

**Park Township  
Special Board Meeting  
(Budget Workshop)**

**February 9, 2016  
1:00pm**

Supervisor Hunsburger opened the meeting at 1:00 pm. Present: Hunsburger, Steggerda, Keeter, Gerard, Nestel, Jacobs; Absent: DeLeeuw. Also present were Manager Fink and Finance Director VanderSchaaf.

Hunsburger made some introductory remarks and reminded the Board of the upcoming strategic planning session on March 18 at Marigold Lodge.

Fink made some introductory remarks about the budget process, the information to be presented at the workshop, and noted that the Board would be voting to approve the budget at the March meeting.

VanderSchaaf presented information on the funds included in the budget, the tax base, the overall fiscal health of the Township and the purposes of fund balance.

Fink provided a discussion of budget issues including employee compensation and staffing, capital spending priorities, road funding and on the community services program.

The Macatawa Area Coordinating Council provided a presentation on public transit options available to the Township. The Board felt comfortable with the service level option presented and instructed that \$110,000 be added to the FY 2017/2018 budget.

VanderSchaaf presented information on budget assumptions used for the 2017/2018 budget, discussed significant changes from the current year budget and briefly went over the budget amendment process.

Fink reviewed the remaining items to be decided by the Board. The Board approved the addition of the following items to the 2017/2018 budget:

- \$15,000 for sound improvements to the board room
- \$25,000 for building security upgrades to the Township Hall
- \$11,500 for bike path repairs on Ottawa Beach Road
- \$16,000 for a water trail design consultant

Various board members asked questions about the budget which Fink and VanderSchaaf answered.

**Public Comment:** None

**The Board completed the review and the meeting adjourned at 4:00 pm.**

*Respectfully submitted by  
Connie Vander Schaaf  
Temporary Recording Secretary*