



PARK TOWNSHIP

REGULAR BOARD MEETING

March 14, 2019

ART 1. CALL TO ORDER

Supervisor Hunsburger called to order the regular meeting of the Park Township Board held on March 14, 2019 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Gerald Hunsburger, *Treasurer Jan Steggerda, Clerk Skip Keeter and Trustees Jim Gerard, George Jacob, Denise Nestel and Steve Spoelhof and Manager Howard Fink.

ART 2. INVOCATION - Hunsburger

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Spoelhof to approve the agenda. (6-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: February 14, 2019 Special Budget Meeting and February 14, 2019 Regular Board meeting
- b Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Jacob and supported by Gerard to approve the consent agenda. (6-0)

ART 6. PUBLIC COMMENT (6:34 pm)

Hunsburger opened the public comment period:
6 people spoke at the public comment period.
Hunsburger closed the public comment period.

Steggerda arrived at the meeting at 6:39

ART 7. DEPARTMENT REPORTS

- a Fire Department – Chief Gamby gave a report on the happenings of the Fire Department for February. His formal report was included in the Board packet
- b Sheriff's Office- no questions were asked of Sgt. Converse
- c Park Township Public Airport – Airport Manager Doug Formsma reported on events at the airport.
- d Ottawa County Fair – no questions were asked of Tara Jones regarding the fair
- e Finance – no questions were asked from the Board regarding finance
- f Building and Zoning – no questions from the Board were asked regarding building and zoning
- g Recreation – Recreation Director Daniele Dykens reported on a signage project for Keppel Forest in partnership with students at Lakewood School.

ART 8. PRESENTATION

- a. Recreation Passport Grant at Fairgrounds

Hunsburger opened the public hearing
 None spoke either for or against
 Hunsburger closed the public hearing

ART 9. PUBLIC HEARING

- a. FY 2019-2020 Budget (Statute requires a public hearing prior to the adoption of the General Appropriations Act. The approval of the budget and supporting documents are included in agenda Item 10. B for your consideration.

Hunsburger opened the public hearing
 Those who spoke for:
 None

Those who spoke against:
 Jeff King

Hunsburger closed the budget public hearing at 7:10pm.

- b. Coastal Storage Condos Planned Unit Development – Final PUD Development Plan

Hunsburger opened the public hearing:
 Those who spoke for:
 None

Those who spoke against:
 Denny Meyer 1095 Superior Ct.
 Michael Wise 120 Oakwood
 Eric Johnson 1091 Superior Ct.

Hunsburger closed the public hearing

ART 10. ACTION ITEMS

- a. FY 2018-2019 Budget Amendments (Resolution 2019-01)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Nestel to approve FY 2018-2019 Budget Amendments. (7-0)

- b. FY 2019-2020 Budget (Resolution 2019-02; Adoption of FY 2019-2020 General Appropriations Act)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to adopt FY 2019-2020 Budget. (7-0)

- c. Coastal Storage Condos Final PUD

The developer has agreed to move the dumpster pad from Unit 6 to Unit 10, not to allow residential living in the storage units and to work with the Township Planner to find a landscape plan for along Ottawa Beach Rd

The following conditions were offered for the Zoning Map Amendment Ordinance:

1. The Developer must submit a revised site plan showing the location of the dumpster pad being moved from the south of Unit 6 to the south of Unit 10, which revised site plan will be subject to the review and approval of the Township Planner.
2. The Developer must work with the Planner to submit a revised site plan / landscape plan for the area of the site off Ottawa Beach Road and the non-motorized path to include additional plantings, which revised site plan / landscape plan will be subject to the review and approval of the Township Planner.
3. The storage units may not be used for residential occupancy.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Jacob to approve the Coastal Storage Condos Final PUD with conditions agreed upon. (7-0)

Roll Call:

Yes: Jacob, Spoelhof, Steggerda, Nestel, Keeter, Gerard and Hunsburger

No: none

- d. FY 2019-2020 Fee/Rate Schedule (Resolution 2019-03)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Nestel to approve the Fee/Rate Schedule as presented by the Manager. (7-0)

- e. Salary Schedule for FY 2019-2020 (Resolution 2019-04)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Spoelhof to approve the FY 2019-2020 Salary Schedule as presented with a 2.4% increase. (7-0)

- f. Resolution for Recreation Passport Grant Application at Ottawa County Fairgrounds (Resolution 2019-05)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Keeter to adopt the resolution for Recreation Passport Grant Application - Ottawa County Fairgrounds. (7-0)

g. Zoning Map Amendment Ordinance for Cityside Townhouses LLC

Hunsburger opened the public comment period
1 spoke regarding the ordinance amendment:
Bill Sikkel representing Cityside Townhouses LLC, stated they have offered a condition to build not more than 6 units.
Hunsburger closed the public comment period

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Keeter to adopt the Zoning Map Amendment Ordinance for Cityside Townhouses LLC. (5-2)

Roll Call:

Yes: Jacob, Nestel, Spoelhof, Steggerda and Keeter

No: Gerard & Hunsburger

h. Spotlight Award

The Board agreed the concept is a good idea and is open to going forward with the idea.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Keeter to support the Spotlight Award program concept and amend the concept paperwork as necessary. (7-0)

i. AirPark PowerPoint Presentation and Survey Process

The Board discussed how to go about the survey process and how to get information into the community. The Board agreed to follow the advice of Epic MRA and do no public information campaign prior to the completion of the public opinion survey.

ART 11. DISCUSSION ITEMS

a. Board priorities through 2020

The Board agreed they would not add to their priority list during the year.

ART 12. MANAGER'S REPORT

Fink updated the board on the items he and staff have been working on throughout the month.

ART 13. PUBLIC COMMENT (9:16pm)

Hunsburger opened the public comment period:
7 spoke at the public comment period.
Hunsburger closed the public comment period.

ART 13. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

The Board discussed the meetings they attended throughout the month of February.

Art 14. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Nestel to adjourn at 9:53pm. (7-0)

Respectfully Submitted by Clerk Skip Keeter
Daniele Dykens
Recording Secretary