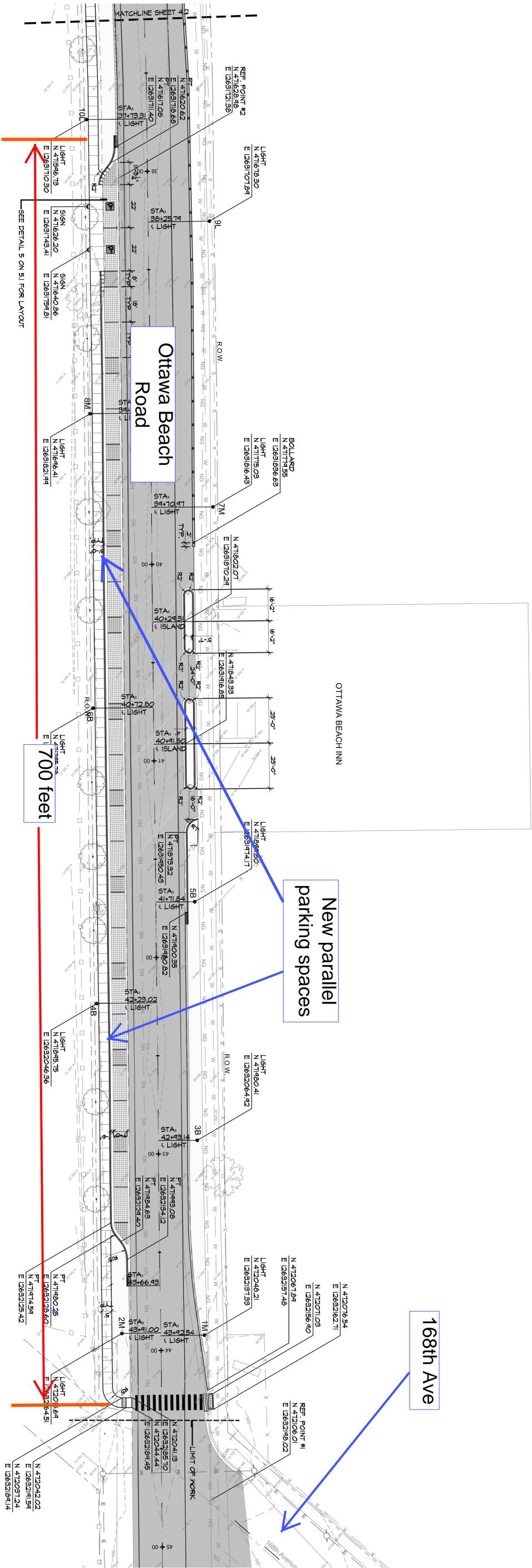
Dated: June 9, 2016

Skip Keeter
Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Park, Ottawa County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting of the Township Board held on the 9th day of June, 2016. I do further hereby certify that public notice of said meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Skip Keeter
Township Clerk



LAYOUT LEGEND:

PC	POINT OF CURVATURE
PCC	POINT OF COMPOUND CURVATURE
PT	POINT OF TANGENCY
R	RADIUS POINT
STA.	STATION AT CENTERLINE OF LIGHT
STATION	STATION ALONG EXISTING CENTERLINE

REFERENCE POINTS:

- UTILITIES SHOWN ARE APPROXIMATE LOCATIONS DERIVED FROM ACTUAL MEASUREMENTS. THEY SHOULD NOT BE INTERPRETED TO BE EXACT LOCATIONS NOR SHOULD IT BE ASSUMED THAT THEY ARE THE ONLY UTILITIES IN THIS AREA.
- COORDINATES ARE MICHIGAN STATE PLANE SOUTH. ELEVATIONS ARE NAVD83 (GEOIDAL).

Point	Northing	Easting	Elevation
1	412106.010	12632198.020	594.81
2	411262.960	12631721.380	593.85
3	411262.960	12631264.950	592.85
4	411262.960	12630808.520	592.85
5	409463.000	12630246.350	596.64
6	464420.740	12630216.490	594.74
7	464391.240	12629764.010	594.66
8	464391.410	12629226.000	595.37
9	464719.190	12630205.650	597.06
10	469448.670	12630268.650	596.96

- LAYOUT GENERAL NOTES:**
- ALL LAYOUT IS TO BE STAKED BY THE CONTRACTOR FOR APPROVAL BY THE LANDSCAPE ARCHITECT PRIOR TO CONSTRUCTION.
 - NORTHINGS AND EASTINGS REFLECT THE CENTERLINE OF PATHS AND VALOR END POINTS OF SITE ELEMENTS. AN ERROR HAS BEEN MADE TO MINIMIZE THE EXISTING NATURAL SITE FEATURES. THESE WORK UNDER AND EASTINGS MAY ONLY BE ADJUSTED WITH THE APPROVAL OF THE LANDSCAPE ARCHITECT.
 - CONTRACTOR SHALL VERIFY IN THE FIELD ALL LINES AND DIMENSIONS INDICATED IN THE PLANS AND REPORT ANY INCONSISTENCIES TO THE LANDSCAPE ARCHITECT FOR RESOLUTION.
 - ALL ANGLES ARE PERPENDICULAR UNLESS OTHERWISE NOTED.
 - CONTRACTOR SHALL BE PROVIDED ELECTRONIC COPY IN AUTOCAD 2004 FOR ALL LAYOUT AND GRADING CONTROL.
 - SEE LANDSCAPE PLANNING PLAN SHEETS 6-1-6-6 FOR LAYOUT OF TREES.

