



PARK TOWNSHIP

REGULAR BOARD MEETING

April 13, 2017

ART 1. CALL TO ORDER

Supervisor Jerry Hunsburger called to order the regular meeting of the Park Township Board held on April 13, 2017 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Jerry Hunsburger, Clerk Skip Keeter, Treasurer Jan Steggerda, Trustees Dan DeLeeuw, George Jacob, Jim Gerard and Denise Nestel and Manager Howard Fink and Attorney Dan Martin.

ART 2. INVOCATION - Steggerda

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Steggerda to approve the agenda. (7-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: March 9, 2017
- b Payment of Bills
- c VanAndel Fireworks
- d Holland City Fireworks Approval

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Gerard and supported by Steggerda to approve the consent agenda. (7-0)

ART 6. PROCLAMATION IN HONOR OF DISC GOLF FOCUS GROUP MEMBERS:  
Fink read the proclamation honoring Travis Prueter, Chad Monteith, Todd Tracy and Travis Dixon for their help in the focus group meetings to reconstruct the Winstrom Park Disc golf Course.

ART 7. PUBLIC COMMENT

Hunsburger opened the public comment period.

2 spoke at the public comment period.

Hunsburger closed the public comment period.

ART 8. DEPARTMENT REPORTS

- a Fire Department – Chief Gamby gave an update on the activities of the Fire Department for the month of March.
- b Sheriff's Office- Sergeant VanderPloeg gave an update on the activities of the Sheriff's office for the month of March.
- c Park Township Public Airport – Representatives from the airport shared the upcoming activities at the airport including some of its history for the Open House on May 20.
- d Ottawa county Fairgrounds – Loran Serne reported on the activities at the fairgrounds including Blessing of the Bikes, Rock the Coast and company picnics scheduled to take place at the Fairgrounds.
- e Finance
- f Building and Zoning

ART 9. DISCUSSION TOPICS

- a. Park Township Strategic Plan  
Fink led the discussion regarding the Strategic Plan as Board members reviewed the plan and suggested revisions.

ART 10. STAFF AND COMMITTEE REPORTS

- a. Crack Sealing Program  
**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Jacob and supported by Nestel to approve the 2017-18 crack seal program. (7-0)
- b. Restated Holland Area Wastewater Treatment Facilities Operation Contract  
**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Steggerda to accept the Manager's recommendation to approve the restated contract with the Holland Area Wastewater Treatment Facility. (7-0)

ART 11. MANAGER'S REPORT

Fink gave a report regarding the status of the Manager's Office.

ART 12. PUBLIC COMMENT PERIOD

Hunsburger opened the public comment period.

0 people spoke at the public comment period.

Hunsburger closed the public comment period.

ART 13. CLOSED SESSION: Pursuant to MCL 15.268 to review a legal counsel opinion.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Steggerda and supported by Gerard to go into closed session to review a legal counsel opinion. (7-0)

**Roll Call:**

Yes: DeLeeuw, Nestel, Steggerda, Jacob, Gerard, Keeter and Hunsburger

No: none

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Gerard and supported by Keeter to move back into open session. (7-0)

ART 14. POSSIBLE ACTION: on Matters as Discussed in Closed Session  
No action was taken

ART 15. BOARD COMMENTS AND COMMITTEE REPORTS  
The Board reviewed meetings they attended throughout the month of March.

There will be a joint session of the Planning Commission and Board of Trustees on May 8 at 6:30pm.

ART 16. ADJOURN  
**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Nestel to adjourn at 9:30. (7-0)

Respectfully Submitted by Clerk Skip Keeter  
Daniele Dykens  
Recording Secretary