



PARK TOWNSHIP

REGULAR BOARD MEETING

April 12, 2018

ART 1. CALL TO ORDER

Supervisor Hunsburger called to order the regular meeting of the Park Township Board held on April 12, 2018 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Gerald Hunsburger, Clerk Skip Keeter, Treasurer Jan Steggerda and Trustees Dan DeLeeuw, Jim Gerard, George Jacob and Denise Nestel and Manager Howard Fink and Attorney Dan Martin.

ART 2. INVOCATION - Nestel

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)
Add Item 9j Emergency Sirens Cost Authorization.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to approve the agenda as amended. (7-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: March 22, 2018
- b Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Steggerda to approve the consent agenda with changes to the minutes as offered by the Clerk. (7-0)

ART 6. PUBLIC PROCLAMATIONS

- a. In honor of West Ottawa Boys Basketball Team
Keeter read the proclamation and the board provided their unanimous support.
- b. In honor of Green Commute Week
Hunsburger read the proclamation and the board provided their unanimous support.

ART 7. PUBLIC COMMENT

Hunsburger opened the public comment period:
No one spoke at the public comment period.
Hunsburger closed the public comment period.

ART 8. DEPARTMENT REPORTS

- a Fire Department – no questions were asked of Chief Gamby
- b Sheriff's Office- no questions were asked of Sgt. Converse
- c Park Township Public Airport – no questions were asked of Doug Formsma
- d Ottawa County Fairgrounds – no questions were asked of the fair board representative
- e Finance – no questions were asked from the Board regarding finance
- f Building and Zoning – no questions from the Board were asked regarding building and zoning
- g Recreation – no report was presented this month

ART 9. ACTION ITEMS

- a. Board/Commission Appointments
Hunsburger presented the nominees he selected for appointments.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by DeLeeuw and supported by Nestel to accept with regret the resignation of Tom VanderKolk from the Planning Commission; and

Re-appoint Cecil Moore and Tony Ochmanek each to three (3) year terms to the Construction Board of Appeals with their term set to expire on December 31, 2021; and

Reappoint Doug Dreyer and David Fleece each to three (3) year terms to the Zoning Board of Appeals with their term set to expire on May 31, 2021; and

Appoint Diana Garlinghouse to a three (3) year term to the Planning Commission with her term set to expire on May 31, 2021; and

Re-appoint Linda Dykert, David Smeenge, and David Wendt each to two (2) year terms on the Board of Review with their term set to expire on December 31, 2020; and

Re-appoint Bret Docter to a two (2) year term as an alternate to the Board of Review with his term set to expire on December 31, 2020.
(7-0)

- b. Proposal to Contract with Fresh Coast Planning for Zoning Services
Fink explained the proposal and the services entailed in the contract.

An addendum to the original contract with Fresh Coast Planning adding Zoning Services will be executed by Manager Fink and Counsel Martin.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to approve the concept of West Coast Planning providing Zoning Services as presented, pending legal review. (7-0)

- c. Winstrom Park Tree Removal Change Order
Fink explained the need for the removal of the trees near the tennis and pickle ball courts for maintenance purposes.

The Board agreed to postpone the change order until May.

- d. Recommendation from Park Township Airport committee on Vision Committee Appointments
Hunsburger explained the recommendations as presented.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Jacob and supported by Nestel to appoint the members of the Airport Vision Committee as recommended by the Park Township Airport Committee. (7-0)

- e. Approval of Waiver Submission to the State of Michigan for Retirement Health Benefits Systems

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Keeter to approve the waiver submission as needed. (7-0)

- f. Crack Sealing List

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to approve the expenditure of approximately \$36,000 to crack seal various roads throughout the township as requested by the Manager. (7-0)

- g. Police Services Contract with Ottawa County Sheriff shared with Holland Charter Township
Hunsburger explained that all of the parties met and updated the contract.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Gerard to approve the new contract for shared police services with Holland Charter Township and the Ottawa County Sheriff's Office beginning April 1, 2018. (7-0)

- h. Lakewood Blvd. Retaining Wall
The Board and the home owner discussed the retaining wall challenges and who is responsible for its repair.

After a lengthy discussion with the property owner, and input from legal counsel Martin and Manager Fink, by consensus, the Board determined this is an issue to be resolved between the home owner and the Ottawa County Road Commission.

- i. Virginia Park Fire Station Tree Removal
Fink stated the need for the tree removal. The removal process will be done at no cost to Park Township by Holland City since the property is jointly owned between Park Township and Holland City.

Chief Gamby discussed the tree removal project with the immediate neighbor who has no issue or concern with the project.

By consensus the Board agreed to allow the tree removal at the Virginia Park Fire Station.

- j. Emergency Sirens Cost Authorization
Fink explained the item.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Nestel to authorize the Emergency Siren locations and additional costs as stated. (6-1)

Fink stated a campaign to get out the word regarding the sirens to the community will begin immediately.

ART. 10 DISCUSSION ITEMS
No discussion items

ART. 11 MANAGER'S REPORT
Fink stated the owner of Skydive Holland still owes the Township over \$5000. He informed the board he is starting the small claims process to collect the outstanding amount owed.

Nestel and Keeter volunteered to be involved in the Centennial Park design with Ottawa County.

On May 5 the Park Township Airport will be holding a drone race.

ART. 12 PUBLIC COMMENT
Hunsburger opened the public comment period:
No one spoke at the public comment period.
Hunsburger closed the public comment period.

ART. 13 BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS
Board members reviewed the committee meetings they attended.

ART. 14 ADJOURN
MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to adjourn at 8:30pm. (7-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens
Recording Secretary

