



PARK TOWNSHIP

REGULAR BOARD MEETING

June 8, 2017

ART 1. CALL TO ORDER

Supervisor Jerry Hunsburger called to order the regular meeting of the Park Township Board held on June 8, 2017 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Jerry Hunsburger, Clerk Skip Keeter, Treasurer Jan Steggerda, Trustees George Jacob, Jim Gerard and Denise Nestel and Manager Howard Fink and Attorney Dan Martin.

Absent: Dan DeLeeuw with notice

ART 2. INVOCATION - Jacob

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)
Hunsburger added item 10 a.1 which is consideration of contract with new Township Planner

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Gerard to approve the agenda as amended. (6-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: May 8, 2017 (joint meeting); May 11, 2017 (regular meeting)
- b Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Jacob and supported by Keeter to approve the consent agenda. (6-0)

ART 6. PUBLIC COMMENT

Hunsburger opened the public comment period.

4 spoke at the public comment period.

Hunsburger closed the public comment period.

ART 7. DEPARTMENT REPORTS

- a Fire Department – Chief Gamby gave an update on the activities of the Fire Department for the month of May.
- b Sheriff's Office- Sergeant Converse gave an update on the activities of the Sheriff's office for the month of May.
- c Park Township Public Airport – no questions from the Board were asked regarding the airport.
- d Ottawa county Fairgrounds – Loran Serne reported on the activities at the fairgrounds including camping during Tulip Time, Rock the Coast and company picnics scheduled to take place at the Fairgrounds.
- e Finance – no questions were asked from the Board regarding finance
- f Building and Zoning – no questions from the Board were asked regarding building and zoning

ART 8. NO WAKE ZONES-PROPOSAL BY THE MDNR: PUBLIC PRESENTATION

Hunsburger explained the process that led to this point. Hunsburger stated the no wake zones if approved this evening will go into effect sometime in July of 2017.

- a. Possible action on "The Narrows"
- b. Possible action on "Macatawa Bay"
- c. Possible action on "Pine Creek Bay"
- d. Possible action on "Big Bay"

Hunsburger opened the public comment period.

3 people spoke at the public comment period

Hunsburger closed the public comment period.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: a motion was made by Keeter and supported by Nestel to approve the no wake zone in "The Narrows" as recommended by the Michigan Department of Natural Resources. (6-0)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: a motion was made by Steggerda and supported by Nestel to approve the no wake zone in "Macatawa Bay" as recommended by the Michigan Department of Natural Resources. (6-0)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: a motion was made by Gerard and supported by Nestel to approve the no wake zone in "Pine Creek Bay" as recommended by the Michigan Department of Natural Resources. (6-0)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: a motion was made by Keeter and supported by Gerard to approve the no wake zone in "Big Bay" as recommended by the Michigan Department of Natural Resources. (6-0)

ART 9. PRESENTATIONS

- a. Winstrom Park Disc Golf Course Redesign Plan and Budget Request
Fink explained the process and the collaboration with Shore Acres Disc Golf Club.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: a motion was made by Gerard and supported by Keeter to approve the budget request for a redesign of the disc golf course of a not to exceed amount of \$70,000 and to amend the Township budget accordingly. (6-0)

ART 10. ACTION ITEMS

- a. 1. Consideration of Contract with new planner
Fink stated Greg Ransford is the choice of the committee to be the next Township Planner.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: a motion was made by Nestel and supported by Keeter to approve the contract with Greg Ransford and Fresh Coast Planning as presented. (6-0)

- a. Macatawa Area Express (MAX) Transportation Agreement
Hunsburger updated the Board on the item.

Fink explained how the contract works with regard to entering into the Authority through a possible millage and the costs to the Township.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: a motion was made by Nestel and supported by Keeter to approve the transportation agreement with Macatawa Area Express as presented and recommended by the Manager. (6-0)

- b. Water Asset Management Study
Fink outlined the study which is a mandate from the State of Michigan. Fink stated a non-mandated part of the study will include the long term sustainability of the water department.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: a motion was made by Gerard and supported by Nestel to approve Prein and Newhof to perform the water asset management study for a not to exceed amount of \$18,800 as presented. (6-0)

- c. Bike Path Asset Management Study

Fink stated the Bike Path millage is coming up for renewal in 2020. He suggested an asset management study on the bike paths and their maintenance over time.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: a motion was made by Nestel and supported by Steggerda to approve the contract with Prein and Newhof regarding the Bike Path asset management study for a cost not to exceed \$8700 as presented. (6-0)

d. Approval of Beer Tent at Ottawa County Fair

Fink stated all of the insurance is in place for the sale of beer at the Ottawa county Fair.

Fair Vice President Loran Serne stated there will be live entertainment inside the beer tent on Friday and Saturday evenings the week of the fair.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: a motion was made by Keeter and supported by Nestel to allow a change in ordinance to allow a beer tent for the week of the Ottawa County Fair at the Fairgrounds. (4-2 Steggerda, Jacob)

e. Approval of Fire Department Hazardous Mitigation Plan and Emergency Management Support Plan

Chief Gamby stated what the support plan provides to the Township.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: a motion was made by Nestel and supported by Keeter to adopt the Emergency Management Support Plan as presented with changes as suggested (only titles/not names). (6-0)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: a motion was made by Nestel and supported by Steggerda to adopt the Fire Department Hazardous Mitigation Plan as presented with changes as suggested (only titles/not names). (6-0)

f. Property and Casualty Insurance

Fink stated the process to identify gaps in coverage and review costs.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: a motion was made by Gerard and supported by Steggerda to approve the Property and Casualty Insurance remain with the Par Plan serviced through Berends Hendricks and Stuit with a 3 year rate guarantee as recommended by the Manager. (6-0)

ART 11. MANAGER'S REPORT

Fink gave a report regarding the status of the Manager's Office.

Fink is recommending the board use Mr. Steven Dennefeld to facilitate the NHP designated area analysis. Fink asked the Board to approve \$35,000 for the project.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: a motion was made by Steggerda and supported by Keeter to approve up to \$35,000 to contract with Mr. Steven Dennefeld to facilitate the NHP area process and to amend the budget accordingly as recommended by the Manager. (5-1 Gerard)

ART 12. PUBLIC COMMENT PERIOD
Hunsburger opened the public comment period.

2 people spoke at the public comment period.

Hunsburger closed the public comment period.

ART 13. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS
The Board reviewed meetings they attended throughout the month of May and gave updates on their respective departments.

ART 14. ADJOURN
MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Nestel to adjourn at 9:10. (6-0)

Respectfully Submitted by Clerk Skip Keeter
Daniele Dykens
Recording Secretary