



PARK TOWNSHIP

REGULAR BOARD MEETING

January 12, 2017

ART 1. CALL TO ORDER

Supervisor Jerry Hunsburger called to order the regular meeting of the Park Township Board held on January 12, 2017 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Jerry Hunsburger, Clerk Skip Keeter, Treasurer Jan Steggerda, Trustees Dan DeLeeuw, George Jacob, Jim Gerard and Denise Nestel and Interim Manager Bill Cousins and Attorney Dan Martin.

ART 2. INVOCATION - Keeter

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Jacob and supported by Keeter to approve the agenda as amended. (7-0)

ART 5. RECOGNITION OF SERVICE: STATE REPRESENTATIVE AMANDA PRICE  
Hunsburger recognized Representative Price for her service to the Township and the State of Michigan as her term in the State House of Representatives has come to an end due to term limits.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Nestel to accept the resolution as presented. (7-0)

ART 6. APPROVAL OF CONSENT AGENDA

- a Approval of Minutes: December 3, 2016 & December 8 2016 Special
- b Financial Report
- c Building / Zoning / Code Compliance Report
- d Payment of Bills

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Steggerda to approve the consent agenda. (7-0)

ART 7. PUBLIC SAFETY REPORT

- a Fire Department – Chief Gamby gave an update on the activities of the Fire Department for the month of December.
  
- b Sheriff's Office- Deputy DeWitt gave an update on the activities of the Sheriff's office for the month of December.

ART 8. PUBLIC COMMENT

Hunsburger opened the public comment period.

3 spoke at the public comment period.

Tom Bird-Ottawa County Road Commission – updated the Board on how the Road Commission works.

Hunsburger closed the public comment period.

ART 9. PRELIMINARY PLAT APPROVAL – TIMBERLINE NORTH

Jack Baar – Nederveld and Associates - the engineer- gave a brief overview of the project. They did agree on larger square footage restrictions than the ordinance allows.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Jacob to approve the preliminary plat approval for Timberline North subdivision as recommended by the Planning Commission with variances as recommended by the Planning Commission. (6-1 DeLeeuw)

ART 10. WATER RECLAMATION FACILITY PRESENTATION – INTRO INTO SANITARY SEWER PLANT OPERATIONS

Ted Siler – BPW Operations Director - reviewed the handout he provided to the Board regarding how the BPW operates from a business perspective.

ART 11. UPDATE ON THE LAKE MACATAWA MARINA DEVELOPMENT PLAN

John Schultz – Ottawa County Parks & Recreation Director-the marina is possible on Ottawa Beach Road in the Park 12 area where Parkside Marina currently stands. The Master Plan and court documents states the marina must hold 15 slips at market value for the West Michigan Park Association in the area if the project moved forward.

Kurt updated the Board on the area where the proposed marina would be located and how it might look.

Hunsburger opened the floor for questions along with Board questions.

4 people spoke in addition to various Board members.

Hunsburger closed the floor for questions.

ART 12. STAFF AND COMMITTEE REPORTS  
Non-motorized Pathway Construction Agreement – 160<sup>th</sup> Ave. from James to Ransom. The agreement is between the Ottawa County Road Commission and Park Township.

Cousins gave a brief summary of the project.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Jacob and supported by Steggerda to approve the non-motorized pathway construction agreement stating that we will reimburse the County for costs incurred not to exceed the budget as presented. (7-0)

ART 13. MANAGER'S REPORT  
Cousins gave an update of the Manager's office.

ART 14. PUBLIC COMMENT  
Hunsburger opened the public comment period

1 person spoke at the public comment period

Hunsburger closed the public comment period.

ART 15. BOARD COMMENTS AND COMMITTEE REPORTS  
Nestel gave an update of the Planning Commission meeting.

DeLeeuw commented he spoke to the Fair Board about future meetings.

Steggerda had a handout for the Board regarding her meeting.

Keeter attended the MACC meeting and updated the Board on their events. He also reported on the WMAA meeting.

Hunsburger reminded the Board of their strategic planning meeting on Saturday, March 18 from 8-noon.

Hunsburger created an ad hoc committee to review the board policies.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Nestel and supported by Gerard to appoint Keeter, Steggerda and Jacob to the ad hoc Board Policy Committee. (7-0)

ART 16. ADJOURN  
**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Nestel and supported by Keeter to adjourn at 9:00. (7-0)

Respectfully Submitted by Clerk Skip Keeter  
Daniele Dykens  
Recording Secretary