



PARK TOWNSHIP

REGULAR BOARD MEETING

January 10, 2019

ART 1. CALL TO ORDER
Supervisor Hunsburger called to order the regular meeting of the Park Township Board held on January 10, 2019 at 6:30 p.m. at the Park Township Office, 52-152nd Ave., Holland, MI 49424.

Present were Supervisor Gerald Hunsburger, Treasurer Jan Steggerda, Clerk Skip Keeter and Trustees Jim Gerard, George Jacob, Denise Nestel and Steve Spoelhof and Manager Howard Fink and Attorney Dan Martin.

ART 2. INVOCATION - Hunsburger

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)
Hunsburger asked to amend the agenda to add item 10 g. the re-appointment of liaison to the West Michigan Airport Authority.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Gerard to approve the agenda as amended. (7-0)

ART 5. APPROVAL OF CONSENT AGENDA
a Approval of Minutes: December 3, Strategic Planning Session and December 13, 2018 Regular Board Meeting
b Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Jacob and supported by Spoelhof to approve the consent agenda. (7-0)

ART 6. PUBLIC COMMENT (6:33 pm)
Hunsburger opened the public comment period:
1 person spoke at the public comment period.
Hunsburger closed the public comment period.

ART 7. DEPARTMENT REPORTS
a Fire Department – no questions were asked of Chief Gamby

- b Sheriff's Office- no questions were asked of Sgt. VanderPloeg
- c Park Township Public Airport – no questions were asked regarding the airport
- d Ottawa County Fair – no questions were asked regarding the fair
- e Finance – no questions were asked from the Board regarding finance
- f Building and Zoning – no questions from the Board were asked regarding building and zoning
- g Recreation – no questions were asked regarding recreation

ART 8. PRESENTATION

- a. Historic Ottawa Beach Society Annual Report
Dan Aument – President of HOBS - reported on how HOBS spent the appropriation from Park Township. He explained the exhibits and events they featured at the Pump House Museum this year.

ART 9. PUBLIC HEARING ON SOUTH SIDE KAYAK PARK

Hunsburger opened the public hearing:

- Spoke for the south side kayak park
- Nikki Arendshorst – South Shore Dr.
 - Lynn Osterman – 600S. 160th Ave.
 - Don Swierenga – 450 Brecado Ct.
 - Tom Brink – 1621 South Shore Dr.
 - Carl Brink – 4573 Jack Pine Dr.

Spoke against the south side kayak park:
none

Hunsburger closed the public hearing (7:15pm)

ART 10. ACTION ITEMS

- a. Possible Action on South Side Kayak Park
 - i. Land Purchase Contract

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Keeter to approve the land purchase contract as presented including a good faith deposit of \$2500. (7-0)

Roll Call Vote:

Yes: Spoelhof, Nestel, Gerard, Keeter, Jacob, Steggerda and Hunsburger
No: none

- b. Proposed Land Division within Macatawa Legends PUD

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Spoelhof and supported by Keeter to approve the land division within Macatawa Legends PUD. (7-0)

- c. Automatic Aid Agreement with Graafschap

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Spoelhof to approve the automatic aid agreement with Graafschap as recommended by the Fire Chief. (7-0)

- d. Park Township Plaza Project
Valorie VanHeest gave an update on the progress of the project.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Jacob to approve the design and concept of the Park Township Plaza Project for an amount not to exceed \$97,139 with funds coming from the Capital Improvement Fund. (7-0)

- e. Manager Evaluation and Contract: Recommendations from the Manager Evaluation Committee

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Jacob and supported by Keeter to accept the recommendations of the Manager Evaluation Committee and amend his contract to include a raise of 6.5% to \$120,984 and increase his car allowance to \$300. (7-0)

- f. Ordinance Amendments to Section 38-490 and Chapter 18, Land Division/Subdivisions

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Spoelhof to approve the ordinance amendments to section 38-490 and Chapter 18, Land Division/Subdivisions as recommended by the Planning Commission. (7-0)

- g. Reappointment of West Michigan Airport Authority

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Gerard and supported by Spoelhof to approve the recommendation of the Supervisor and reappoint Russ Sylte to the West Michigan Airport Authority representing Park Township with a term set to expire in February 2023. (7-0)

ART 11. DISCUSSION ITEMS

- a. Budget Assumptions for 2019-2020
Fink explained the assumptions.

ART 12. MANAGER'S REPORT

Fink updated the board on the items he and staff have been working on throughout the month.

ART 13. PUBLIC COMMENT (8:32pm)

Hunsburger opened the public comment period:
1 spoke at the public comment period.
Hunsburger closed the public comment period.

ART 14. BOARD COMMENTS AND COMMITTEE/AGENCY REPORTS

The Board discussed the meetings they attended throughout the month of December.

The Board directed the Manager to speak with the Ottawa County Road Commission regarding the size of the no parking signs and ask if they can change them to a smaller standard sign.

Art 15.

ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Nestel and supported by Gerard to adjourn at 8:45pm. (7-0)

Respectfully Submitted by Clerk Skip Keeter

Daniele Dykens
Recording Secretary