



PARK TOWNSHIP

REGULAR BOARD MEETING

February 9, 2017

ART 1. CALL TO ORDER

Supervisor Jerry Hunsburger called to order the regular meeting of the Park Township Board held on February 9, 2017 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Jerry Hunsburger, Clerk Skip Keeter, Treasurer Jan Steggerda, Trustees George Jacob, Jim Gerard and Denise Nestel and Manager Howard Fink and Attorney Dan Martin.

Absent with Notice: Trustee DeLeeuw

ART 2. INVOCATION - Nestel

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Steggerda to approve the agenda as presented. (6-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: January 12, 2017
- b Financial Report
- c Building / Zoning / Code Compliance Report
- d Payment of Bills

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Jacob and supported by Gerard to approve the consent agenda. (6-0)

ART 6. PUBLIC SAFETY REPORT

- a Fire Department – Chief Gamby gave an update on the activities of the Fire Department for the month of January.
- b Sheriff's Office- Sergeant Converse gave an update on the activities of the Sheriff's office for the month of January.

ART 7. PUBLIC COMMENT  
Hunsburger opened the public comment period.

3 spoke at the public comment period.

Hunsburger closed the public comment period.

ART 8. PROJECT CLARITY PRESENTATION  
Travis Williams – Executive Director of the Outdoor Discovery Center/Macatawa Greenway – updated the Board on the project.

ART 9. HOLLAND HISTOIRCAL TRUST PRESENTATION  
Paul Elzinga and Clare Heyboer presented an update to the Board regarding the Historical Trust.

ART 10. STAFF AND COMMITTEE REPORTS

- a. Extend PUD Moratorium  
Nestel, as the Board liaison to the Planning Commission, updated the Board on the PUD moratorium.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Steggerda and supported by Jacob to extend the PUD Ordinance Moratorium until May 31st, 2017, or the date of the revised PUD ordinance becoming effective, whichever date comes first. (6-0)

- b. Liquor License  
Hunsburger opened the public comment period

1 person spoke at the public comment period

Hunsburger closed the public comment period.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Gerard to support the application for the liquor control commission for the Class "C" liquor license as recommended by the Manager. (6-0)

Fink stated that final approval for the license must come from the State Liquor Control Board. Site plans must go before the Planning Commission.

- c. Fence Replacement at 2608-2706 152<sup>nd</sup> Ave.  
Hunsburger updated the Board on this particular issue. This has been an ongoing issue for over 10 years, caused by the narrow road right-of-way at those addresses. The bike path is close to the road and to the fences which the township replaced several years ago. When this issue came to the board in late 2016, the Board considered not

plowing the bike path. In a subsequent public hearing, there was strong support from residents to keep the path open in the winter. With the residents needs in mind, Interim Township Manager Bill Cousins negotiated with the property owners to find a solution. After several discussions, Mr. Cousins recommended three options to the Board, including two options for the Township to pay for fence replacement and make future efforts to avoid damage. After discussing the different options, the Board arrived at the following course of action:

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Steggerda and supported by Jacob to reimburse the property owners for the cost involved in the replacement of their fence with one of the same style and location along the road frontage only, with the reimbursement to be made after the Township receiving (a) a paid invoice for the work from the property owners and set not to exceed \$2,100 to Mr. Brent Dryer (2608 152nd Avenue) and \$900 to Mr. Doug Dreyer (2706 152nd Avenue), and (b) an executed agreement to be negotiated by the Township Manager and attorney with each property owner. (6-0)

- d. Ottawa County Fair Lease  
Hunsburger explained the new lease agreement and some of the new items of interest.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Gerard and supported by Nestel to approve the Ottawa County Fair lease as presented with changes as recommended by the Manager. (6-0)

- e. First Amendment to the City of Holland/Park Township water and sewer operation and maintenance contract  
Fink described the amendment with regard to new lights in the Ottawa Beach Road gateway area.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Jacob to approve the first amendment to the City of Holland/Park Township water and sewer operation and maintenance contract as presented. (6-0)

- f. "Rock the Coast" – A Christian music event  
Jeff Meyer of the Ottawa County Fairgrounds stated they need Chef Field for additional parking to have the necessary space for the event.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Gerard and supported by Steggerda to approve the use of Chef Field for the "Rock the Coast" event on May 19 & 20, 2017. (6-0)

ART 11. MANAGER'S REPORT

Fink gave an update of the Manager's office.

ART 12. COMMISSION AND COMMITTEE APPOINTMENTS

Hunsburger gave some background of the appointment to the Holland Hospital Board.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Steggerda to re-appoint Phil Koenig to the Holland Hospital Board with a term to expire on April 1, 2020. (6-0)

ART 13. PUBLIC COMMENT PERIOD

Hunsburger opened the public comment period.

2 people spoke at the public comment period.

Hunsburger closed the public comment period.

ART 15. BOARD COMMENTS AND COMMITTEE REPORTS

Jacob stated the policy committee has met and they are progressing well.

Steggerda reminded the board taxes are due on the February 14<sup>th</sup>

Keeter attended the WMAA and the Communications Committee for the West Michigan Airport Authority. The WMAA is discussing a renewal of their millage. He also attended the MACC Policy committee meeting for the Supervisor.

Nestel stated the Planning Commission is having a special meeting due to the workload. She updated the Board on the items that have come before that Commission recently.

Gerard stated he attended the ZBA meeting.

Hunsburger attended a meeting regarding the Park Township Airport and their events.

ART 15. ADJOURN

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Nestel and supported by Keeter to adjourn at 8:33. (6-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens

Recording Secretary