



AGENDA

Park Township Joint Meeting of the Board of Trustees, Planning Commission, and ZBA

April 8, 2019
6:30 p.m.

(Please turn off or set to silent mode all cellphones and other electronic devices)

1. Call to Order
2. Approval of Agenda
3. Training Topics
 - a. Leadership and Process
 - i. Roles and responsibilities
 - 1) Chairperson/Supervisor
 - a) Consultation with attorney, planner, engineer
 - 2) Membership
 - a) Land use review is a deliberate process – take your time
 - b) Opposing views and votes are not necessarily conflict
 - 3) Manager/Consultants
 - a) Serve at the pleasure of the Board
 - b) Recommendations
 - i. Site plans and special uses
 - ii. Rezoning and Planned Unit Developments
 - ii. Open Meetings Act and Ex Parte Communication
 - 1) Rely on staff
 - 2) Property visits
 - b. Planning Commission
 - i. Legislative authority and requirements
 - ii. Ordinance authority and review standards
 - 1) Site Plans (use-by-right)
 - 2) Special Uses
 - 3) Rezoning
 - 4) Planned Unit Developments
 - a) Discretionary authority vs statutory authority
 - b) Why are they so difficult?!
 - iii. Use of the Master Plan
 - c. Zoning Board of Appeals
 - i. Legislative authority
 - ii. Ordinance authority

- 1) **Administrative applications**
- 2) **Appeal of administrative decision**
- 3) **Interpretation request**
- 4) **Dimensional variances**
- 5) **Use variances**

4. **Public Comments**

5. **Supervisor's Comments**

6. **Adjourn**