



PARK TOWNSHIP

REGULAR BOARD MEETING

May 10, 2018

ART 1. CALL TO ORDER

Supervisor Hunsburger called to order the regular meeting of the Park Township Board held on May 10, 2018 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Gerald Hunsburger, Clerk Skip Keeter and Trustees Jim Gerard, George Jacob and Denise Nestel and Manager Howard Fink and Attorney Dan Martin.

Absent with notice – Treasurer Steggerda & Trustee DeLeeuw

ART 2. INVOCATION - Fink

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

Fink asked the Board to add item f, for change of use of hangar facilities and item g, a resolution to allow us to apply for a risk reduction grant from the Par Plan.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Jacob and supported by Gerard to approve the agenda as amended. (5-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: April 12, 2018
- b Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Gerard to approve the consent agenda. (5-0)

ART 6. PUBLIC PROCLAMATIONS

- a. In honor of West Ottawa Boys Swim Team
Keeter read the proclamation.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Nestel to approve the proclamation concerning the West Ottawa Boy's Swim team. (5-0)

ART 7. PUBLIC COMMENT

Hunsburger opened the public comment period:
2 people spoke at the public comment period.
Hunsburger closed the public comment period.

ART 8. DEPARTMENT REPORTS

- a Fire Department – no questions were asked of Chief Gamby
- b Sheriff's Office- no questions were asked of Sgt. VanderPloeg
- c Park Township Public Airport – no questions were asked regarding the airport
- d Ottawa County Fairgrounds – no questions were asked regarding the fair
- e Finance – no questions were asked from the Board regarding finance
- f Building and Zoning – no questions from the Board were asked regarding building and zoning
- g Recreation – no questions from the Board were asked regarding recreation

ART 9. ACTION ITEMS

- a. Historical Ottawa Beach Society - Pump House Museum (HOBS)
Redirection of Community Services Funds Request
Hunsburger introduced the item.

Dan Aument, President of HOBS, explained the redirection of funds request.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Gerard to approve the redirection of the funds request as specified in the contract. (5-0)

- b. Holland Area Arts Council Appropriation Agreement
Fink explained the agreement between the Township and the Holland Area Arts Council as part of our Community Services Funds Request program.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Jacob and supported by Nestel to approve the agreement between Park Township and the Holland Area Arts Council. (5-0)

- c. Resolution – Parks and Recreation Millage Renewal
Fink explained the expiring millage and the renewal process.
Proposed ballot language is as follows:

PARKS AND RECREATION MILLAGE RENEWAL AND INCREASE
Shall the expiring previously voted increase in the limitation on the amount of taxes assessed upon all non-exempt real and personal property (both homestead and non-homestead) within Park

Township, Ottawa County, Michigan, of one-half mill (fifty cents (\$.50) of each One Thousand (\$1,000) Dollars of taxable value), reduced to .4856 mills (\$.4856 for each \$1,000 of taxable value) by the required millage rollbacks, be renewed and increased up to the original voted one-half mill (fifty cents (\$.50) of each One Thousand (\$1,000) Dollars of Taxable Value), and levied for a period of ten (10) years beginning in the 2018 calendar year and ending December 31, 2027, for the purpose of providing funds for the purchase and/or lease of land for parks, recreation and/or open space/greenway purposes and funds for the operation, maintenance, repair, renovation, rebuilding, and/or improvement of Township owned or leased land, buildings and/or other improvements used for parks and/or recreation purposes? If approved and levied in its entirety in the first calendar year of authorization, this millage would raise an estimated \$532,633.

YES ()
NO ()

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Nestel to approve the resolution placing the Parks and Recreation Millage Renewal on the August 7, 2018 ballot with changes to the term – from 10 years to 5 years and adding Renewal and Increase to the title of Parks and Recreation Millage. (5-0)

***revised ballot language in appendix A.

- d. Approval of Additional Maintenance Worker Position
Fink described the need for an additional maintenance worker.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Jacob to approve the one additional maintenance worker position as requested. (5-0)

- e. Health Insurance - Premium Only Plan
Fink described the item as a formality to the audit process through the State attesting that we are already in compliance with the recommended processes.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Nestel to approve the Premium Only Plan Resolution as recommended. (5-0)

- f. Change of Use for Hangar Facilities proposal for Professional Services: Change of Use Evaluation for Existing Hangar Facilities
Fink stated the need for the evaluation.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Gerard to approve the proposal from GMB for \$7,800 which includes the scope items outlined and an additional \$2,200 for the cost to move a hangar for a total of not to exceed \$10,000 and amend the budget to reflect the funds be taken from the General Fund. (5-0)

- g. Resolution to Allow Manager to Apply for Risk Reduction Grant from Par Plan
Fink stated this will be to provide security features at Winstrom Park.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Nestel to approve the resolution to allow the Manager to apply for a Risk Reduction Grant from the Par Plan for \$2,500 with a Township match of \$2,500. (5-0)

ART. 10 DISCUSSION ITEMS
No discussion items

ART. 11 MANAGER'S REPORT
Fink updated the Board on relevant items.

A press release will be mailed to affected residents about the weather sirens being installed in the Township. Siren testing is always the first Friday of every month at noon.

Fink stated he approved electrical work at the Park Township Airport for the new fuel tanks as required by MDOT.

He stated the Ottawa County Water Resources Commissioner had a Hearing of Determination on April 11, 2018 and has assessed the Township for their share of \$92,000 for the Old Macatawa Court Drain Project.

Fink has met with the fiber mat company and will be working on a list of roads for this year; worst case scenario is next year.

The Ottawa County Road Commission has approved the cross walks for Keppel Preserve. Construction will resume at the site this week or early next week.

The Township will be able to apply to the Ottawa County Road Commission for rapid flashing beacons on Ottawa Beach Road by Holland State Park. The application will be submitted soon.

Fink stated a contractual agreement between Mediation Services through our Community Services program will be ending as statute will not accommodate the agreement.

ART. 12 PUBLIC COMMENT
Hunsburger opened the public comment period:
No one spoke at the public comment period.
Hunsburger closed the public comment period.

ART. 13 BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS
Board members reviewed the committee meetings they attended.

ART. 14 ADJOURN
MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Gerard to adjourn at 8:30pm. (5-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens
Recording Secretary

APPENDIX A

PARKS AND RECREATION MILLAGE RENEWAL AND INCREASE

Shall the expired, previously voted parks and recreation millage assessed upon all non-exempt real and personal property (both homestead and non-homestead) within Park Township, Ottawa County, Michigan, be increased to the original voted one-half mill (fifty cents (\$.50) of each One Thousand (\$1,000) Dollars of Taxable Value), and levied for a period of five (5) years beginning in the 2018 calendar year and ending December 31, 2022, for the purpose of providing funds for the purchase and/or lease of land for parks, recreation and/or open space/greenway purposes and funds for the operation, maintenance, repair, renovation, rebuilding, and/or improvement of Township-owned or leased land, buildings and/or other improvements used for parks and/or recreation purposes? If approved and levied in its entirety in the first calendar year of authorization, this millage would raise an estimated \$532,633.

YES ()

NO ()