



PARK TOWNSHIP

REGULAR BOARD MEETING

May 11, 2017

ART 1. CALL TO ORDER

Supervisor Jerry Hunsburger called to order the regular meeting of the Park Township Board held on May 11, 2017 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Jerry Hunsburger, Clerk Skip Keeter, Treasurer Jan Steggerda, Trustees Dan DeLeeuw, George Jacob, Jim Gerard and Denise Nestel and Manager Howard Fink and Attorney Dan Martin.

ART 2. INVOCATION - Steggerda

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)
Keeter stated he would like to remove item 9b from the agenda.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Nestel to approve the agenda as amended. (7-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: April 13, 2017
- b Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Steggerda to approve the consent agenda. (7-0)

Chief Gamby honored Ivan (Ike) VerHoeven, a 38 year retired veteran of our Fire Department, who passed away earlier in the week.

ART 6. PUBLIC COMMENT

Hunsburger opened the public comment period.

2 spoke at the public comment period.

Hunsburger closed the public comment period.

ART 7. DEPARTMENT REPORTS

- a Fire Department – Chief Gamby gave an update on the activities of the Fire Department for the month of April.
- b Sheriff's Office- Sergeant Converse gave an update on the activities of the Sheriff's office for the month of April.
- c Park Township Public Airport – no questions were asked regarding the airport.
- d Ottawa county Fairgrounds – Loran Serne reported on the activities at the fairgrounds including camping during Tulip Time, Rock the Coast and company picnics scheduled to take place at the Fairgrounds. They did receive two grants for electrical work and roofs on the barns but the amount is not yet known.
- e Finance – no questions were asked regarding finance
- f Building and Zoning – no questions were asked regarding building and zoning

ART 8. DISCUSSION TOPICS

ART 9. STAFF AND COMMITTEE REPORTS

- a. Appointments
Hunsburger submitted his recommendations for Planning Commission to the Board.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:

Hunsburger's recommendation was seconded by Keeter to reappoint Jeff Pfost, Dennis Eade and appoint Rosemary Ervine to the Planning Commission for a 3 year term set to expire on May 31, 2020 and to appoint Kathy Grimm and reappoint Sally Pollock as alternates to the ZBA for a 3 year term set to expire on May 31, 2020. (7-0)

~~b. Road End Committee – Birch Street Road End Abandonment~~

- c. Timberline Acres North Final Preliminary Plat
Jack Baar, Nederveld and Associates, explained the process and the changes regarding the preliminary plan and how the final plat approval works.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A

motion was made by Keeter and supported by Nestel to approve the final preliminary plat for Timberline Acres North. (7-0)

- d. Approval of Engineering Plans/Construction Bidding Process contract with M.C. Smith and Associates for Keppel Park
- e. Approval of Engineering Plans/Construction Bidding Process contract with M.C. Smith and Associates for Wendt Park.
- f. Approval of Engineering Plans/Construction Bidding Process contract with M.C. Smith and Associates for Winstrom Park.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Keeter to approve the three contracts be awarded to M.C. Smith on the condition of counsel review. (7-0)

Fink explained the process and recommended the three contracts for Keppel Park, Winstrom Park and Keppel Park be awarded to M.C. Smith.

The Board asked questions of both the Manager and Tiffany Smith from M.C. Smith regarding the contracts. Board members suggested items to add to the contract. The Board asked legal counsel to review items suggested to add into the contract.

ART 10. MANAGER'S REPORT

Fink gave a report regarding the status of the Manager's Office.

ART 11. PUBLIC COMMENT PERIOD

Hunsburger opened the public comment period.

0 people spoke at the public comment period.

Hunsburger closed the public comment period.

ART 12. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

The Board reviewed meetings they attended throughout the month of April.

ART 13. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to adjourn at 8:02. (7-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens

Recording Secretary