1. CALL TO ORDER
Supervisor Hunsburger called to order the special meeting of the Park Township Board held on March 28, 2020 at 10:03 a.m. via Zoom virtual meeting platform (Meeting ID #698 315 753), Holland, MI 49424.

Present on the virtual meeting call were Supervisor Gerald Hunsburger, Clerk Skip Keeter and Trustees Jim Gerard, George Jacob, Denise Nestel and Steve Spoelhof and Manager Howard Fink.

Others present: Attorney Dan Martin, BPW Director Dave Koster

Absent with notice: Treasurer Steggerda

2. AGENDA APPROVAL

Motion made, supported and carried: Motion made by Keeter and supported by Gerard to approve the agenda as presented (6-0)

3. APPROVAL OF CONSENT AGENDA
   a. Approval of Minutes: March 11, 2020 Strategic Planning Meeting and March 12, 2020 Regular Board Meeting
   b. Payment of Bills

Motion made, supported and carried: Motion made by Spoelhof and supported by Keeter to approve the consent agenda (6-0)

4. Public Comment
   Hunsburger opened the public comment period (10:05am)
   0 people spoke at the public comment period
   Hunsburger closed the public comment period. (10:06am)

5. DISCUSSION ITEMS
a. Holland BPW Water Utility Contract

Motion made, supported and carried: Motion made by Spoelhof and supported by Keeter to approve the retail water agreement between the City of Holland (BPW) and Park Township to divest the master meter and non-master meter water utility to the Holland BPW and revise, replace and consolidate the terms of prior service agreements. (6-0)

Roll Call:
Yes: Spoelhof, Gerard, Nestel, Keeter, Hunsburger, Jacob
No: none

The Board discussed nuances of the contract.
Martin confirmed he had read the submitted version of the contract. He stated there were a few minor typographical errors that will be corrected and he will forward it to the Board in its final form. Another vote is not necessary because the minor errors do not change the intent of the contract.

b. Emergency Powers Resolution

Motion made, supported and carried: Motion made by Gerard and supported by Jacob to approve the Emergency Powers Resolution in response to COVID-19 with the addition of #3 and moving current #3 to #4, with #3 being the condition the resolution is ended when the Governor of Michigan lifts the State of Emergency. (6-0)

Roll Call:
Yes: Spoelhof, Gerard, Nestel, Jacob, Keeter, Hunsburger
No: none

6. MANAGER’S REPORT

The Manager stated he continues to come into the office each day. He is still coordinating large projects and continues to monitor the COVID-19 situation within the Township.

7. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

Board members commented on committee meetings they attended prior to the Stay Home, Stay Safe Executive Order. They also discussed the need to have a plan with regard to services and staffing if the Stay Home, Stay Safe order continues.

8. ADJOURNMENT

Motion made, supported and passed: Motion made by Keeter and supported by Jacob to adjourn. (6-0)